



Pharmacy Technician Program Application Packet Fall, 2012



The Chemeketa Pharmacy Technician curriculum is fully accredited by the American Society of Health-System Pharmacists (ASHP) and is the only nationally-accredited Pharmacy Technician program in Oregon.



American Society of Health-System Pharmacists
7272 Wisconsin Avenue
Bethesda, MD 20814

Packet Includes:

- Program Information**
- Application Information, Process and Deadlines**
- Program Prerequisites**
- Immunizations/CPR Flyer**
- Program Application Form**

It is the policy of Chemeketa Community College and its Board that there will be no discrimination or harassment on the basis of race, religion, color, sex, age, national origin, ethnic origin, sexual orientation, gender identity, marital status, citizenship status, pregnancy and related conditions, family relationship, veteran's status, disabilities and tobacco usage in any educational programs, activities, or employment. Person having questions about opportunity/affirmative action should contact the Affirmative Action Officer at 4000 Lancaster Dr. NE, Salem, Oregon 97309-7070, or call 503.399.4784. To request this publication in an alternative format, please call 503.399.5192.

Pharmacy Technician/Pharmacy Management Program Information

The Pharmacy Technician Program is a 9-month, full-time limited enrollment certificate program that admits 24 students in the FALL term only. It is HIGHLY recommended that students make an appointment with a counselor/advisor in the Counseling and Career Services Center (Bldg. 2). Students may continue in the Pharmacy Management Program after successful completion of the Pharmacy Technician Certificate Program.

Criminal Background Check/Drug Testing

All students admitted to the Pharmacy Technician Program will be required to pass a criminal background check which fulfills the requirements of clinical sites. If a student does not pass the criminal background check, program registration will not be possible. If a student is arrested during the time he/she is enrolled in the Program, he/she must notify the Program Chair of the Pharmacy Technician program of the arrest. The student's status in the Program will be reviewed by the Pharmacy Technician Program Chair and the Associate Dean of Health Sciences, and a possible outcome of the review may be the student's inability to continue in the Program. Students may also be required to submit to a 10-panel drug screen urinalysis (UA) prior to spring term practicum placement as requested by practicum sites.

Disclosure of Student Information

In compliance with the Family Educational Rights and Privacy Act (FERPA), Chemeketa Community College releases only very limited information regarding students. All Pharmacy Technician students, including those who have filed a Request for Non-Disclosure of Student Information Form, should be aware that some confidential information may be shared. Contracts with practicum placement sites require that the following information be made available about students placed at these sites: CPR certification, immunization status, TB screening test results, and criminal background check. Students may also be required to submit to a 10-panel drug screen urinalysis (UA) prior to spring term practicum placement, and the results of this test will be made available to the requesting practicum site. This information is needed for purposes of student and patient safety. Every effort is made to limit access to confidential student information to those who have a need to know. For more information regarding Non-Disclosure of Student Information, contact the Registrar office at 503 399-5001.

Pharmacy Technician Program Fall 2012 Application Information

APPLICATION PROCESS:

Step 1: If you are a new student, submit a Chemeketa Admission Application Form online:
<http://www.chemeketa.edu/earncertdegree/admission/process/newstudent.html>

Step 2: Submit the following required materials as a packet to Admissions in Enrollment Services in Building 2:

- Pharmacy Technician Program Application Form, including verification that you will be at least 18 years of age upon program completion
- A copy of your high school diploma, or high school transcripts showing graduation date, or GED certificate and/or GED scores
- A copy of your Chemeketa ASSET or Compass Placement Test scores
- College transcripts (unofficial transcripts are accepted for application review)
- Documentation of healthcare-related experience (see Pharmacy Technician Application Scoring Sheet for details)

College Transcripts:

Applicants may submit transcripts from another college/university to be evaluated. Students must request an evaluation through Enrollment Services, and evaluations may take several months. **Note:** All courses must be completed with a "C" grade or higher by the end of spring term, 2012.

APPLICATION DEADLINE:

Application packets will be accepted from **Monday, March 19, 2012 to Friday, May 25, 2012**. Any application packets received after May 25, 2012 may be considered if the program has not been filled. Applicants will be notified by Admissions of their status beginning in early July by mail. *It is important that you notify Admissions if you have changed your mailing address.*

IMPORTANT: You are **NOT** an applicant to the Pharmacy Technician Program until you have submitted an application packet that includes all items listed above. **You may submit an application packet BEFORE you have taken all the required prerequisites.** The receipt you receive from admissions is proof of your application submission.

PROGRAM ORIENTATION:

Students who accept an offer of Program Admission **must attend a program in August** at the Salem Campus. Students will be notified by mail of the date, time and location of the orientation.

QUESTIONS?

