

CHEMEKETA COMMUNITY COLLEGE

Paramedic Information Packet



SPRING 2017

CHEMEKETA COMMUNITY COLLEGE

Main Campus: 4000 Lancaster Dr. NE Salem, OR 97305

Brooks Campus: 4910 Brooklake Rd. NE Brooks, OR 97305

Mailing Address: P.O. Box 14007 Salem, OR 97309

Chemeketa Community College
Emergency Medical Services
503-485-2131

Mission Statement

Our mission is to improve the quality of life in our community by providing emergency services training and education to our program participants, business and industry, and service providers. A safer community will result from their excellence in delivering quality emergency services.

Information Sessions

The information session is being offered for applicants who want to increase their chances of entrance into the Paramedic program, by improving their application and interview skills. This is optional and will be held at the Brooks Campus, (4910 Brooklake Rd. NE Brooks, OR 97305) in building 2, 2nd floor, room 200. The information sessions will be held on the following dates and times:

- February 1, 2017 from 6:30-8:30 pm
- August 9, 2017 from 6:30-8:30 pm

Accreditation

Chemeketa Community College offers the Associate of Applied Science in Paramedicine degree and is accredited in Oregon through CCWD (Community College Work Force Development) and the Department of Education, and nationally by the Committee on Accreditation of Educational Programs for the EMS Professions (CoAEMSP) through the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

**Chemeketa Community College is an equal opportunity/ affirmative action employer and educational institution. To request this publication in an alternative format, please call 503.399.5192*

Programs Offered

EMT Course

EMT courses are offered here at Chemeketa Community College. The EMT course is considered an open-entry program and requires successful completion of the consecutive two-term format (or the accelerated one-term format). Successful completion qualifies the student to take the State of Oregon and/or National Registry examination(s) for licensure as an EMT. See 'Course Information to EMT Career' for detail.

Paramedic Degree

Students take general education courses as well as technical courses devoted to Paramedicine. The paramedic course is a limited enrollment program for courses EMT296, 297, 298, 280H. A Paramedic program sequence starts in both Fall and Spring terms. Students must apply for admission. Clinical rotations in hospitals and with ambulance services provide hands-on EMS experience. Students earn an Associate of Applied Science degree in Emergency Medical Technology. Successful completion qualifies the student to take the State of Oregon and/or National Registry examinations for licensure as a Paramedic.

Paramedic/Firefighter Dual Degree

Students may receive two degrees in as little as nine terms combining general educational requirements with technical courses in Fire Suppression and Emergency Medical Technology. Terms 7, 8, and 9 are devoted to Emergency Medical Technology courses at the Paramedic level. Paramedic/Firefighter students apply first to the Fire Science program for admission. Upon completion of the Fire Science Program, the student may be eligible to apply for the Paramedic program. Please contact Bill Klein at 503-399-6240 or at Bill.Klein@chemeketa.edu for more information.

- It is also possible for a student to apply for admission to the Firefighter program after successful completion of the three-term Paramedic course, and ultimately earn a dual degree in Fire Science. Please see Paramedic program faculty for more information.

Associate Degree Upgrade for Licensed Paramedic

This program is designed for a person who is currently a Licensed Oregon Paramedic and is seeking to further their professional career through attainment of the AAS degree. Current Paramedic certification may be transcribed as college credits to be applied towards the degree requirements.

- A person seeking to apply for an Associate Degree upgrade needs to request a transcript evaluation of their previous college credits. Please include official transcripts from all previous institutions as well as a transcript evaluation form, all of which should be submitted to Chemeketa's Admissions Office located in building 2, room 200. For more information please contact Gregg Lander, Program Chair of EMT and Paramedic programs at 503-399-2664 or at Gregg.Lander@chemeketa.edu.

Distance Education Classes

Chemeketa Community College offers numerous classes through distance education. These include many general education and some technical courses. Refer questions to Emergency Services at 503-485-2131.

- Several of the EMT program and general education courses are taught online or as hybrid formats. Please refer to the college schedule for details.

Continuing Education and Recertification Classes

Courses are available on the Brooks Regional Training Campus and are typically held on the weekend for continuing education and ongoing recertification. These courses include: CPR, Standard First Aid, ACLS, PHTLS, PEDS, and EMT Refresher. To add your name to the mailing list for future class offerings, or for more information or questions please contact Tania Kleinschmit at 503-584-7341.

