

2009-2010 Budget Presentation

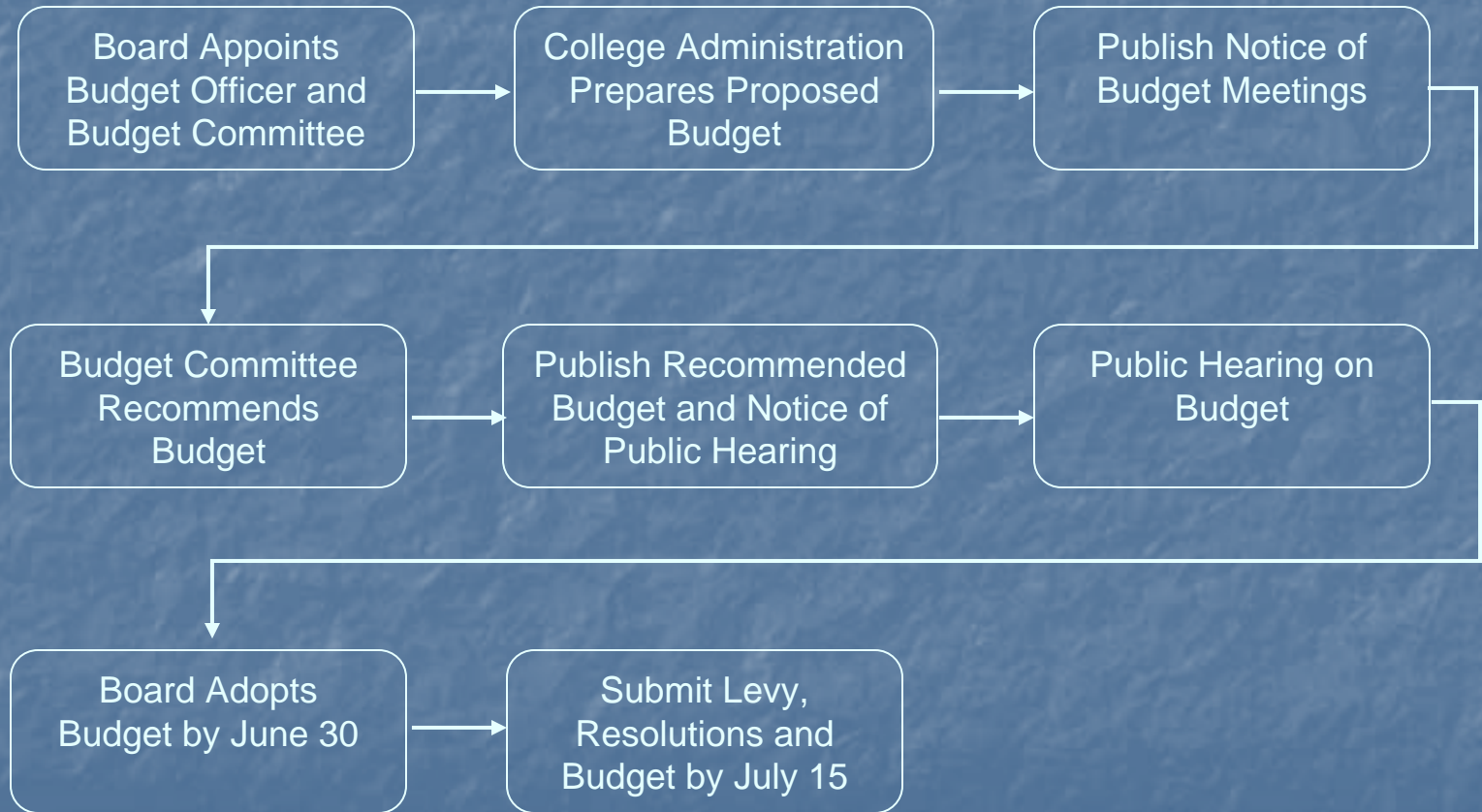
Chemeketa Community College

April 8, 2009

Budget Process

Julie Huckestein

Budget Process

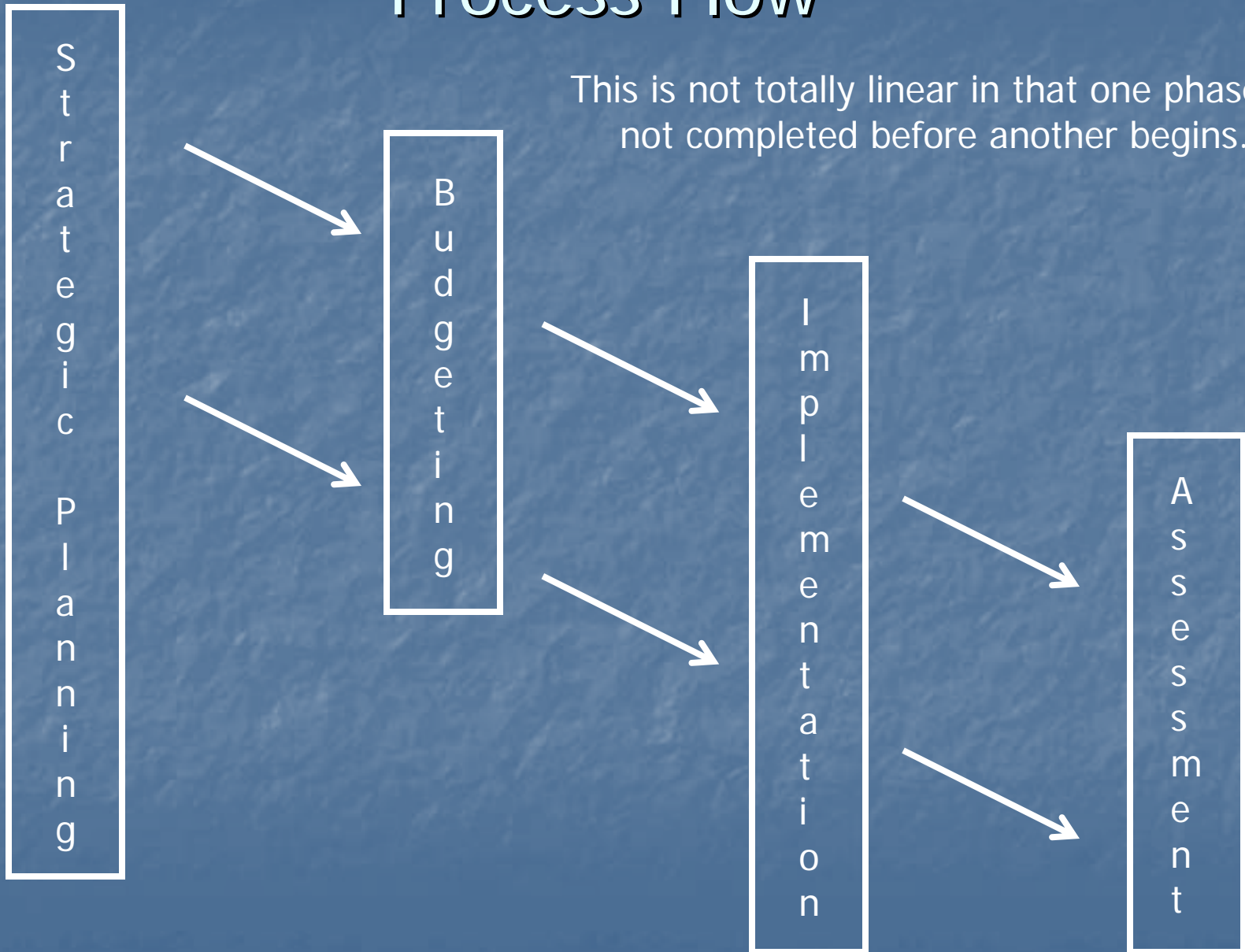


Budget Committee Duties

- Meets publicly to review the proposed budget
- May not discuss or deliberate on the budget outside of a public meeting
- Budget committee must have a quorum present in order to hold meeting
- Receives the budget and budget message
- Provides an opportunity for the public to ask questions about and comment on the budget
- Approves the budget and rate of tax
- Any budget committee action must have the approval of a majority of its members

Process Flow

This is not totally linear in that one phase is not completed before another begins.



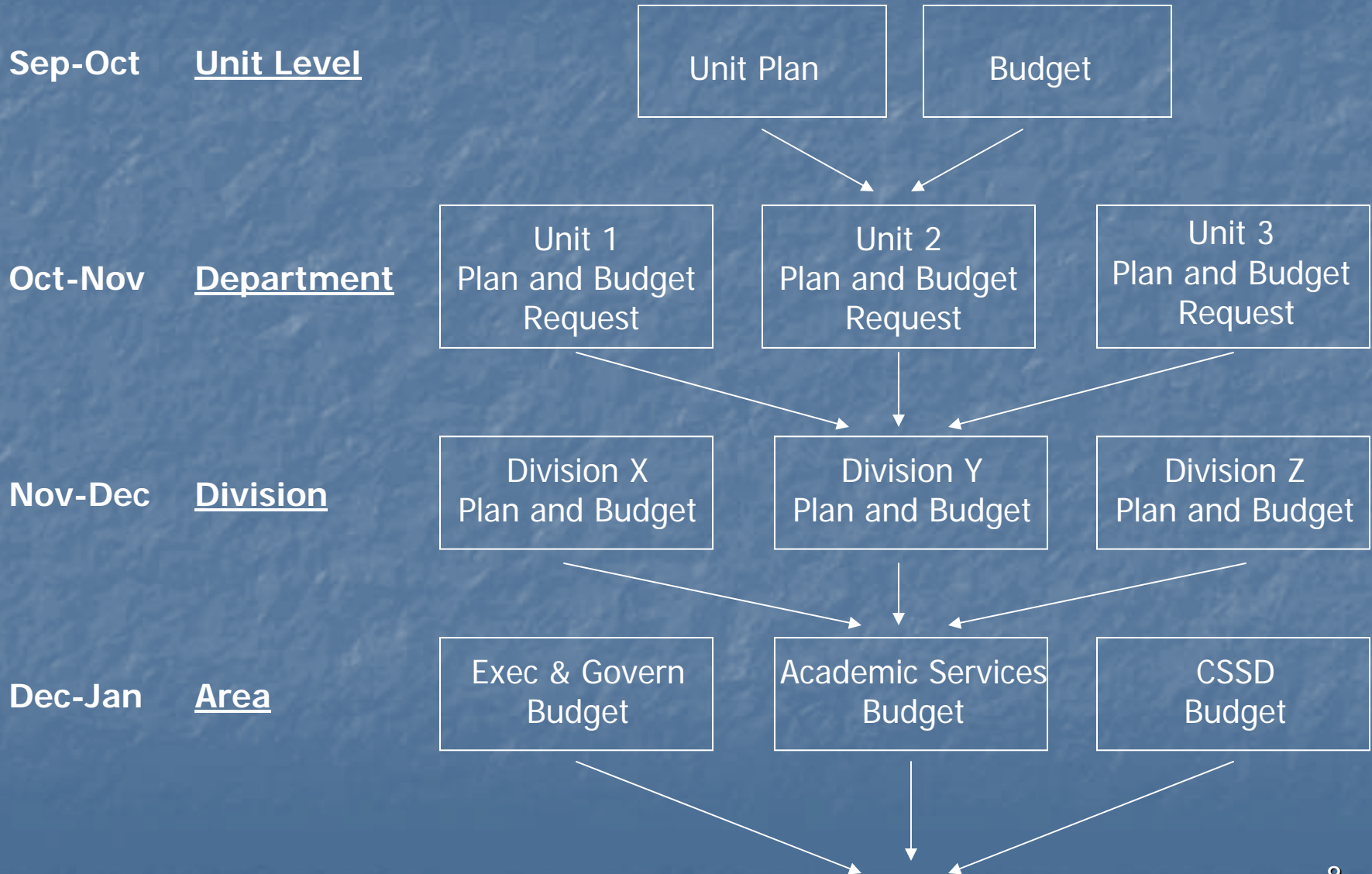
Budget Activity Highlights this Academic Year

