

**Part-time Faculty  
Peer/PC**

**Course Materials Review**

**Instructor Name** \_\_\_\_\_ **Reviewer** \_\_\_\_\_

**Course** \_\_\_\_\_ **Date** \_\_\_\_\_

This form contains descriptions that should be helpful in judging the instructional materials you are reviewing. Please indicate the extent to which you find evidence of each statement pertaining to course materials.

**Evident = E**

**Not Evident = NE**

**Not Applicable = NA**

**ASSIGNMENTS** (as they appear on the syllabus or in written descriptions elsewhere)

- \_\_\_\_\_ Produce meaningful and challenging learning experiences
- \_\_\_\_\_ Include a variety of activities that are responsive to varying student interests, abilities, and learning styles
- \_\_\_\_\_ Are appropriate to course outcomes and content level
- \_\_\_\_\_ Are spaced at appropriate intervals in the course
- \_\_\_\_\_ Are challenging
- \_\_\_\_\_ Prepare students for more complex courses in this subject area

**Comments and Suggestions:**

**HANDOUTS**

- \_\_\_\_\_ Are relevant additions and/or elaborations of course content
- \_\_\_\_\_ Are structured so that the content is clearly communicated to readers
- \_\_\_\_\_ Are structured so the information is clear and easily understood

**Comments and Suggestions:**

## **SUPPLEMENTS AND COURSE MATERIALS**

- \_\_\_\_\_ Study guides help students focus on material relevant to the exam content
- \_\_\_\_\_ Assignments are designed so that their completion facilitates student retention and understanding
- \_\_\_\_\_ Class activities provide adequate opportunity to practice targeted skills and learning outcomes
- \_\_\_\_\_ Content is enhanced through the use of visuals aids and/or technology that can be seen and read with ease everywhere in the classroom
- \_\_\_\_\_ Class planning reflects an understanding of diverse learning styles

### **Comments and Suggestions:**

## **ASSESSMENT**

- \_\_\_\_\_ Contains content consistent with course outcomes - in other words, the instructor is evaluating students on what he/she believes they ought to be able to do or know
- \_\_\_\_\_ Requires analysis and application of content
- \_\_\_\_\_ Assesses manageable amounts of material in terms of time allocated for preparation
- \_\_\_\_\_ A variety of assessment methods are used to assess student learning
- \_\_\_\_\_ Criteria for grading of assessment is clearly understood
- \_\_\_\_\_ Written comments that give feedback are clear and readable

### **Comments and Suggestions:**