Paramedic Application Inquiries Faculty Contact Information

Gregg Lander:	Paramedic Instructor/ Program Chair	503.399.2664	Gregg.Lander@chemeketa.edu
Chris Arbuckle:	Paramedic Instructor	503.399.2663	Chris.Arbuckle@chemeketa.edu
Kiva Lyell:	EMT Instructor	503.399.2660	Kiva.Lyell@chemeketa.edu
Rhonda Wood:	Clinical Coordinator	503.399.6062	Rhonda.Wood@chemeketa.edu

Paramedic Prerequisites

The prerequisites for the Paramedic Associate Degree Program are listed below. These classes are available as regular college offerings and will be scheduled by the student at their convenience. If a paramedic applicant has not attended college at Chemeketa, please refer to the Chemeketa Community College Catalog regarding requirements for college placement exams, which are to be completed as a person enters the college. These assessments are done through Chemeketa Testing Center, located on Salem Main Campus building 3, room 268 (open Monday-Thursday). They can be reached at: 503-399-6556.

- Please fill out a Chemeketa Community College Transcript Evaluation for validation of completion of the prerequisite courses. You can obtain the form online at:
(http://www.chemeketa.edu/forms/documents/RequestforEvaluationandTransferofPreviousCredits_002.pdf)

The following or equivalent courses must be completed with a minimum of a “C” grade before beginning EMT296. These are considered the “core” courses.

BI231, 232, 233 _____ Human Anatomy & Physiology: 1, 2, & 3

- (Chemeketa as well as some other colleges require a Chemistry as prerequisite for BI231)

HM120 _____ Medical Terminology 1

EMT151, 152B _____ Emergency Medical Technician: Part 1 & 2

ES172 _____ Introduction to Emergency Services

OR

EMT175 _____ Introduction to Emergency Medical Services

FRP256 _____ Emergency Services Rescue Practices

OR

EMT169 _____ Emergency Medical Technician Rescue

EMT176 _____ Emergency Response Patient Transportation

OR

FRP153 _____ Fire Incident Related Experience

EMT177 _____ Emergency Response Communication & Documentation

ES115 _____ Crisis Intervention

WR121 _____ The College Essay (or higher) (4 credits)

MTH070 _____ Elementary Algebra (or higher) (4 credits)

- (Chemeketa as well as some other colleges require MTH095 as Chemistry prerequisite)

PSY101 _____ Psychology of Human Relations (or higher) (4 credits)

COMM111 _____ Fundamentals of Public Speaking (or higher) (4 credits)

HPE295 _____ Health and Fitness of Life (3- 4 credits)

SS/HUM _____ Social Science or Humanities Elective (4 credits)

Program Costs

(Estimates)

<u>Term 1 Classes</u>	<u>Lab Fees</u>	<u>Texts (new)</u>	<u>Other</u>	
BI231 Anatomy	26.00	325.50	Tuberculosis Test * (annual)	30.00
*EMT151+ (CPR Class)	269.00	153.00	Hepatitis *(1 req. /3 rec.)	171.00
				110.00 ea. Or
ES172 Intro	50.00	193.50	Chickenpox (2)* or antibody titer	70.00
WR121	6.00	100.00	Tetanus * (every 10 yr.)	60.00
HM120 Med. Term.	0	96.00	Measles/Mumps/Rubella (2)*	154.00ea.
			Goggles	4.95
			Stethoscope	95.50
<u>Total</u>	351.00	868.00	Uniform	46.25
			Mask (Hepa)	10.00
			Graphing Calculator	109.95
			Student ID	5.00
			<u>Sub Total</u>	<u>1060.15</u>
			In State Tuition/Fees (20 cr.)	1880.00
			Lab Fees	351.00
			Textbooks	868.00
			<u>Term Total</u>	<u>\$4,159.15</u>

<u>Term 2 Classes</u>	<u>Lab Fees</u>	<u>Texts (new)</u>	<u>Others</u>	
BI232	26.00	0	EMT State Basic Exam	110.00
*EMT152 (+Skills Lab)	335.00	0	EMT CCC Basic Exam (in fees)	50.00
			Criminal History Check (state/in fees)	0
MTH070/MTH095**	0	140.00		
ES115 Crisis	0	21.50	<u>Sub Total</u>	<u>160.00</u>
			In State Tuition/Fees (16 cr.)	1504.00
<u>Total</u>	361.00	161.50	Lab Fees	361.00
			Textbooks	161.50
			<u>Term Total</u>	<u>\$2,186.50</u>

