



Chemeketa Community College
Law Enforcement and Corrections Programs
4910 Brooklake Road, Brooks Oregon 97305
503.584.7346



Dear Applicant,

We appreciate your interest in applying for the Chemeketa Law Enforcement and Corrections programs. Please fill out the attached application completely and to the best of your ability. The application will be reviewed to assess each applicant's fit for our program, moral character, and whether they have demonstrated a pattern of responsibility and good decision making. Any information falsified or knowingly omitted from the application is grounds for immediate rejection.

All applications must be received by **Monday, July 10, 2017**. After the applications have been reviewed, applicants will be notified if they have been approved to continue on in the selection process. Please be sure to attach all necessary supplemental documentation and explanations, as incomplete applications will automatically result in rejection. If you are invited to continue in the process, all remaining steps will happen at the Brooks Regional Training Center:

Monday, July 10th – Applications Due

- Include completed applications with the medical-release form and supplemental questions.
- Make sure you include a VALID and legible email address as you will be contacted via email.
- You also need to be enrolled as a student with Chemeketa. If you have never taken a class at Chemeketa, be sure to apply online at:
<http://www.chemeketa.edu/earncertdegree/admission/process/newstudent.html> and register as a Summer 2017 student.

Friday, August 4th @ 9:00 am – Program Testing Day

- You will need to take a background/drug screening by registering for Summer Term CJ103. (You will be charged for and responsible for the cost of this class summer term).
- If you have passed CJ103 previously, this portion of the test will be waived.
- You will need to finish the ORPAT physical agility course.
- Applicants will be interviewed in an oral-board format using standardized questions.
- Please dress appropriately for physical activity and an interview. Locker rooms will be provided.

Friday, August 11th @ 5:00 p.m. – New Student Orientation

- Applicants selected for the program will be invited to this mandatory orientation.
- You will be required to order and purchase your uniform and equipment before fall term classes start. The cost of the items is approximately \$800.

Applications can be turned in by mail or in-person to:

**Chemeketa Community College Admissions
c/o Michael Withington, LERE Program Supervisor
c/o Megan Gonzalez, CORE Program Supervisor
4000 Lancaster Dr. NE; Building 2, Room 201
PO Box 14007, Salem, Oregon 97309-7070**

We look forward to receiving your application and working through the selection process.

Thank you,

Chemeketa Law Enforcement and Corrections Program Staff.



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Check-Off List

Make sure you have read and filled out everything in the application. Failure to do so can result in your application not being accepted.

- Read and understand the process of the application, along with the testing dates.
- If you have not taken CJ103 (background and drug screen) register for it for summer term before testing day.
- Understand that if accepted into the program, there will be a uniform/equipment purchase before the first day of class (total ranging \$800+)
- All applicable spaces in the application are filled out.
- Supplemental questions are answered on a separate sheet of paper.
- Medical physical exam is done and signed off by your doctor.
- All other forms (that need to be) are printed and attached to the application packet.

(This page does NOT need to be turned in with the application packet)



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Program Application and Brief Statement of Personal History

Last: _____ First: _____ Middle: _____

Physical address: _____

City: _____ State: _____ Zip: _____ County: _____

Mailing address (if different from above):

City: _____ State: _____ Zip: _____ County: _____

Home phone: _____ Cell phone: _____ Other: _____

Email address: _____ Student ID # _____

Date of birth: _____ Place of birth: _____

Driver's license # _____ Issuing state: _____

Distinguishable scars, marks, or tattoos _____

Educational History

High school attended (include location): _____

Did you graduate? Yes No If "No", did you receive a GED? Yes No

List your training and education. Include colleges, business, technical, trade, correspondence, and military service schools. Please list credit hours completed in the "Hours" column.

Schools & Location	Program/course	Dates Attended	Hours	Degree

Please attach secondary education transcripts, unofficial is acceptable.

Employment History

Please include all paid and unpaid employment experience for the past 10 years. List all jobs separately. Use additional sheets if necessary, but include all information requested below. Begin with current or most recent employment. A resume may be attached to this application, but the application must still be filled out completely. Additional copies of this page may be used to complete history.

