



Steps to printing your **Student Detail Schedule**

1. Log in to My Chemeketa (<http://duncan.chemeketa.edu>) using your username and password
2. On the left side of the screen go to “pick a shortcut” and click on “display your schedule”
(This will display your schedule by day and time)
3. Scroll down to the bottom of the page and click the blue **Student Detail Schedule** link
4. Select the appropriate term and click submit to display your **Student Detail Schedule**
5. Print your schedule

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