- December 08 acceptance of audit FY2007-08
- Budget Updates to staff Nov 08 – Mar 09
- Prioritize investments and analyze implications of proposed cost reductions Jan 09 - Feb 09
- Tuition and fees set by the Board Feb 09
- Budget proposal finalized by Exec Team Feb 09
- Notice to affected employees Mar 09
- April 09 presentation of Budget FY2009-10

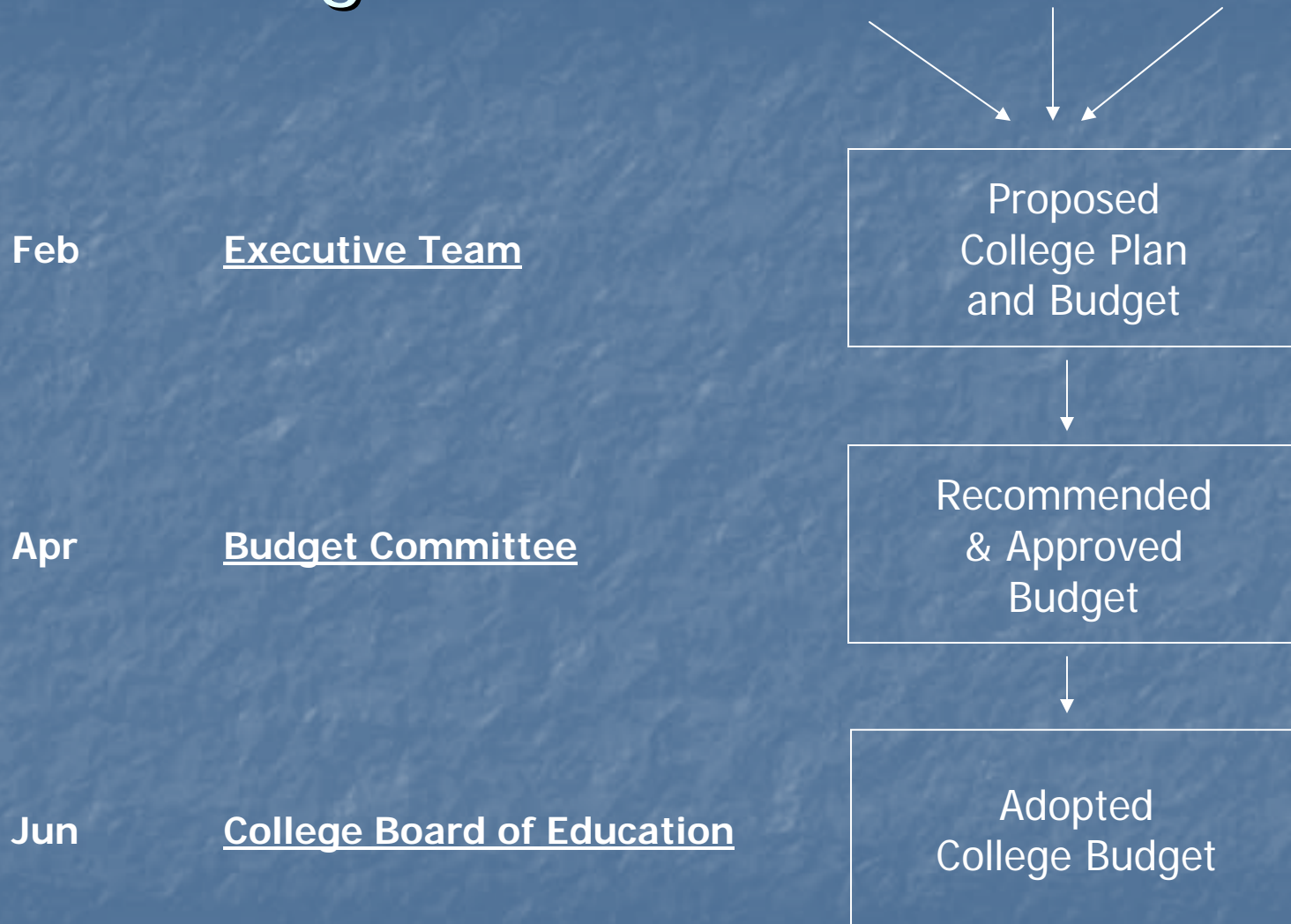
Budget Cycle

- Review of Strategic Plan
- Revenue assessment
- Allocation of resources
- Budget Adoption
- Budget Transfers

Budget Flowchart



Budget Flowchart-continued



President's Budget Message

Cheryl Roberts

Introduction of the 2009-10 Budget

Julie Huckestein

Budget Publications

Budget Committee Reference Notebook

A notebook for Budget Committee members of handy reference materials that includes:

- Members' roles and responsibilities
- Calendar and agendas
- Copies of PowerPoint slides

Operations Level Budgets (Managers' use)

Compilation of all college units at the organization level with two-year history, current year budget, and proposed budget amounts.

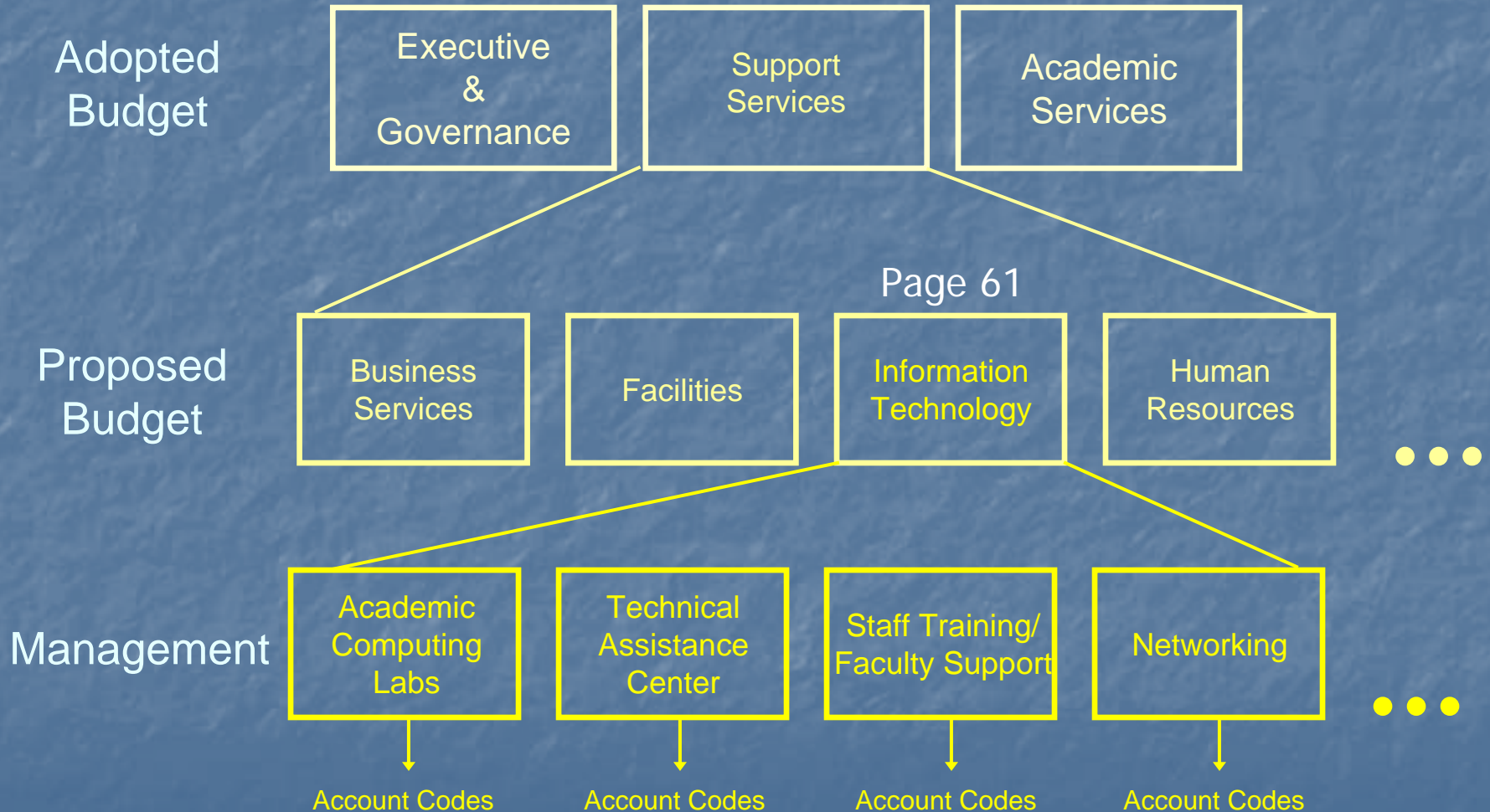
Proposed Budget

Working document containing president's message, budget assumptions, explanations and forecasts. Also contains a narrative and budget summary for all general fund units at the departmental level.

Published Budget

Listing of budget by fund and division within the General Fund. This is the official Adopted Budget.

