A large, stylized fish logo in dark green and light green, positioned on the left side of the page. The fish is facing right and has a circular eye. The background is a light green gradient.

Regular Meeting

May 19, 2021

CHEMEKETA COMMUNITY
COLLEGE 4000 Lancaster Drive NE
Salem, Oregon

BOARD OF EDUCATION

Regular Meeting

May 19, 2021

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

- | | | | |
|---|--|-------------------------------------|-------|
| I. Executive Session | 3:30–4:15 pm | Web Conferencing | |
| Executive Session is called in accordance with ORS 192.660(2) (i) to review and evaluate the employment related performance of the president/chief executive officer. | | | |
| II. Workshop | 4:15–4:45 pm | Web Conferencing/Live Stream | |
| College Access Programs (CAP)
Bruce Clemetsen, Vice President—Student Affairs | | | 1 |
| III. Executive Session | 4:45–4:50 | Web Conferencing | |
| Executive Session is called in accordance with ORS 192.660(2) (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations. | | | |
| IV. Administration Updates | 4:50–5:25 pm | Web Conferencing | |
| V. Regular Session | 5:30 pm | Web Conferencing/Live Stream | |
| A. Call to Order | | | |
| B. Roll Call | | | |
| C. Comments from the Public | | | |
| D. Public Hearing on Proposed Budget | | | |
| E. Separate Action | | | |
| 1. Approval of Retirement Resolution,
No. 20-21-17, Sara “Christine” Nile;
No. 20-21-15, Lorri J. Harms;
No. 20-21-16, John T. O’Neil;
No. 20-21-18, J. Michael “Mike” Balyo;
No. 20-21-20, Dorothy K. Moore;
No. 20-21-22, Janice H. “Jan” Cammack
No. 20-21-21, Terry D. Rohse; and
No. 20-21-19, James L. “Jim” Eustrom
David Hallett, Vice President—Governance and Administration | [20-21-143] | 2–10 | |
| F. Approval of Minutes—Budget Committee and Regular Board Meetings of April 21, 2021, and Workshop Meeting of May 5, 2021. | | | 11–22 |
| G. Reports | | | |
| 1. Reports from the Associations | | | |
| a. Antonio Martinez | Associated Students of Chemeketa (ASC) | | 23 |
| b. Steve Wolfe | Chemeketa Faculty Association | | 24 |
| c. Terry Rohse | Chemeketa Classified Employees Association | | 25 |
| d. Marshall Roache | Chemeketa Exempt Employees Association | | 26 |

2. Reports from the College Board of Education
3. Academic and Student Affairs Report
 - a. Jim Eustrom
 - b. Bruce Clemetsen

H. Information

1. Annual Graduation Exercises
Bruce Clemetsen, Vice President—Student Affairs 27
2. Suspension of Automotive Body Repair Certificate of Completion
Jim Eustrom, Vice President—Academic Affairs/
Campus President, Yamhill Valley 28
3. Automotive Body Repair Certificate of Completion 29–30
Jim Eustrom, Vice President—Academic Affairs/
Campus President, Yamhill Valley
4. Suspension of Automotive Machining Certificate of Completion 31
Jim Eustrom, Vice President—Academic Affairs/
Campus President, Yamhill Valley
5. Automotive Machining Certificate of Completion 32–33
Jim Eustrom, Vice President—Academic Affairs/
Campus President, Yamhill Valley
6. Construction Trades and Apprenticeship Readiness 34–35
Certificate of Completion
Jim Eustrom, Vice President—Academic Affairs/
Campus President, Yamhill Valley
7. Suspension of Diesel Technology Degree 36
Jim Eustrom, Vice President—Academic Affairs/
Campus President, Yamhill Valley
8. Diesel Technology Degree 37–38
Jim Eustrom, Vice President—Academic Affairs/
Campus President, Yamhill Valley
9. Suspension of Basic Health Care Certificate 39
Jim Eustrom, Vice President—Academic Affairs/
Campus President, Yamhill Valley
10. Classified; Exempt; and Hourly, Part-Time / Temporary 40–43
Salary Schedules for 2021–2022
David Hallett, Vice President—Governance and Administration

I. Standard Reports

1. Personnel Report 44–45
David Hallett, Vice President—Governance and Administration
2. Budget Status Report 46–49
Jessica Howard, President/Chief Executive Officer
3. Capital Projects Report 50
Michael Kinkade, Interim Vice President—CSSD

4. Winter Term Enrollment Jim Eustrom, Vice President—Academic Affairs/ Campus President, Yamhill Valley	51–53
5. Chemeketa Community College COVID-19 Health and Safety Operational Plan Michael Kinkade, Interim Vice President—CSSD	54
6. Recognition Report Jessica Howard, President/Chief Executive Officer	55–56

J. Separate Action (Continued)

2. Approval of Resolution No. 20-21-14, of the Board of Education of Chemeketa Community College, Marion, Linn, Polk, and Yamhill Counties, Oregon, Authorizing Participation in the Oregon Community College Districts Pension Bond Program; Authorizing a Full Faith and Credit Pension Bond and Related Full Faith and Credit Pension Obligations, To Be Issued in One or More Series Jessica Howard, President/Chief Executive Officer	[20-21-144]	57–89
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K. Action

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)

1. Approval of Budget Committee Member Selection Process for Vacancies in Zone 1 and Zone 5 for 2021–2024 David Hallett, Vice President—Governance and Administration	[20-21-145]	90
2. Approval of Proposed Schedule of College Board of Education Meetings for 2021–2022 David Hallett, Vice President—Governance and Administration	[20-21-146]	91
3. Approval of Presidential Evaluation Process Ed Dodson, Chair—Board of Education	[20-21-147]	92–97
4. Approval of Suspension of Adult High School Diploma Program Jim Eustrom, Vice President—Academic Affairs/ Campus President, Yamhill Valley	[20-21-148]	98

L. Appendices

1. Mission – Vision – Values – Core Themes	99
2. Campus Map	100–101
3. District Map	102

M. Future Agenda Items

N. Board Operations

O. Adjournment

Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity or operation of the college. The college also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleIX>. Individuals may also contact the U.S. Department of Education, Office of Civil Rights (OCR), 810 3rd Avenue, #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr NE, Salem, OR 97305.

To request this publication in an alternative format, please call 503.399.5192.

Workshop
May 19, 2021

COLLEGE ACCESS PROGRAMS (CAP)

Prepared by

Angela Archer, Coordinator—TRIO Student Support Services / Disability Student Support Services / Veterans Program

Liliana Landa-Villalba, Coordinator—College Assistance Migrant Program / iSTART

Lino Solomon, Coordinator—TRIO Talent Search / Upward Bound

Yesica Navarro, Coordinator—Chemeketa Completion Program

Mike Evans, Dean—Student Retention and College Life

Manuel Guerra, Executive Dean—Student Development and Learning Resources

Bruce Clemetsen, Vice President—Student Affairs

An overview of the College Access Programs will be shared. The presentation will include the history, program overview, services provided, objectives, and individual program outcomes.

Separate Action-1
May 19, 2021

**APPROVAL OF RETIREMENT RESOLUTION,
NO. 20-21-17, SARA “CHRISTINE” NILE; NO. 20-21-15, LORRI J. HARMS;
NO. 20-21-16, JOHN T. O’NEIL; NO. 20-21-18, J. MICHAEL “MIKE” BALYO;
NO. 20-21-20, DOROTHY K. MOORE; NO. 20-21-22, JANICE H. “JAN” CAMMACK
NO. 20-21-21, TERRY D. ROHSE; AND NO. 20-21-19, JAMES L. “JIM” EUSTROM
[20-21-143]**

Prepared by

Alice Sprague, Associate Vice President—Human Resources
David Hallett, Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached are resolutions honoring Lorri J. Harms who retired effective October 31, 2020; John T. O’Neil who retires effective May 31, 2021; Sara “Christine” Nile and Janice H. “Jan” Cammack, who retire June 19, 2021; J. Michael “Mike” Balyo, Dorothy K. Moore, Terry D. Rohse, and James L. “Jim” Eustrom, who retire June 30, 2021.

It is recommended that the College Board of Education adopt Resolution No. 20-21-17, Sara “Christine” Nile; No. 20-21-15, Lorri J. Harms; No. 20-21-16, John T. O’Neil; No. 20-21-18, J. Michael “Mike” Balyo; No. 20-21-20, Dorothy K. Moore; No. 20-21-22, Janice H. “Jan” Cammack; No. 20-21-21 Terry D. Rohse; and No. 20-21-19, James L. “Jim” Eustrom.

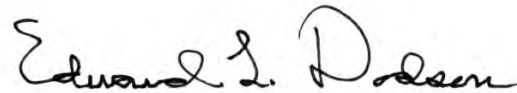
Separate Action-1
May 19, 2021

**RETIREMENT RESOLUTION NO. 20-21-17,
SARA "CHRISTINE" NILE**

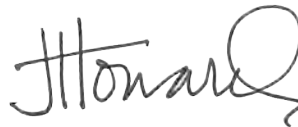
WHEREAS, Sara "Christine" Nile began her 4-year association, as a salaried employee, with Chemeketa Community College in September, 2017; and

WHEREAS, Sara "Christine" Nile gave dedicated service to Chemeketa Community College currently as Instructor-English as a Second Language, Academic Development Department of Regional Education and Academic Development Division; therefore,

BE IT RESOLVED, that upon her retirement date of June 19, 2021, the College Board of Education hereby honors and commends Sara "Christine" Nile for her loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

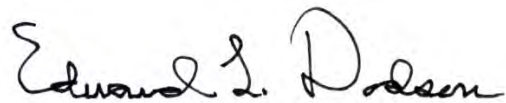
Separate Action-1
May 19, 2021

**RETIREMENT RESOLUTION NO. 20-21-15,
LORRI J. HARMS**

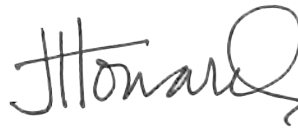
WHEREAS, Lorri J. Harms began her 18 year, 9-month association, as a salaried employee, with Chemeketa Community College in February, 2002; and

WHEREAS, Lorri J. Harms gave dedicated service to Chemeketa Community College currently as Department Assistant, Emergency Services Department of Career and Technical Education Division; therefore,

BE IT RESOLVED, that upon her retirement date of October 31, 2020, the College Board of Education hereby honors and commends Lorri J. Harms for her loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

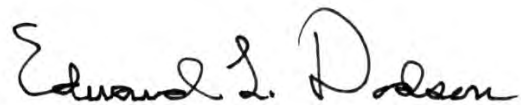
Separate Action-1
May 19, 2021

**RETIREMENT RESOLUTION NO. 20-21-16,
JOHN T. O'NEIL**

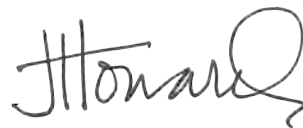
WHEREAS, John T. O'Neil began his 16 year, 7-month association, as a salaried employee, with Chemeketa Community College in November, 2004; and

WHEREAS, John T. O'Neil gave dedicated service to Chemeketa Community College currently as Maintenance/Trades Specialist, Capital Projects and Facilities Department of College Support Services Division; therefore,

BE IT RESOLVED, that upon his retirement date of May 31, 2021, the College Board of Education hereby honors and commends John T. O'Neil for his loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer


Separate Action-1
May 19, 2021

**RETIREMENT RESOLUTION NO. 20-21-18,
J. MICHAEL "MIKE" BALYO**

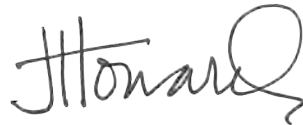
WHEREAS, J. Michael "Mike" Balyo began his 24-year association, as a salaried employee, with Chemeketa Community College in September, 1997; and

WHEREAS, J. Michael "Mike" Balyo gave dedicated service to Chemeketa Community College currently as Instructor-History, Education, Languages and Social Sciences Department of General Education and Transfer Studies Division; therefore,

BE IT RESOLVED, that upon his retirement date of June 30, 2021, the College Board of Education hereby honors and commends J. Michael "Mike" Balyo for his loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

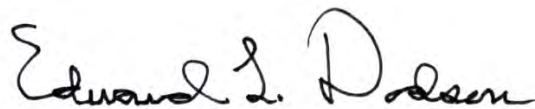
Separate Action-1
May 19, 2021

**RETIREMENT RESOLUTION NO. 20-21-20,
DOROTHY K. MOORE**

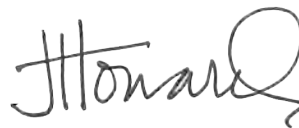
WHEREAS, Dorothy K. Moore began her 13-year association, as a salaried employee, with Chemeketa Community College in September, 2008; and

WHEREAS, Dorothy K. Moore gave dedicated service to Chemeketa Community College currently as Faculty Grant Associate, Grants Department of Governance and Administration Division; therefore,

BE IT RESOLVED, that upon her retirement date of June 30, 2021, the College Board of Education hereby honors and commends Dorothy K. Moore for her loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

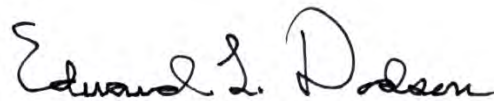
Separate Action-1
May 19, 2021

**RETIREMENT RESOLUTION NO. 20-21-22,
JANICE H. "JAN" CAMMACK**

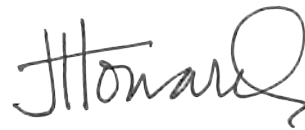
WHEREAS, Janice H. "Jan" Cammack began her 27-year association, as a salaried employee, with Chemeketa Community College in September, 1994; and

WHEREAS, Janice H. "Jan" Cammack gave dedicated service to Chemeketa Community College currently as Instructor-Physical Science, Life and Physical Sciences Department of General Education and Transfer Studies Division; therefore,

BE IT RESOLVED, that upon her retirement date of June 19, 2021, the College Board of Education hereby honors and commends Janice H. "Jan" Cammack for her loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

Separate Action-1
May 19, 2021

**RETIREMENT RESOLUTION NO. 20-21-21,
TERRY D. ROHSE**

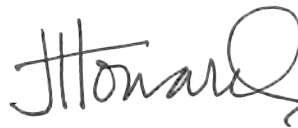
WHEREAS, Terry D. Rohse began his 19 year, 8-month association, as a salaried employee, with Chemeketa Community College in November, 2001; and

WHEREAS, Terry D. Rohse gave dedicated service to Chemeketa Community College currently as Instructional Coordinator/Analyst I, General Education and Transfer Studies Division; therefore,

BE IT RESOLVED, that upon his retirement date of June 30, 2021, the College Board of Education hereby honors and commends Terry D. Rohse for his loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

Separate Action-1
May 19, 2021

**RETIREMENT RESOLUTION NO. 20-21-19,
JAMES L. "JIM" EUSTROM**

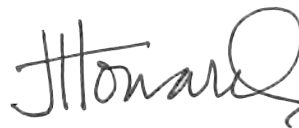
WHEREAS, James L. "Jim" Eustrom began his 34 year, 10-month association, as a salaried employee, with Chemeketa Community College in September, 1986; and

WHEREAS, James L. "Jim" Eustrom gave dedicated service to Chemeketa Community College currently as Vice President-Academic Affairs/Campus President-Yamhill Valley, Department of President's Office Division; therefore,

BE IT RESOLVED, that upon his retirement date of June 30, 2021, the College Board of Education hereby honors and commends James L. "Jim" Eustrom for his loyalty, dedication and personal commitment to Chemeketa Community College.



Ed Dodson
Board Chairperson



Jessica Howard
President/Chief Executive Officer

Minutes
May 19, 2021

CHEMEKETA COMMUNITY COLLEGE

**BUDGET COMMITTEE
MEETING MINUTES**

April 21, 2021

A. CALL TO ORDER AND ROLL CALL

Ray Beaty, Budget Committee Chair, called the meeting to order at 4:32 pm via Zoom and roll call was taken.