Dates employed: From: _____ To: _____ Average hours per week: _____

Employer name: _____

Employer address: _____

City: _____ State: _____ Zip: _____

Job title: _____ Number of employees supervised: _____

Responsibilities: _____

Reason for leaving: _____

Dates employed: From: _____ To: _____ Average hours per week: _____

Employer name: _____

Employer address: _____

City: _____ State: _____ Zip: _____

Job title: _____ Number of employees supervised: _____

Responsibilities: _____

Reason for leaving: _____

Dates employed: From: _____ To: _____ Average hours per week: _____

Employer name: _____

Employer address: _____

City: _____ State: _____ Zip: _____

Job title: _____ Number of employees supervised: _____

Responsibilities: _____

Reason for leaving: _____

Arrest Record

Have you ever been arrested for any crime or criminal violation? Yes No

List all such matters, even if you were not formally charged or there was no court appearance, you were found not-guilty, or the matter was settled by payment of a fine, community service work, restitution, etc. Do not include traffic violations in this section.

Date	Agency/Jurisdiction	Charge	Final Disposition	Details

Please include any additional information on a separate sheet of paper.

Driving Record

Date	Agency/Jurisdiction	Charge	Final Disposition	Details

Do you have a current and valid driver's license? Yes No

Have you ever had your driver's license suspended or revoked? Yes No

Have you been in a motor vehicle accident in the past 5 years? Yes No

If yes, please describe the incident on a separate sheet of paper.

List all traffic citations you have received, regardless of final disposition (exclude parking tickets).

Please include additional information on a separate sheet of paper.

Military Service

Have you served in any armed forces, militia, or mercenary capacity? Yes No

While in the military, were you ever arrested or formally disciplined? Yes No

If yes, give date, place, law enforcing authority or type, or court martial, charge and action taken in each incident, on another sheet.

Are you presently a member of the US Reserve or National Guard? Yes No

Branch of Service	From Date	To Date	Type of discharge, Grade, Service #

Personal Profile

Please answer the questions below to the best of your ability, keeping in mind that honesty and full disclosure are essential to law enforcement work. Answers to the questions below will not necessarily disqualify you from the Chemeketa law Enforcement Program.

Have you ever done any of the following?

- Yes No Unlawfully used a controlled substance, to include marijuana, which was not medically prescribed by a physician?
- Yes No Been discharged from any position for failing to pass a probationary or trial service period?
- Yes No Been discharged from any position?
- Yes No Resigned to avoid discharge or resigned while under suspension or while dismissal proceedings were pending?
- Yes No Been a member of any organization which advocates the overthrow of any form of government or promotes sectorial supremacy?
- Yes No Applied for employment with any criminal justice agency?
- Yes No To your knowledge, have you ever been the subject of any criminal or civil rights investigation?
- Yes No Been issued a permit to carry a concealed weapon?
- Yes No Had any prejudice against another race, gender, or ethnic group?

If the answer to any of the above questions is "yes", please explain on an additional sheet of paper.

Uniform and Equipment Purchase

The Law Enforcement Program requires an initial uniform and equipment purchase of as much as \$750-\$1000 to begin the program. Will you be able to secure the finances to make this purchase before the program begins? Yes No

Supplemental Questionnaire

Please answer the questions below in an attached supplemental document. The answers to these questions should be typed, approximately 1 to 2 pages, double spaced, 12 point font.

1. Please explain which area of the Criminal Justice System interests you and why.
(Juvenile/Adult Corrections, Parole & Probation, Police)
2. Why are you interested in the Law Enforcement/Corrections program? What are your career goals?
3. Describe your involvement with community service and volunteer work.
4. What are your hobbies and interests outside of Law Enforcement/Corrections?
5. Describe your family and living situation. Is your family supportive of your choice to enter a Criminal Justice career and of the work involved with the Law Enforcement/Corrections program?
6. Conflict resolution is a major component of police and correction officer duties. Please describe the techniques you would apply in handling a confrontational situation.
7. List any other special skills or training you have received that is relevant to the Law Enforcement/Corrections program.
8. Explain any family or friend relationships you may have with anyone incarcerated or on supervision.

Affidavit and Authorization to Investigate/Hold Harmless

I attest that all of the facts, dates and information that I have provided are true. Furthermore, I authorize investigation of all statements contained in my application, and, it is understood and agreed that any misrepresentation by me may result in cancellation of my application and/or termination from the program.

I authorize Chemeketa Community College to make any and all necessary and appropriate investigations to verify information given by me and to examine my fitness for participation in Chemeketa Law Enforcement program. I understand that these investigations will include both criminal and driving background. I hereby agree to release, defend, indemnify, and hold harmless, any person, company, or corporation as to any and all claims arising due to their supplying information pertaining to my suitability for application to the Chemeketa Law Enforcement program.