Contact Cheryl Buckholz, Program Chair
Pharmacy Technician/Pharmacy Management
Phone: 503.365.4696 – email: cheryl.buckholz@chemeketa.edu

**Chemeketa Community College
Pharmacy Technician Program Prerequisite Courses
Program Entry - Fall 2012**

Prerequisite Requirements	Criteria for Fulfilling Requirement
CIS101 Introduction to Microcomputer Applications	<ul style="list-style-type: none"> • CIS101 completed with a C grade or higher taken within the past 5 years (includes College Credit Now); OR • Comparable college level computer science or computer applications course, 3 or more credits, with word processing, spreadsheet, and data base taken within the past 5 years. No high school coursework or other non-college level training will be accepted.
HM120 Medical Terminology 1	<ul style="list-style-type: none"> • HM120 with a C grade or higher; OR • Comparable college transfer course from another institution with a C grade or higher
HM121 Medical Terminology 2	<ul style="list-style-type: none"> • HM121 with a C grade or higher; OR • Comparable college transfer course from another institution with a C grade or higher
MTH070 Elementary Algebra	<ul style="list-style-type: none"> • MTH070 or higher with a C grade or higher; OR • Placement test score for MTH095 or higher
RD115 Academic Thinking and Reading	<ul style="list-style-type: none"> • RD115 or higher with a C grade or higher; OR • Placement test score for RD120 or higher
Recommended Courses	
CH104, CH105, and CH106 Chemistry for Allied Health; OR CH110 Foundations of General, Organic and Biochemistry	<ul style="list-style-type: none"> • CH104, 105, and 106 with a C grade or higher taken within the past 5 years, OR • CH110 with a C grade or higher taken within the past 5 years; OR • Comparable college transfer course from another institution with a C grade or higher taken within the past 5 years
PHM230 Pharmaceutical Drug Classifications <i>(offered fall and spring terms)</i>	<ul style="list-style-type: none"> • PHM230 with a C grade or higher; OR • Comparable college transfer course from another institution with a C grade or higher
Other PHM classes that are available for students who are not currently in the Pharmacy Technician program	<ul style="list-style-type: none"> • PHM210 OTC Products with a C grade or higher • PHM220 Multicultural Patient Healthcare with a C grade or higher

Please note: Chemeketa Community College reserves the right to modify the criteria and process for admission to the Pharmacy Technician program on an annual basis.

**Chemeketa Community College
Pharmacy Technician Program - Application Scoring Sheet
Fall 2012**

FOR APPLICANT INFORMATION ONLY - Do not submit this form with your application

Prerequisite Grades	Possible Points			Total Points
				20
<input type="checkbox"/> RD115 or equivalent*	A = 4	B = 3	C = 2	_____
<input type="checkbox"/> CIS101 or equivalent	A = 4	B = 3	C = 2	_____
<input type="checkbox"/> HM120 or equivalent	A = 4	B = 3	C = 2	_____
<input type="checkbox"/> HM121 or equivalent**	A = 4	B = 3	C = 2	_____
<input type="checkbox"/> MTH070 or equivalent*	A = 4	B = 3	C = 2	_____

General Education Grades				Points
<i>Courses that are part of the Pharmacy Technician certificate program</i>				6
<input type="checkbox"/> MTH095 or higher	A = 3	B = 2	C = 1	_____
<input type="checkbox"/> WR121 or higher	A = 3	B = 2	C = 1	_____

Chemistry – 5 points:	Points
<i>Students who complete either CH110 or the CH104-105-106 series with a “C” grade or higher will be given 5 points.</i>	10
PHM230 Pharmaceutical Drug Classifications – 5 points	
<i>Students who complete PHM230 with a “C” grade or higher will be given 5 points.</i>	_____

Healthcare-Related Experience: (3 points maximum)	Points
<i>Must be documented with a signed letter on office or organization letterhead from supervisor listing length and type of experience.</i>	
<input type="checkbox"/> Employment or military service in a pharmacy-specific field (3 pts.)	
<input type="checkbox"/> Employment or military service in a healthcare field (2 pts.)	_____
<input type="checkbox"/> Job shadow in a pharmacy - minimum 8 hours (1 pt.)	

Qualified Pharmacy Technician Program applicant from 2011-2012	Points
4 points	4

Total Possible Points: 43 points **Applicant Score:** _____

In the event of a tie, the following tiebreakers will be applied in the order listed below:

1. Number of PHM courses completed at Chemeketa Community College with a “C” grade or higher
2. Legal residence in the Chemeketa Community College service district
3. Cumulative GPA from Chemeketa Community College

* Reading and math requirement waived with ASSET or COMPASS scores will receive full points

** Due to an error in the 2011-2012 catalog, students who have not completed HM121 will be allowed to complete during fall 2012 and will not be penalized.

Health Sciences

TB Screening, Immunizations, & CPR Requirements

Oregon state law requires that all persons working in healthcare facilities be screened for tuberculosis (TB). Regulations from the Oregon Occupational Safety and Health Administration requires students in healthcare occupations to be immunized for hepatitis B. In addition, clinical facilities require proof of current immunization against tetanus/diphtheria, varicella (chicken pox), rubella, mumps, and rubeola (MMR). All reports of TB screening and immunization status must be on official records, signed by a qualified healthcare professional, and must be complete before you are eligible to register for Health Sciences courses. Healthcare CPR certification is also required.