Members in Attendance: Ray Beaty, Chair; Chris Brantley; Ed Dodson; Betsy Earls; Jackie Franke; Ken Hector (joined at 4:34); Neva Hutchinson; Jenne Marquez; Scott Muller (joined at 4:58 pm); Barbara Nelson; Ron Pittman; Mike Stewart (joined at 5:21 pm); Joe Van Meter (joined at 4:49 pm); and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Jim Eustrom, Vice President, Academic Affairs/Campus President, Yamhill Valley Campus; Bruce Clemetsen, Vice President, Student Affairs; David Hallett, Vice President, Governance and Administration; Michael Kinkade, Interim Vice President, College Support Services; and Rich McDonald, Interim Chief Financial Officer.

B. APPROVAL OF MINUTES OF APRIL 14, 2021

Ken Hector moved and Neva Hutchinson seconded a motion to approve the Budget Committee minutes of April 14, 2021.

The motion CARRIED.

C. QUESTIONS FROM PRIOR MEETING

There were no questions from the prior meeting.

D. PRESENTATION OF 2021–2022 OTHER FUNDS

Rich McDonald noted the information in the presentation can be found on pages 177–203 in the spiral-bound Proposed Budget book. Rich and Jim Eustrom reviewed the Other Funds in detail and answered questions.

Rich referred to Slide 4, a pie chart of the Summary of All Funds. He noted last week the General Fund was covered which totaled \$102,930,000. Today Other Funds will be covered which amount to \$219,012,000 for a total of All Funds of \$321,942,000. The chart shows a percentage breakdown of all the Other Funds, as well as the General Fund.

The Other Funds covered were: Capital Development, Plant Emergency, Special Projects, Self-Supporting Services, Debt Service, Chemeketa Cooperative Regional Library, Auxiliary Enterprise, Intra-College Services, Student Government, Student Clubs and Student Newspaper, Athletics, External Organization Billing, and Financial Aid. Position changes, eliminations, reductions in force and investments are noted on the slides. The following highlights or questions were noted:

Minutes
May 19, 2021

Minutes of Budget Committee
April 21, 2021
Page 2

Capital Development Fund (Pages 178–179)

- The college is wrapping up construction of the Agricultural Complex.
- There has been a focus on maintenance, repair and safety projects.
- Jackie Franke asked if there was a list of projects under maintenance, repair, and safety, and whether \$20 million covered everything. Rich said there is a list, and the college does not anticipate spending \$20 million.

Plant Emergency Fund (180–181)

- This fund is dedicated to emergency repairs of campus facilities and facility-related equipment, and regular additions to this fund ensure that a balance of \$750,000 is maintained.

Special Projects Funds (182–183)

- Current major grants include: Carl Perkins, TRiO, College Assistance Migrant Program. (CAMP), High School Equivalency (HEP), and Chemeketa Accelerated Pathways to Success (CAPS–HSI).
- We are receiving approximately \$33 million of federal funding from CRRSAA and ARA, and both have minority-serving-institution components.
- Chris Brantley asked what would be done with the \$33 million. Jim stated that the guidelines and restrictions laid out by CRRSAA and ARA must be followed, and that a sizable portion of the funding goes to students. The college has waived certain student fees, provided hotspots and laptops for students to check out, and addressed Covid-related infrastructure costs and expenses for staff to work remotely. These funds will also be used to cover lost tuition revenue due to decreased enrollment during the pandemic.

Self-Supporting Funds (Pages 184–185)

- This fund accounts for activities that supplement the General Fund programming and is self-supporting in nature. Some of the bigger programs include: Center for Business & Industry (CCBI), and High School Partnerships.
- The number of positions moved to the General Fund are: 8.65 classified, 3.78 exempt, 3.5 faculty.
- Additional personnel changes include eliminating one vacant classified position (1.0), reducing a .50 faculty position, and moving .80 of a classified position from the General Fund.
- Neva Hutchinson noted there was a .50 position devoted to Recruitment, Enrollment and Graduation Services. She asked if it was possible to use a portion of the federal money received to put an employee to work targeting student recruitment. Jim said the rules are very specific and these funds cannot be used for general student recruitment.

Debt Service Fund (186–187)

- There are three types of long-term debt—Certificates of Participation (COPs), General Obligation (G.O.) bonds, and PERS bonds. On Slide 10, a table showing the remaining amounts, maturity date, and number of series for each obligation was shared.
- The college is currently evaluating issuing additional PERS bonds due to historically low interest rates, and this will be discussed at the PERS Workshop on May 5.

Minutes
May 19, 2021

Minutes of Budget Committee
April 21, 2021
Page 3

Chemeketa Cooperative Regional Library Service (CCRLS) and CCRLS Reserve Funds
(188–191)

- The college is adding a classified public relations/marketing position.
- A separate CCRLS Reserve Fund is utilized to replace the courier vans that transport books and materials to different libraries when needed.
- 9.25 positions are funded from these funds.

Auxiliary Enterprise Fund (Bookstore) (192–193)

- The budget has been reduced by \$1.1 million due to reduced carryover, the pandemic, and a transition from textbooks to digital course materials. The transition has benefited students by lowering the cost of course materials.
- The budget reflects a reduction of 3 vacant classified positions.

Intra-College Services Fund (194–195)

- This is an internal service fund that accounts for revenue and expenses related to activities in which departments are charged back for services provided (i.e., telephone, copy machine, and printing).
- A contingency amount of \$5.5 million is included for reserves.
- Moves to the General Fund include: .15 exempt General Counsel, .25 exempt Network Systems Manager, and .50 for two classified Public Safety Officers.

Student Government, Student Clubs and Student Newspaper Fund (196–197)

- The board approved a new \$.70 student-initiated fee as part of the Universal Fee to fund added student leadership positions, clubs and activities, and a legislative internship program. This will generate approximately \$170,000 of new income.
- Jenne Marquez asked if the money rolls over or if the students lose it. Jim said the money stays in the club accounts and rolls over.

Athletics Fund (198–199)

- The fundraising contribution to resources is currently on hold.
- The universal fee allocation was changed by an additional \$.10 to help maintain funding loss from declining enrollment.
- The college moved funding for .50 of a Student Services Coordinator to the General Fund.
- Jackie Franke asked how the college was doing related to the Title IX issue concerning equity with men's and women's sports facilities. Jim said renovations of the clubhouse have been completed so the women's and men's sides were equal; the college made a huge investment in the women's-only softball facility; soccer fields are in place for men and women; and a universal restroom facility exists in Building 7. David stated that a committee at Chemeketa is working with the Office of Civil Rights in fulfilling all of the recommendations to which the college needs to adhere in relation to Title IX. Ken Hector indicated that the major Title IX issue involved women's softball and that issue was fully resolved. David stated that that was what brought the Office of Civil Rights to take a closer look, and that the issue has been resolved.

External Organization Billing Fund (Pages 200–201)

- This fund contains accounts for direct billing service for external organizations that lease space from the college, and professional organizations to which employees belong.

Minutes
May 19, 2021

Minutes of Budget Committee
April 21, 2021
Page 4

Financial Aid Fund

- This is the second largest in the Summary of All Funds, representing 20.86 percent of the total budget. This fund includes the Federal Pell Grant, Supplemental Educational Opportunity Grant, Federal College Work Study, the Oregon Opportunity Grant, the Oregon Promise Grant, private scholarships, and college-paid tuition scholarships like the Chemeketa Scholars program.
- The college moved .25 to the General Fund so that .60 is funded in the Financial Aid Fund.

Slide 18 is a table of Proposed FTE Changes for FY2021–22. It shows the additions, reductions, eliminations and moves from Other Funds into the General Fund, for a total proposed change of 7.63 positions.

Slide 19 is a Summary of All Funds FTE broken down by employee category: 219 faculty; 351.04 classified; and 111 exempt, for a total of 681.04 FTE salaried positions.

Ray referenced Slide 14, Student Government, Student Clubs and Student Newspaper Fund and specifically the \$.70 fee. Ray wanted to make sure the process was complete and that there would not be any legal issues with groups at the college concerning how the funds would be distributed. Jim stated legal counsel reviewed this and an advisory council will help the student board execute these funds so there should not be any issues.

E. PUBLIC TESTIMONY REGARDING PROPOSED BUDGET

None submitted.

F. PRESENTATION OF BUDGET RECOMMENDATION—ACTION REQUIRED

Rich McDonald referred to the Motion for Approval in the budget packet listing the figures for the motion and noted the total of all funds is \$321,942,000. This is the budget that the college recommends to the budget committee for approval, which will go to the board for adoption. It also lists the property tax rates and amount to be imposed. The following budget recommendation for the 2021–2022 proposed budget was submitted for approval, including the following totals by fund:

General Fund	102,930,000
Capital Development Fund	20,900,000
Plant Emergency Fund	750,000
Special Projects Fund	47,075,000
Self-Supporting Services Fund	23,290,000
Debt Service Fund	34,630,000
Chemeketa Cooperative Regional Library Service Fund	4,625,000
Reserve Funds	515,000
Auxiliary Enterprise Fund	6,000,000
Intra-College Services Fund	13,500,000
Student Government, Clubs, and Newspaper Funds	382,000
Athletics Fund	285,000
External Organization Billing Fund	550,000
Financial Aid Fund	<u>66,510,00</u>

Minutes
May 19, 2021

Minutes of Budget Committee
April 21, 2021
Page 5

Total All Funds	\$321,942,000
-----------------	---------------

And that the Budget Committee establish and approve the following property tax rates and amount to be imposed:

Chemeketa Community College	\$0.6259/\$1,000
CCRLS	\$0.0818/\$1,000
General Obligation Bonds	\$11,450,000

G. DISCUSSION OF RECOMMENDED BUDGET

No discussion.

H. ACTION ON RECOMMENDED BUDGET

Jackie Franke moved and Joe Van Meter seconded a motion that the 2021–2022 proposed budget of \$321,942,000 be approved and the property tax rates for Chemeketa Community College at \$0.6259/\$1,000; CCRLS at \$0.0818/\$1,000; and General Obligation Bonds of \$11,450,000 be imposed.

The motion CARRIED unanimously.

Ray Beaty thanked the Budget Committee, the Board of Education, and all the college staff for their work, dedication and making a difference to the students and the community. Budget Committee members thanked Ray for his work as Chair.

I. ADJOURNMENT

The meeting adjourned at 5:24 pm.

Respectfully submitted,



Board Secretary



President/Chief Executive Officer



Budget Committee Chair

May 19, 2021
Date

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CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

April 21, 2021

II. ADMINISTRATION UPDATES

Ed Dodson, Chair, called the meeting to order at 5:32 pm via Zoom.

Members in Attendance: Ed Dodson, Chair; Betsy Earls; Jackie Franke, Vice Chair; Ken Hector; Neva Hutchinson; Ron Pittman; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Jim Eustrom, Vice President, Academic Affairs/Campus President, Yamhill Valley Campus; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; and Michael Kinkade, Interim Vice President, College Support Services.

Updates were discussed with the board on the presidential evaluation process; state legislative session, Yamhill Valley Campus president position; faculty sabbaticals; suspension and addition of program certificates; Budget Committee positions for Zones 1 and 5; commencement; and board agenda preview.

A recess was taken at 5:57 pm.

III. REGULAR SESSION

A. CALL TO ORDER

Ed Dodson, Chair, reconvened the board meeting at 6:05 pm via Zoom.

B. ROLL CALL

Members in Attendance: Ed Dodson, Chair; Betsy Earls; Jackie Franke, Vice Chair; Ken Hector; Neva Hutchinson; Ron Pittman; and Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Vice President, Academic Affairs/Campus President, Yamhill Valley Campus; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; and Michael Kinkade, Interim Vice President, College Support Services.

Board Representatives in Attendance: Antonio Martinez, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA); Terry Rohse, Chemeketa Classified Association (CCA); and Marshall Roache, Chemeketa Exempt Association (CEA).

C. COMMENTS FROM THE PUBLIC

None

D. SEPARATE ACTION

Approval of Retirement Resolutions No. 20-21-12, Johnny L. Mack; and No. 20-21-13, Daniel "Dan" A. Loop [20-21-138]

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Ken Hector read Johnny Mack's retirement resolution and Neva Hutchinson read Dan Loop's retirement resolution. These two employees represent a total of 52 years and four months of service. Johnny Mack joined the Zoom meeting and said a few words. Jessica spoke on behalf of the Executive Team. She noted Johnny has been an institution at Chemeketa, beloved inside and outside of the college, and thanked him for his expertise, knowledge, and years of service at Chemeketa. Board members and staff thanked Johnny as well for everything he had done for Chemeketa and the community. It was stated that Johnny will be greatly missed.

Ken Hector moved and Jackie Franke seconded a motion to approve the retirement resolutions as noted above.

A roll call vote was taken and the motion CARRIED unanimously.

E. APPROVAL OF MINUTES

Jackie Franke moved and Diane Watson seconded a motion to approve the board minutes of March 17, 2021.

The motion CARRIED.

F. REPORTS

Reports from the Associations

Antonio Martinez, Associated Students of Chemeketa (ASC), Steve Wolfe, Chemeketa Faculty Association, Terry Rohse, Chemeketa Classified Association, and Marshall Roache, Chemeketa Exempt Association, said their reports stand as written.

Ken Hector stated the board participated in a number of legislative meetings on Monday and Tuesday, and he thanked Antonio for the impeccable way he presented to the legislators and for being a great representative for Chemeketa. Ed Dodson thanked Antonio for his hard work.

Reports from the College Board of Education

Ron Pittman participated in a telephone call with Jessica, and met with Paul Davis and Danielle Hoffman for an update on the Yamhill Valley Campus (YVC).

Diane Watson attended the Safe Zone training, the Keizer Chamber First Citizen virtual banquet, the Agriculture building tour, Gervais and Mt. Angel school board meetings, Budget Committee meetings, Oregon Community College Association (OCCA) Legislative Summit and preparation meetings, legislative meetings with Senators Peter Courtney and Kim Fletcher, and the VPAA forum.

Betsy Earls attended the Budget Committee meetings, VPAA forum, and a legislative meeting with Senator Deb Patterson.

Neva toured the Agriculture building and attended the Budget Committee meetings, four legislative meetings, OCCA Legislative Summit, and VPAA forum.

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Jackie Franke attended today's Budget Committee Meeting, the VPAA forum and agenda review; she participated in the Homeless Alliance monthly report and filmed a segment for the Marion County Fire District No. 1 on the levy. Jackie also attended a Zoom meeting with Chad Love and participated in meetings with Jacqueline Benavides, Salem Keizer School District, and Jessica Howard and the new Executive Director of the Mid-Willamette Valley Council of Governments (MWVCOG), Scott Dadson.

Ken Hector participated in three Oregon Community College Association (OCCA) weekly legislative calls, the OCCA Legislative Summit and preparation meetings, the SEDCOR State of the County presentation, Budget Committee meetings, the Agriculture building tour, and the Chemeketa Foundation Board training, and was a panelist for six Oregon legislative meetings.

Ken noted Jessica sent an incredibly well-written email, very heartfelt, that captured the feelings of the Chemeketa community and people across the country regarding coming together after Tuesday's verdict in the George Floyd trial. This email was signed by the Executive Team. Ken said on behalf of the board that board members join wholeheartedly with the Executive Team by adding their names and endorsement to Jessica's email. Board members responded with their support. Jessica acknowledged a number of contributors worked on the email, and wanted to share the thanks with them.

Ed Dodson's report stands as written.

Academic and Student Affairs Reports

Jim gave kudos to Mary Scamahorn, Administrative Coordinator, and the team working on revitalizing the college's academic plan, for all of their work. Bruce Clemetsen mentioned that the Oregon Student Success Commission reported out to financial aid directors that extra scholarship grant funds were available for community colleges and universities to be disbursed this spring. Ryan West, Director of Financial Aid, was the only director in the state to make a request for the additional funds. Due to Ryan's diligence, Chemeketa received the entire amount, \$15,000, to distribute to students. Bruce also noted that last month the board approved the Slate software and, in the last 30 days, it has been purchased and installed. Two weeks of training begins Monday.