Signature: _____ Date: _____



Chemeketa Community College

Applicant Waiver & Liability Release

I understand that in order to perform as a Law Enforcement Related Experience (LERE/CORE) student, and as a Law Enforcement Officer, I must be able to run, lift, jump, enter and exit vehicles/buildings, avoid hostile actions, drag or carry items including humans; work in protective clothing not limited to and including ballistic vests and supplemental uniform gear in temperatures in excess of ambient temperatures, or below 32 degrees F; perform clerical work including prolonged sitting or standing, work under mental or physical stress for prolonged periods of time; drive patrol vehicles; climb ladders; navigate fences and other perimeter boundaries; work in areas where good balance is required; work in confined spaces or areas that can cause initial exposure to hazardous materials or subjects with communicable diseases; bend, stoop, crawl, maneuver uneven terrain; crawl on hands and knees; seek cover and or concealment; use various less- than-lethal and lethal options.

I further understand that the task performance portion of this testing process and the Defensive Tactics portion of the LERE/CORE program is designed to test and help identify my ability to perform many of the above activities and that my performance of these tasks may be hazardous to me and cause me injury. I understand that I will be asked to lift, stretch, run/climb flights of stairs, perform sit-ups, push-ups, navigate cone patterns, and complete other related activities included in the Oregon Physical Abilities Test (ORPAT). I will also be asked to strike, block, fall, ground fight, takedown and joint lock during the Defensive Tactics portion of my training. Many of these tasks are performed in rapid sequence so that my endurance and ability to work at high output for extended periods can be evaluated. I understand that such activities can cause soft tissue injuries, sprains, fractures, and hemorrhage, or a variety of other injuries or medical emergencies.

I know that the performance of this physical-ability examination and Defensive Tactics training may cause me to be injured. I acknowledge that I am aware that while I am participating in this physical-ability course and Defensive Tactics training, I should monitor myself and slow down and/or stop if I feel it necessary. I have no obligation to perform any physical activity that causes me discomfort or pain or is beyond the scope of my ability.

I declare that I understand the risk of injury and voluntarily accept that risk of injury. I hereby agree to waive all claims, release, defend, indemnify, and hold harmless Chemeketa Community College, the Chemeketa Law Enforcement Program, Marion County Fire District #1, LERE/CORE student leaders, LERE/CORE instructors, law enforcement staff, volunteers, employees, officers, and agents from any claims for alleged injuries which may arise from my participation in an examination to evaluate my ability to perform as a LERE/CORE student or as a Law Enforcement Officer.

Further, I agree to allow a State of Oregon certified medical care provider to monitor my vital signs and promise to remain on site until the certified medical provider releases me to exit the facilities.

Student signature: _____

Printed name: _____

Date: _____



Chemeketa Community College

LERE/CORE Medical Examination Form

(Valid for 2 years)



Section A: To be completed by Applicant Male Female

Applicant name: _____	Birthdate: _____	Exam date: _____
Address: _____	City: _____	State: _____
Phone: _____	Email: _____	
Program of interest: _____		

Explain all following “Yes” responses with dates and details on a separate sheet, if necessary.

Yes	No	
		Have you had any illness/injury recently or do you have an illness/injury now? Explain:
		Have you had a medical problem, illness or injury since your last exam? List:
		Do you have any chronic or recurrent illness? List:
		Have you ever had any illness lasting more than a week? List:
		Have you ever been hospitalized overnight? Explain:
		Have you had any surgery other than tonsillectomy? List:
		Have you had any injuries requiring treatment by a physician? List:
		Do you have any organs missing other than tonsils (appendix, eye, kidney, testicle, etc.)? List:
		Are you presently taking ANY medications (including birth control pill, vitamin, aspirin, etc.) List:
		Do you have ANY allergies (medicine, bees, foods etc.) List:
		Have you ever had chest pain, dizziness, fainting, passing out during or after exercise?
		Do you tire more easily or quickly than your friends during exercise?
		Have you ever had any problem with your blood pressure or your heart?
		Have you or your close relatives had heart problems, heart attack or sudden death before they were age 50?
		Do you have any skin problems (acne, itching, rashes, etc.)?
		Have you ever had fainting, convulsions, seizures, or severe dizziness?
		Do you have frequent severe headaches?
		Have you ever had a “stinger” or “burner” or pinched nerve?
		Have you ever been “knocked out” or “passed out”? Dates and details:
		Have you ever had a neck or head injury? Date and severity:
		Have you ever had heat exhaustion, heat stroke, heat cramps or similar heat-related problems?
		Have you had asthma, or trouble breathing, or cough during or after exercise?
		Do you wear glasses or contacts or protective eye wear?
		Have you had any problem with your eyes or vision?
		Do you wear any dental appliance such as braces, bridge, plate, or retainer?
		Have you ever had a knee injury?
		Have you ever had an ankle injury?
		Have you ever injured any other joint (shoulder, wrist, fingers, etc.)?
		Have you ever had a broken bone (fracture)?
		Have you ever had a cast, splint, or had to use crutches?
		Must you use special equipment for competition (pads, braces, neck roll, etc.)?
		Has it been more than 5 years since your last Tetanus booster shot?
		Are you worried about your weight?
		Females: Have you had any menstrual problems?
		Have you had any medical concerns about participating in this program?

