

# Management

[management.chemeketa.edu](http://management.chemeketa.edu)

See also Accounting and Business Administration.

As a graduate of Chemeketa's Management program, you may begin as a management trainee or other entry-level employee of a small business or large firm.

You may select individual courses to meet your needs, or you may work toward an Associate of Applied Science degree.

## Program outcomes

### Students completing the AAS will:

- Explain how the strategic plan of business interrelates with functions in order to fulfill the mission and purpose of an organization.
- Work as a team member and/or leader using effective communication strategies including writing, listening, speaking, negotiating, and persuading skills.
- Use technology to produce, research, and interpret financial, marketing, and business reports.
- Identify the legal, ethical, and/or financial consequences of decisions to business organizations.

## Getting started

The first step to entering this program is to take part in an assessment process, which includes taking the college's free placement test and meeting with Counseling and Career Services. You may need to complete pre-program courses. Then, your advisor will help you develop an individualized program of study, which may include one or more of the following:

CA121	Keyboarding (if less than 25 wpm).....	3
CIS101	Introduction to Microcomputer Applications.....	3
MTH060	Introductory Algebra .....	4
RD090	College Textbook Reading.....	3
WR121	English Composition--Exposition.....	3

If you have questions about the requirements, call Counseling and Career Services at 503.399.5120 or 503.399.5114. Failure to be assessed may delay your entry into program classes.

You may be interested in our Cooperative Work Experience program, which allows you to earn college credit for work you do relating to your program. With the approval of the CWE instructor/coordinator, you may enroll in BA280B-L Cooperative Work Experience and earn college credit hours. For more information, look under Cooperative Work Experience in the catalog index.

## Management Associate of Applied Science

*In addition to tuition, estimated costs for students who complete the entire program listed below are books, \$2,250; class fees, \$200; universal fee, \$744; equipment and supplies, \$150. Contact the Financial Aid Office at 503.399.5018 to find out if you qualify for help with these costs.*

You may earn an Associate of Applied Science degree by successfully completing the required 93 credit hours with a grade of "C" or better in all Business Administration (BA) courses:

Course	Title	Credit Hours
<b>Term 1</b>		
BA101	Introduction to Business.....	4
BA211	Financial Accounting 1*.....	4
CIS125E	Excel-Workbooks .....	4
MTH062	Business Applications Using Mathematics+ (or higher) .....	4
<b>Term 2</b>		
BA202	Personal Effectiveness .....	3
BA212	Financial Accounting 2 .....	4
BA214	Business Communications+**.....	3
CIS125A	Micro Database Software—Access .....	3
MTH070	Elementary Algebra (or higher).....	4
<b>Term 3</b>		
BA203	Organizational Behavior .....	3
BA206	Business Management Principles .....	4
BA213	Managerial Accounting .....	4
PSY104	Psychology in the Workplace+ .....	3
	or	
SOC204	General Sociology—Introduction+ .....	3
	Business elective*** .....	1
<b>Term 4</b>		
BA223	Principles of Marketing.....	4
BA226	Business Law 1.....	4
EC200	Introduction to Economics (or higher).....	3
SP111	Fundamentals of Public Speaking .....	3
<b>Term 5</b>		
BA222	Financial Management .....	3
BA227	Business Law 2.....	3
BA238	Sales and Persuasion .....	3
BA277	Business Ethics .....	3
WR227	Technical Writing.....	3
<b>Term 6</b>		
BA224	Human Resource Management .....	4
	Business elective***(BA280F recommended).....	6
	Computer Science elective**** .....	3
	Humanities/Fine Arts elective .....	3

\*MTH062 or higher math placement recommended for BA211.

\*\*Placement in math and English determined by testing. Lower division collegiate classes may be substituted.

\*\*\*Business electives: Choose BA or EC courses at the 200 level or above, or BA173, CA118 series, CS135A, CIS178I, CIS178W.

\*\*\*\*Choose from CIS133VB, CIS133C, CS133U, CA201D.

## Chemeketa Community College

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