Student Name: _____

✓	PROGRAM REQUIREMENT	ADDITIONAL INFORMATION
	1. TB screening report Screening shall consist of two (2) Mantoux PPD Tuberculin skin tests, administered and read 1-3 weeks apart, after July 1, 2012 Note: Be aware that the results take 48 hours to obtain. The written report of a TB skin test must include the results of the test as read by a health professional	1) You are required to complete two (2) skin tests and readings as indicated. 2) Those with positive reactions to the skin test, or with a history of known positive reactions, must submit a recent medical evaluation certifying they do not have active infectious tuberculosis.
	2. Tetanus and Diphtheria (Td), OR Tetanus, Diphtheria and Pertussis (Tdap) Vaccination within the last 10 years	It is recommended that adults receive a single dose of Tdap to replace a single dose of Td. To protect against pertussis, Tdap may be given at an interval shorter than 10 years since receipt of the last dose of Td.
	3. Measles, mumps, and rubella (MMR): Two (2) doses of MMR vaccine (reported by month and year of each dose) administered at least 30 days apart with first dose on or after the first birthday, OR Physician-documented disease, OR Positive titer (requires blood test)	
	4. Hepatitis B (HBV): Series of three (3) injections, OR Positive titer (requires blood test) NOTE: A minimum of the first injection is required before fall term registration	Be aware that the recommended minimum timeframe between the first and the second injection is one month, and between the second and third injection is six months. The series of three injections must be completed by March 31, 2012.
	5. Varicella (chicken pox) One dose if vaccine was received before age 13, OR two (2) doses if vaccine was received after age 13, OR physician-documented disease, OR positive titer (requires blood test)	
		Locations/Contact Information:

Health Sciences TB Screening, Immunizations, & CPR Requirements

<p>6. CPR Certification: Card must be dated <u>after</u> July 1, 2012 Only two (2) cards are accepted:</p> <ul style="list-style-type: none"> • American Heart Association, “Healthcare Provider Level” • American Red Cross, “CPR for the Professional Rescuer” 	<p>American Heart Association – www.americanheart.org for site listings American Red Cross – www.redcross-salem.org for site listings Chemeketa Community College – www.chemeketa.edu/classes Salem Hospital – www.salemhealth.org/chec/classes/index.html Various fire stations</p> <p>WARNING: Good Samaritan CPR cards DO NOT meet Chemeketa’s Health Sciences requirement and are not accepted.</p>
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Exemptions to the requirements for immunizations may be claimed by students for medical or religious reasons.

- a. Medical exemption requires a written statement signed by an appropriate healthcare professional that identifies the specific contraindication(s) for receiving the immunization(s).
- b. Religious exemption requires a written statement signed by the student claiming the exemption that they are not immunized because they are an adherent to a religion the teachings of which are opposed to such immunization.

IMPORTANT: Students who exempt themselves from the vaccination requirements should be aware that circumstances may arise that would require their exclusion from clinical and/or classroom settings. Also, illness that may result from lack of immunizations may prevent students from attending class or clinical sessions. Either exclusion from clinical and/or class or missed time due to illness may result in an inability to meet course requirements and, therefore, the need to withdraw from a Health Sciences program.

Disability Accommodations (if requested): Medical evaluations of physical capacity may be necessary to provide information needed to accommodate functional limitations. When needed for this purpose, reports of an examination conducted by a licensed healthcare professional may be required from students. Students requesting accommodations should make an appointment with Rebecca Bolante in the College’s Office for Services for Students with Disabilities at 503.399.5276

Directions:

Attach a cover sheet with copies of all required documentation (no originals) and submit as one (1) complete packet at your Program Orientation in August

QUESTIONS? Contact the Health Sciences office at 503.399.5058

**Chemeketa Community College
Pharmacy Technician Program Application Form
Fall, 2012**



APPLICATION DEADLINE: FRIDAY, MAY 25, 2012

Student ID/K#: _____

Name (Print): _____

Address (Print): _____

City, State, Zip (Print): _____

Telephone Number (Include area code): _____

I have attached the following documents to this application form:

1. A copy of my high school diploma, or high school transcripts showing graduation date, or GED certificate and/or GED scores
2. A copy of my Chemeketa Placement Test scores
3. College transcripts (unofficial transcripts are accepted for application review)
4. Documentation of healthcare-related experience

- I have submitted a College Admission Application Form for 2012-2013 online (new students only)
- I have detached the Program Application Information accompanying this form and will retain it for my reference.
- I will be at least 18 years of age upon completion of the Pharmacy Technician program for the 2012-2013 academic year.
- I have read and accept the statement on page 2 regarding a) disclosure of student information to practicum sites; b) criminal background check; and, c) possible drug screening.
- I have read and understand the requirements regarding immunizations and CPR certification.
- I understand that an offer of admission to the Pharmacy Technician program for this fall is dependent on my having completed all prerequisite courses required with at least a "C" grade. I also understand that if I qualify for admission, I will be placed on a Pharmacy Technician program admission or alternate list based on the evaluation of my application packet.
- If I am offered admission and accept, I will attend the program orientation in August.
- I hereby attest that all of the documentation I have submitted with this packet is accurate and authentic.

Signature: _____ Date: _____