<u>Term 3 Classes</u>	<u>Lab Fees</u>	<u>Text (new)</u>	<u>Other</u>	
BI233	26.00	0	In State Tuition/Fees (18 cr.)	1880.00
EMT169/FRP256	100.00	68.00	Lab Fees	226.00
*EMT176 & 177/FRP153	100.00	49.00	Textbooks	269.00
PSY101 or higher	0	107.00	<u>Term Total</u>	<u>\$2,375.00</u>
COMM111 or higher	0	45.00		
<u>Total</u>	226.00	269.00	<u>Total Est. Cost Terms 1-3</u>	<u>\$8,720.65</u>

<u>Term 4 Classes</u>	<u>Lab Fees</u>	<u>Texts (new)</u>	<u>Other</u>	
EMT296 Paramedic	325.00	445.00	Physical (check req.)	75.00
			Tuberculosis Test* (annual)	30.00
<u>Total</u>	325.00	445.00	Drug Test (in fees)	0
			Student ID	5.00
			Goggles	4.95
			Stethoscope	95.50
			Mask (Hepa)	10.00
			Uniform/Scrubs	80.21
			ACLS Certification	0
			<u>Sub Total</u>	<u>300.66</u>
			In State Tuition/Fees (14 cr.)	1316.00
			Lab Fees	325.00
			Textbooks	366.00
			<u>Term Total</u>	<u>\$2,307.66</u>

<u>Term 5 Classes</u>	<u>Lab Fees</u>	<u>Texts (new)</u>	<u>Other</u>	
EMT297	375.00	154.50	PEPP Certification	0
Hum/SS Elective	0	0	PALS Certification	0
			PHTLS Certifications	0
<u>Total</u>	375.00	154.50	In State Tuition/Fees (18 cr.)	1692.00
			Lab Fees	375.00
			Textbooks	154.50
			<u>Term Total</u>	<u>\$2,221.50</u>

<u>Term 6 Classes</u>	<u>Lab Fees</u>	<u>Texts (new)</u>	<u>Other</u>	
EMT280 Intern.	0	0	EMT Oregon Exam	290.00
EMT298	375.00	0	Pearson-VUE National Registry	110.00
HPE295	0	109.50	Criminal History Check (state; in fees)	0
			<u>Sub Total</u>	<u>400.00</u>
<u>Total</u>	375.00	109.50	In State Tuition/Fees (15 cr.)	1410.00
			Lab Fees	375.00
			Textbooks	109.50
			<u>Term Total</u>	<u>\$2,294.50</u>

Total Estimate Cost Terms 4-6 **\$6,823.66**

Total Estimated Program Cost **\$15,544.31**

Paramedic Application Process & Instructions

Chemeketa Transcript Evaluation

Proof of completion of the Paramedic prerequisites:

1. If you have completed all of your course work through Chemeketa Community College, the transcript evaluation can be done with an unofficial copy of your transcript. An unofficial copy can be obtained at no charge from Chemeketa's Counseling Services Department, in building 2 on Salem Main Campus or by accessing 'My Chemeketa' with your college "K" number.
2. If you have completed part of or all course work through any other college or university, you will need to have an official transcript sent to Chemeketa's Admissions Office from each school.
 - a. The '**Request for Evaluation and Transfer of Previous Credit**' form needs to be filled out and signed, then taken or sent to Chemeketa's Admissions Office. You can access this form at:
http://www.chemeketa.edu/forms/documents/RequestforEvaluationandTransferofPreviousCredits_002.pdf
(Please note that this form must be printed, completed, and then submitted. You cannot complete this form online.)
****Note:** A copy of the Request for Evaluation and Transfer of Previous Credit is attached with the Paramedic Application.
 - b. Please have all official transcripts mailed to:

Chemeketa Community College
Office of Transcript Evaluation Services
P.O. Box 14007
Salem, OR 97309-7070

****Note:** To guarantee a timely evaluation of your transcripts, please allow up to 4 weeks for the process to be complete. If your evaluation has been completed, please include a copy of the transcript evaluation with your application packet.

- c. Also include unofficial copies of transcripts from all schools with your application packet in order to receive credit in our application process for graded classes above a "C".

Application Process

The Paramedic application process is very competitive due to the programs limited enrollment. It is the faculty's goal to admit the candidates with the most points and potential to be successful in each class.

Introductory Letter

The screening committee is interested in getting to know some of the unique qualities of each person who is applying. Write a letter to help us understand your desire and ability to be successful in the Paramedic program and why you want to become a paramedic.

