

# STUDENTS NEW TO CHEMEKETA

## Steps to register for credit classes

# 1

### APPLY FOR ADMISSION

- Submit an application at [applyonline.chemeketa.edu](http://applyonline.chemeketa.edu).
- After submitting your application, you will receive a welcome e-mail or letter that includes your My Chemeketa user name, password and your student ID number (K#).

# 2

### APPLY FOR FINANCIAL AID

- The Free Application for Federal Student Aid (FAFSA) is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Chemeketa's school code is 003218.
- **Apply early the process can take up to 12 weeks or more.**
- For more information go to: [www.chemeketa.edu/services/financialaid/index.html](http://www.chemeketa.edu/services/financialaid/index.html)

# 3

### TAKE THE PLACEMENT TEST

- Walk-in testing on the Salem Campus in Building 6, Room 216.  
Mondays and Wednesdays, 9 am–3 pm (Testing room closes at 5 pm)  
Tuesdays and Thursdays, 9 am–6 pm (Testing room closes at 8 pm)
- Bring your K# and picture ID (no cell phones allowed).
- Your test scores in reading, writing and math will be available immediately after testing.
- **Preparing for the reading, writing and math placement tests may help you save money by taking fewer classes.** Go to [www.chemeketa.edu/services/counseling/testing/compass.html](http://www.chemeketa.edu/services/counseling/testing/compass.html) for tips on taking the placement test and sample questions.

# 4

### VIEW THE NEW STUDENT ORIENTATION

- Log on to [my.chemeketa.edu](http://my.chemeketa.edu) with your username and password and click on the [My Orientation](#) tab.
- Learn about campus resources, My Chemeketa and other useful services to help you be a successful college student.
- Assistance is available to view the online orientation. Visit the Counseling Center in Building 2, Salem Campus.

# 5

### ATTEND AN ADVISING SESSION

- Bring your placement test results and any previous college transcripts.
- Advising Sessions are facilitated by Counselors & Advising Specialists in Counseling and Career Services in Building 2.

**Sessions start on time—no late entry.**

**Fall term sessions—Aug. 12–Sept. 10**

Mondays and Wednesdays, 10 am

Tuesdays and Thursdays, 5:30 pm

Saturdays, August 15 and 29, 10 am

# 6

### REGISTER FOR CLASSES

- Register from any computer at [my.chemeketa.edu](http://my.chemeketa.edu) with your user name and password.
- On-campus Peer assistance is available in the Counseling Center, Bldg. 2, 8 am–5 pm, Monday–Thursday

**Chemeketa Community College • [www.chemeketa.edu](http://www.chemeketa.edu)**

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