G. INFORMATION

PERS Bonds Issuance

Rich stated that due to the interest rates going down, the college is evaluating the benefits and risks associated with issuing additional PERS bonds. A workshop led by Carol Samuels from Piper Sandler on May 5, 2021 will provide detailed information and will provide answers to any questions board members might have. If the feedback is favorable, a resolution will be brought forward asking for authorization to issue bonds no later than December 31, 2021 at a maximum true interest cost of 4.5 percent. Jackie asked Rich how many colleges are joining and if more will join. Rich said there were five colleges that started at the beginning, and that is the group moving forward. Ken stated this is being proactive and, due to the interest rate being so low, moving forward with these bonds will allow the college to have a greater return and reduce the ultimate cost. Rich said that this is correct, and that this presents a good opportunity to bring down the long-term pension costs. Ken thanked the staff for putting this together.

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Budget Committee Member Selection Process for Vacancies in Zone 1 and Zone 5 for 2021–2024

David Hallett stated the board will have the opportunity to approve the proposed process and timeline at the May board meeting.

Proposed Schedule of College Board of Education Meetings for 2021–2022

David Hallett pointed out that the July 21 date on top of the schedule reflects the fact that the date was moved from July 28 to July 21, 2021.

Presidential Evaluation Process

Ed Dodson reviewed the process with the board members.

Suspension of Adult High School Diploma Program

Sara Hastings, Dean, High School Partnerships, requested the suspension of the Adult High School Diploma program. Enrollment has significantly decreased over the last few years due to limited student interest and the financial burden to students who do not qualify for financial aid. The board will be asked to approve the suspension at the May board meeting. Jackie Franke asked about the impact on students. Sara said there are three active students and they will be able to complete the program.

H. STANDARD REPORTS

Personnel Report

David Hallett said the report stands as written.

Budget Status Report

Rich McDonald, Interim Chief Financial Officer, and Katie Bunch, Director of Business Services, reviewed the budget status reports. Katie noted the budgeted amount of \$16,325,000 under Special Projects on the Quarterly Update of Other Funds. This is the fund where CRRSAA, CARES, and the federal stimulus dollars are spent from, and the college may need board approval in the next month or two to request an increase in the budget authority. Ed Dodson asked how long those funds are available for expenditure. Katie stated CRRSAA goes through January 22, and additional money will be coming in. Once those awards are received, the college has a year to spend them.

Purchasing Report

A Request for Proposal (RFP) for a Student Success and Retention Management System will be advertised in May 2021. A recommendation for contract award will be brought forward at the July board meeting.

Capital Projects Report

Michael Kinkade said the report stands as written. Michael mentioned that the winter storm cleanup continues, and the contractor will arrive in the next two weeks to begin grinding up the large debris piles and removing the taller hazard limbs.

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Institutional Advancement Foundation Quarterly Report

Marie Hulett, Executive Director, Institutional Advancement, said the report stands as written, and noted that, since the report has been submitted, an additional 500 scholarship applications have been received for 2021–2022. Jackie Franke mentioned that board members expressed interest in donating to the Selma Pierce Memorial Bench. Marie said she would reach out to the board.

Grant Activities for January 2021–March 2021

Gaelen McCallister, Grants Coordinator, said the report stands as written and shared a few highlights. Chemeketa was involved in three different projects with PGE, an important community partner, in the last quarter. In addition, PGE made a substantial donation to the Foundation to thank the college for the use of the Salem campus as a staging venue during the ice storm. Gaelen thanked everyone involved with the three projects.

Chemeketa Community College COVID-19 Health and Safety Operational Plan

John McIlvain, Emergency and Risk Manager, announced that there were no changes to the Chemeketa Community College COVID-19 Health and Safety Plan and that it is available on the public website. John and Regalada Lombardi, Environmental Health and Safety Coordinator, continue to monitor Oregon OSHA and await the May 4 release of its permanent rule.

Recognition Report

Jessica Howard acknowledged all the employees in the written report.

I. Action

Ron Pittman moved and Betsy Earls seconded a motion to approve consent calendar items No. 1–4.

1. Approval of 2021–2022 Faculty Sabbatical Leave Requests [20-21-139]
2. Approval of Irrigation Technician Certificate of Completion [20-21-140]
3. Approval of Grants Awarded January 2021–March 2021 [20-21-141]
4. Acceptance of Program Donations January 1, 2021–March 31, 2021 [20-21-142]

The motion CARRIED.

J. APPENDICES

College mission, vision, core themes, and values; campus and district maps.

K. FUTURE AGENDA ITEMS

None were heard.

L. BOARD OPERATIONS

M. ADJOURNMENT

The meeting adjourned at 7:05 pm.

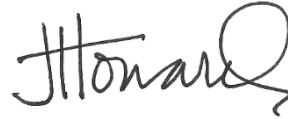
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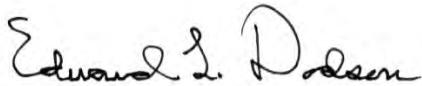
Respectfully submitted,



Board Secretary



President/Chief Executive Officer



Board Chair

May 19, 2021

Date

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CHEMEKETA COMMUNITY COLLEGE

**BOARD WORKSHOP
MEETING MINUTES**

May 5, 2021

The Board Workshop on Oregon Public Employees Retirement System (PERS) Bonds Issuance was held via Zoom on May 5, 2021. The meeting came to order at 3:31 pm

Members in Attendance: Ed Dodson, Chair; Jackie Franke, Vice Chair; Ken Hector; Neva Hutchinson; Ron Pittman; and Diane Watson. Absent: Betsy Earls.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; Michael Kinkade, Interim Vice President, College Support Services; and Rich McDonald, Interim Chief Financial Officer.

PERS Bonds Issuance Workshop

Rich McDonald introduced Carol Samuels, Managing Director, Piper Sandler. Carol gave a PowerPoint presentation on pension obligation bonds (POBs) and discussed their risks and benefits. She covered a multitude of topics starting with pension bonds having the potential to reduce pension costs, historic lows for interest rates, Oregon history of POBs, POBs as an arbitrage play, PERS investments' historical performance, statistically-based assessment requirement, and the revised ECONorthwest assessment on POBs, and discussed risks and examples of schools that borrowed with a summary of their results. Carol also provided information on Chemeketa's numerical analysis with background data, historical rate credits and savings, projected rate credits and savings, and sensitivity analysis summary, and presented a base case scenario, a 2002 scenario, a 2007 scenario, and the financing timeline. At the board meeting on May 19, 2021, the Chemeketa board of education will decide if it wants to proceed. The board asked clarifying questions during the presentation and after it concluded.

Ed Dodson thanked Carol for the presentation.

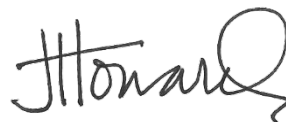
Adjournment:

The meeting adjourned at 4:40 pm.

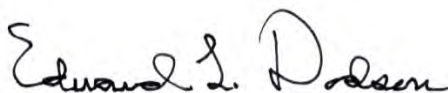
Respectfully submitted,



Board Secretary



President/Chief Executive Officer



Board Chair

May 19, 2021

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Antonio Martinez, ASC Executive Coordinator

ASC / MULTICULTURAL STUDENT SERVICES (MSS) PAST EVENTS

Q & A Session with President Jessica Howard

- This was the final Q & A session that President Jessica Howard will be participating in. Students got the opportunity to meet President Howard and ask questions about a variety of topics important to students. This session was moderated by Civic Engagement Coordinator Joel Gisbert and hosted on April 28 from 1–2:30 pm.

Migrant Worker Advocacy in the Willamette Valley

- This event was a workshop that discussed the realities of migrant workers in the Pacific Northwest as well as the culture, history and heritage of migrant and seasonal workers in Oregon. This was a collaboration between the CAPACES Leadership Institute, speaker Jaime Arredondo, and MSS. This workshop was an alternative to a Cinco de Mayo celebration and was hosted on May 7, from 1–2 pm.

LGBTQIA+ Gender and Pronouns Education

- Peter Davis, professor of Human Services, presented on the differences between sex and gender and the importance of pronouns. This was the third time ASC hosted this event. It occurred on Wednesday, May 12, from 1–2:30 pm.

Transfer Student Social

- The Transfer Student Social was intended to connect Chemeketa students who are transferring to the following four-year universities: Portland State University, Oregon State University and Southern Oregon University. These universities committed to send student representatives to Chemeketa to talk about their experiences with Chemeketa students. This event was on Friday, May 14 from 1–2:30 pm.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

OREGON EDUCATION ASSOCIATION (OEA) REPRESENTATIVE ASSEMBLY (RA)

In mid-April, full-time history instructor Traci Hodgson and full-time geography instructor Steve Wolfe were among over 400 delegates from around Oregon to attend the Virtual OEA RA. The RA is an annual event at which important OEA business is conducted, such as proposing and voting on resolutions, bylaw amendments, and legislative objectives, as well as electing officers.

FACULTY SERVICE AND OUTREACH

In late April, Traci Hodgson served as a judge at the Oregon History Day statewide competition for middle school and high school students sponsored by the Oregon Historical Society.

UPCOMING CFA EVENTS

Elections for positions on the CFA Executive Board will be held the third week of May. CFA officers each serve a two-year term. Officers to be elected this year are Vice President for Full-Time Faculty and Secretary. All five representative positions will also be elected, as they each serve just a one-year term.

The CFA spring general membership meeting will be held via Zoom on Wednesday, May 26. The agenda includes announcing the results of the CFA elections, providing contract bargaining and legislative updates, and summarizing work done by the CFA this year.

CHEMEKETA COMMUNITY COLLEGE CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Tim King, Director of Public Relations—Chemeketa Community College
Classified Employees Association

Mary Schroeder, External Vice President—Chemeketa Community College
Classified Employees Association

Terry Rohse, President—Chemeketa Community College Classified Employees Association

WELCOME NEW CLASSIFIED EMPLOYEES AND NEW POSITIONS

On April 12, 2021, Pamela Fantroy was hired for the position of Public Safety Dispatcher in the Public Safety Department

WELCOME NEW CCA BOARD DIRECTOR OF TRAINING

At the April 13 CCA Board meeting, Allison Stewart Hull was voted into the Director of Training position. Alli began working at Chemeketa in 2005, and currently works in Human Resources as the IT Embedded Resource. Alli has been a trainer in all positions held with the college, and looks forward to providing learning opportunities to both the board and membership.

Alli shared the following in an interest statement: "I would like to serve on the CCA board so that I can feel connected to the larger community." Alli's knowledge of the different bargaining units and handbooks will be of value to the CCA board. Alli has previously served on both the Classified Association and Exempt Association boards. Welcome back, Alli!

SAD GOODBYE FOR CCA BOARD MEMBER

The CCA Board was very sad to receive notification of the sudden passing of our board member, Kim Schneider. Kim served as the Director of Union Stewards, and was very dedicated to her role on the board. The Board is sending a card and monetary gift to Kim's family.

CCA President, Terry Rohse, shared his thoughts in an email to classified employees:

"I am very sad to have to write a note of Kim Schneider's passing recently. I know many of you have worked with Kim and know the dedication and vigor she had to make our student's lives a little easier. As Kim grew into her role as Director of Union Stewards, she became a voice for equality in our ranks and college-wide as well. Kim always brought new ideas and was steadfast in her work, not only for our members but for the college as a whole, with the goal of everyone having an equal voice. We are leaving her board position open for 30 days in remembrance.

My prayers go out to her family, and I include the Chemeketa family as well. I want to express my gratitude for her work and say, as many of you will also say in the next few weeks, Kim will be missed. Please take a moment to remember all the happy things about Kim and keep her family in your thoughts. Take a moment to hug those you love."

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Lynn Irvin, Vice President—Chemeketa Community College Exempt Association
Marshall Roache, President—Chemeketa Community College Exempt Association

The exempt association board will meet in May to discuss upcoming elections for the 2021–2022 board. The exempt board is working with the foundation to award scholarships.

The exempt association welcomes Brett Matti, IT Manager and Savanna N. Mullan, Payroll Manager as new members.

Three exempt employees are celebrating retirement soon and are being honored by the college. Cassie Belmodis, currently the Dean of Health, Human Performance and Athletics; Jim Eustrom, currently the Vice President of Academic Affairs and Yamhill Valley Campus President and Johnny Mack, recently retired as Executive Dean of Career and Technical Education. Together, they have a combined total of more than 96 years of service to the college. They will surely be missed and the exempt association wishes them all the best in the years to come!

ANNUAL GRADUATION EXERCISES

Prepared by

Heather Misener, Graduation Specialist—Enrollment Services
Melissa Frey, Dean—Student Recruitment, Enrollment and Graduation Services
Bruce Clemetsen, Vice President—Student Affairs

Chemeketa is preparing to celebrate the achievements of candidates from 2021 college and pre-college programs.

The 65th Annual Commencement Ceremony will be a virtual event. The ceremonies will be split into pre-college and college events, scheduled on Thursday, June 10 and Friday, June 11, respectively. The ceremonies will be live streamed at 6 pm, and links to the recordings will be posted on the public website. The virtual ceremonies will include video messages from the college President, the Board chair, and a special message from Governor Kate Brown.

Candidates from the class of 2020 will also be invited to participate in this year's virtual ceremony because the 2020 ceremony was cancelled due to COVID.

SUSPENSION OF AUTOMOTIVE BODY REPAIR CERTIFICATE OF COMPLETION

Prepared by

Nol Cobb, Interim Dean—Applied Technology
Marshall Roache, Interim Executive Dean—Career and Technical Education
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Automotive Technology program presently offers an Automotive Body Repair Certificate of Completion.

This certificate was initially designed to emphasize the repair of automobile bodies and their systems. A significant portion of the training is completed on the job as well as through specific lab coursework on campus.

The college has been notified that this certificate is incorrectly categorized and should be suspended, with a new certificate created that falls within the correct category.

The College Board of Education will be asked to approve the suspension of the current Automotive Repair Certificate of Completion at the June board meeting.

AUTOMOTIVE BODY REPAIR CERTIFICATE OF COMPLETION

Prepared by

Nol Cobb, Interim Dean—Applied Technology
Marshall Roache, Interim Executive Dean—Career and Technical Education
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Automotive Technology program continues to listen to community and employer feedback on what graduates will need to enter the workplace. Upon guidance from the advisory committee as well as feedback from the Higher Education Coordinating Commission, the program has created a new Automotive Body Repair Certificate of Completion that will replace the mis-categorized and suspended certificate.

The new Automotive Body Repair Certificate of Completion emphasizes the repair of automobile bodies and their systems. A significant portion of the training is done on the job at local repair facilities as well as through specific lab coursework on campus.

As a part of the redesign effort, course credits were reduced from 49 to 42, thereby saving our students both time and money. This certificate removed the CIS101 and PSY101 requirements, as these courses are required within the Associate of Applied Science (AAS) program that most students are enrolled in.

Employment in this occupation in 2019 was similar to most related occupations across the state. The total number of job openings is projected to be similar to job openings for most automotive-related occupations in Oregon through 2029. This occupation is expected to grow at about the statewide average growth rate for all occupations through 2029. Reasonable employment opportunities exist. Data from QualityInfo.org states an annual wage of \$45,436 per year can be expected, with a starting wage of \$12–16 per hour.

The above recommendation was approved by the Automotive Technology Advisory Committee on February 24, 2021, and the college's Curriculum Committee on April 28, 2021.

The College Board of Education will be asked to approve the Automotive Body Repair Certificate of Completion at the June board meeting.

AUTOMOTIVE BODY REPAIR CERTIFICATE OF COMPLETION

Course No.	Course Title	Credit Hours
	General Education requirements	
MTH052	Introduction to Algebra and Geometry (or higher)	3
WR088	Introduction to Technical Writing 1 (or higher)	3
	or	
WR121	The College Essay (or higher)	-4
	Total	6
	Automotive Body Repair core requirements	
AUM168	Automotive Electrical Systems 1	5
AUM184	Automotive Materials and Resources	2
AUM280E	Cooperative Work Experience	5
AUM280G	Cooperative Work Experience	7
WLD197	Welding	2
	or	
WLD161	Basic Gas Metal Arc Welding (MIG)	-3
	Total	21
	Automotive Body Repair electives (15 required)	
AUM151	Basic Automotive Engines	5
AUM157	Automotive Brake Systems	6
AUM158	Automotive Steering and Suspension	5
AUM286	Automotive Heating and Air Conditioning	5
	Total	15
	Certificate Total	42

SUSPENSION OF AUTOMOTIVE MACHINING CERTIFICATE OF COMPLETION

Prepared by

Nol Cobb, Interim Dean—Applied Technology
Marshall Roache, Interim Executive Dean—Career and Technical Education
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Automotive Technology program presently offers an Automotive Machining Certificate of Completion.