Budget Building Blocks



Information Technology Orgs

Information Technology Admin (141000)

Technical Assistance Center (141010)

Administrative Computing (141020)

Academic Computing Labs (141030)

Staff Training/Faculty Support (141040)

Networking (141050)

IT Hardware (141060)

Media Technology (141070)

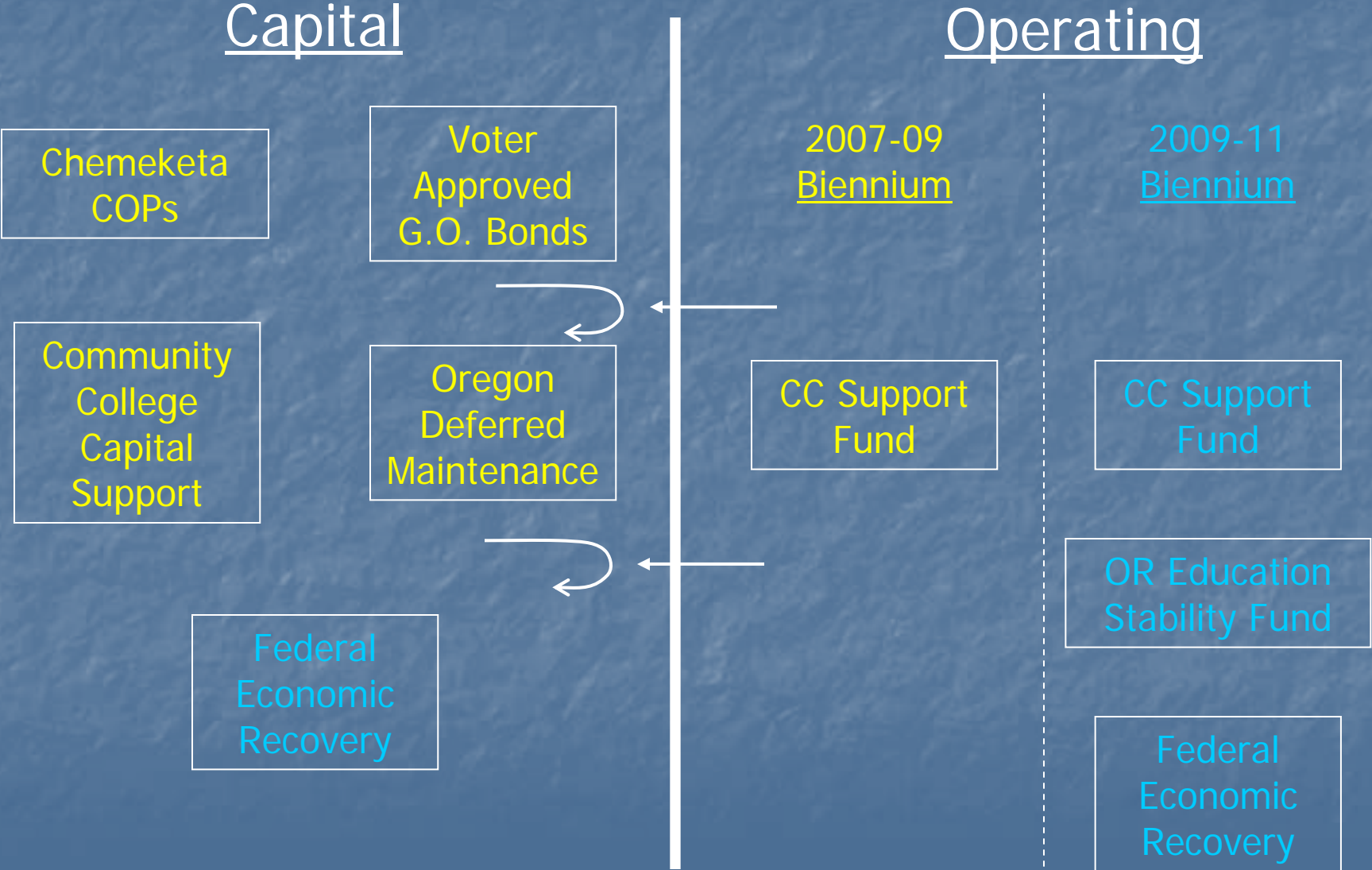
M & S Account Codes

<u>Account</u>	<u>Description</u>	<u>Account</u>	<u>Description</u>
711001	Instructional Supplies	731101	Insurance Premiums
711051	Non-Instructional Supplies	731201	Self-Insurance
711101	Periodicals & Publications	732001	Building Maintenance
711151	Lost Book Reimbursement	732101	Grounds Maintenance
711201	Meeting Expenses	732201	Laundry
711301	Software	732301	Office Equipment Maintenance
711351	Computer Accessories <\$500	732401	Motor Vehicles Maintenance
711401	Equipment & Furniture <\$500	732501	Equipment Maintenance
711501	Graphics Materials	732601	Technology Maintenance
711601	Media Materials	733011	Office Copy Machines
711701	Maintenance Items <\$500	733021	C-Copy Plus
711801	Gasoline	733031	Printing Done by 24J
721001	Computer Equipment \$500-\$4,999	733041	Other Printing
721101	Equipment/Furniture \$500-\$4,999	733101	Graphics/Visual Communications
721201	Media Equipment \$500-\$4,999	733201	Postage

Revenues and Budget Assumptions

Julie Huckestein

Budget in Motion



Budget in Motion - Capital

Chemeketa COPs	General Obligation Bonds	Community College Capital Support	Oregon Deferred Maintenance	Federal Economic Recovery
<p>Latest issue \$9 million (12/07) Repaid by revenue created</p>	<p>Voter approved tax levied to retire debt \$92 million (5/08) \$50 million sold (12/08)</p>	<p>11g bonds State matches local 50/50 Bond debt retired by future state allocation</p>	<p>\$100m state COPs \$100m lottery funds \$100m 11g bonds 50/50 match 4-1-09 start date</p>	<p>To be determined</p>
<ul style="list-style-type: none"> • CCBI • McMinnville Campus Health Science Center site acquisition 	<ul style="list-style-type: none"> • Health Sciences Bldg. • McMinnville Campus • Brooks • Salem Classroom • Professional/Technical Bldg. • Dominoes • Deferred maintenance 	<ul style="list-style-type: none"> • Health Science Bldg. • McMinnville Professional/Technical Bldg. 	<ul style="list-style-type: none"> • Roadways • Sidewalks • Roofs • HVAC 	<p>Categorical projects</p>

Budget in Motion - Operating

2007-2009	2009-2011		
CC support fund	CC support fund	Oregon Education Stability Fund	Federal Economic Recovery
Allocated by legislature from state revenue	Allocated by legislature from state revenue	Rainy day fund for education of approximately \$730 million	to States to prevent higher education cuts must have accountability
<p><u>December</u> \$135 million shortfall Chemeketa's loss = \$640,000</p> <p><u>January</u> \$300-750 million shortfall @ \$585 million, Chemeketa loss = \$2,750,000 *possible education stability fund</p> <p><u>March</u> \$848 million shortfall</p>	<p><u>December forecast</u> \$1 billion shortfall Governor's CC budget @ \$485 million Chemeketa's shortfall = \$1.2 million for 2009-10</p> <p><u>January heads-up</u> \$2 billion shortfall</p> <p><u>March</u> \$3.1 – 4.4 billion shortfall</p> <p><u>May - ??</u></p>		

Sources of Revenue

- State Allocation 38.8%
Determined by the Legislature
- Property Tax 24.7%
Set by Oregon Constitution
- Tuition and Fees 26.1%
Set by the College Board
- Beginning Fund Balance 8.1%
Carryover from the prior year
- Miscellaneous & Transfer 2.3%
Interest, Indirect, Self-Support

Roll of FTE's (Full-Time Equivalency)

Funding Formula 63.5%

Driven by FTE

Amount available set by legislature and constitution

Tuition and Fees 26.1%

Driven by FTE

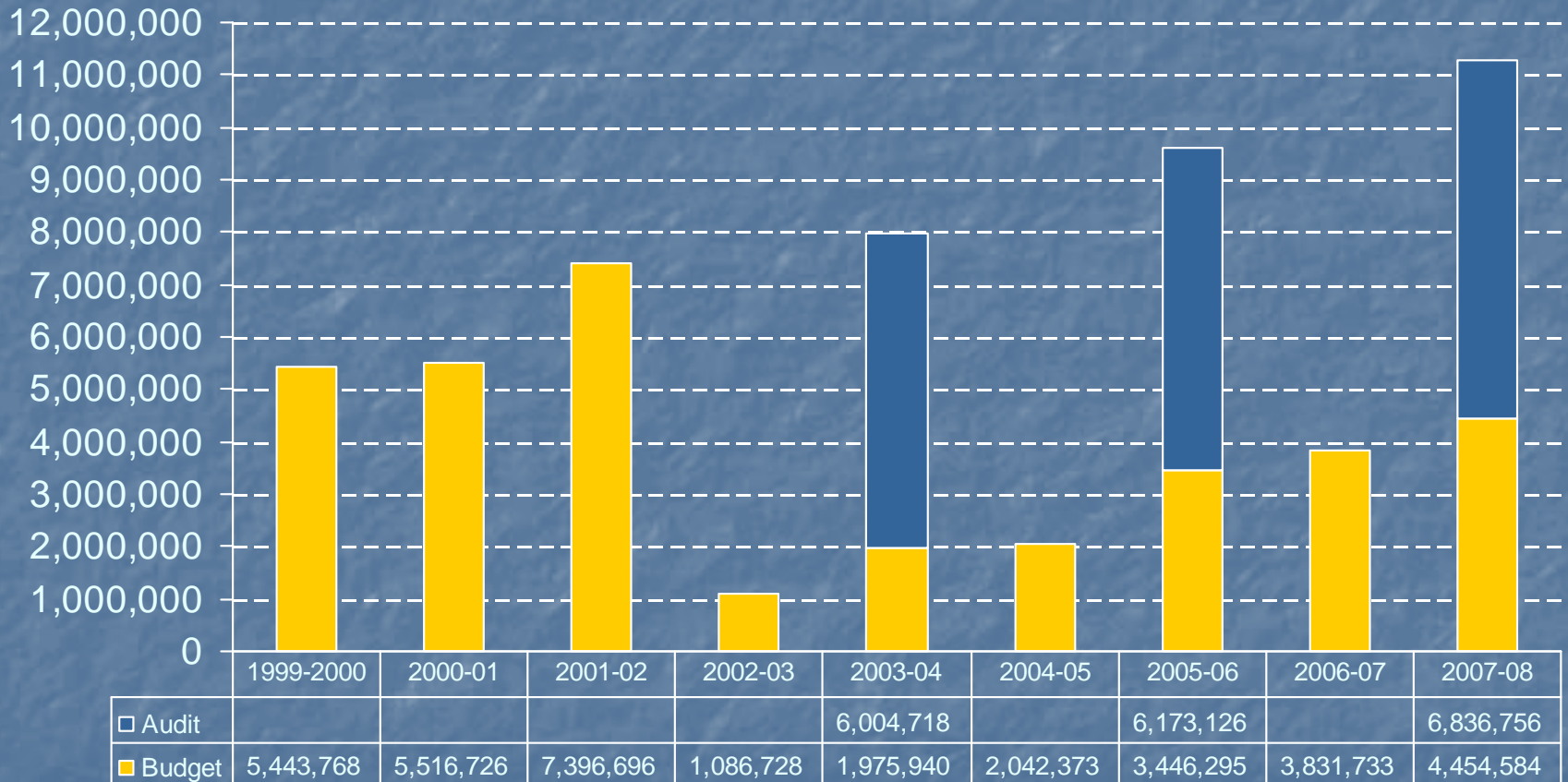
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Rate set by CCC Board