I hereby state that, to the best of my knowledge, my answers to the above questions are correct.

Applicant signature _____ Date: _____

Parent/Guardian Signature _____ Date: _____

Section B To be completed by Physician

PHYSICAL EXAMINATION

Age: _____ Height: _____ Weight: _____ BP: _____ Pulse: _____ Visual Acuity L 20/ _____ R 20/ _____			
	Normal	Abnormal Findings	Initials
Head			
Eyes, ENT			
Teeth			
Chest			
Lungs			
Heart			
Abdomen			
Genitalia			
Neurologic			
Skin			
Physical Maturity			
Spine, Back			
Shoulders, Upper Extremities			
Lower extremities			

Does this applicant have any physical, mental or emotional condition that prevents them from performing the essential functions/tasks of the program for which they are applying?

- Assessment:
- Full Participation
 - Limited Participation (describe limitations, restrictions in box below)
 - Participation Contraindicated (list reasons in box below)

Recommendation (equipment, taping, rehab etc.):

Date: _____ Examiner's signature: _____ Print Examiner's name: _____

POLICE OFFICER (ATTACHMENT A)

Critical & Essential Tasks

Conduct Investigations

- Advise persons of their Constitutional rights as legally required
- Comply with legal parameters
- Conduct criminal surveillance
- Conduct drive-by identification applying appropriate legal parameters
- Conduct follow up investigations of violations of law
- Investigate incidents, evaluate information and evidence to determine if there is sufficient grounds to believe a violation of law has occurred
- Evaluate information, evidence and observations to determine if legal grounds exist to arrest persons without a warrant
- Interview (talk with) people to obtain information
- Listen closely to interviewee to ensure full understanding
- Observe people to detect signs of deception, manipulation, etc.
- Observe the environment of a particular location (like a crime scene) to identify potential evidence
- Perform Law Enforcement Data System (LEDS) or other criminal justice data base inquiry
- Prepare and conduct photo line-up applying appropriate legal parameters
- Read criminal investigation reports
- Read statements
- Review records and photographs to identify people (suspects, witnesses, etc.)
- Take written statements from people
- Utilize drug test kit and interpret results

Search and Seizure

- Legally conduct pat down of person
- Legally search person, vehicle or premises
- Prepare and serve search warrants applying appropriate legal parameters

Report Writing

- Diagram crime scenes
- Complete required report forms
- Document actions, observations, interpretations, and/or conclusions
- Proofread reports to identify and correct mistakes
- Use word processor or word processing program to write report
- Write descriptive, thorough narrative reports in a timely manner
- Write reports documenting statements/confessions
- Write reports using correct English for clear communication
- Write reports using correct sentence structure for clear communication
- Write reports using correct spelling and punctuation for clear communication
- Write legibly

Community Services

- Administer first aid
- Comfort emotionally upset persons
- Communicate effectively in the English language
- Conduct a police officer mental hold
- Conduct crime prevention
- Conduct welfare check
- Cooperate with other agencies
- Deliver emergency messages (e.g. death notifications, etc.)
- Develop and implement problem solving strategies
- Develop community partnerships
- Interact with people who do not speak English as a primary language
- Make lawful stops, detentions and arrests