This certificate was initially designed to emphasize the machining and rebuilding of automotive engines. A significant portion of the training is completed on the job as well as through specific lab coursework on campus. This career uses specialized equipment and practices to meet or exceed the manufacturing tolerances of vehicle systems.

The college has been notified that this certificate is incorrectly categorized and should be suspended, with a new certificate created that falls within the correct category.

The College Board of Education will be asked to approve the suspension of the current Automotive Machining Certificate of Completion at the June board meeting.

AUTOMOTIVE MACHINING CERTIFICATE OF COMPLETION

Prepared by

Nol Cobb, Interim Dean—Applied Technology
Marshall Roache, Interim Executive Dean—Career and Technical Education
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Automotive Technology program continues to listen to community and employer feedback on what graduates will need to enter the workplace. Upon guidance from the advisory committee as well as feedback from the Higher Education Coordinating Commission, the program has created a new Automotive Machining Certificate of Completion that will replace the mis-categorized and suspended certificate.

The new Automotive Machining Certificate of Completion emphasizes the repair and rebuilding of automobile engines. A significant portion of the training is done on the job at local machine shops as well as through specific lab coursework on campus.

As a part of the redesign effort, course credits were reduced from 58 to 44, thereby saving students both time and money. This certificate removed the CIS101, MTH052, PSY101, and WR088, as these courses are required within the Associate of Applied Science (AAS) program that most students are enrolled in. Additionally, one credit hour of the Cooperative Work Experience requirements was removed for this certificate to be properly classified by the Oregon Department of Education.

Employment in this occupation in 2019 was similar to most related occupations across the state. The total number of job openings is projected to be similar to job openings for most automotive-related occupations in Oregon through 2029. This occupation is expected to grow at about the statewide average growth rate for all occupations through 2029. Reasonable employment opportunities exist. Data from QualityInfo.org states an annual wage of \$45,436 per year can be expected, with a starting wage of \$15–22 per hour.

The above recommendation was approved by the Automotive Technology Advisory Committee on February 24, 2021, and the college's Curriculum Committee on April 28, 2021.

The College Board of Education will be asked to approve the Automotive Machining Certificate of Completion at the June board meeting.

AUTOMOTIVE MACHINING CERTIFICATE OF COMPLETION

Course No.	Course Title	Credit Hours
AUM151	Basic Automotive Engines	5
AUM184	Automotive Materials and Resources	2
AUM185A	Automotive Machining Fundamentals	3
AUM186A	Automotive Lathe Fundamentals	3
AUM187A	Automotive Milling Machine Processes	3
AUM188	Auto Machine Shop-Upper Engine	3
AUM189	Auto Machine Shop-Lower Engine	3
AUM190	Auto Machine Shop-Engine Assembly	3
AUM253	Automotive Engines 2	4
AUM280E	Cooperative Work Experience	5
AUM280F	Cooperative Work Experience	6
WLD177	Welding Processes	4
	Certificate Total	44

**CONSTRUCTION TRADES AND APPRENTICESHIP READINESS
CERTIFICATE OF COMPLETION**

Prepared by

Megan Cogswell, Director—Apprenticeship
Marshall Roache, Interim Executive Dean—Career and Technical Education
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Construction Trades and Apprenticeship Readiness Certificate of Completion prepares students for entry-level construction jobs and Registered Apprenticeship programs in a variety of construction trades. These include sheet metal workers, Heating, Ventilation, Air Conditioning and Refrigeration (HVAC/R) technicians, plumbers, carpenters, and laborers. The program ensures students meet the math requirement for apprenticeship applications and includes coursework to investigate and select possible trades careers. Trade Skills Fundamentals (APR101), introduces trade vocabulary, hand and power tool use, rigging principles, basic blueprint reading, and safety. Students learn about Registered Apprenticeship and how to strengthen their resumes and applications to secure and retain positions.

Participants may complete additional requirements to earn a Bureau of Labor and Industries (BOLI) Apprenticeship and Training Division approved Pre-Apprenticeship Certificate, which helps applicants compete for Registered Apprenticeship opportunities.

These courses were approved by the advisory committee on January 19, 2021 for Mid-Valley HVAC/R and January 27, 2021 for Mid-Valley Sheet Metal.

The College Board of Education will be asked to approve the Construction Trades and Apprenticeship Readiness Certificate of Completion at the June board meeting.

**CONSTRUCTION TRADES AND APPRENTICESHIP READINESS
CERTIFICATE OF COMPLETION**

Course No.	Course Title	Credit Hours
	First Year Requirements	
APR101	Trade Skills Fundamentals	4
MTH070	Elementary Algebra (or higher)	4
FE120	Career Jump Start	3
	or	
FE280	Cooperative Work Experience	-3
AUM168	Automotive Electrical Systems 1	5
	or	
CAM054	Manual Machining Projects 3	-4
	or	
WLD151	Basic Arc Welding	-5
	or	
WLD156	Blueprint Reading and Sketching	-5
	or	
ELT100	Electronics Fundamentals for Non-Majors	-4
	or	
ELT131	Electronic Concepts 1	-4
	or	
APR156A	HVAC/R Apprenticeship Fundamentals 1	-5
	or	
APR166A	Sheet Metal Apprenticeship: Fundamentals of Drawings	-5
	Certificate Total	15–16

SUSPENSION OF DIESEL TECHNOLOGY DEGREE

Prepared by

Kevin Ruby, Faculty—Diesel Technology
Jordan Bermingham, Interim Dean—Emergency Services and Diesel Technology
Marshall Roache, Interim Executive Dean—Career and Technical Education
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Chemeketa Diesel Technology program currently offers a 91 credit Associate of Applied Science (AAS) degree. This program was in the planning phase for several years. The courses and sequencing were formulated based on information available at the time, and without a Diesel Technology faculty member hired. The current Diesel Technology curriculum and program were approved on May 4, 2017 by the college's Curriculum Committee and then approved by the Board of Education on October 18, 2017. Since hiring a full-time faculty member and launching the program, the college has been in consultation with the advisory board, and the following three issues with the existing curriculum have been identified:

1. Students need to be trained in welding.
2. Students need cooperative work experience (CWE).
3. The 12-credit classes need to be reorganized and split into two, 6-credit classes and renamed.

These changes eclipsed the 'change' threshold established by the Northwest Commission on Colleges and Universities (NWCCU). Therefore, the college is requesting the Diesel Technology degree, in its current iteration, be suspended and a new Diesel Technology degree be developed in order to implement the changes needed to better serve our students.

The College Board of Education will be asked to approve the suspension of the current Diesel Technology degree at the June board meeting.

DIESEL TECHNOLOGY DEGREE

Prepared by

Kevin Ruby, Faculty—Diesel Technology
Jordan Bermingham, Interim Dean—Emergency Services & Diesel Technology
Marshall Roache, Interim Executive Dean—Career and Technical Education
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Diesel Technology program was in the planning phase for several years. The courses and sequencing were formulated based on information available at the time, and without a Diesel Technology faculty member hired. The current Diesel Technology curriculum and program were approved on May 4, 2017 by the college's Curriculum Committee and then approved by the Board of Education on October 18, 2017. Since hiring a full-time faculty member and launching the program, the college has been in consultation with the advisory board, and the following issues with the existing curriculum have been identified:

1. Students need to be trained in welding.
2. Students need cooperative work experience (CWE).
3. The 12-credit classes need to be reorganized and split into two, 6-credit classes and renamed.

These changes eclipsed the 'change' threshold established by the Northwest Commission on Colleges and Universities (NWCCU). Therefore, the college is requesting the Diesel Technology degree, in its current iteration, be suspended and a new Diesel Technology degree be developed in order to implement the changes needed to better serve our students.

The following changes have been made to the proposed new Diesel Technology degree:

- Adjust the former 12-credit classes, into two 6-credit classes and rename classes so students can get a better understanding of the course content. This change allows for collaborative partnerships with community based educational programs, such as the Willamette Career Academy, that are interested in establishing dual credit programs. These institutions could not provide 12 credits per term, so the change to 6-credit classes will allow for partnerships that will likely create a robust pipeline of students entering the program, while also serving the educational needs of the community.
- Add cooperative work experience (CWE) credits. Based on input from faculty and the advisory board, CWE is essential to the proper training and preparation of our students. The addition of CWE credits also aligns the Diesel Technology program with the well-established campus Automotive program.
- Add a welding class to the program. Welding is an essential skill of the Diesel Technician and the need for this class was quickly identified and suggested by our Diesel Technology faculty. Welding is also a required class in the aforementioned campus Automotive program.

The College Board of Education will be asked to approve the new Diesel Technology degree at the June board meeting.

DIESEL TECHNOLOGY DEGREE

Course No.	Course Title	Credit Hours
Term 1		
DSL110	Diesel Tech. Engine Repair	6
DSL111	Diesel Tech. Intro to Electrical 6 credits	6
MTH052+	Introduction to Algebra and Geometry + (or higher)	3
	Total	15
Term 2		
DSL120	Diesel Tech. Intro to Fuels	6
DSL121	Diesel Tech. HVAC Repair and Diagnosis	6
WR88+	Introduction to Technical Writing 1+ (or higher)	3
	Total	15
Term 3		
DSL130	Diesel Tech. Intro to Hydraulics	6
DSL131	Diesel Tech. Heavy Duty Power Trains	6
PSY104	Workplace Psychology	4
	Total	16
Summer		
CWE280C	Cooperative Work Experience	3
Term 4		
DSL210	Diesel Tech. Heavy Duty Brakes	6
DSL211	Diesel Tech. Heavy Duty Suspension and Steering	6
CIS101	Introduction to Microcomputer Applications + (or higher)	3
	Total	15
Term 5		
DSL220	Diesel Tech. Auto/Powershift Transmissions	6
DSL221	Diesel Tech. Advanced Fuels	6
WLD105	Intro to Welding	3
	Additional Elective – 3 credits	3
	Total	18
Term 6		
DSL230	Diesel Tech Advanced Hydraulics	6
DSL231	Diesel Tech Advanced Engine Diagnostics	6
	Additional Elective – 3 credits	3
	Total	15
	Program Total	97

SUSPENSION OF BASIC HEALTHCARE CERTIFICATE

Prepared by

Sandra Kellogg, Dean—Health Sciences
Marshall Roache, Interim Executive Dean—Career and Technical Education
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Basic Healthcare certificate was created between the Health Sciences department and North Salem High School. The certificate allowed high school students to take healthcare related courses that would hopefully set them up for basic receptionist related jobs in a healthcare office setting. The courses include Medical Terminology 1 and 2, Introduction to Anatomy and Physiology 1 and 2, and Health Care Career Strategies.

The Basic Healthcare Certificate was aligned with the Health Information Management (HIM) program, as career pathway certificates, by nature, have to have a parent program.

Since the HIM program has been temporarily suspended, the Basic Healthcare Certificate must also be suspended. In addition, there has not been a demand for the certificate in its current state.

The College Board of Education will be asked to approve the suspension of the Basic Healthcare Certificate at the June board meeting.

**CLASSIFIED; EXEMPT; AND HOURLY, PART-TIME / TEMPORARY
SALARY SCHEDULES FOR 2021–2022**

Prepared by

Alice Sprague, Associate Vice President—Human Resources
David Hallett, Vice President—Governance and Administration

CLASSIFIED

Attached is the 2021–2022 salary table for classified employees. The salary table reflects a 2.2 percent salary table adjustment to all steps. Eligible employees will receive step increases as agreed in the contract. Effective: July 1, 2021

EXEMPT

Attached is the 2021–2022 salary table for exempt. The salary table reflects a 2.2 percent salary table adjustment to all steps. Eligible employees will receive step increases. Effective: July 1, 2021

HOURLY, PART-TIME / TEMPORARY

Attached is the hourly, part-time/temporary salary schedule for 2021–2022. The salary table reflects a salary table adjustment due to the minimum wage. For ranges not affected by the minimum wage increase, a 2.2 percent salary adjustment was applied. Effective: July 1, 2021

CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED SALARY SCHEDULE
EFFECTIVE JULY 1, 2021 thru JUNE 30, 2022

RANGE	STEP 1			STEP 2			STEP 3			STEP 4			STEP 5			RANGE
	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	
A-2	27,120	2,260	13.04	28,248	2,354	13.58	29,424	2,452	14.15	30,648	2,554	14.73	31,944	2,662	15.36	A-2
A-3	29,064	2,422	13.97	30,300	2,525	14.57	31,560	2,630	15.17	32,868	2,739	15.80	34,248	2,854	16.47	A-3
A-4	31,020	2,585	14.91	32,304	2,692	15.53	33,660	2,805	16.18	35,052	2,921	16.85	36,528	3,044	17.56	A-4
B-1	33,420	2,785	16.07	34,824	2,902	16.74	36,276	3,023	17.44	37,872	3,156	18.21	39,456	3,288	18.97	B-1
B-2	36,048	3,004	17.33	37,548	3,129	18.05	39,204	3,267	18.85	40,896	3,408	19.66	42,600	3,550	20.48	B-2
B-3	42,600	3,550	20.48	44,472	3,706	21.38	46,440	3,870	22.33	48,480	4,040	23.31	50,556	4,213	24.31	B-3
B-4	44,928	3,744	21.60	46,968	3,914	22.58	49,140	4,095	23.63	51,300	4,275	24.66	53,556	4,463	25.75	B-4
C-1	53,700	4,475	25.82	56,256	4,688	27.05	58,944	4,912	28.34	61,824	5,152	29.72	64,704	5,392	31.11	C-1
C-2	57,012	4,751	27.41	59,820	4,985	28.76	62,712	5,226	30.15	65,808	5,484	31.64	69,024	5,752	33.19	C-2
C-3	59,292	4,941	28.51	62,184	5,182	29.90	65,220	5,435	31.36	68,400	5,700	32.89	71,808	5,984	34.52	C-3

Information-10
May 19, 2021

RANGE	STEP 6			STEP 7			STEP 8			STEP 9			STEP 10			STEP 11			RANGE
	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	
A-2	33,264	2,772	15.99	34,644	2,887	16.66	36,096	3,008	17.35	37,596	3,133	18.08	39,168	3,264	18.83	40,800	3,400	19.62	A-2
A-3	35,664	2,972	17.15	37,164	3,097	17.87	38,712	3,226	18.61	40,320	3,360	19.38	42,000	3,500	20.19	43,752	3,646	21.04	A-3
A-4	38,040	3,170	18.29	39,660	3,305	19.07	41,316	3,443	19.86	43,044	3,587	20.69	44,844	3,737	21.56	46,716	3,893	22.46	A-4
B-1	41,100	3,425	19.76	42,840	3,570	20.60	44,640	3,720	21.46	46,488	3,874	22.35	48,420	4,035	23.28	50,448	4,204	24.25	B-1
B-2	44,484	3,707	21.39	46,416	3,868	22.32	48,336	4,028	23.24	50,364	4,197	24.21	52,476	4,373	25.23	54,672	4,556	26.29	B-2
B-3	52,824	4,402	25.40	55,032	4,586	26.46	57,504	4,792	27.65	59,988	4,999	28.84	62,496	5,208	30.05	65,100	5,425	31.30	B-3
B-4	55,956	4,663	26.90	58,440	4,870	28.10	61,080	5,090	29.37	63,852	5,321	30.70	66,516	5,543	31.98	69,288	5,774	33.31	B-4
C-1	67,884	5,657	32.64	71,160	5,930	34.21	74,556	6,213	35.84	78,108	6,509	37.55	81,360	6,780	39.12	84,768	7,064	40.75	C-1
C-2	72,468	6,039	34.84	76,056	6,338	36.57	79,704	6,642	38.32	83,568	6,964	40.18	87,060	7,255	41.86	90,684	7,557	43.60	C-2
C-3	75,312	6,276	36.21	78,996	6,583	37.98	82,896	6,908	39.85	87,048	7,254	41.85	90,672	7,556	43.59	94,452	7,871	45.41	C-3