Factors that affect Formula 2009-10

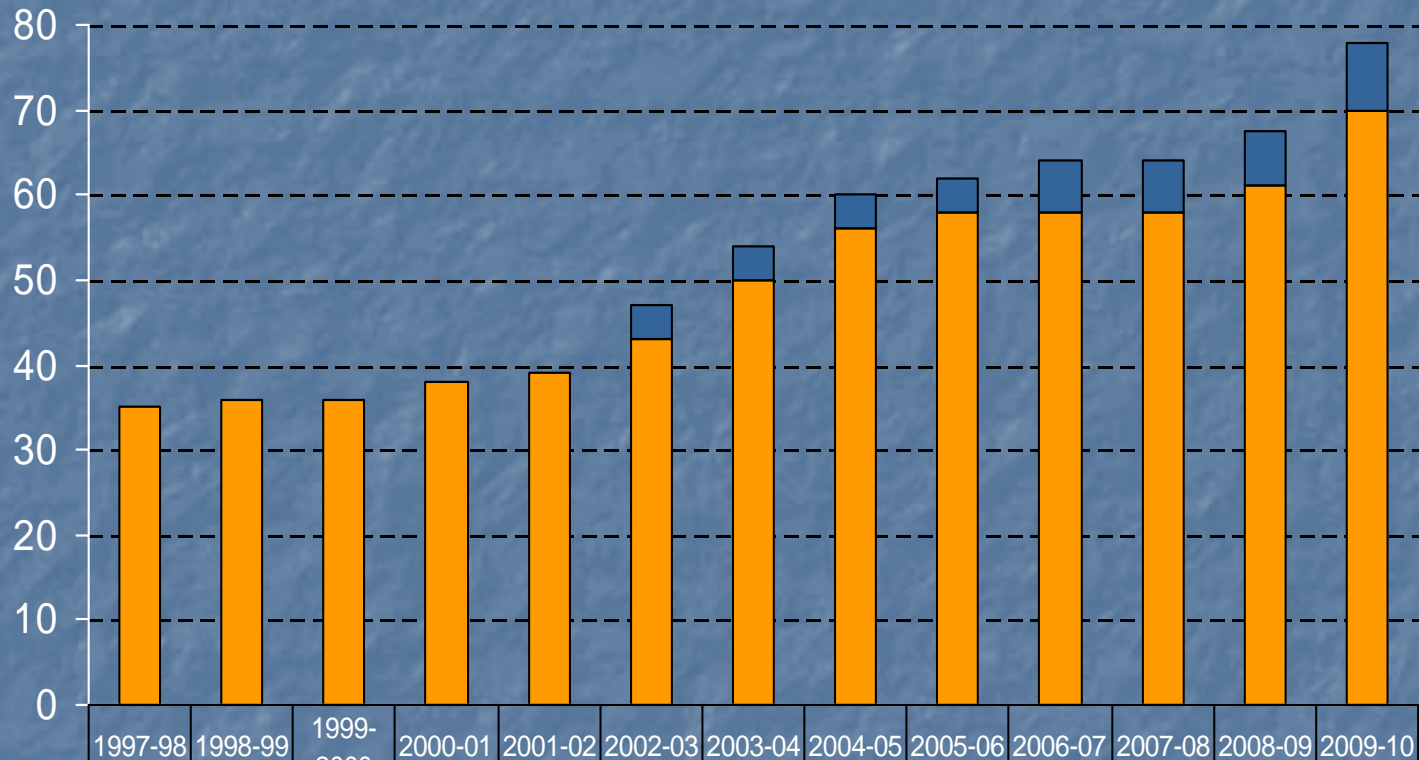
- State allocation (resources available)
- Phase-in of property taxes
- FTE
- OPC Funding discussions

Ending Fund Balance



Tuition Rate plus Per Credit Fees

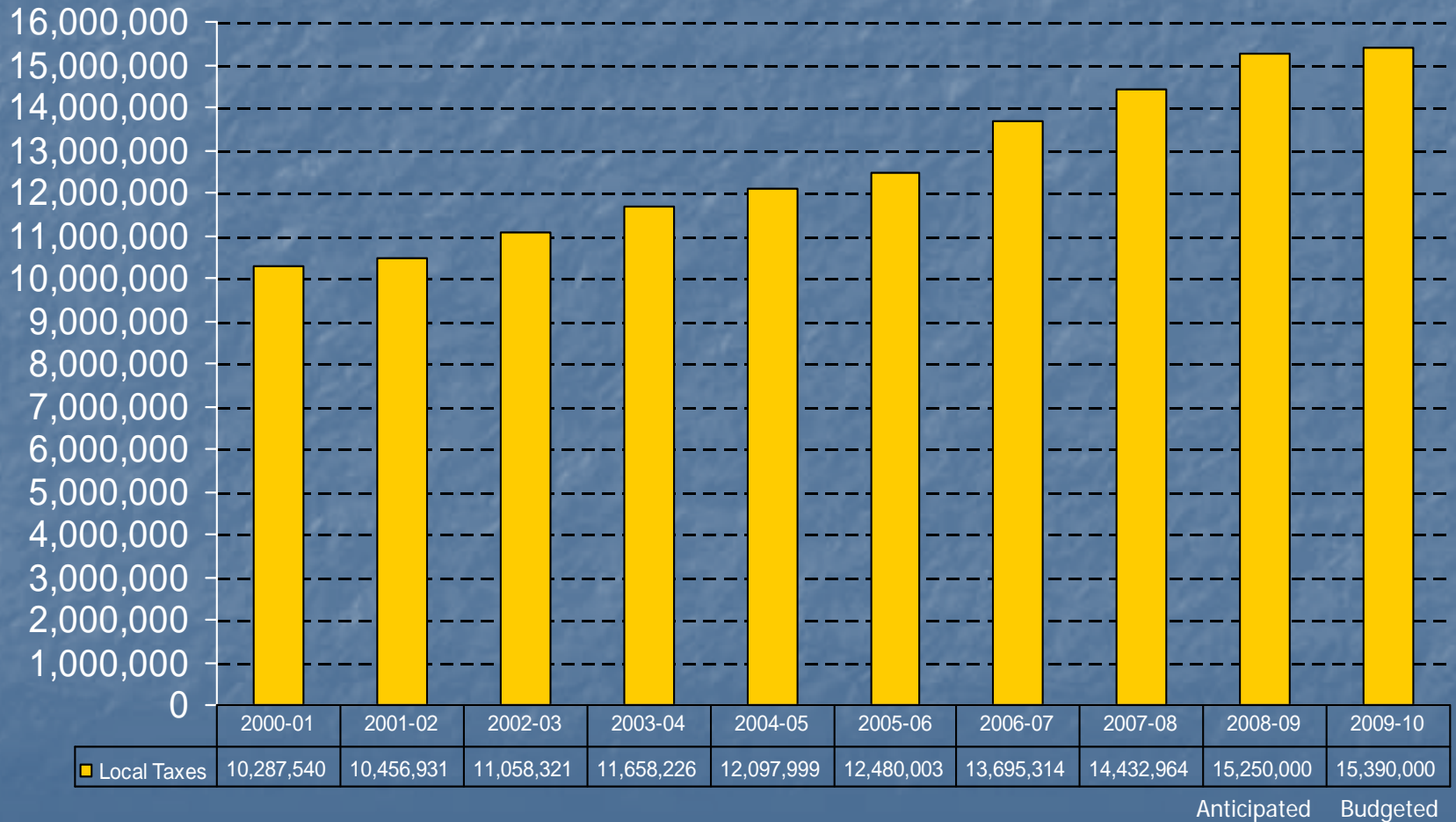
The Universal Fee was implemented Spring term of 2003, the Student Services Fee in FY2008-09



■ Universal & SS Fee	0.00	0.00	0.00	0.00	0.00	4.00	4.00	4.00	4.00	6.00	6.00	6.50	8.00
■ Tuition Rate	35	36	36	38	39	43	50	56	58	58	58	61	70