- Mediate and assist people in problem solving
- Perform CPR/use AED
- Provide mutual aid
- Refer persons to other agencies that provide services
- Take child into protective custody
- Treat everyone equally and fairly with respect
- Use proactive strategies
- Use sensitivity when dealing with people
- Understand the needs of people with disabilities
- Understand strategies for dealing with people in extreme circumstances or in crisis
- Understanding strategies for dealing with people who are impaired or under the influence of intoxicants or drugs
- Serve subpoenas or civil processes

Evidence Process

- Collect crime scene evidence
- Collect DNA evidence
- Collect latent prints
- Document chain of custody of evidence
- Obtain fingerprints from individuals
- Photograph crime scene
- Photograph evidence
- Photograph suspects/victims
- Preserve crime scene
- Process evidence
- Secure crime scene
- Secure lost/stolen/seized property

Patrol Services

- Arrest persons as authorized by arrest warrants
- Conduct area search
- Conduct bar checks
- Conduct building searches
- Conduct civil stand-by
- Conduct crowd control
- Conduct field interviews
- Conduct patrol of assigned area
- Coordinate response of other resources
- Defuse hostile situations
- Establish perimeters
- Evaluate situations, applying legal standards and requirements to determine appropriate course of action (decision making)
- Investigate suspicious persons
- Issue citation in lieu of an arrest
- Knowledge of K9 operations
- Lodge persons in custody in jail
- Mediate civil disputes
- Operate a mobile data terminal or computer
- Operate office equipment
- Perform equipment inspection
- Prepare for trials/hearings
- Request additional resources (both police and non-police)
- Respond to call for police services
- Testify in hearings/court
- Transport persons in custody
- Use fire extinguisher
- Use information on crime occurrences to determine patrol patterns
- Use police radio
- Use pursuit intervention tools (e.g. spike strips)

Traffic Services

- Assist operators in exchanging information at crash scenes
- Collect evidence at crash scenes
- Conduct high-risk traffic stops
- Conduct unknown-risk traffic stops
- Diagram traffic crash scenes
- Direct traffic
- Explain legal procedures to traffic violators
- Have vehicles towed
- Investigate major traffic crimes

POLICE OFFICER (ATTACHMENT A)

Critical & Essential Tasks

- Investigate traffic crashes
- Investigate violations of motor vehicle laws
- Locate and verify vehicle identification number
- Operate Intoxilyzer
- Perform Field Sobriety Testing
- Photograph crash scenes
- Protect crash scenes and responders
- Provide motorist assistance
- Utilize speed measurement devices
- Issue traffic citations and warnings

Vehicle Operations

- Inspect vehicle equipment
- Operate safety and emergency equipment in vehicle
- Safely operate vehicle
- Safely operate vehicle in emergency responses
- Care for patrol vehicle
- Operate a vehicle while in pursuit

Use of Force

- Apply force within legal parameters using proper judgment and decision making
- Articulate clear, verbal commands
- Awareness and/or understanding of defensive tools commonly used by police officers
- Utilize appropriate tools and tactics in response to use of force situations

Maintain Professional Competence

- Complete and stay current on relevant training
- Demonstrate competent performance
- Maintain and secure equipment and weapons
- Meet/maintain standards for certification
- Meet standards in use of appropriate tools and tactics
- Understand and apply case law
- Understand and apply policies/procedures
- Understand and apply laws, local codes/ordinances
- Review legal and Legislative updates
- Read and comprehend written material (e.g. legal decisions, policies and procedures, training materials, ORS, etc.)
- Demonstrate ability to adapt to evolving policing environment

Maintain Professional Standards

- Adhere to Code of Ethics
- Follow agency policies and procedures
- Meet and maintain minimum ability to perform job tasks
- Maintain a professional image

Sitting, Standing, Walking, Running

- Maintain balance while walking on narrow or elevated surfaces
- Run on flat surface
- Run to assist another officer
- Move in response to attacking person(s)
- Run up/down stairs
- Run/chase after fleeing person
- Sit continuously (car, desk, etc.)
- Stand continuously or for extended times
- Walk continuously or for extended times
- Walk or move backwards
- Walk up/down stairs
- Walk/run on irregular, potentially hazardous surfaces (slick, muddy, rocks, etc.)