CHEMEKETA COMMUNITY COLLEGE
EXEMPT SALARY SCHEDULE
B-2 TO F-1

EFFECTIVE JULY 1, 2021

RANGE	STEP 1			STEP 2			STEP 3			STEP 4			STEP 5			RANGE
	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	
B-2	36,780	3,065	17.68	38,340	3,195	18.43	39,960	3,330	19.21	41,688	3,474	20.04	43,404	3,617	20.87	B-2
B-3	44,148	3,679	21.23	46,068	3,839	22.15	48,060	4,005	23.11	50,124	4,177	24.10	52,332	4,361	25.16	B-3
B-4	46,788	3,899	22.49	48,840	4,070	23.48	51,048	4,254	24.54	53,316	4,443	25.63	55,716	4,643	26.79	B-4
C-1	55,896	4,658	26.87	58,512	4,876	28.13	61,368	5,114	29.50	64,320	5,360	30.92	67,368	5,614	32.39	C-1
C-2	59,316	4,943	28.52	62,232	5,186	29.92	65,292	5,441	31.39	68,472	5,706	32.92	71,856	5,988	34.55	C-2
C-3	61,716	5,143	29.67	64,752	5,396	31.13	67,896	5,658	32.64	71,208	5,934	34.24	74,772	6,231	35.95	C-3
C-4	74,400	6,200	35.77	78,000	6,500	37.50	81,648	6,804	39.25	85,248	7,104	40.99	88,872	7,406	42.73	C-4
D-1	77,352	6,446	37.19	81,120	6,760	39.00	84,912	7,076	40.82	88,656	7,388	42.62	92,424	7,702	44.44	D-1
D-2	80,460	6,705	38.68	84,372	7,031	40.56	88,284	7,357	42.45	92,208	7,684	44.33	96,132	8,011	46.22	D-2
D-3	83,700	6,975	40.24	87,732	7,311	42.18	91,824	7,652	44.15	95,880	7,990	46.10	99,972	8,331	48.06	D-3
D-4	86,196	7,183	41.44	90,372	7,531	43.45	94,596	7,883	45.48	98,748	8,229	47.48	102,960	8,580	49.50	D-4
D-5	87,900	7,325	42.26	92,184	7,682	44.32	96,480	8,040	46.39	100,764	8,397	48.45	105,048	8,754	50.50	D-5
E-1	106,044	8,837	50.98	E-1												
E-2	118,788	9,899	57.11	E-2												
F-1	133,032	11,086	63.96	F-1												

*Performance based after initial step

RANGE	STEP 6			STEP 7			STEP 8			STEP 9			STEP 10			STEP 11			RANGE
	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	
B-2	45,300	3,775	21.78	47,160	3,930	22.67	49,260	4,105	23.68	51,336	4,278	24.68	53,472	4,456	25.71	55,908	4,659	26.88	B-2
B-3	54,648	4,554	26.27	57,000	4,750	27.40	59,496	4,958	28.60	62,040	5,170	29.83	64,704	5,392	31.11	67,620	5,635	32.51	B-3
B-4	58,224	4,852	27.99	60,816	5,068	29.24	63,588	5,299	30.57	66,264	5,522	31.86	69,084	5,757	33.21	72,204	6,017	34.71	B-4
C-1	70,644	5,887	33.96	74,040	6,170	35.60	77,604	6,467	37.31	80,868	6,739	38.88	84,300	7,025	40.53	88,116	7,343	42.36	C-1
C-2	75,432	6,286	36.27	79,092	6,591	38.03	83,016	6,918	39.91	86,532	7,211	41.60	90,204	7,517	43.37	94,272	7,856	45.32	C-2
C-3	78,432	6,536	37.71	82,236	6,853	39.54	86,340	7,195	41.51	90,036	7,503	43.29	93,816	7,818	45.10	98,040	8,170	47.14	C-3
C-4	92,676	7,723	44.56	96,576	8,048	46.43	100,932	8,411	48.53	104,472	8,706	50.23	106,572	8,881	51.24	108,696	9,058	52.26	C-4
D-1	96,372	8,031	46.33	100,464	8,372	48.30	104,976	8,748	50.47	108,648	9,054	52.24	110,844	9,237	53.29	113,052	9,421	54.35	D-1
D-2	100,212	8,351	48.18	104,472	8,706	50.23	109,176	9,098	52.49	113,004	9,417	54.33	115,272	9,606	55.42	117,576	9,798	56.53	D-2
D-3	104,196	8,683	50.10	108,648	9,054	52.24	113,532	9,461	54.58	117,504	9,792	56.49	119,844	9,987	57.62	122,268	10,189	58.78	D-3
D-4	107,340	8,945	51.61	111,912	9,326	53.80	116,940	9,745	56.22	121,056	10,088	58.20	123,456	10,288	59.35	125,952	10,496	60.56	D-4
D-5	109,476	9,123	52.63	114,120	9,510	54.87	119,256	9,938	57.34	123,444	10,287	59.35	125,940	10,495	60.55	128,472	10,706	61.77	D-5

CHEMEKETA COMMUNITY COLLEGE HOURLY, PART-TIME/TEMPORARY SALARY SCHEDULE EFFECTIVE JULY 1, 2021									
		CWS/FWS	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	RANGE
		S1	AA	\$12.75	\$13.07	\$13.65	\$14.23	\$14.81	AA
		S2	BB	\$12.81	\$13.12	\$13.72	\$14.26	\$14.85	BB
		S3	CC	\$12.90	\$13.18	\$13.76	\$14.31	\$14.88	CC
			DD	\$13.01	\$13.37	\$13.92	\$14.48	\$15.04	DD
			EE	\$13.35	\$13.89	\$14.45	\$15.10	\$15.70	EE
			FF	\$14.39	\$14.99	\$15.65	\$16.32	\$16.98	FF
		S4	GG	\$17.01	\$17.76	\$18.54	\$19.37	\$20.20	GG
			HH	\$17.94	\$18.76	\$19.63	\$20.49	\$21.40	HH
			II	\$21.45	\$22.47	\$23.54	\$24.70	\$25.86	II
Note: Ranges JJ thru NN are Interpreters and Typewell Transcribers only									
POSITION									
INTER.	TRANSC.	LEVEL	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	RANGE
HI410H	HT010H	1	JJ	\$22.00	\$22.93	\$23.97	\$24.97	\$26.06	JJ
HI420H	HT020H	2	KK	\$26.99	\$28.14	\$29.42	\$30.65	\$31.99	KK
HI430H	HT030H	3	LL	\$33.11	\$34.51	\$36.09	\$37.60	\$39.25	LL
HI440H	-	4	MM	\$40.48	\$42.16	\$44.10	\$45.94	\$47.96	MM
HI450H	-	5	NN	\$49.45	\$51.53	\$53.90	\$56.14	\$58.61	NN
LEVEL		INTERPRETERS				TYPEWELL TRANSCRIBERS			
1	ITP Graduate or 0-2 years of experience								
2	RID Written or BA Degree; and 2+ years experience								
3	CI or CT or NAD III or Masters Degree; and 2+ years experience								
4	CI & CT or NAD IV; and 2+ years experience								
5	CI & CT for 5 years OR NAD V; BA/BS Degree required								
FOR RANGES JJ - NN ONLY:		TCT: Typewell Certified Transcriber							
Initial placement on the pay scale and step increases will be in accordance with personnel practices. Movement from one level to another may be made by request of the employee with verification of change in credential and approval by the Dept. manager and the Dir. of Human Resources. Any movement from one level to another level will take place at the time of any step increase. HR will work collaboratively with the Student Accessibility Services Director for placement of part-time employees on this scale (verification of certification, etc.)									

PERSONNEL REPORT

Prepared by

Alice Sprague, Associate Vice President—Human Resources
David Hallett, Vice President—Governance and Administration

REMEMBRANCES

Honoring Kimberly Schneider for her three years, 10-months of dedicated service for Chemeketa Community College. Kimberly passed away in April, 2021.

RETIREMENTS

J. Michael “Mike” Balyo, Instructor-History—Education, Languages and Social Sciences, General Education and Transfer Studies Division, effective June 30, 2021.

Janice H. “Jan” Cammack, Instructor-Physical Science—Life and Physical Sciences, General Education and Transfer Studies, effective June 19, 2021.

James L. “Jim” Eustrom, Vice President-Academic Affairs/Campus President-Yamhill Valley—President’s Office Division, effective June 30, 2021.

Lorri J. Harms, Department Assistant—Emergency Services, Career and Technical Education Division, effective October 31, 2020.

Dorothy K. Moore, Faculty Grant Associate—Grants, Governance and Administration Division, effective June 30, 2021.

Sara “Christine” Nile, Instructor-English as a Second Language—Academic Development, Regional and Academic Development Division, effective June 19, 2021.

John T. O’Neil, Maintenance/Trades Specialist—Capital Projects and Facilities, College Support Services Division, effective May 31, 2021.

Terry D. Rohse, Instructional Coordinator/Analyst I—General Education and Transfer Studies Division, effective June 30, 2021.

SEPARATIONS

Lindsey S. Powers, Instructional Technician-10-months—Business and Technology, Early Childhood Education and Visual Communications, Career and Technical Education Division, effective May 3, 2021.

Connie J. Riecke, Instructional Specialist—Health Sciences, Career and Technical Education Division, effective June 30, 2021.

Standard Report-1
May 19, 2021

Wendy Riley, Instructor-Visual Communications—Business and Technology, Early Childhood Education and Visual Communications, Career and Technical Education Division, effective June 19, 2021.

Cynthia Tennant, Instructor-Nursing—Health Sciences, Career and Technical Education Division, effective June 19, 2021.

BUDGET STATUS REPORT

Prepared by

Katie Bunch, Director—Business Services
Rich McDonald, Interim Chief Financial Officer
Jessica Howard, President/Chief Executive Officer

The financial reports of the general fund and investments for the period from July 1, 2020, through April 30, 2021, are attached.

The following items are included in the report:

- General Fund Statement of Resources and Expenditures
- General Fund Budget Status Report
- Status of Investments as of April 30, 2021

Chemeketa Community College
Statement of Resources and Expenditures
As of April 30, 2021

Standard Report-2
May 19, 2021

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Property Taxes	24,050,000	23,596,432	98.11%	(453,568)
Tuition and Fees	24,010,000	19,411,618	80.85%	(4,598,382)
State Appropriations - Current	26,033,806	26,151,353	100.45%	117,547
State Appropriations - Carryover from FY20	8,816,194	8,816,194	100.00%	-
Indirect Recovery	1,890,000	1,147,144	60.70%	(742,856)
Interest	1,200,000	689,216	57.43%	(510,784)
Miscellaneous Revenue	460,000	188,979	41.08%	(271,021)
Transfers In	100,000	-	0.00%	(100,000)
Fund Balance	10,000,000	11,918,463	119.18%	1,918,463
Total Resources	96,560,000	91,919,399	95.19%	(4,640,601)
Expenditures:				
Instruction	36,707,044	26,772,011	72.93%	9,935,033
Instructional Support	13,156,216	8,157,929	62.01%	4,998,287
Student Services	8,547,451	6,185,608	72.37%	2,361,843
College Support Services	18,735,454	12,218,089	65.21%	6,517,365
Plant Operation and Maintenance	7,313,835	4,794,750	65.56%	2,519,085
Transfers and Contingency	10,600,000	3,900,444	36.80%	6,699,556
Total Expenditures	95,060,000	62,028,831	65.25%	33,031,169
Unappropriated Ending Fund Balance	1,500,000			

Chemeketa Community College
Budget Status Report
As of April 30, 2021

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	9,396,293.00	6,857,382.99	1,452,019.20	1,086,890.81
6120	Classified Salaries	13,359,178.00	9,496,297.59	1,959,270.53	1,903,609.88
6124	Part-Time Hourly & Student Wages	1,393,385.00	417,228.50	-	976,156.50
6130	Faculty Salaries	17,518,704.00	13,968,646.44	1,929,484.37	1,620,573.19
6132	Part-Time Faculty	6,973,969.00	3,716,941.13	746,641.59	2,510,386.28
6510	Fixed Fringe Benefits	10,125,104.00	7,354,880.38	-	2,770,223.62
6511	Variable Fringe Benefits	15,656,489.00	10,739,798.09	-	4,916,690.91
6512	Other Fringe Benefits	380,000.00	190,000.00	-	190,000.00
Subtotal Personnel Services		74,803,122.00	52,741,175.12	6,087,415.69	15,974,531.19
					70.51%
Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,742,588.00	454,143.07	7,689.24	1,280,755.69
720	Equipment \$500-\$4,999	284,263.00	76,285.42	4,450.80	203,526.78
7300	Legal Services	106,176.00	32,984.34	15,300.00	57,891.66
7310	Insurance	639,162.00	629,184.50	-	9,977.50
7320	Maintenance	441,134.00	213,006.82	14,222.00	213,905.18
7330	Communications	950,439.00	443,012.20	150.00	507,276.80
7340	Space Costs	1,887,134.00	1,012,103.96	29,276.13	845,753.91
7350	Staff Development	126,991.00	37,423.33	-	89,567.67
7360	Travel	388,140.00	10,899.20	-	377,240.80
7370	Other Services	2,858,981.00	2,379,302.99	389,564.24	90,113.77
7550	Capital Outlay	231,870.00	98,865.45	1,166.10	131,838.45
8150	Transfers Out	5,600,000.00	3,900,444.35	-	1,699,555.65
8500	Contingency	5,000,000.00	-	-	5,000,000.00
Subtotal Non-Personnel Services		20,256,878.00	9,287,655.63	461,818.51	10,507,403.86
					45.85%
Report Totals		95,060,000.00	62,028,830.75	6,549,234.20	26,481,935.05
					65.25%

STATUS OF INVESTMENTS AS OF APRIL 30, 2021

<u>Oregon State Treasurer Investments</u>	<u>Investment Ending Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Rate as of 4-30-2021</u>
Oregon Short-Term Fund - General	4-30-2021	On demand	\$24,311,740.79	0.60%
Oregon Short-Term Fund - Capital	4-30-2021	On demand	\$8,815,581.39	0.60%
<u>Other Investments</u>	<u>Investment Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Yield</u>
Corporate Note – Royal Bank of Canada	12-09-2019	04-30-2021	\$2,045,933.33	1.774%
Commercial Paper - Natixis Banking Company	01-07-2021	05-03-2021	\$1,999,226.67	0.122%
Commercial Paper – British Columbia Prov.	01-07-2021	05-06-2021	\$1,999,471.11	0.081%
Corporate Note – Lloyds Bank	12-09-2019	05-07-2021	\$2,045,486.67	1.870%
Commercial Paper – Exxon Mobile	11-25-2020	05-13-2021	\$3,997,371.11	0.142%
Commercial Paper – Toyota Motor Credit	11-25-2020	05-19-2021	\$1,998,541.67	0.152%
Commercial Paper – MUFG Banking	01-11-2021	06-07-2021	\$ 999,387.50	0.152%
Corporate Note-Toronto Dominion Bank	11-30-2020	06-11-2021	\$2,063,273.89	0.160%
Corporate Note – Walmart Inc.	12-20-2019	06-23-2021	\$2,074,589.17	1.647%
Treasury Bill – United States Treasury	01-26-2021	06-24-2021	\$1,999,710.28	0.035%
Corporate Note – Toyota Motor Credit Corp.	12-20-2019	07-20-2021	\$2,071,165.00	1.735%
Corporate Note – Microsoft Corp.	01-21-2020	08-08-2021	\$2,015,356.11	1.507%
Corporate Note – Shell International	01-21-2020	09-12-2021	\$2,016,661.67	1.622%
Treasury Note – United States Treasury	01-17-2020	10-31-2021	\$2,007,448.57	1.471%
Treasury Note – United States Treasury	01-17-2020	11-15-2021	\$2,060,271.92	1.473%

13 week Treasuries 0.01% as of 4/30/2021

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool).

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Michael Kinkade, Interim Vice President—CSSD

PLANNING AND PRE-PLANNING CAPITAL PROJECTS

- **Building 9 Chillers**
The college is continuing work with Energy Trust of Oregon and RACI, an engineering consultant, on design documents so new chillers can be installed. Chillers have been ordered and delivery dates are unknown due to industry-wide delays.