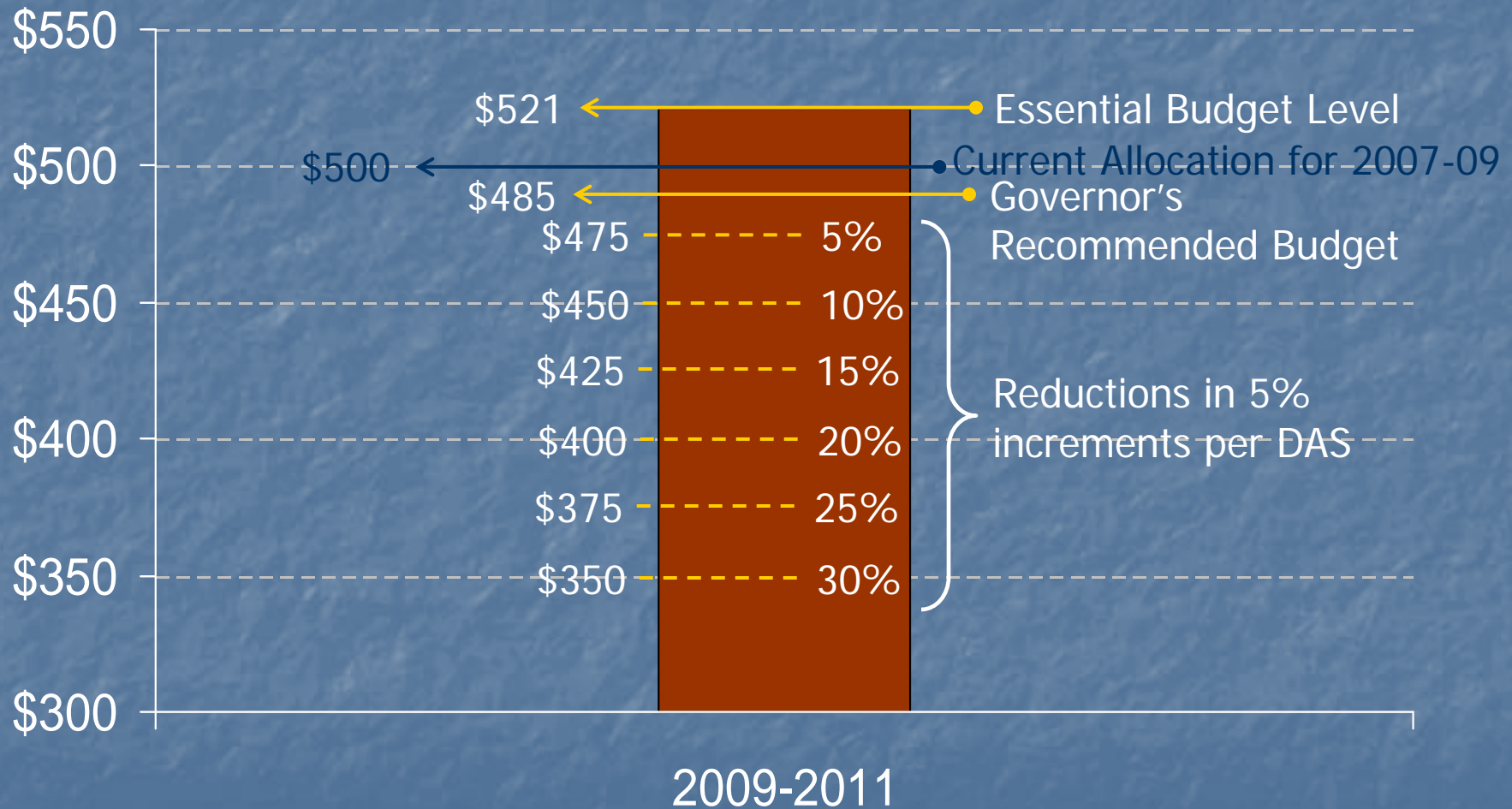
Property Taxes

For FY 2009-2010, the growth rate was reduced to 2%



State Allocation

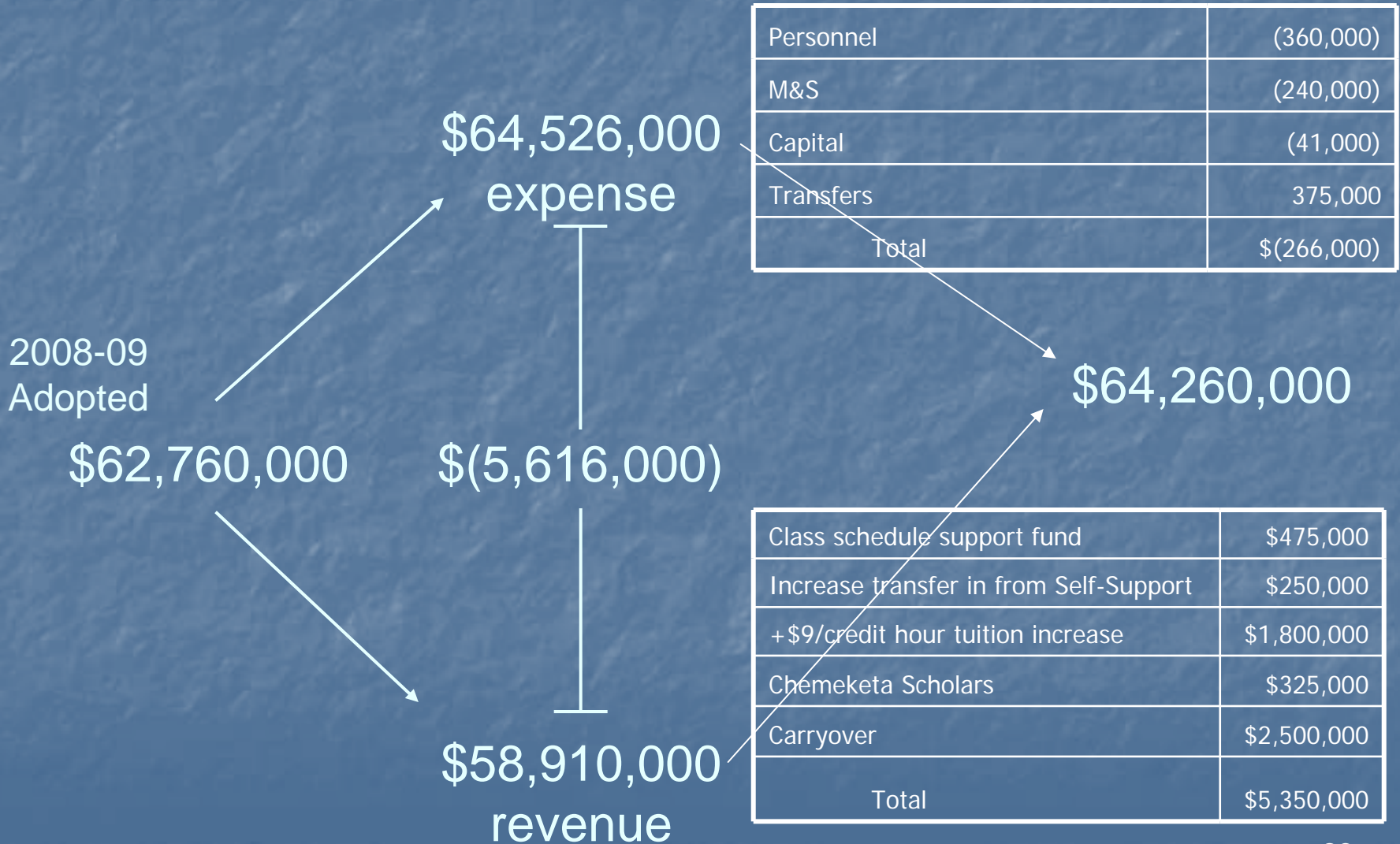
Millions



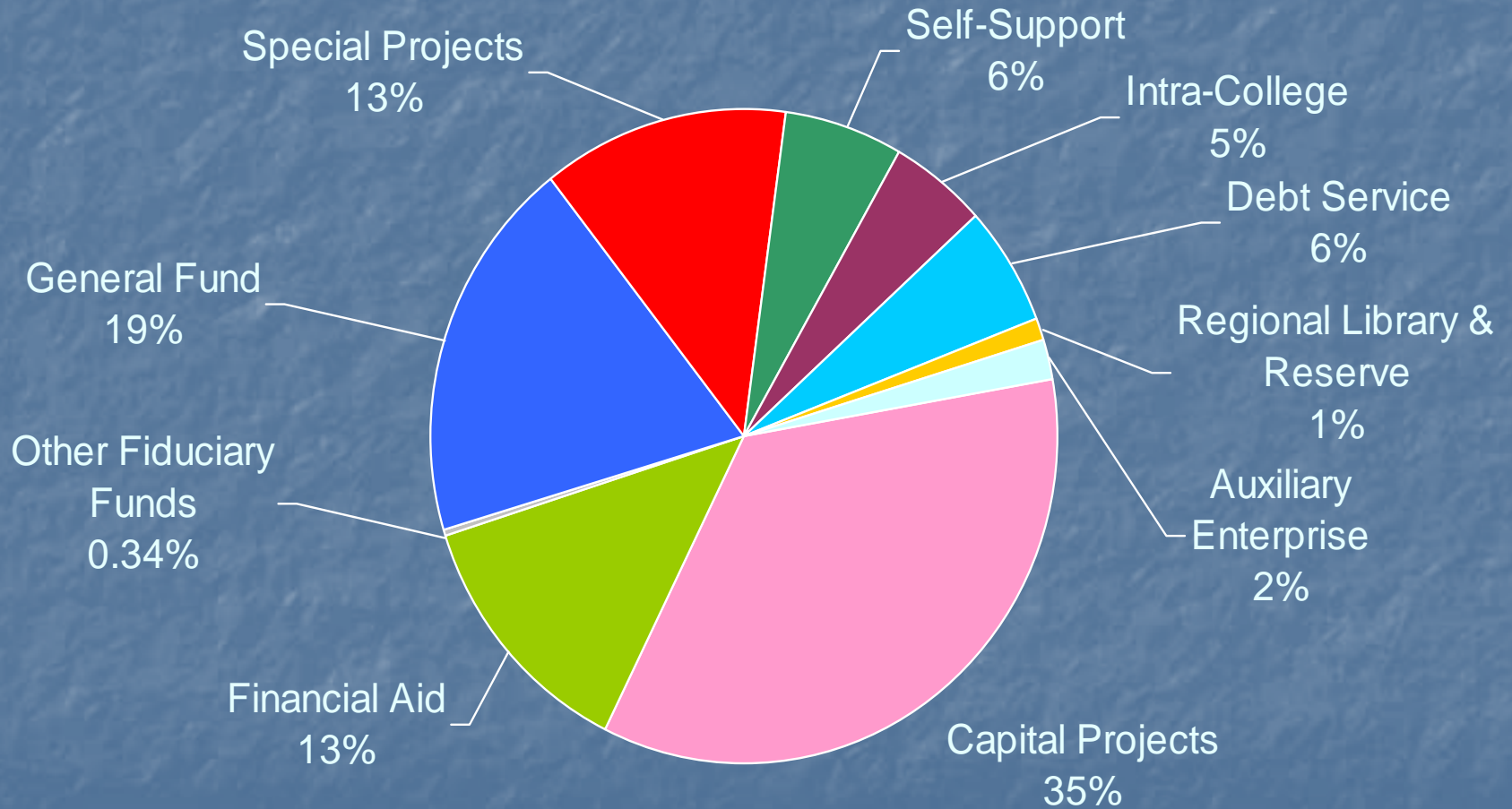
Expenditure Assumptions

- 0% cola's for full-time employees
- FT faculty contract settlement will affect 09-10 budget picture
- All eligible full-time employees receive steps
- 0% increase for adjunct, hourly & student dollars
- 1% increase to Materials & Services
- Reduce PERS rate to 20.75%
- Investments must come from a reduction and subsequent shift in existing resources