Crawling, Climbing, Over/Under Obstacles

- Climb over railings or over other external features/obstacles
- Crawl on hands and knees to search under vehicle/residence/structure, etc.
- Climb or pull oneself over a vertical obstacle (e.g. a fence)
- Crawl under an obstacle
- Crawl through a physically confined area (crawl space, culvert, etc.)
- Climb up/down ladder

- Climb through a window or other small opening

Lifting, Carrying, Pushing

- Carry objects from one location to another
- Carry/drag an unresisting person (with assistance)
- Carry/drag an unresisting person (without assistance)
- Lift objects (not people) up off the ground
- Lift objects above head
- Lift objects down from elevated surface (waist high or above) and place on ground or floor
- Physically force open locked, or blocked door/gate
- Pull-push resisting person through vehicle or structure window to remove person from vehicle or structure
- Pull-push unresisting person through vehicle or structure window to remove person from vehicle or structure
- Push/pull objects - other than vehicle
- Pull oneself up to see over obstacles (such as high fences, window ledges, etc.) and/or to gain access to building or structure

Jumping, Vaulting

- Jump over ditch, hole, or other depression
- Jump over hazard such as water, broken glass, etc.
- Jump over raised barrier (e.g. low fence)
- Jump up/down from elevated surface

Struggle, Fight, Defend

- Catch falling person to avoid injury
- Dodge/evade blows, thrown objects
- Draw and fire duty weapon at moving threat in all lighting conditions
- Draw and fire duty weapon in a state of physical exhaustion,
- Defend oneself in a physical altercation on the ground
- Extract a struggling person from a structure or motor vehicle
- Fire shoulder weapon (rifle, shotgun, etc.)
- Grip and hold a person to maintain physical control (assisted and unassisted)
- Handcuff - mechanically restrain compliant subject
- Handcuff - mechanically restrain non-compliant subject
- Hold/restrain a struggling person
- Physically defend against and control a single attacker
- Physically defend against and control multiple attackers
- Physically intervene to break up fights/physical confrontations between two or more persons
- Place a struggling suspect in a structure or motor vehicle
- Re-load duty weapon in combat conditions
- Subdue a fleeing person to stop flight
- Take down and subdue a resisting person or attacker
- Use firearms in physical confrontation
- Use defense tool(s) (baton, electrical control device, OC spray, etc) to subdue person in physical confrontation
- Use nerve pressure points to control/subdue resisting person
- Use various holds to control/subdue resisting-combative suspects

Combined Physical Activities

- Accurately use vision and hearing for threat assessment in use of force situations
- Being struck by, and/or striking person (physical altercations)
- Carrying object up/down stairs/steps
- Conduct area searches (walking, standing, kneeling, crawling, lifting, bending, etc.) looking for item or person
- Conduct physical person searches of individuals
- Draw, aim, fire and retain service weapon
- Drive agency vehicle in a wide range of routine and emergency conditions

POLICE OFFICER (ATTACHMENT A)

Critical & Essential Tasks

- Falling/being knocked down in struggle or pursuit - recovering to feet - resuming struggle/pursuit
- Maintain visual contact in pursuit (car and foot) in unpredictable terrain and conditions
- Multi-task while operating a patrol car (radio communications, computer, weapons and tools, etc.)
- Participate in Defensive Tactics Training (DT's) and scenario based training
- Physically struggling with multiple persons
- Pursue subject on foot, negotiating barriers and hazards (running, jumping, climbing, etc.)
- Rapidly exit vehicle (standing up from a seated position inside the car) and move away from the car
- Routine use of color computer monitor
- Struggle with and subdue subject after pursuit/evasion; place subject in vehicle for transport
- Subdue and physically/mechanically restrain; lift/carry/drag person from one area to another
- Transport person (resisting, not resisting) between locations, maintaining physical control, negotiating stairs, doorways, obstacles and other features
- Understand speech through electronic devices (telephone, radio, cell phone, etc.) in a wide range of environmental conditions
- Use breaching tools to break door, force through door
- K-9 unit activity (keep up with track)

Psychological Elements with Physical Effects

- Being exposed to hazardous substances (drugs, chemicals, infectious diseases, etc.)
- Continuing to function in a physical confrontation after being struck/injured
- Cope with the emotional and physical impact of being shot at.
- Cope with the emotional and physical impact of being subjected to verbal threats of violence
- Cope with the emotional and physical impact of constant exposure to personal legal liability
- Cope with the emotional and physical impact of constant scrutiny and criticism (management, attorneys, judges, the public, etc.)
- Cope with the emotional and physical impact of seeing, hearing, smelling and reading about horrific events/occurrences
- Cope with the emotional and physical impact of shift work
- Cope with the emotional and physical impact of witnessing the abuse, injury or death of a child
- Cope with the emotional and physical results of being struck by - exposed to bodily fluids
- Cope with the long-term emotional and physical impact of constant exposure to deviance (distorted world view)
- Cope with the physical effects of acute emotional stress {fear, anger, etc} (self and family)
- Cope with the physical effects of chronic (cumulative) emotional stress (self and family)
- Maintaining a state of hypervigilance (highly concentrated mental and sensory attention) over protracted period of time
- Viewing, handling, exposure to human remains