CURRENT AND COMPLETED CAPITAL PROJECTS

- **Agricultural Complex**
Exterior Projects: The contractor is working on a schedule to complete added PGE Grant solar work. The greenhouse is on order. The hoop houses are onsite and coordinating installation.
- **Building 49**
The college has completed testing for hazardous material throughout the building. A contractor has been awarded and demolition is expected to begin next week.

See Appendix–2; Campus Map pages 100–101.

WINTER TERM ENROLLMENT REPORT

Prepared by

Julian Garcia, Institutional Research and Reporting Analyst
Beth Holscher, Institutional Research and Reporting Analyst
Heidi Gilliard, Director—Institutional Research and Reporting
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

Items included in this report:

- Student, FTE and Enrollment Profile
- Winter Term 2021 Enrollment vs. Prior Years
- Winter Term Cumulative Enrollment

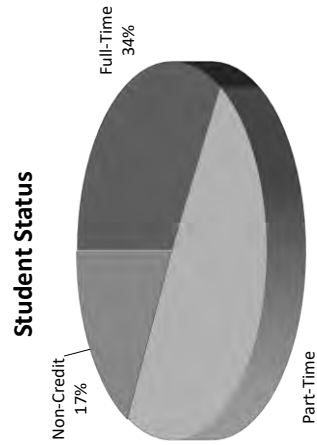
Standard Report-4 May 19, 2021

Winter 2021 Student, FTE and Enrollment Profile All Locations

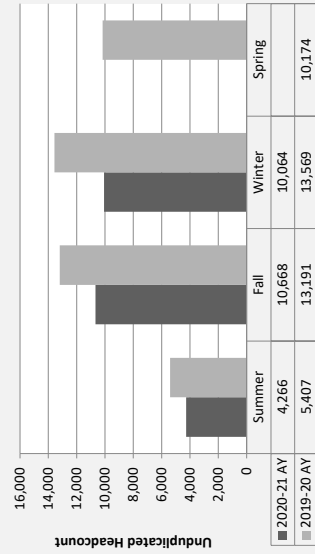
Winter 2021 STUDENTS (unduplicated headcount)

Total Students
10,064

Full-Time	Part-Time	Non-Credit
3,374	4,952	1,738
33.5%	49.2%	17.3%



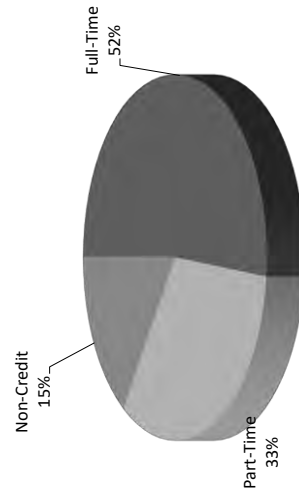
Total Student Headcount



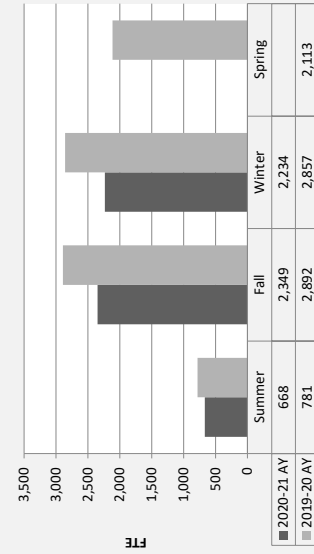
FTE

Total FTE
2,234

Full-Time	Part-Time	Non-Credit
1,155	733	347
51.7%	32.8%	15.5%



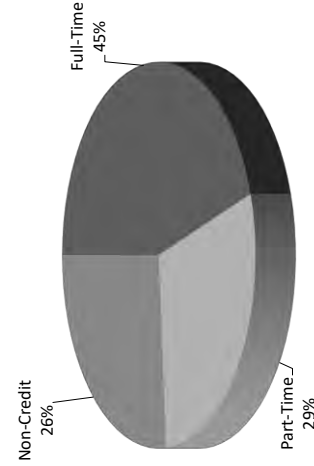
Total FTE



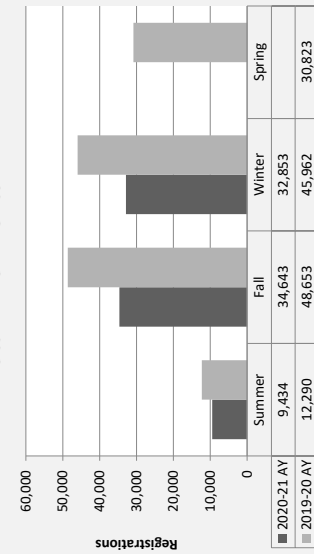
ENROLLMENTS (duplicated headcount)

Total Enrollments
32,853

Full-Time	Part-Time	Non-Credit
14,750	9,494	8,609
44.9%	28.9%	26.2%



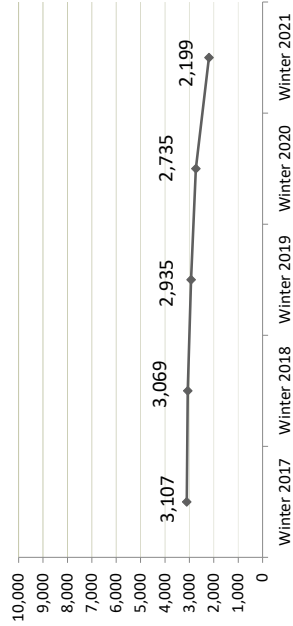
Total Enrollments



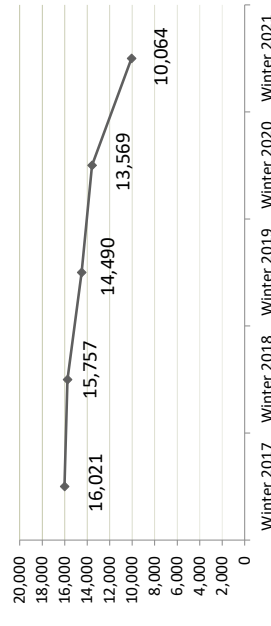
Winter 2021
Student, FTE and Enrollment Profile
All Locations

Winter-to-Winter Comparison			
Winter Term FTE and Headcount	Winter 2020	Winter 2021	% Change
Reimbursable FTE	2,735	2,199	-19.6%
Non-Reimbursable FTE	122	36	-70.8%
Total FTE	2,857	2,234	-21.8%
Unduplicated Headcount	13,569	10,064	-25.8%

Winter Reimbursable FTE



Winter Unduplicated Headcount

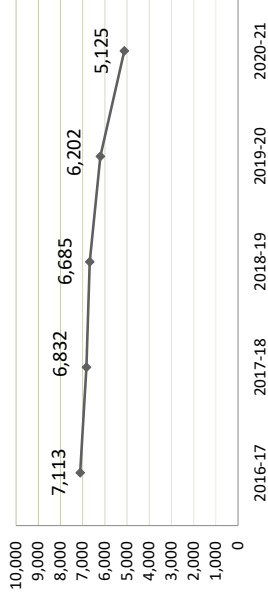


Rate of Change from Winter to Winter			
	2017 to 2018	2018 to 2019	2019 to 2020
Change in Reimbursable FTE	↑ -1.2%	↓ -4.4%	↓ -6.8%
Change in Unduplicated HC	↑ -1.6%	↓ -8.0%	↓ -6.4%

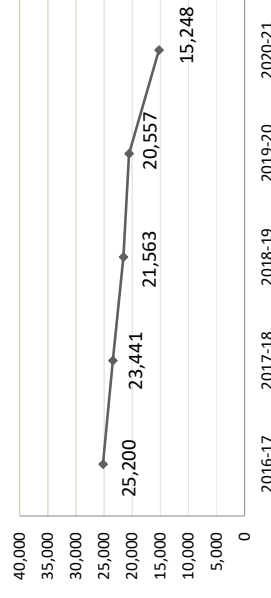
* A horizontal arrow indicates that change was flat (within three percent).

Year-to-Date			
Year-to-Date FTE and Headcount	2019-20	2020-21	% Change
YTD Reimbursable FTE	6,202	5,125	-17.4%
YTD Non-Reimbursable FTE	328	126	-61.5%
YTD Total FTE	6,530	5,252	-19.6%
YTD Unduplicated Headcount	20,557	15,248	-25.8%

YTD Reimbursable FTE



YTD Unduplicated Headcount



Rate of Change YTD to YTD			
	2016-17 to 2017-18	2017-18 to 2018-19	2018-19 to 2019-20
Change in YTD Reimbursable FTE	↓ -3.9%	↑ 2.2%	↓ -7.2%
Change in YTD Unduplicated HC	↓ -7.0%	↓ -8.0%	↓ -4.7%

**CHEMEKETA COMMUNITY COLLEGE COVID-19
HEALTH AND SAFETY OPERATONAL PLAN**

Prepared by

John McIlvain, Manager—Emergency and Risk Management
Michael Kinkade, Interim Vice President—CSSD

As required by Governor Kate Brown's Executive Order 20-28, each public university and community college must develop a written campus health and safety plan describing how the institution will comply with the requirements. The College Board of Education must regularly review the plan that was approved at the July 22, 2020 board meeting. It was subsequently submitted to the local health authority and the Higher Education Coordinating Commission. Updates and amendments, if any, will be presented to the board at the May board meeting.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

On April 26, 2021, NELLISHA (NELLI) MOORE, STEP student, testified to the Ways and Means Subcommittee on Education as part of the Oregon Community College Association's testimony in support of the Community College Support Fund. Nelli also testified in the afternoon to the Senate Education Committee in support of SB849/HB2838 which would provide benefit navigators on college campuses to support students on their path to economic mobility. I wanted to salute Nelli for sharing her story, and helping to advocate for resources to support all students. *(Core Theme: Student Success—Students progress and complete their educational goals.)*

The Chemeketa Wellness Committee recently sponsored a National Park Pedometer Challenge for all employees. Participants walked a total of 7,075 miles (14,149,671 steps) and virtually visited Crater Lake, Yosemite, Zion, Yellowstone, Carlsbad Caverns, Hot Springs, Mammoth Cave, Great Smoky Mountains and then walked back to Salem! The Top team was *The Icebreakers* who had a combined total of 1,914,881 steps. Team members were NETTE ABDERHALDEN, JULIE DEUCHARS, REBECCA HILLYER, LYNN IRVIN, MICHAEL KINKADE, SHEILA LORANCE, and TONY MOORE. Overall, the top steppers were MICHAEL KINKADE (361,684 steps), LYNN IRVIN (359,552 steps) and SUZANNE MONSON (345,667 steps). Thanks to NANCY ESPINOSA, RASCHEL LARSEN, and TIM PIERCE for organizing the event. (Value: Collaboration)

On April 30, 2021, Chemeketa held its first spring all-college in-service in an entirely remote format. A special thanks to KAREN ALEXANDER, SHEILA BROWN, BRUCE CLEMETSEN, AILEEN COLLINS, JULIE DEUCHARS, JIM EUSTROM, SAGE FREEMAN, HEIDI GILLIARD, MARIE HULETT, LYNN IRVIN, CHRIS KATO, MICHAEL KINKADE, ROBERT LAHUE, JULIE PETERS, STEPHEN VINCENT, STACEY WELLS, GARY WEST, and the CHEMEKETA PATHWAYS A-TEAM and CORE TEAM for shaping the morning portion of the in-service program. The theme of the day's in-service was "Renew, Refresh, and Reflect," and included a presentation of institutional metrics and Chemeketa Pathways. *(Core Theme: Student Success—Students progress and complete their educational goals.)*

On April 24, 2021, TEGAN CONKLIN, a second-year student in the Machining Program, testified to the Joint Ways and Means Committee District 5 Field Hearing in support of HB 2907 to fully fund community colleges at \$702 million. The Committee heard testimony from many different constituents, and Tegan was the only person called to testify on behalf of community colleges. She is also registered to testify on May 10 to the Ways and Means Subcommittee on Education. *(Core Theme: Student Success—Students progress and complete their educational goals.)*

Standard Report-6
May 9, 2021

Chemeketa faculty have worked on integrating outcomes assessment into their courses and programs this year, and a faculty committee has helped to shape assessment at Chemeketa into a useful and meaningful tool for faculty and for students. Members include MICHELE BURKE, AILEEN COLLINS, JANNIE CROSSLER-LAIRD, ERIK JENSEN, RASCHEL LARSEN, LAYLI LISS, JILL LOMAX, NOLAN MITCHELL, LAURA SCOTT, CHUCK SEKEFETZ, COLIN STAPP, CARMEN WATKINS, and Chair JEREMY TRABUE. Thanks to all faculty for working to develop and document three-year assessment plans before the end of June, 2021. *(Core Theme: Academic Quality—Quality programs, instruction, and support services are provided to students.)*

The LAUNCH program was developed as a collaboration between Chemeketa's office of High School Partnerships (HSP) and Salem-Keizer (SK) School District to support high school seniors who had finished their graduation requirements and wanted to get a jump start on college. This program specifically addresses equity and access for SK Seniors by giving priority to students who were first generation high school grads/first generation college going and qualified for Free/Reduced lunch. There are 175 participating students who enrolled in remote college coursework this Spring as part of this program.

The support of LAUNCH was a collaboration between SARA HASTINGS, Dean of High School Partnerships and JAMES MCNICHOLAS, Coordinator, Title V. In addition, our amazing Chemeketa teams of Navigators, HSP staff, enrollment services, book store, business services and financial aid all came together to ensure that this program was a success. The program was also recently covered in the Salem Reporter and showcased the experiences of our participating LAUNCH students. *(Core Theme: Community Collaborations—Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.)*

**APPROVAL OF RESOLUTION NO. 20-21-14, OF THE BOARD OF EDUCATION
OF CHEMEKETA COMMUNITY COLLEGE, MARION, LINN, POLK, AND YAMHILL
COUNTIES, OREGON, AUTHORIZING PARTICIPATION IN THE OREGON COMMUNITY
COLLEGE DISTRICTS PENSION BOND PROGRAM; AUTHORIZING A FULL FAITH AND
CREDIT PENSION BOND AND RELATED FULL FAITH AND CREDIT PENSION
OBLIGATIONS, TO BE ISSUED IN ONE OR MORE SERIES
[20-21-144]**

Prepared by

Rich McDonald, Interim Chief Financial Officer
Jessica Howard, President/Chief Executive Officer

College administration is currently evaluating the potential benefits and risks associated with issuing additional pension obligation bonds given the current low interest rate environment. These bonds, if issued in an economical manner and invested in a higher yielding portfolio, can potentially improve the ability of employers to pay their share of retirement obligations to the Oregon Public Employees Retirement System (PERS). The concept is to borrow at low interest rates and place the funds into a side account at PERS with the expectation that the earnings will be greater than the total cost of the debt. The side accounts provide a monthly rate credit for PERS obligations over the life of the account.

A workshop, led by Carol Samuels from Piper Sandler, was held for the Board of Education on May 5, 2021 to provide detailed information on pension obligation bonds and answer any questions the Board may have. Ms. Samuels provided information from a current analysis conducted by EcoNorthwest that evaluated the probability of success given current market conditions. It is recommended that the College Board of Education approve Resolution No. 20-21-14, issuance of pension obligation bonds at a maximum true interest cost of 4.5 percent.

RESOLUTION NO. 20-21-14

A RESOLUTION OF THE BOARD OF EDUCATION OF CHEMEKETA COMMUNITY COLLEGE, MARION, LINN, POLK AND YAMHILL COUNTIES, OREGON, AUTHORIZING PARTICIPATION IN THE OREGON COMMUNITY COLLEGE DISTRICTS PENSION BOND PROGRAM; AUTHORIZING A FULL FAITH AND CREDIT PENSION BOND AND RELATED FULL FAITH AND CREDIT PENSION OBLIGATIONS, TO BE ISSUED IN ONE OR MORE SERIES.