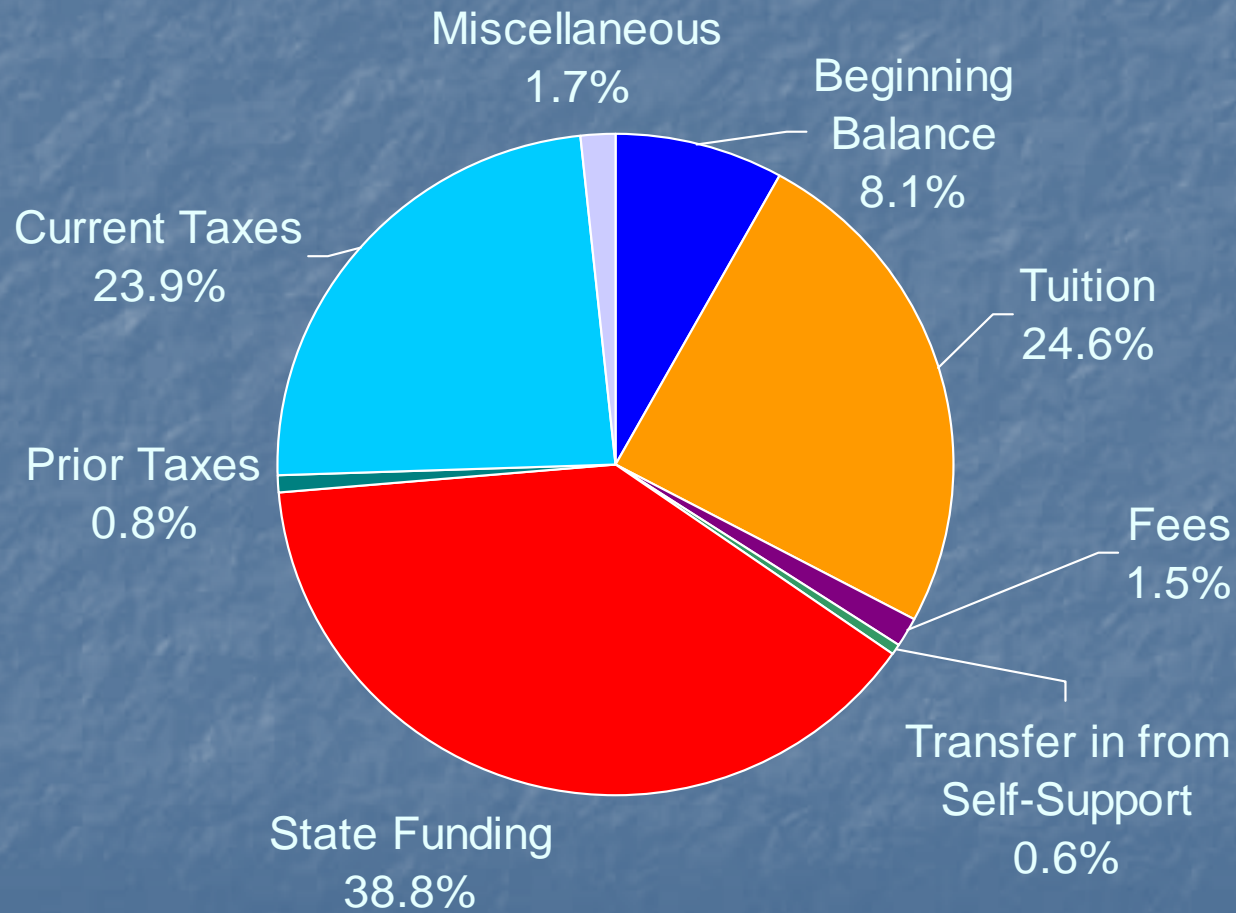
Budget Reconciliation



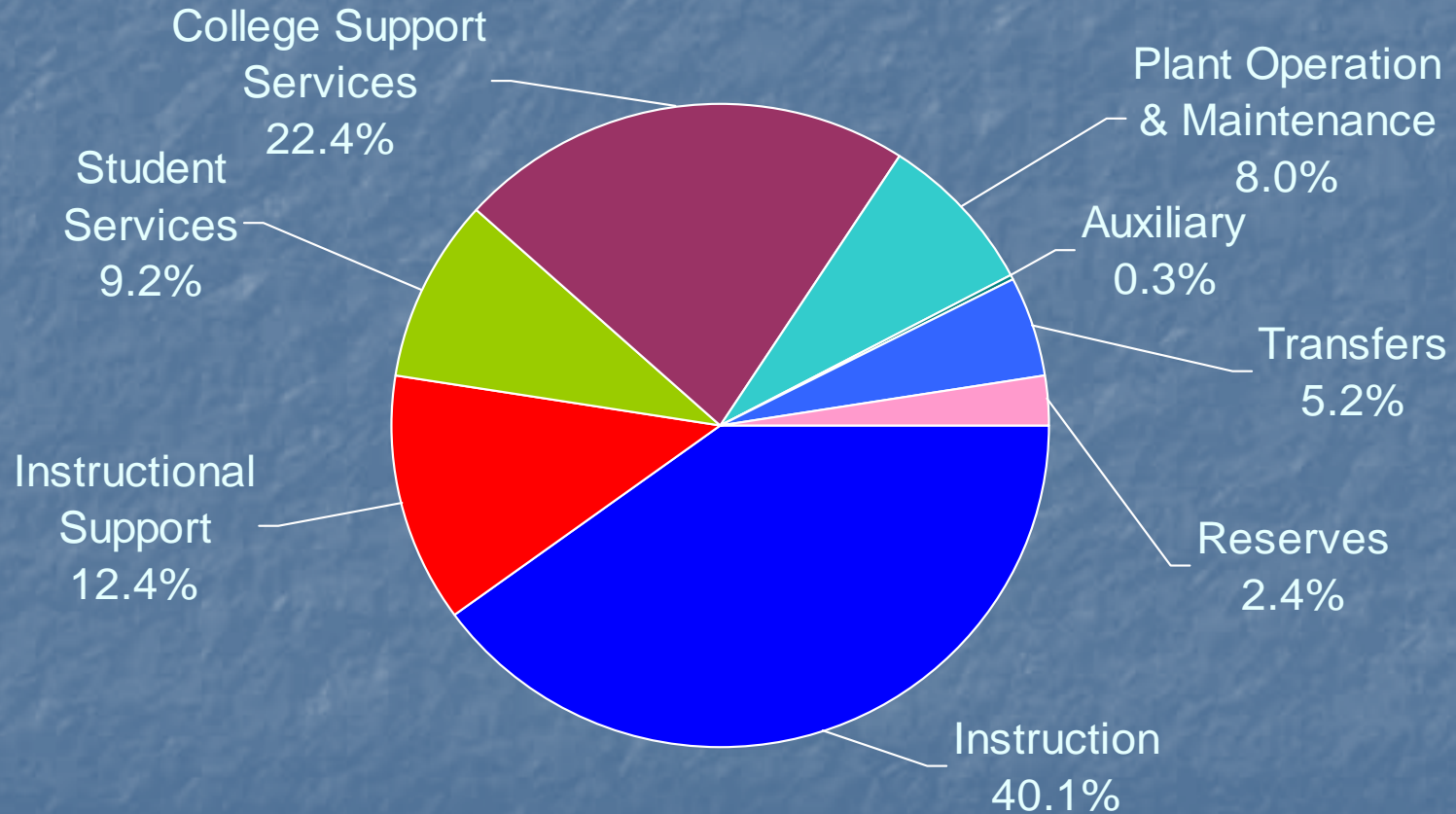
Summary of All Funds for FY 2009-10



General Fund Resources 2009-10



General Fund Expenditures 2009-10



General Fund Adjustments

Liz Goulard

Budget Building Process

- Unit planning
- Strategic planning
- Develop budget assumptions
- Review potential investments
- Review potential cost reductions
- Develop balanced budget

Budget Principles

- Comprehensive mission
- Students and student success priority
- Quality and cost-effective instruction
- Minimize loss of access
- Serve throughout our geography
- Create a healthy future

Budget Principles

- Increase flexibility and responsiveness
- Think differently about how to deliver instruction and services
- Seek creative funding options
- Balance budget with focused reductions and strategic investments
- Transparent and frequent communication

Considerations for Cost Reduction

- *Is it legally mandated?*
- *How many students are served?*
- *What is the cost relative to other College areas?*
- *Has this area been the prior subject of review?*

Considerations for Cost Reduction

- *Could outcomes be met in another way?*
- *Considering College strategic intent and promises, among our choices, which investments have the greatest impact and which cost reductions have the least impact?*

Budget Strategies

- Restructure selected academic programs based on cost and enrollment status
- Administrative reorganization – College Support Services
- Restructure and reduce funding to selected college and student support services
- Make use of vacancy reductions where possible
- Shift resources to meeting most critical immediate and strategic needs

Other Considerations

- Legislative process
- Dynamic economic environment
- Collective bargaining
- Our position relative to other colleges
- Biennial budget
- Long-term trends

Request to Employees

- Seek to understand and contribute ideas
- Help promote effective communication and address rumors
- Find ways to work with uncertainty
- Focus on service to students
- Contribute to long-term strategies for financial sustainability

Budget Adjustments Detail (Significant Changes)

Liz Goulard

Budget Adjustments Detail

Executive & Governance

Page 27

Eliminate Dean of Enrollment Management vacancy	(1.0) FTE
Shift Foundation Department Specialist from College Advancement	1.0 FTE

Budget Adjustments Detail

College Advancement

Page 29

Retrench Department Assistant position in College Advancement	(0.5) FTE
Shift Foundation Department Specialist to Executive and Governance	(1.0) FTE
Shift Public Relations to Public Information, Marketing and Student Recruitment; Department/Project Coord/Analyst	(1.0) FTE
Shift Department Technician II position to Enrollment Management Services	(1.0) FTE

Budget Adjustments Detail

VP Support Services

Page 35

Reduce VP position and reorganize executive oversight of College Support Services	(.75) FTE
Transfer Public Safety to Strategic Partnerships and College Operations	
• Classified shift from Public Safety move	(7.0) FTE
• Exempt shift from Public Safety move	(1.0) FTE

Budget Adjustments Detail

Capital Projects & Real Property

Page 39

New Department created via reorganization within College Support Services	
Shift Facilities and Operations Officer from Facilities & Operations	1.0 FTE
Shift Financial Services Technician II from Facilities & Operations	1.0 FTE

Budget Adjustments Detail

Administrative Services

Page 43

New Department created through reorganization within College Support Services	
Exempt shift from Business Services; Chief Administrative Officer	1.0 FTE
Exempt shift from Business Services; Financial Services Analyst II - Exempt (Occupational Safety and Risk Management)	1.0 FTE
Classified shift from Business Services; Financial Services Analyst (Occupational Safety and Risk Management)	1.0 FTE
Classified shift from Employee Development; Instructional Coord/Analyst I and Instructional Specialist	2.0 FTE

Budget Adjustments Detail

Business Services

Page 45

Exempt shift to Administrative Services; Chief Administrative Officer	(1.0) FTE
Reduction in PT Hourly	(\$28,000)
Exempt shift from Business Services; Financial Services Analyst II - Exempt (Occupational Safety and Risk Management)	(1.0) FTE
Classified shift from Business Services; Financial Services Analyst (Occupational Safety and Risk Management)	(1.0) FTE

Budget Adjustments Detail

Employee Development

Page 49

Department dissolved as result of reorganization within College Support Services	
Exempt shift to I.T. – Self Supporting Services	(1.0) FTE
Exempt position reduction mid-year	(.75 FTE)
Classified position created mid-year with exempt savings; Instructional Specialist	1.0 FTE
Classified shift from Employee Development; Instructional Coord/Analyst I and Instructional Specialist to Administrative Services	(2.0) FTE
Reduce materials & services	(\$40,000)

Budget Adjustments Detail

Strategic Partnerships & College Operations Page 57

New Department created via reorganization within College Support Services	
Chief Operations Officer position transferred from self-support 1/1/2010 - funded through reduction in VP position	0.5 FTE
Exempt shift from Vice President-Support Services (Public Safety)	1.0 FTE
Classified shift from Vice President-Support Services (Public Safety)	7.0 FTE
Reduce Department/Project Coord/Analyst position in Grants office to 10 months	

Budget Adjustments Detail

Facilities Operation

Page 59

Eliminate Facilities/Operations Specialist vacancy	(1.0 FTE)
Retrench Maintenance/Trades Coordinator effective 10/1/09	(.75 FTE)
Classified shift to Capital Projects & Real Property; Financial Services Technician II	(1.0) FTE
Exempt shift to Capital Projects & Real Property; Facilities & Operations Officer	(1.0) FTE
Reduce materials & services	(\$64,000)

Budget Adjustments Detail

Information Technology

Page 61

Eliminate Technical Support Specialist vacancy	(1.0 FTE)
Shift Technology Analyst II to Intra-college Services fund	(1.0 FTE)
Retrench Computer Services Manager position	(1.0 FTE)
Reduce materials & services	(\$32,000)

Budget Adjustments Detail

College Infrastructure

Page 67

Current year faculty and adjunct salary adjustments plus fringes set aside pending contract negotiations	\$1.2M
Reduction in tuition waivers College Credit Now and High Schools	(\$114,000)
Adjustments to transfers	
•Tuition scholarships (non-mandatory trf)	\$325,000
•Federal work study match (mandatory trf)	\$50,000