General Physical Activities

- Balancing, while leaning, stretching or ducking around obstacles
- Bend down or kneel on knees to conduct search activities or to minimize exposure
- Bending over from waist (to pick up objects off ground, etc.)

- Cardio-vascular endurance (sudden onset, sustained, high-demand physical exertion for longer than three minutes)
- Getting into and out of a vehicle (sitting from standing position and standing from seated position)
- Reaching from various positions to grasp objects/persons
- Talking on phone, radio, while using computer
- Transition between sitting and standing
- Twisting at the waist
- Typing on keyboard
- Use computer mouse
- Using computer keyboard in vehicle
- Crawling on hands and knees

Sensory Acuity, Discrimination (under low stress or normal conditions)

- Accurately determine full-range colors (clothing, substances, skin tones, etc) in varying light conditions
- Detect and identify visual images in low-light conditions
- Visually detect and identify images, facial and body features, and movement of persons and objects in varying light conditions
- Visually detect and identify transitory and subtle changes in body language (pupil constriction/dilation, skin color and respiration changes, etc.)
- Detect and identify faint and/or odd odors
- Detect and understand faint auditory signals (whispers, transients [clicks, pops, impacts], air movement, etc.)
- Detect and understand speech in the presence of a wide range of environmental sounds, including high levels of ambient background noise.
- Three-dimensional vision, sufficient for clear depth perception, image placement and location sufficient for complex visual tasks (driving a vehicle in emergency conditions, pursuit of persons over complex surfaces in unpredictable conditions, stairs, steps, obstacles, weapons use, etc.)

CORRECTIONS OFFICER (ATTACHMENT B)

Critical & Essential Tasks

Booking, Receiving, Releasing Tasks

- Observe and document inmates' physical markings.
- Inventory, record, and secure inmates' personal property.
- Obtain information for the intake process from the transporting or arresting officer and from the inmate.
- Review intake forms and/or court documents for accuracy, completeness, and timeliness.
- Prepare necessary forms, files, etc., to initiate inmates' facility record.
- Ensure inmates are photographed and fingerprinted.
- Inspect inmates' documentation prior to release or transfer.
- Release or transfer inmates per established processes.

Communication, Crisis/Conflict Management Tasks

- Verbally resolve conflict between inmates and staff.
- Appropriately respond to inmates' questions.
- Verbally reprimand inmates for rules and regulations violations.
- Testify in court.
- Distribute, post, and/or explain inmates' guidelines, rules, and rights.
- Diffuse potentially hostile or difficult situations.
- Communicate effectively with inmates, staff, other professionals, etc.
- Verbally resolve conflict between inmates.

Escorting & Transporting Tasks

- Transport inmates (resisting, not resisting) within a facility, negotiating physical barriers.
- Maintain control of inmates while loading, unloading, and driving transport vehicles.
- When required, provide armed supervision and transport inmates outside the facility.
- Escort inmates within the facility.
- Escort inmates in a vehicle.

Facility Security & Emergency Tasks

- Patrol tiers, cell areas, corridors, and other security areas inside the facility to ensure security and observe inmates' behaviors.
- Observe and report breaches of security or unsound security practices.
- Notify supervisors of potential emergencies and hazards.
- Move inmates to evacuate an area or facility.
- Respond to emergencies (including drills.)
- Inspect and report any concerns (sanitation, maintenance, safety, and security) related to the physical structure of the facility.
- Verify the identity of individuals bringing inmates into the facility.
- Verify the identity of inmates entering and leaving the facility.
- Inspect inmates' mail or packages for unauthorized items.
- Issue facility keys to authorized personnel.
- Inspect and verify the identification of persons entering and leaving the facility.
- Inspect vehicles and/or containers entering and leaving the facility.

Medical & Psychological Assistance Tasks

- Identify inmates' stress factors.
- Report severe depression or unusual behavior that might indicate self-destructive behavior (suicide.)
- Observe inmates to recognize symptoms of substance abuse.
- Observe incoming inmates' physical condition.
- Observe incoming inmates to identify mental health issues.
- Investigate and document inmates' injuries.