WHEREAS, the Board of Education of Chemeketa Community College, Marion, Linn, Polk and Yamhill Counties, Oregon, is authorized by Oregon Revised Statutes (“ORS”) 238.692 to 238.698, including any amendments thereto (the “Act”), to issue revenue bonds under ORS Chapter 287A to finance its pension liability;

WHEREAS, the Act and ORS 287A.315 permit the District to pledge its full faith and credit and taxing power within the limitations of Sections 11 and 11b of Article XI of the Oregon Constitution to pay those bonds;

WHEREAS, community college districts have a pooled unfunded pension liability to the Oregon Public Employees Retirement System (“OPERS”) and, based on the District’s portion of the total community college district payroll, the District’s allocated portion of the unfunded pension liability (the “Pension Liability”) is estimated to be \$67,265,694 as of December 31, 2019;

WHEREAS, ORS 238.697 requires that the District (1) obtain a statistically based assessment from an independent economic or financial consulting firm regarding the likelihood that investment returns on bond proceeds will exceed the interest cost of the bonds under various market conditions and (2) make a report (the “Report”) available to the general public that describes (a) the result of the assessment and (b) discloses whether the District has retained the services of an independent SEC-registered advisor;

WHEREAS the Report is attached hereto as Exhibit A and the District has obtained an assessment (the “Assessment”), dated January 21, 2021 and further updated on April 15, 2021, from ECONorthwest, an independent economic consulting firm, which is attached to the Report;

WHEREAS, the District understands that the Assessment is based on facts and assumptions that are subject to change, including market projections that are anticipated to be updated by the Oregon Investment Council in June, 2021 and that in order to help evaluate the potential risk in the absence of updated market information, the Assessment was revised to include higher borrowing rate assumptions to approximate less-favorable future market conditions;

WHEREAS, current interest rates in the bond market are below 4.50 percent, creating the opportunity for the District to finance all or a portion of its unfunded pension liability and potentially reduce its costs;

WHEREAS, the Oregon Community College Districts Full Faith and Credit Pension Bond Program (the “Program”) is a structure whereby Oregon community college districts electing to participate in the Program (the “Participating Districts”) may simultaneously issue their full faith and credit pension bonds and, collectively, provide for the issuance, sale and delivery of Full Faith and Credit Pension Obligations, Series 2021 (the “Program Obligations”) representing proportionate interests of the registered owners of the Program Obligations in the aggregate amount of full faith and credit pension bonds of the Participating Districts; and

WHEREAS, the Program provides that each Participating District will be responsible solely for its obligations under its pension bond and/or bonds, and not for the obligations of any other Participating District under any other pension bond and/or bonds, except to the extent assumed as a surviving district; now therefore,

Separate Action-2
May 19, 2021

THE BOARD OF EDUCATION OF CHEMEKETA COMMUNITY COLLEGE, MARION,
LINN, POLK AND YAMHILL COUNTIES, OREGON RESOLVES:

Section 1. Definitions.

Unless the context clearly requires otherwise, the following terms shall have the following meanings:

“Additional Charges” means the fees and other charges of the Program Trustee, as defined in the Program Trust Agreement and any indemnity payments due under Section 6(3) hereof.

“Bond” means the District’s Full Faith and Credit Pension Bond, Series 2021 that is authorized by Section 2 of this Resolution.

“Bond Payment Date” means a date on which a Bond Payment is due.

“Bond Payments” means the principal and interest payments, including accreted interest under any deferred interest bond, due under the Bond, and any prepayment premium which is due if Bond principal is prepaid.

“Business Day” means any day other than a Saturday, Sunday or a day on which the Trustee is authorized by law to remain closed.

“District” means Chemeketa Community College, Marion, Linn, Polk and Yamhill Counties, Oregon, or its successors.

“District Official” means the Interim Chief Financial Officer or the Interim Chief Financial Officer’s designee.

“Event of Default” refers to an Event of Default listed in Section 9(1) of this Resolution.

“Government Obligations” means direct noncallable obligations of the United States of America or noncallable obligations the principal of and interest on which are unconditionally guaranteed by the United States of America.

“Intercept Agreement” means the Intercept Agreement dated as of April 23, 2003, as amended and supplemented.

“Intercept Payment” means the amount paid by the State to the Program Trustee on behalf of the District under the Intercept Agreement.

“Participants” or “Participating Districts” means community college districts that participate in the Program.

“Program Obligations” means the Full Faith and Credit Pension Obligations issued by the Program Trustee under the Program Trust Agreement which represent proportionate and undivided interest into right to receive Bond Payments and similar pension bond payments made by the other Participants in the Program.

Separate Action-2
May 19, 2021

“Program Trust Agreement” means a trust agreement between the Program Trustee and the Participants, in which the Program Trustee agrees to hold the Bond and distribute the Bond Payments to the owners of Program Obligations.

“Program Trustee” means U.S. Bank National Association, as trustee under the Program Trust Agreement, or its successors.

“Qualified Consultant” means an independent certified public accountant, an independent municipal advisor, and having experience and expertise in the analysis of defeasance escrows, who is selected by the District.

“Resolution” means this Resolution, including any amendments made in accordance with Section 7 of this Resolution.

“Security Payments” means the payments defined in the Program Trust Agreement and referenced in Section 4(3) of this Resolution.

“Special Counsel” means Hawkins Delafield & Wood LLP, Portland, Oregon

“State” means the State of Oregon, or any agency thereof.

“State Education Revenues” means any state funding for community college districts legally available to pay debt service on the pension bonds that is distributed by the State, or any successor agency charged with distributing any funds mandated pursuant to ORS 341.626.

“Underwriter” means Piper Sandler & Co., Portland, Oregon and any co-managers to be determined at their discretion.

Section 2. Bond Authorized.

(1) **The District hereby authorizes the issuance, sale and delivery of its Bond, in accordance with this Resolution and in an amount, which does not exceed the amount necessary to produce net proceeds equal to the District’s Pension Liability as reported by the OPERS’s actuary as of the expected date of the lump sum payment, plus the costs of issuing and selling the Bond and the District’s allocated share of the costs of issuing and selling the Program Obligations.**

(2) **Bond proceeds shall be used to pay all or a portion of the District’s unfunded pension liability to OPERS and to pay costs of issuing and selling the Bond and the District’s allocated share of the costs of issuing and selling the Program Obligations. The District may direct that a portion of the Bond proceeds be directly paid to OPERS after closing and a portion be retained by the Program Trustee for payment to OPERS over time as directed by the District Official. The issuance of the Bond and participation in the Program shall not obligate the District to pay any portion of another community college district’s liability.**

(3) **The Bond shall be a “federally taxable bond” which bears interest that is not excludable from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended. Interest will, however, be exempt from Oregon personal income taxation.**

(4) **OPERS currently charges the District a rate of 7.20 percent per annum on its unfunded liability because that is the assumed rate of return that OPERS expects, over the long term, to earn on its investments. Issuing Bonds at a lower rate of interest and depositing proceeds at**

Separate Action-2
May 19, 2021

OPERS in a Side Account (“Side Account”) may reduce costs for the District if the rate of return on the Bond proceeds deposited in the Side Account exceeds the borrowing costs. To maximize the potential for the rate of return on the OPERS fund to exceed the rate of interest on the Bond, the Bond shall not be sold at a true interest cost of more than 4.50% per annum.

(5) The District Official shall compare the cash flows required to pay the Bond to the payroll rate credit currently estimated from the Side Account and determine a Bond structure which the District Official estimates will be advantageous to the District.

(6) The District Official is authorized to execute a letter to be sent to OPERS requesting the necessary payoff figures and to pay any fees required in connection therewith or, if such letter has been executed prior hereto, the Board hereby ratifies such action.

Section 3. Delegation.

The District Official may, on behalf of the District, and without further action by the Board:

(1) Participate in the preparation of, authorize the distribution of, and deem final any official statement or other disclosure documents relating to the Bond or the Program Obligations.

(2) Establish the final principal amount, Bond Payment schedule, interest rates, sale price and discount, prepayment terms, payment terms and dates, and other terms of the Bond.

(3) Negotiate the terms of, and enter into a bond purchase agreement which provides for the acquisition of the Bond by the Program Trustee and, if required, execute a letter of intent prior to the sale.

(4) Execute and deliver the Program Trust Agreement, which authorizes the Program Trustee to issue the Program Obligations, and any other agreements or documents which may be required for participation in the pension bond program.

(5) Execute and deliver the Bond to the Program Trustee, provided the Bond shall also be executed with the facsimile signature of the Chair of the Board of Education of the District.

(6) Undertake to provide continuing disclosure for the Bond and the Program Obligations in accordance with Rule 15c2-12 of the United States Securities and Exchange Commission.

(7) Apply for ratings on the Bond or the Program Obligations and purchase municipal bond insurance or obtain other forms of credit enhancements for the Bond or the Program Obligations, enter into agreements with the providers of credit enhancement, and execute and deliver related documents.

(8) Execute and deliver the Intercept Agreement and any related documents, including a certificate demonstrating that the State Education Revenues distributed to the District in each of the three most recently completed fiscal years are not less than two (2.0) times the average annual debt service on the Bond and any other outstanding pension bonds issued by the District under the Intercept Agreement.

Separate Action-2
May 19, 2021

(9) Execute and deliver any agreements or certificates and take any other action in connection with the Bond, the Program Obligations, the Intercept Agreement and OPERS administrative rules which the District Official finds is desirable to permit the sale and issuance of the Bond and the Program Obligations in accordance with this Resolution.

Section 4. Security for Bond.

(1) The District shall pay the amounts due under the Bond from any and all of its legally available taxes, revenues and other funds as authorized by the Act. The District hereby pledges its full faith and credit and taxing power within the limitations of Sections 11 and 11b of Article XI of the Oregon Constitution to pay the amounts due under the Bond pursuant to ORS 287A.315.

(2) To provide additional security for the Bond, the District agrees to enter into the Intercept Agreement.

(3) In the event funds under the Intercept Agreement are insufficient or unavailable or the Intercept Agreement is not in full force and effect for any reason, the District shall make Security Payments to the Program Trustee in accordance with the terms of the Program Trust Agreement.

(4) This Resolution shall constitute a contract with the Program Trustee, and the owners of the Program Obligations shall be third-party beneficiaries of that contract.

Section 5. Prepayment.

The principal component of Bond Payments shall be subject to prepayment on the dates and at the prices established by the District Official pursuant to Section 3(2) and in accordance with the Program Trust Agreement.

Section 6. Covenants.

The District hereby covenants and agrees with the Program Trustee for the benefit of the owners of the Program Obligations as follows:

(1) The District shall promptly cause Security Payments and the principal, premium, if any, and interest on the Bond to be paid as they become due in accordance with the provisions of this Resolution and the Bond.

(2) The District covenants for the benefit of the Program Trustee to pay the Additional Charges reasonably allocated to it by the Program Trustee, in accordance with the invoices for such Additional Charges which are provided by the Program Trustee.

(3) To the extent permitted by law, the District covenants and agrees to indemnify and save the Program Trustee harmless against any loss, expense or liability which is reasonably allocable to the District and which the Program Trustee may incur arising out of or in the exercise or performance of its duties and powers under the Program Trust Agreement relating to the Bond, including the costs and expenses of defending against any claim or liability, or enforcing any of the rights or remedies granted to it under the terms of the Program Trust Agreement in connection with the Bond, excluding any losses or expenses which are due to the Trustee's breach of fiduciary duties, negligence or willful misconduct. The obligations of the District under this Section 6(3) shall survive the resignation or removal of the Program Trustee under the Program Trust Agreement and the payment of the Program Obligations and discharge under the Program Trust Agreement. The

damages claimed against the District shall not exceed the damages which may be allowed under the Oregon Tort Claims Act, Oregon Revised Statutes Section 30.260, et seq., unless the provisions and limitations of such act are preempted by federal law, including, but not limited to the federal securities laws.

(4) The District covenants not to merge, consolidate or dissolve unless the District's Bond has been defeased or the obligation for payment of the Bond has been assumed by the successor entity.

Section 7. Amendment of Resolution.

The District may amend this Resolution only with the consent of the Program Trustee.

Section 8. State Intercept Agreement.

The District Official is hereby authorized to negotiate and enter into the Intercept Agreement with the State whereby appropriations from the State that would otherwise be paid to the District are diverted to the Program Trustee for the purpose of payment of debt service on the Bond. Any such agreement with the State does not relieve the District of its liability to make payments on the Bond.

Section 9. Default and Remedies.

(1) The occurrence of one or more of the following shall constitute an Event of Default under this Resolution:

(A) Failure by the District to pay Bond principal, interest or premium when due (whether at maturity, or upon prepayment after principal components of Bond Payments have been properly called for prepayment);

(B) Except as provided in Section 9(1)(A) above, failure by the District to observe and perform any other covenant, condition or agreement which this Resolution requires the District to observe or perform for the benefit of Program Trustee, which failure continues for a period of 60 days after written notice to the District by the Program Trustee specifying such failure and requesting that it be remedied; provided however, that if the failure stated in the notice cannot be corrected within such 60 day period, it shall not constitute an Event of Default so long as corrective action is instituted by the District within the 60 day period and diligently pursued, and the default is corrected as promptly as practicable after the written notice referred to in this Section 9(1)(B); or,

(C) The District is adjudged insolvent by a court of competent jurisdiction, admits in writing its inability to pay its debts generally as they become due, files a petition in bankruptcy, or consents to the appointment of a receiver for the installment payments.

(2) The District's failure to make Bond Payments or Security Payments constitutes an Event of Default as set forth above independently of whether or not the State complies with the provisions of the Intercept Agreement.

(3) The Program Trustee may waive any Event of Default and its consequences, except an Event of Default described in Section 9(1)(A).

(4) If an Event of Default occurs and is continuing the Program Trustee may exercise any remedy available at law or in equity; however, the Bond Payments shall not be subject to acceleration,

and the District shall be responsible solely for its Bond Payments and any Additional Charges reasonably allocated to it.

(5) No remedy in this Resolution conferred upon or reserved to the Program Trustee is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Resolution or now or hereafter existing at law or in equity, including allowing the State to withhold future payments. No delay or omission to exercise any right or power accruing upon any default shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. To entitle the Program Trustee to exercise any remedy reserved to it, it shall not be necessary to give any notice other than such notice as may be required by this Resolution or by law.

Section 10. Defeasance.

(1) The District may defease all or any portion of the Bond Payments in accordance with this Section 10. The District shall be obligated to pay any Bond Payments that are defeased in accordance with this Section 10 solely from the money and Government Obligations which are deposited in escrow pursuant to this Section 10, unless the amounts available in escrow are insufficient to make the Bond Payments. Bond Payments shall be deemed defeased if the District:

(A) irrevocably deposits money or noncallable Government Obligations in escrow:

(i) with an independent trustee or escrow agent which mature and pay interest in amounts which are calculated to be sufficient, without reinvestment, to make all the Security Payments associated with the Bond Payments which are to be defeased on their maturity dates, and to make any prepayments of Bond Payments described in Section 5 on the dates those prepayments are required to be made if any principal components of defeased Bond Payments are to be prepaid; or

(ii) with the Program Trustee, which mature and pay interest in amounts which are calculated to be sufficient, without reinvestment, to make when due all the Bond Payments which are to be defeased on their maturity or prepayment dates; and,

(B) provides irrevocable notice of any prepayments which are to occur in connection with the defeasance to the Program Trustee at least 50 days prior to the prepayment; and,

(C) files with the escrow agent or trustee an opinion from a Qualified Consultant to the effect that the money and the principal and interest to be received from the Government Obligations are calculated to be sufficient, without further reinvestment, to pay the Security Payments and prepayments of Bond Payments described in Section 10(1)(A).

(2) The District shall notify the Program Trustee promptly of any defeasance of Bond Payments.

Section 11. Rules of Construction.

In determining the meaning of provisions of this Resolution, the following rules shall apply unless the context clearly requires application of a different meaning:

Separate Action-2
May 19, 2021

(1) **References to section numbers shall be construed as references to sections of this Resolution.**

(2) **References to one gender shall include all genders.**

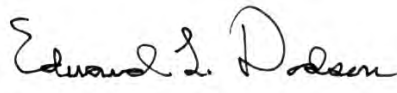
(3) **References to the singular shall include the plural, and references to the plural shall include the singular.**

Section 12. Effective Date.

This resolution shall take effect on the date of its passage by the District.