This should be:

- A typed one page letter, double spaced, 12 point Arial font, 1-inch margins, paragraphs indented, addressed to the Screening Committee, and should include your name.

Prerequisite Documentation

In order to receive course credit in the application process, you must include documentation of completion before the cut-off date. If this evaluation has not been completed, please include unofficial transcripts from all colleges attended to validate completion of prerequisites with at least a “C” grade or higher.

If you have not completed the prerequisites, please explain how you plan to successfully complete them before starting the Paramedic program through a completion plan. This completion plan should be on a separate sheet of paper and clearly outline your plans for the prerequisite courses. If selected for the program, your acceptance will be provisional pending proof of successful completion of the prerequisite course(s) with that of a “C” grade or higher. You will be required to keep the department updated on changes to your completion plan, as well as, providing updated transcripts with grades, in order to receive credit for those classes. Read Course Check List instructions carefully. Missing or inaccurate information may not be evaluated.

****Note:** Submitting your application in a timely manner is important. All of these requirements must be presented in one complete packet to Chemeketa Community College Enrollment Center at Main Campus by: **4:30 pm on October 14, 2016 for Spring 2017.**

Who is Eligible to Apply

The Paramedic Program is a limited entry enrollment with an average of 24 students each cohort. The program accepts students in both Fall and Spring terms. Applicants must meet the following criteria to be considered for a position in the program:

1. Applicant must be licensed as an Oregon EMT and have a current American Heart Association Healthcare Provider certification before the starting date of the Paramedic program.
2. Applicant must have proof of completion of the prerequisite courses or a reasonable plan of action on how to completion prerequisites before the starting date of the program.

Admission Prioritization

The following will be considered when selecting and prioritizing applicants for the program.

- Completion of admission application packet
- Introductory letter
- Oral interview
- Written essay - applicants with complete packets will be given a set time to write a response and answer a question chosen by EMS faculty.
- Accumulated points for core courses
- Work history
- Endorsement Letter from EMS Chief/CEO/Chief
- Military Experience (if applicable)—please submit proof to receive points

How to Apply

Step 1	Talk to other paramedic graduates or current students to gain an appreciation of the time commitments, workloads, and impact on personal life. Assess impacts on other fronts: (e.g. work, additional schooling, significant other, family, etc).
Step 2	Examine your financial picture, seek out financial aid assistance as necessary. Chemeketa Financial Aid Office is in Building 2, on Salem Main Campus, contact them with questions including possible grants or scholarships at: 503.399.5018.
Step 3	Obtain a Paramedic Admission packet from: -Brooks Campus, Building 2, Main Lobby. (4910 Brooklake Rd. NE Brooks, OR 97305) -Access the Paramedic Application Packet online at: http://www.chemeketa.edu/programs/emt/
Step 4 **	-Have your previous college course credits evaluated by Chemeketa's Admissions Office prior to application. This process is outlined on previous pages; it can take up to 4 weeks to complete. It is the applicant's responsibility to submit transcripts in a timely manner to allow time for the evaluation process prior to the application deadline. -Even if the evaluation has been completed, please include unofficial transcripts from all colleges attended to validate completion of prerequisites with at least a "C" grade or better. -If you have not completed the prerequisites, please explain how you plan to successfully complete them before starting the Paramedic program. If selected for the program, acceptance will be provisional pending proof of successful completion of those course(s). **Note: You must highlight all pre-requisite courses on your unofficial transcripts.
Step 5	Provide proof/copy of Oregon Licensure as an: EMT, AEMT or EMT Intermediate or a written statement of how you will obtain this certification before beginning paramedic program.
Step 6	Provide a copy of high school diploma or equivalent.
Step 7	Obtain at least three personal references (other than Chemeketa EMT/Fire staff) attesting to your ability to complete this program.
Step 8 **	Complete the application packet including all required attachments/forms. **Note: Attention to detail is extremely important in the selection process.
Step 9 **	Submit your application to Chemeketa's Enrollment Center on Salem Main Campus, building 2, room 200. The application must be accompanied with a \$40 non-refundable check or money order made out to: Chemeketa Community College. The submitted application must be a printed hard copy and provide original signatures. Emailed or Electronically submitted packets will not be processed.
Step 10	You will be notified via e-mail confirming receipt of your application. Completed applications will be given directions of when oral interviews will take place, including date and time. Incomplete applications will be encouraged to reapply for the next cohort. <u>All communication to candidates will be sent via email. Candidates are responsible for checking their email regularly for program notification and application status.</u>
Step 11	Participate in the oral interview and complete the written essay. The oral interview will consist of 10-12 questions, similar to an employment interview. The essay will be evaluated based on: completion, clarity, composition, grammar, spelling, punctuation, legibility, and ability to follow directions.