Budget Adjustments Detail

Vice President Academic Services

Page 71

Retrench Department Technician AYE position	(0.5 FTE)
Faculty and adjunct faculty salaries redistributed through year <ul style="list-style-type: none">•Program chair pay•Schedule of classes	

Budget Adjustments Detail

Business, Electronics & Computer Science

Page 79

Restructure Electronics Program	
•Retrench full-time faculty	(3.0 FTE)
•Reduce materials & services	(\$30,000)

Budget Adjustments Detail

Emergency Services, Health and Human Performance

Page 81

Retrench Brooks Regional Training Center position; Department Technician II	(1.0 FTE)
Retrench Emergency Services position; Department Assistant	(0.5 FTE)

Budget Adjustments Detail

Health Sciences

Page 83

Add Nursing instructor	1.0 FTE
Suspend and restructure Medical Assisting Program •Retrench Medical Assisting instructor	(1.0 FTE)

Budget Adjustments Detail

Humanities & Communications

Page 87

Add English instructor – from Other Funds	1.0 FTE
Add Art instructor – from Other Funds	1.0 FTE

Budget Adjustments Detail

Natural Resources

Page 91

Retrench position; Coordinator/Analyst I
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(0.5 FTE)

Budget Adjustments Detail

Social Science, Human Services, & Education Programs

Page 93

Eliminate Education transfer track and retrench Education faculty	(1.0 FTE)
Reduce adjunct faculty in Education	(\$23,000)

Budget Adjustments Detail

Trades & Technologies

Page 95

Add Associate Dean, Trades & Technologies	1.0 FTE
Retrench Instructional Specialist position in Automotive	(1.0 FTE)
Suspend Mechanical Design AAS •Adjunct faculty adjustment	(\$55,000)

Budget Adjustments Detail

Developmental Education

Page 103

Restructure Literacy Volunteer Program •Retrench Student Services Coord/Analyst I and Student Services Specialist positions	(1.5 FTE)
Eliminate vacancy in ABE/GED faculty	(1.0 FTE)
Adjust adjunct faculty in Reading & Study Skills	(\$17,000)
Eliminate adjunct faculty support for Spanish GED	(\$9,000)

Budget Adjustments Detail

Extended Learning

Page 107

Shift Director of Extended Learning position partially to self-support
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(0.2 FTE)

Budget Adjustments Detail

McMinnville Campus

Page 111

Shift Instructional Technician position, Healthcare Education Center from Self Support to General Fund	0.5 FTE
Shift Instructional Coordinator/Analyst I position, Healthcare Education Center, from Self Support to General Fund	0.5 FTE

Budget Adjustments Detail

Santiam Center

Page 115

Close College operations at the Santiam Center	
Retrench Department Technician I position	(0.6 FTE)
Shift exempt dollars to Dallas Center	

Budget Adjustments Detail

Student Development & Learning Resources

Page 121

Add materials and services to support First Year Programs	\$19,000
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Budget Adjustments Detail

Enrollment Management Services

Page 123

Add Student Services Technician position	1.0 FTE
Shift Department Technician II from College Advancement (Foundation)	1.0 FTE
Reorganize Veteran's Services	
• Increase Student Services Technician	0.5 FTE
• Retrench Department Assistant position	(0.5 FTE)
Reduce Enrollment Center hourly staffing	(\$19,000)
Reduce materials & services	(\$11,000)

Budget Adjustments Detail

Library & Tutoring Services

Page 125

Add to reference librarian staffing – shift from Other Funds	0.25 FTE
Add adjunct faculty support to evening/weekend hours	\$4,500
Reduce collection development funding	(\$35,000)
Shift source of funding for Tutoring from universal fee (Other Funds) to General Fund; Instructional Coord/Analyst II and Instructional Specialist	1.08 FTE
M & S for Tutoring	\$9,800

Budget Adjustments Detail

Student Retention & College Life

Page 127

Shift Department Technician I mid-year from Student Services (Counseling) to Student Retention and College Life	0.5 FTE
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Budget Adjustments Detail

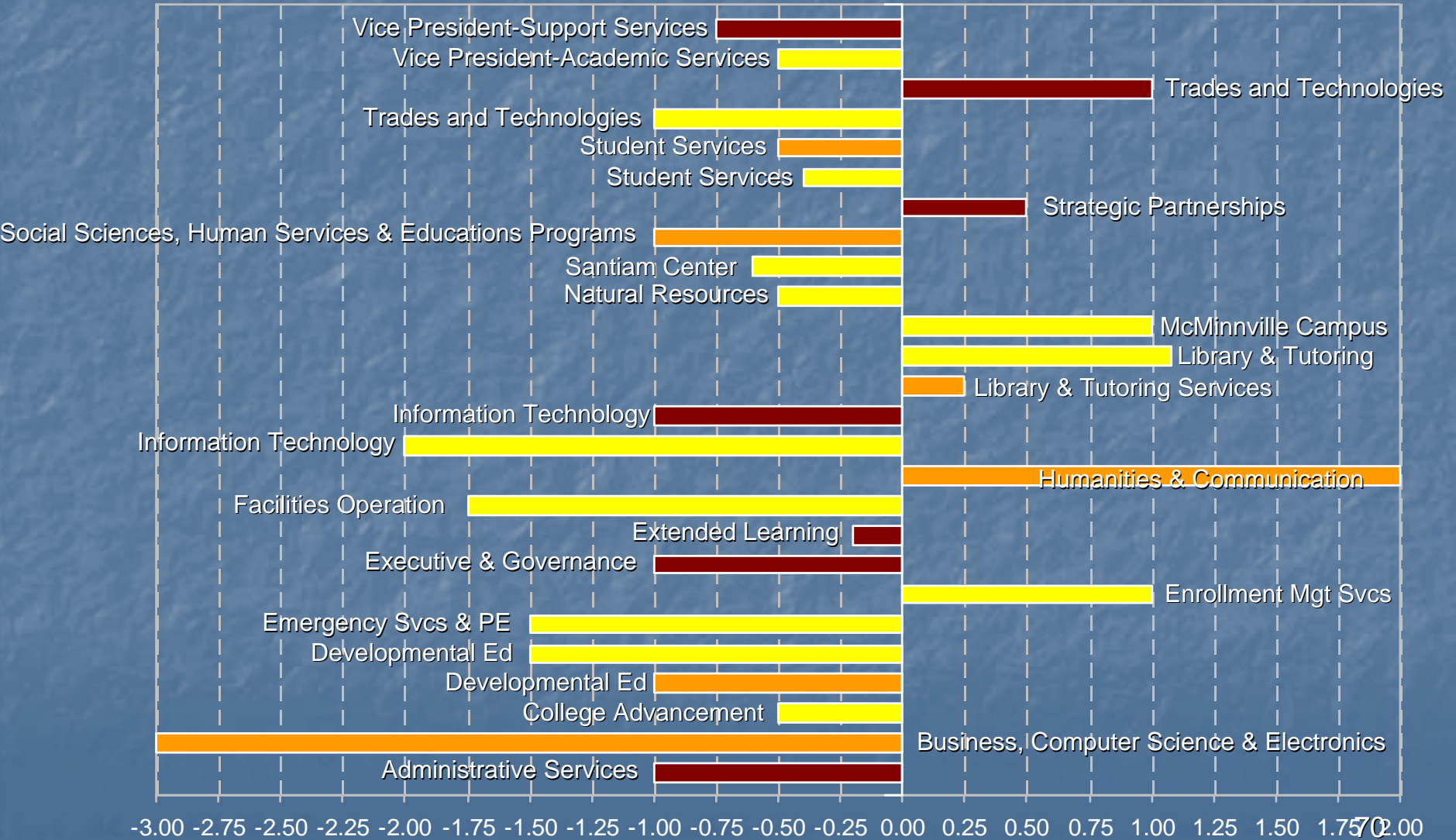
Student Services

Page 129

Shift Sign Language Interpreter from Other Funds to General Fund	1.0 FTE
Reduce and restructure Job Placement, Occupational Skills Training, and CWE	
•Retrench Student Services Technician and eliminate Department Assistant vacancy in Job Placement	(0.4 FTE) (0.5 FTE)
•Retrench CWE instructor	(0.5 FTE)
•Eliminate CWE adjunct faculty	(\$6,000)
Reduce Department Technician I position in Testing	(0.5 FTE)
Reduce Counselors contract length from 200 to 180 days	

Budget FY2009-10 FTE Changes by Department

Classified **Exempt** **Faculty**



Personnel Reductions Summary

College Advancement (p. 29)			FTE
	Classified	Retrench Department Assistant	(0.50)
Executive and Governance (p. 27)			
	Exempt	Dean, Enrollment Management – eliminate vacant position	(1.00)
Vice President - Support Services (p. 43)			
	Exempt	Eliminate position 1/1/2010 (0.50 FTE for 6 months)	(0.75)
Employee Development (p. 49)			
	Exempt	Shift manager to IT Self Support	(1.00)
Vice President – Academic Services (p. 71)			
	Classified	Retrench Department Technician	(0.50)

Personnel Reductions Summary

Instructional Services

Emergency Services & Physical Education (p. 81)			FTE
	Classified	Retrench Department Technician II	(1.50)
Natural Resources (p. 91)			
	Classified	Retrench Student Svcs Coord/Analyst	(0.50)
Trades & Technology (p. 95)			
	Classified	Retrench Instructional Specialist	(1.00)
Business, Computer Science & Electronics (p. 79)			
	Faculty	Reorganize Electronics Program	(3.00)
Social Science, Education, and Human Services (p. 93)			
	Faculty	Retrench Education Transfer Classes	(1.00)
Health Sciences (p. 83)			
	Faculty	Suspend Medical Office Assisting Program	(1.00)

Personnel Reductions Summary

Regional Education

Santiam Center (p. 115)			FTE
Eliminate Santiam Center classes and services			
	Classified	Retrench Department Technician I	(0.60)
Developmental Education (p. 103)			
	Classified	Retrench Student Services Coord/Analyst and Student Services Specialist; restructure Literacy Volunteer Program	(1.50)
	Faculty	Eliminate ABE/GED vacancy	(1.00)
Extended Learning (p.107)			
	Exempt	Shift Director to self-support	(0.20)

Personnel Reductions Summary

Student Services

Student Services (Advising and Counseling) (p. 129)			FTE
	Faculty	Reduce counselor contract days from 200 to 180	
Student Services (Job Placement, CWE) (p. 129)			
	Classified	Retrench Student Services Technician and Department Assistant in Job Placement	(0.90)
	Faculty	Retrench CWE Faculty	(0.50)
Student Services (Testing Center) (p. 129)			
	Classified	Reduce Department Technician I position in Testing	(0.50)
Enrollment Management Services (p. 123)			
	Classified	Reorganize Veteran's Services; retrench Department Assistant	(0.50)

