



## Application for a Certificate or Degree

- Please complete and submit this form to the Enrollment Center or the Graduation Services window both located in Building 2, Room 200 by the end of the fourth week of the term prior to the term in which you expect to complete graduation requirements. This will ensure that you receive an evaluation from our office and a list of remaining requirements to complete prior to registration of your final term. If submitted at another time of the term, this may take up to 8 weeks to process.
- In order for your name to appear in the graduation ceremony brochure, applications must be received by April 30<sup>th</sup>.
- Only submit this application if you are within 2 terms of completing requirements for your program.

Name \_\_\_\_\_ K # \_\_\_\_\_  
(As it currently appears on our records.)

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(PLEASE PRINT EXACTLY as you want it to appear on your diploma.)

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone ( ) \_\_\_\_\_

Select the term in which you will be completing your program:  Fall  Winter  Spring  Summer Year \_\_\_\_\_

Use one application form for each degree or certificate

- Associate of Arts Oregon Transfer (2 year)
- Associate of General Studies (2 year)
- Associate of Science (2 year)
- Associate of Science/Oregon Transfer in Business (2 year)
- Certificate of Completion in \_\_\_\_\_ (see program list on back of application)
- Associate of Applied Science in \_\_\_\_\_ (see program list on back of application)

- To earn a second associate's degree, you must complete at least 12 credits at Chemeketa in addition to those you have completed for the first degree. You must also meet all the requirements for the second degree.

**Catalog Year to be used for evaluation:** \_\_\_\_\_ 'catalog year' may be the year you began taking courses to meet your program requirements.

*(If your studies are interrupted by two years or more, you may find upon your return to Chemeketa that some of the requirements for graduation have been changed. You may have to complete the new requirements in order to earn your certificate or degree)*

Do you have transfer credits to apply toward your certificate or degree that have <b>not</b> already been transferred in? yes <input type="checkbox"/> no <input type="checkbox"/>
If yes, from where? _____
Do you have any substitutions to apply towards this degree/certificate? yes <input type="checkbox"/> no <input type="checkbox"/>

\* Once certificate or degree information has been posted to your account, we are unable to remove it.

**Student Signature:** \_\_\_\_\_

## Certificate of Completion (1 year)

Accounting  
Accounting  
Accounting-Tax Preparation

Apprenticeship  
Construction Trades, General Apprenticeship – HVAC/R Specialization  
Construction Trades, General Apprenticeship – Plumber Specialization  
Construction Trades, General Apprenticeship – Sheet Metal Specialization  
Electrician Apprenticeship Technologies

Aquarium Science\*\*

Automotive Technology  
Automotive Body Repair  
Automotive Entry Level Technician  
Automotive Machining

Business Technology  
Administrative Office Professional - Business Software  
Administrative Office Professional - Business Technology  
Administrative Office Professional - Office Fundamentals

Civil Technology  
Survey Technology\*\*

Computer Information Systems  
Computer Programming  
Computer Security and Forensics  
Computer Support Specialist  
Computer Systems Administration  
Database Developer  
Web Developer

Criminal Justice  
Basic Corrections  
Basic Law Enforcement  
Private Security\*\*

Dental Assisting

Drafting Technology  
Computer-Assisted Drafting (CAD) - Architectural Drafting  
Computer-Assisted Drafting (CAD)

Early Childhood Education  
Early Childhood Education  
Infant/Toddler  
Preschool

Employment Skills Training

Fire Protection Technology  
Fire Service Supervision and Management

Geomatics and Engineering Technology  
Survey Technology

Health Services Management  
Health Information Technology  
Medical Coding and Insurance Billing  
Medical Transcription

Hospitality Management  
Event Management  
Hospitality Management  
Spa Management

Human Services  
Addiction Studies - Addiction Counselor Certification Preparation

Juvenile Corrections

Machining Technology  
Basic Manufacturing Technician  
CAD/CAM - Computer-Aided Manufacturing (CAM) Fundamentals  
CAD/CAM - Computer Numerically Controlled (CNC) Operator  
CAD/CAM - Manual Machine Operator

Nursing  
Practical Nursing

Occupational Skills Training

Pharmacy  
Pharmacy Management - Pharmacy Technician

Retail Management

Speech-Language Pathology Assistant

Tourism and Travel Management  
Destination Marketing  
Tourism and Travel Management

Vineyard Management  
Vineyard Operations

Welding Fabrication  
Welding

## Associate of Applied Science (2 year)

Accounting

Apprenticeship  
Construction Trades, General Apprenticeship – HVAC/R Specialization  
Construction Trades, General Apprenticeship – Plumber Specialization  
Construction Trades, General Apprenticeship – Sheet Metal Specialization  
Electrician Apprenticeship Technologies

Aquarium Science\*\*

Automotive Technology

Building Inspection Technology

Business Technology  
Administrative Office Professional - Accounting Administrative Assistant  
Administrative Assistant\*\*  
Business Support Specialist\*\*  
Administrative Office Professional - Medical Administrative Assistant

Civil Technology\*\*

Computer Information Systems  
Computer Systems and Information Technology  
Health Informatics

Criminal Justice

Drafting Technology  
Computer-Assisted Drafting (CAD)

Early Childhood Education

Electronics Technologies  
Electronic Engineering Technician - Computer Electronics  
Electronic Engineering Technician  
Electronic Engineering Technician - Industrial Electronics

Emergency Medical Technology – Paramedic

Fire Protection Technology  
Fire Prevention  
Fire Suppression

Geomatics and Engineering Technology

Health Services Management  
Health Services Management  
Medical Transcription

Horticulture

Hospitality Management

Human Services  
Addiction Studies  
Social Services

Juvenile Justice

Machining Technology  
Computer-Aided Design/Computer-Aided Manufacturing (CAD/CAM)

Management

Nursing

Pharmacy  
Pharmacy Management

Speech-Language Pathology Assistant

Tourism and Travel Management

Vineyard Management

Visual Communications  
Graphic Design  
Graphic Design – Interactive Media

Welding Fabrication

Wine Marketing

Winemaking

\*\* indicates a program that is no longer offered