

Administrative Series—2000

**SMOKE FREE COLLEGE**

The use of tobacco products and using a device like an e-cigarette that vaporizes material is prohibited on all properties owned and or controlled by Chemeketa Community College.

- Employee, student or visitor:** If you notice someone using tobacco or other prohibited products, tell the person about the college’s policy prohibiting smoking and e-cigarettes if you feel comfortable. If the person responds and extinguishes the item no further action is required. If the person does not extinguish the item, report the situation to public safety.
- Public Safety:** Responds to complaint. If able to locate the individual, notifies the individual of the college policy prohibiting smoking or e-cigarettes and asks the individual to extinguish the item. Notify the individual that repeated violations of the policy may result in up to a \$50 fine per occurrence and/or be trespassed from the college. If applicable, forwards ticket to Business Services.
- Business Services:** Bills the individual for the fine and uses normal collection procedures including placing holds on accounts, etc.

June 7, 2000  

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*Adopted by College Council*  
March 8, 2006  

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*Revised*

May 9, 2014; April 18, 2017  

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*Revised by College Executive Administration*