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July 25, 2012

Dr. Cheryl L. Roberts  
President  
Chemeketa Community College  
P. O. Box 14007  
Salem, OR 97309-7070

Dear President Roberts: *Cheryl*

On behalf of the Northwest Commission on Colleges and Universities, I am pleased to report that the accreditation of Chemeketa Community College has been reaffirmed on the basis of the Spring 2012 Year Three *Resources and Capacity* Evaluation which was expanded to address Recommendations 1 and 2 of the Spring 2011 Year One *Mission and Core Themes* Peer-Evaluation Report and to include a review of the Yamhill Valley Campus.

In reaffirming accreditation, the Commission requests that the College address Recommendation 1 of the Spring 2012 Year Three *Resources and Capacity* Peer-Evaluation Report in an Ad Hoc Self-Evaluation Report without a visit in Spring 2013. A copy of the Recommendation is enclosed for your reference.

In making this request, the Commission finds that Recommendation 1 of the Spring 2012 Year Three *Resources and Capacity* Peer-Evaluation Report is an area where Chemeketa Community College does not meet the Commission's criteria for accreditation. According to U.S. Department of Education Regulation 34 CFR 602.20 and Commission Policy A-18, *Commission Action Regarding Institutional Compliance Within Specified Period* (enclosed), the Commission requires that Chemeketa Community College take appropriate action to ensure that Recommendation 1 is addressed and resolved within the prescribed time period.

If you have questions, please do not hesitate to contact me.

Best wishes for a rewarding academic year.

Sincerely,

A handwritten signature in cursive script that reads "Sandra E. Elman".

Sandra E. Elman  
President

SEE:rb

Enclosures: Recommendation  
Policy A-18

cc: Dr. Maureen McGlynn, Dean, Curriculum and Instruction  
Mr. Ron Pittman, Board Chair  
Ms. Camille Preus, Commissioner, Oregon Dept. of Community Colleges and Workforce Development

**Year Three *Resources and Capacity* Peer-Evaluation Report**  
**Spring 2012**  
**Chemeketa Community College**  
**Recommendation**

1. The evaluation committee recommends that the institution align policies and practices to ensure that all faculty are evaluated in a regular, systematic, substantive, and collegial manner at least once within every five-year period of service. The evaluation process must specify the timeline and criteria by which faculty are evaluated; utilize multiple indices of effectiveness, each of which is directly related to the faculty member's roles and responsibilities, including evidence of teaching effectiveness for faculty with teaching responsibilities; contain a provision to address concerns that may emerge between regularly scheduled evaluations; and provide for administrative access to all primary evaluation data (Standard 2.B.6).

## ***Policy A-18 Commission Action Regarding Institutional Compliance Within Specified Period***

If the Commission determines that an institution it accredits is not in compliance with a Commission standard for accreditation, the Commission will immediately initiate adverse action against the institution or require the institution to take appropriate action to bring itself into compliance within a time period that shall not exceed: 1) twelve months, if the longest program offered by the institution, is less than one year in length; 2) eighteen months, if the longest program offered by the institution, is at least one year, but less than two years, in length; or 3) two years, if the longest program offered by the institution, is at least two years in length.

The Commission may extend the period for compliance noted above should it reasonably expect that, based upon the institution's progress toward meeting the Commission's standard for accreditation, the institution will come into full compliance within a reasonable timeframe. Should an institution deem that as a result of mitigating circumstances it is not able to comply with the standard for accreditation within the specified period of time, the institution may submit a written request to the Commission for additional time to come into compliance with the standard for accreditation. The request is be submitted prior to the time limit for corrective action set forth by the Commission, provide a detailed explanation of the reasons why the institution cannot comply with the standard for accreditation within the designated time period, and demonstrate that the institution is making good progress in meeting the standard for accreditation. Following a review of the request, the Commission will make a determination as to whether the institution has based its request on valid reasons. If the Commission determines that the institution has substantiated good cause for not complying within the specified time period and is making good progress to come into compliance, the Commission will extend the period for achieving compliance and stipulate requirements for continuing oversight of the institution's accreditation during the extension.

Adopted 1997/Revised 2002