Step 12	Acceptance emails will be sent to those students receiving the most accumulated points for the total application process. An alternate list will also be established and individuals will be informed via email .
Step 13 **	You will be required to make a payment of \$150, six weeks before the term begins. This is a non-refundable fee that will be applied to your tuition lab fee during the first term of the program. Mail or deliver this check to Chemeketa Emergency Services, Attn: Lorri Harms, P.O. Box 14007 Salem, OR 97309. If you are delivering this check, Lorri Harms office is located at the Brooks Campus, Building 1, front office. If you're designated as an alternate you will be required to make this \$150 payment on the day of orientation, only if you're accepted into the program.
Step 14	Schedule a medical examination to validate your medical fitness to function as a Paramedic. If you are under 30 years old, you will need a physical taken within the last three years, but within one year if 30 years old or older. A copy of these results will be required in a packet due at the mandatory orientation. A copy of the Technical Standards will be in the information packet sent one month before orientation. The Technical Standards document describes the physical, intellectual, and cognitive demands on a Paramedic student during the program and in preparation of the profession.
Step 15	Obtain verification of the required screenings and immunizations. This requirement listing will be e-mailed to you prior to starting the Paramedic program. Email Rhonda Wood (rhonda.wood@chemeketa.edu) with any questions. A copy of those records will be due at the mandatory orientation.
Step 16 **	Attend the mandatory orientation for the Paramedic Program. If a person does not show up for orientation, their class seat will be given to an alternate. This student will need to hand in verification of their physical exam, screenings, immunizations, copies of driver's license, updated CPR, EMT Certification, and prerequisite course(s) completion. In the first week of class, the program will initiate a criminal history clearance process, which is required for everyone defined as a "care giver" by OAR 411-009-0015, 411-009-000014. This clearance is required by law and is authorized by ORS 181.537.
Step 17	Register for classes when officially accepted into the program.
Notes **	<ul style="list-style-type: none"> -If an instructor finds that you have gained entrance into a paramedic course without completing all the admission requirements and meeting all prerequisites, he/she may ask you to withdraw from the class. -If you do not appear for the course offering for which you have been admitted, you will have to reapply for a later cohort. -If you leave a paramedic level of training in the middle of a sequence of courses, you must reapply for admission, satisfactorily complete all paramedic courses (EMT296, 297, 298, and EMT280H) -Major portions of the program include hospital and pre-hospital clinical sites. Students may have to travel as far as 400 miles per week attending these clinicals. This would be in addition to the usual Brooks Campus class days.

Important Program Dates

EMT Program (Tentative Admission Dates)	Fall, 2016	Spring, 2017	Fall, 2017
Paramedic Application Available (At Brook Campus & online)	January 4, 2016	August 1, 2016	January 9, 2017
Paramedic Applicant Information Sessions 6:30 - 8:30 pm (Brooks Campus: Building 2, 2 nd floor, Room 200)	February 3, 2016	August 10, 2016	February 1, 2017
Application Acceptance Closed (Applications submitted to Chemeketa Enrollment Center: Salem Main Campus Building 2, Room 200 by 4:30 pm)	April 8, 2016	October 14, 2016	April 14, 2017
Confirmation <u>Emails</u> Sent Out (Candidates are responsible for checking their email regularly for program notifications and application status)	April 22, 2016	October 28, 2016	April 28, 2017
Oral Interviews (Brooks Campus: Building 2, 2 nd floor)	May 13, 2016	November 18, 2016	May 12, 2017
Acceptance <u>Emails</u> Sent Out (Candidates are responsible for checking their email regularly for program notifications and application status)	June 3, 2016	December 2, 2016	June 2, 2017
<u>\$150 Acceptance Fee Due</u>	July 22, 2016	January 27, 2017	July 28, 2017
Orientation Reminder <u>Email</u> Sent Out (Candidates are responsible for checking their email regularly for program notifications and application status)	August 8, 2016	February 13, 2017	August 14, 2017
Mandatory Orientation- 9:00 am - 3:00 pm (Brooks RTC: Building 2, Room: 200; All medical & immunization records due)	August 22, 2016	February 27, 2017	August 28, 2017
Class/Term Begins	September 26, 2016	April 3, 2017	September 25, 2017
Graduation	July 27, 2017	January 25, 2018	July 26, 2018