Personnel Reductions Summary

College Operations

Facilities Operation (p. 59)			FTE
	Classified	Retrench Maintenance/Trades Coordinator position effective 10/1/09	(0.75)
	Classified	Eliminate vacant position; Facilities/Operations Specialist	(1.00)
Information Technology (p. 61)			
	Exempt	Retrench Computer Services Manager position	(1.00)
	Classified	Eliminate vacant Technology Support Specialist position	(1.00)
	Classified	Transfer Technology Analyst to Intra-College Services	(1.00)
Strategic Partnerships and College Operations (p. 57)			
	Classified	Reduce Department/Project Coord/Analyst position in Grants to 10 months	

Other Budget Reductions

Part-Time Faculty			\$538,000
Part-Time Hourly			\$82,000
Materials, Services and Capital			\$439,000

Budget Additions - Summary

Library and Tutoring Services (p. 125)			FTE
	Faculty	Librarian – transfer from Other Funds	0.25
Humanities and Communications (p. 87)			
	Faculty	English – transfer from Other Funds	1.00
	Faculty	Art – transfer from Other Funds	1.00
Health Sciences (p. 83)			
	Faculty	Nursing	1.00
Trades and Technologies (p. 95)			
	Exempt	Associate Dean, Trades and Technologies	1.00
McMinnville Campus (p. 111)			
	Classified	Instructional Coord/Analyst – transfer from Other Funds	0.50
	Classified	Instructional Technician – transfer from Other Funds	0.50

Budget Additions - Summary

Student Services (Disability Services) (p. 129)			FTE
	Classified	Sign Language Interpreter – transfer from Other Funds	1.00
Enrollment Management Services (p. 123)			
	Classified	Student Services Technician	1.00
	Classified	Student Services Technician in Veterans' – transfer from Other Funds	0.50
Other Investments			
	Adjunct / Hourly	Class schedule support fund, Title III transition, Tutoring	\$375,000
	M & S	First Year Programs support, Tutoring and targeted increases	\$227,000

FTE Changes 08-09 to 09-10

	Adopted	Changes	*Total	%	Proposed	Total	% Change
	FY08-09	FY08-09	FY08-09	Change	FY09-10	FY09-10	% Change
Classified	237.86	(0.75)	237.11	-0.32%	(7.17)	229.94	-3.02%
Exempt	72.82	1.25	74.07	1.72%	(2.45)	71.62	-3.31%
Faculty	194.20	-	194.20	0.00%	(3.25)	190.95	-1.67%
	504.88	0.50	505.38	0.10%	(12.87)	492.51	-2.55%

* Changes approved during FY08-09

Budget Committee Questions on General Fund?

Other Funds Overview

Julie Huckestein

Capital Development Fund

Pages 132-133

Budget: \$119,974,114

Purpose: Construction of new buildings, remodel, equipment

- Includes increase in budget authority for potential receipt of \$42 million from General Obligation bond sale
- State sources have been increased to allow for the funds for both the CC capital support for the Health Sciences building and the "Go Oregon" economic stimulus funds directed towards deferred maintenance

Plant Emergency Fund

Pages 132, 134

Budget: \$935,000

Purpose: Emergency repairs of campus facilities and facility related equipment

- A slight includes increase of \$10,000 of funds available from carryover from 2008-2009

Special Projects Funds

Pages 136-137

Budget: \$44,500,000

Purpose: Accounts for proceeds of revenue sources that are legally restricted to expenditures for specific purposes such as grants and contracts.

Current grants include: Job Opportunities and Basic Skills, Workforce Investment Act, Carl Perkins Vocational Education, TRIO grants (Student), College Assistance Migrant Program, High School Equivalency Program, etc.

Budget increase by \$14 million for receipt of the CC capital support and the "Go Oregon" funds.

The 2009-2010 proposed budget includes the following number of FTE paid for by grant funds (subject to funding).

Faculty	6.65 FTE
Classified	84.91 FTE
Exempt	13.40 FTE

This budget includes the following changes to FTE:

Faculty	-0.50 FTE (retrench CWE counselor)
Classified	-0.50 FTE (retrench 2 positions in Dev Ed by .25 FTE each)
Classified	1.00 FTE (shift Career Pathways coord. from Exempt)
Exempt	-1.00 FTE (shift Career Pathways coord. to Classified)

There was also a reduction in a Faculty counselor position from 200 days to 180 days

Self-Supporting Services Fund

Pages 138-139

Budget: \$19,000,000

Purpose: Accounts for activities that supplement the regular General Fund programs and are intended to be self-supporting in nature—revenue earned by the activities pays for expenditures of the activities.

Major activities include: Chemeketa On-line, Chemeketa Center for Business and Industry, Corrections Education, and International Students.

Tutoring Services was moved back into the General Fund for FY2009-10.

Trial basis faculty positions: for FY2009-10, two faculty positions: Art (1.0 FTE) and English (1.0 FTE) were moved into the General Fund.

- The 2009-2010 proposed budget includes the following number of FTE paid for by self support funds (subject to funding).

Faculty	12.30 FTE
Classified	53.71 FTE
Exempt	15.03 FTE

Self-Supporting Services Fund

Pages 138-139

(continued)

This budget includes the following changes to FTE:

Faculty	-2.00 FTE (shift trial positions to General Fund)
Faculty	-1.00 FTE (eliminate OST position vacancy)
Classified	-1.00 FTE (shift 2 positions to 100% GF from McMinn. Healthcare Education Center)
Classified	-0.40 FTE (retrench position in Santiam)
Classified	-1.00 FTE (retrench position in Media Services)
Classified	-0.50 FTE (eliminate vacant position in Job Placement)
Classified	-0.50 FTE (retrench position in ECE Lab)
Classified	-1.00 FTE (retrench position in OST)
Classified	-0.50 FTE (shift veterans' clerk to GF)
Classified	-1.00 FTE (shift position in Disability Services to GF)
Exempt	-0.50 FTE (shift Chief Operations Officer to GF effective 1/1/2010)
Exempt	1.00 FTE (reassignment from GF Employee Development to IT)
Exempt	0.20 FTE (shift from GF Extended Learning)

Debt Service Fund

Pages 140-141

Budget: \$21,165,000

Purpose: Accounts for repayment of obligations for general obligation bonds, certificates of participation, and the PERS bonds.

Includes additional budget authority for payments in anticipation of bond sale.

Current obligations include:

- Limited tax pension (PERS) bonds
- General obligation bonds
- COPs

Chemeketa Cooperative Regional Library

Pages 142-143

Budget : \$2,710,452

Reserve Funds

Pages 144-145

Budget: \$236,000

Purpose: Accounts for the CCRLS budget and the reserve fund for CCRLS.

- The 2009-2010 proposed budget for CCRLS includes the following number of FTE (subject to funding).

Classified	6.25 FTE
Exempt	1.00 FTE

Auxiliary Enterprise Fund

Pages 146-147

Budget: \$7,800,000

Purpose: Accounts for the activities of the Bookstore, a self-supporting activity. Activities include books and supplies, computers, on-line ordering, campus cards and graduation supplies.

- Includes a transfer of \$1,000,000 out to capital projects to provide for a remodel of the bookstore and a secondary site in McMinnville.
- The 2009-2010 proposed budget includes the following number of FTE (subject to funding).

Classified	9.75 FTE
Exempt	1.25 FTE
- This budget includes the following changes to FTE:

Classified	0.50 FTE (added a new position Aug 08)
Classified	-0.50 FTE (retrenched a position in Graphics)

Intra-College Services Fund

Pages 148-149

Budget: \$17,360,000

Purpose: Accounts for revenue and expenses for activities where departments are charged back for services provided. Examples include printing, telephone services, copy machines and transportation. Other activities included in this fund include self-insurance, technology upgrade, campus parking, property management and long range maintenance.

- Includes a contingency amount of \$7,500,000 for reserves
- Continue to streamline business processes in key service areas
- The 2009-2010 proposed budget includes the following number of FTE (subject to funding).
 - Classified 12.55 FTE
 - Exempt 1.00 FTE
- This budget includes the following changes to FTE:
 - Classified 1.00 FTE (shift from General Fund IT to network)
 - Classified -1.00 FTE (retrench welding position)
 - Faculty -0.25 FTE (shift reference librarian to General Fund)

Student Government, Student Clubs, and Student Newspaper Funds

Pages 150-151

Budget: \$205,000

Purpose: Accounts for activities of the student government, student clubs and student newspaper.

Revenue is derived from a variety of sources such as newspaper ads, student club activities, transfer from the general fund (tuition), and transfer from student activities.

Expenditures are made in support of the activities listed.

Athletics Fund

Pages 152-153

Budget: \$345,000

Purpose: Accounts for activities of the Intercollegiate athletics including men's and women's basketball, women's volleyball, women's softball, men's baseball and men's and women's soccer.

- Includes the continuation of a \$35,000 contribution from fundraising.
- The 2009-2010 proposed budget includes the following number of FTE (subject to funding).

Classified 0.50 FTE

External Organization Billing Fund

Pages 154-155

Budget: \$610,000

Purpose: Accounts for direct billing service for external organizations: organizations that lease space from the college and professional organizations that employees belong to. Generally these costs are mail, printing, supplies and other services.

- Includes a small decrease due to reduced activity in the fund.

Financial Aid Fund

Pages 156-157

Budget: \$43,440,000

Purpose: Accounts for the receipt and disbursement of financial aid to students. Includes the Federal Pell Grant, Supplemental Educational Opportunity Grant, Federal Perkins Loan Program, Federal College Work study, Oregon Opportunity Grant as well as private scholarships and college paid tuition scholarships. Approximately 7,000 of the 15,000 students who apply for financial aid will receive it.

- The Federal stimulus package increased the maximum for Pell Grants and increased the amount of Federal Work Study funding.
- The state increased the amount available for the Oregon Opportunity Grant program.
- Includes an increase in non-mandatory transfers due to a higher number of eligible applicants in the Chemeketa Scholars program.
- The 2009-2010 proposed budget includes the following number of FTE (subject to funding):
 - Classified 0.50 FTE
- This budget includes the following changes in FTE:
 - Classified -0.60 FTE (retrench a position in Job Placement)

Non-General Fund FTE

Fund	Faculty	Classified	Exempt	Total
Special Projects	6.65	84.91	13.40	104.96
Self-Supporting Services	12.30	53.71	15.03	81.04
CCRLS	-	6.25	1.00	7.25
Auxiliary Enterprise	-	9.75	1.25	11.00
Intra-College Services	-	12.55	1.00	13.55
Athletics	-	0.50	-	0.50
Financial Aid	-	0.50	-	0.50
Totals	18.95	168.17	31.68	218.80

Chemeketa Cooperative Regional Library

Jim Eustrom

Chemeketa Cooperative Regional Library Service

- Updating of web services for both patrons and CCRLS members (database access, shared documents).
- Continuation of membership in Oregon Digital Library Consortium to provide audio books (and videos).
- Implementation of strategic plan and project management process.
- Continue to implement and expand features of automated library system.
- Replacing the CCRLS courier van (Reserve Fund)

Budget Committee Questions on Other Funds?

Next Week

April 15th

4:30 pm