- Determine the need for emergency medical care.
- Request psychiatric/mental health treatment for inmates.
- Administer first aid, CPR, mouth-to-mouth resuscitation, and use of AED (Automated External Defibrillator.)
- Use gloves, masks, gowns, etc., to prevent contact with infectious diseases.
- Ensure proper cleanup of bio hazards.
- Supervise inmates taking prescribed medications.
- Recognize and respond to inmates with special needs (juveniles, sex offenders, physically disabled inmates, etc.)
- Supervise inmates with mental health concerns.
- Medically screen inmates.
- Take emergency steps when inmate suicide is threatened or implied.

Other Job-Related Tasks

- Know and apply standards for Corrections in Oregon.
- Understand and apply laws pertaining to PREA (Prison Rape Elimination Act.)
- Adhere to the Code of Ethics.
- Meet and maintain minimum standards for corrections officers.
- Treat everyone fairly and respectfully.
- Participate in training to maintain knowledge and/or skills.
- Evaluate situations; apply legal standards and requirements to determine the appropriate course of action.
- Follow orders and directions.

Required Physical or Sensory Perception Capabilities

- Bend over from the waist at or below waist level.
- Walk continuously.
- Stand continuously.
- Walk up and down stairs.
- Sit continuously (car, desk, etc.)
- Lift objects off the ground.
- Carry and place objects.
- Lift objects from an elevated surface and place on the ground or floor.
- Maintain a state of hypervigilance (increased awareness of the surrounding environment.)
- Cope with the physical effects of acute emotional stress (self, others.)
- Cope with the physical effects of chronic emotional stress (self, others.)
- Cope with the chronic physical effects of shift work.
- Cope with the emotional and physical impact of verbal abuse and/or threats by inmates.
- Cope with the emotional impact of working with seriously mentally ill inmates.
- Kneel, squat and recover to feet.
- Perform repetitive hand movements (typing, mouse, bar code scanning, etc.)
- Bend over from the waist at or below waist level.
- Accurately resolve visual images in various conditions, up to 100 feet.
- Accurately determine a full-range of colors.
- Resolve and understand faint auditory signals.
- Resolve and understand speech in a noisy environment.
- Detect and resolve odd odors.
- Accurately resolve visual images in low light conditions.
- Utilize three-dimensional vision sufficient for accurate depth perception in high-risk situations.
- Accurately visually detect and resolve transitory and subtle changes in "body language."

CORRECTIONS OFFICER (ATTACHMENT B)

Critical & Essential Tasks

Search, Seizure & Investigation Tasks

- Search all areas for contraband.
- Pat search inmates.
- Perform unclothed searches of inmates.
- Search clothing and property left for inmates.
- Investigate inmates' criminal activity.
- Process evidence seized during searches of inmates and/or cells, rooms etc.
- Document the chain of evidence.
- Seize contraband material.
- Confiscate inmates' possessions.
- Inspect and/or search inmates' clothing.
- Search inmates' personal property.
- Investigate and initiate remedial action on security breaches.
- Search inmates entering and leaving the facility and all other areas.
- Complete required documentation including narrative reports.

Supervise & Monitor Inmate Tasks

- Apply "progressive" inmate discipline (type of discipline based on the offense.)
- Observe and investigate unusual traffic or movement.
- Investigate unusual odors or sounds.
- Identify, observe, and document the activity of agitators and aggressors.
- Respond to inmates' behavior and movement to prevent or stop a physical conflict between inmates.
- Facilitate inmates' access to legal and religious materials.
- Instruct inmates in housekeeping and sanitation procedures.
- Monitor and log inmates' behavior and activities in disciplinary or administrative segregation.
- Control access to and from all living areas.
- Monitor and control inmates' activities.
- Observe inmates to verify presence and determine physical condition.
- Document inmate movement.
- Direct inmates to enter and leave cells.
- Conduct head or facility count.

Use of Force & Physical Control Tasks

- Respond appropriately to fights or physical confrontations between inmates.
- Subdue, mechanically restrain, and remove an inmate to and from a holding area or cell.
- Recover from being knocked down or falling and resume struggle or pursuit.
- Use reasonable force to maintain order, protect self, others, and prevent escape.
- Qualify and/or engage in required training for firearms and other weapons.