ADOPTED by the Board of Education of Chemeketa Community College, located in Marion, Linn, Polk and Yamhill Counties, Oregon this 19th day of May, 2021.

**Chemeketa Community College
Marion, Linn, Polk and Yamhill Counties, Oregon**

By: 
Ed Dodson, Chair

ATTEST:

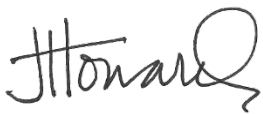

By: _____
Jessica Howard, President/CEO

Exhibit A
Report on Pension Bonds

Prior to the issuance of pension obligation bonds, the Chemeketa Community College (the “District”) has obtained a statistically based assessment from ECONorthwest entitled “Issuance of Pension Obligation Bonds – A Risk/Reward Analysis” updated as of April 15, 2021 (the “Assessment”) pursuant to ORS 238.697(1)(a). The Assessment was updated in order to include a fourth assumed pension bond true interest cost to help evaluate the potential risk associated with less-favorable future market conditions that may be projected in updated market information (anticipated to be available from the Oregon Investment Council in June, 2021).

The District has prepared this report pursuant to ORS 238.697(1)(b) (the “Report”).

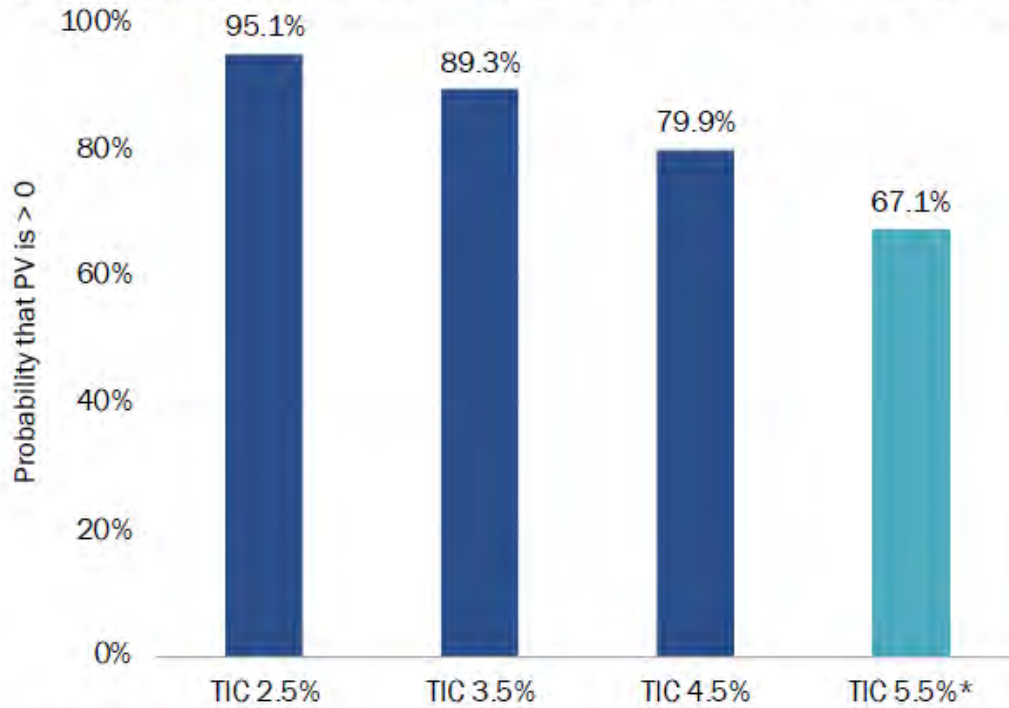
In connection with the issuance of pension obligation bonds, the District has retained the services of SDAO Advisory Services LLC, an independent municipal advisor registered with the Securities and Exchange Commission.

The Assessment is attached to this Report as Exhibit 1. Results of the Assessment are as follows:

Chemeketa Community College participated with a group of other Oregon public employers in a study conducted by EcoNorthwest to evaluate the risks and rewards of pension obligation bonds (POBs). EcoNorthwest’s analysis compared the performance of a side account under various market conditions to the cost of debt at three different levels of true interest cost (TIC). The three levels of true interest cost were 2.5 percent, 3.5 percent, and 4.5 percent. The analysis simulates 10,000 different possible investment return scenarios and compares that to bond issuance costs at the three different levels of the assumed true interest cost. Each one of the 10,000 scenarios for each true interest cost results in a positive or negative present value to the employer of pension obligation bond issuance. The analysis then calculates a probability that the present value will be greater than zero based on all of these iterations. Shortly before seeking approval from our Board of Education to issue pension obligation bonds, new information about lower long-term expected returns for PERS assets was presented to the PERS board by the Oregon Investment Council. To simulate the reduced earnings expectations, a fourth TIC (5.5%) was added to the EcoNorthwest analysis. The difference between the probabilities associated with the 4.5% TIC and the 5.5% TIC represents the amount the probability of success would be reduced if long-term expected earnings were reduced by 1%.

Figure 1 shows the results of the analysis.

Figure 1: Probability that the present value of POB issuance is greater than zero, various TICs



Source: ECONorthwest

*The fourth TIC of 5.5% was added to our analysis to help evaluate the potential risk associated with less-favorable future market conditions relative to those anticipated in our original report.

Exhibit 1

Assessment

Issuance of Pension Obligation Bonds *A Risk/Reward Analysis*

Update

April 15, 2021

Randall J. Pozdena, PhD

Andrew Dyke, PhD

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Introduction

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Outline of Our Remarks

- Introduction
 - Basics of Pension Obligation Bonds (POBs)
 - Purpose of this Analysis
- Approach
 - Monte Carlo Methodology
 - Asset Return and Allocation Assumptions
 - Alternative Scenarios Modeled
- Model Findings
 - Side Account Performance and the Potential Benefits of POBs to Employers
- Implications
- Acknowledgements, Caveats and Disclaimers

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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Basics of POBs

- POBs are bonds issued by state or local governments to fund public employee pension obligations
 - First issued by City of Oakland in 1986 to arbitrage between tax-exempt borrowing rates and higher market investment yields of pension assets
- The Tax Reform Act of 1986 eliminated tax exemption for POBs
 - Higher yields of diversified portfolios relative to borrowing costs revived POB arbitrage opportunities in 1990s
- Still seen as a potential way to lower cost of pension funding
 - Use is heaviest by high-UAL plans (CA, IL, and OR)

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

Purpose of this Analysis

- Measure the potential risks and rewards of POBs
- The potential advantages of POBs to public employers depend upon the relative performance of the investment vehicle (“side account”) and POB issuance costs
 - Issuance of POBs may reduce employer costs of pension funding
 - However, high side account yields are not achieved without risk
- Key measures of POB performance
 - The mean expected net present value (PV) of side account returns relative to POB total interest costs
 - The risk profile of the PV given uncertainty about side account returns
- This update includes a fourth TIC of 5.5% that was not modeled in the original report. In lieu of updated market projections (anticipated to be available from OIC in June, 2021), the additional scenario provides an alternative means to evaluate the potential risk of less-favorable future market conditions relative to those anticipated in our original report.

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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Approach



Approach: Monte Carlo Simulation

- Quantifying advantages to issuers is complex
 - The future path of asset yields is not known precisely
 - Side account management and actuarial treatment of POB contributions must be emulated
- ECONorthwest uses Monte Carlo techniques to simulate uncertainty in side account performance
 - Individual asset class returns are stochastic
 - Rebalancing behaviors are linked to asset returns paths
- ECONorthwest POB model also emulates POB and Plan features
 - Alternative Total Interest Cost (TIC) of the POB issue
 - Actuarial treatment of POB contributions

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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Model Assumptions

- Four issuance cost (TIC) assumptions: 2.5%, 3.5%, 4.5%, 5.5%*
- Our analysis uses the portfolio target and asset returns characteristics forecast for the OIC/OST in February 2020 by Callan, an investment consultant to OST.
- Current allocation based on OPERF valuation as of 10/31/2020.
- All analyses assume a \$1 m. total POB contribution to facilitate scaling.
- Present value calculations include calculated earnings through December 2039 (assumed end of the side account) and bond costs through 2040.

*The fourth TIC of 5.5% was added to our analysis to help evaluate the potential risk associated with less-favorable future market conditions relative to those anticipated in our original report.

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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Asset Return and Allocation Assumptions

Asset Class	Future Returns and Volatility		Portfolio Allocation		
	Mean	St. Dev.	Range	Target	Current*
All Public Equity	—	—	27.5 - 37.5%	32.5%	29.3%
Broad U.S. Equity	7.2%	18.0%	—	16.3%	14.7%†
Global ex-U.S. Equity	7.3%	20.5%	—	16.3%	14.7%†
Illiquid alternatives	7.4%	12.5%	7.5 - 17.5%	15.0%	10.6%
Diversifying Strategies	6.0%	11.0%	0 - 5.0%	0.0%	2.1%
Fixed Income	2.8%	3.8%	15.0 - 25.0%	20.0%	20.2%
Private Equity	9.2%	26.3%	13.5 - 21.5%	17.5%	24.8%
Real Estate	7.0%	12.2%	9.5 - 15.5%	12.5%	11.0%
Risk Parity	6.3%	11.0%	0.0 - 2.5%	2.5%	2.0%

Source: ECONorthwest from Callan and OST data.

Notes:

* Current allocation is based on 10/31/2020 valuation.

† Values have been imputed using target allocations.

Asset Return and Allocation Assumptions

Asset Class	Asset Class Returns Correlation over Time							
	Broad US Equity	Global Ex-US Equity	Private Equity	Fixed Income	Real Estate	Illiquid Alternatives	Diversifying Strategies	Risk Parity
Broad US Equity	1.00	0.85	0.92	-0.11	0.69	0.43	0.23	0.55
Global Ex-US Equity	0.85	1.00	0.88	-0.14	0.66	0.40	0.20	0.55
Private Equity	0.92	0.88	1.00	-0.23	0.77	0.55	0.15	0.40
Fixed Income	-0.11	-0.14	-0.23	1.00	-0.06	0.02	0.15	0.45
Real Estate	0.69	0.66	0.77	-0.06	1.00	0.56	0.20	0.54
Illiquid Alternatives	0.43	0.40	0.55	0.02	0.56	1.00	0.17	0.29
Diversifying Strategies	0.23	0.20	0.15	0.15	0.20	0.17	1.00	0.33
Risk Parity	0.55	0.55	0.40	0.45	0.54	0.29	0.33	1.00

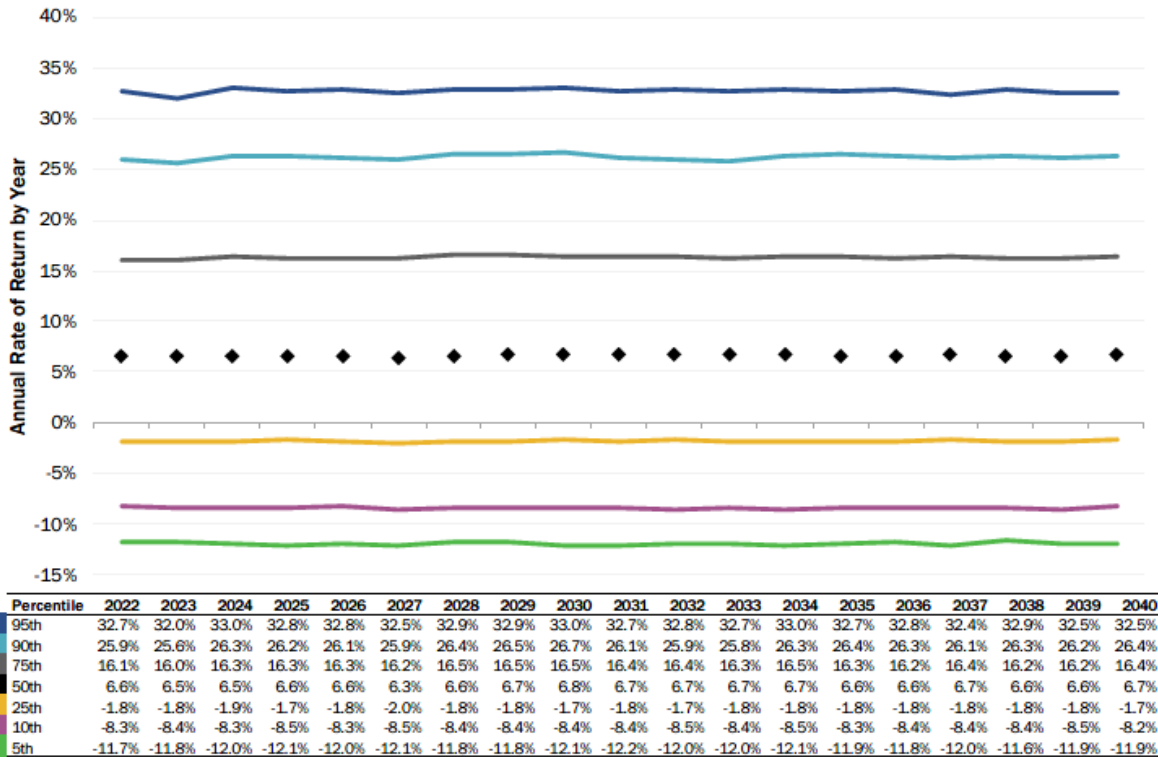
Amortization Assumptions

- Side account balances are influenced by amortization procedures
 - Balances amortized as a constant percent of payroll over remaining life of the side account (the account is assumed to end on 12/31/2039)
 - Each year, the percent of payroll that is determined by the amortization is taken out of the modeled side account balance for employer rate relief
 - Assumed earnings rate of 7.2% and 3.50% payroll growth rate are used in amortization
- Current plan procedures are incorporated:
 - Credited earnings and deducted transfers to the Employer Reserve for rate relief are accommodated
- Earnings are credited annually at the simulated portfolio rate of return
 - Applied to the beginning balance for the year minus one half of the amount taken out for rate relief

Model Results

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Mean Annual Side Account Return and Range

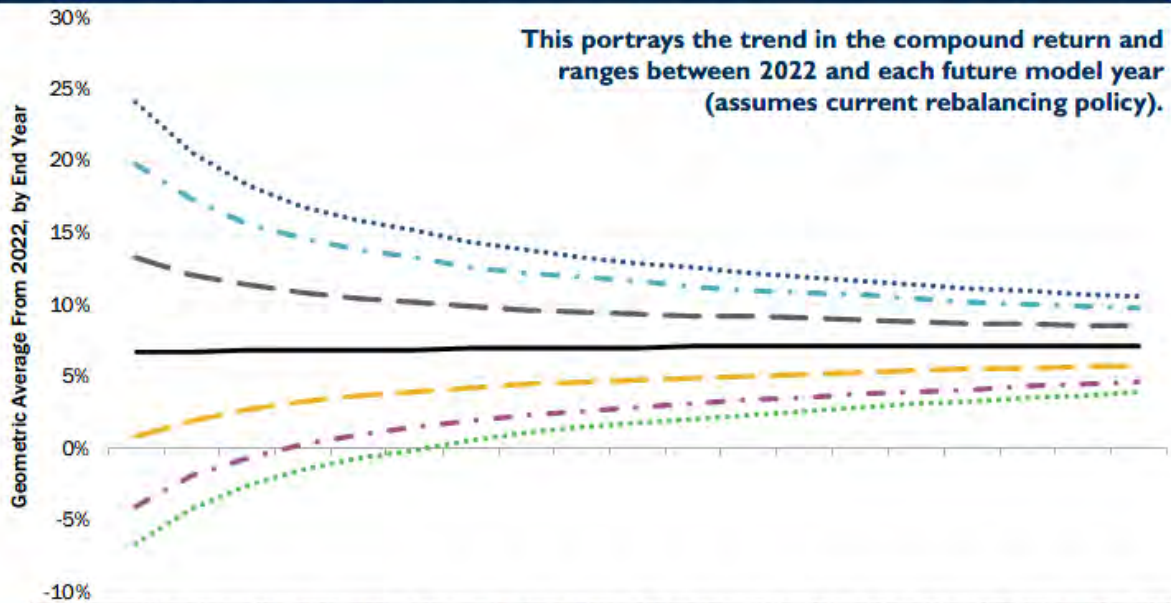


Mean Annual Side Account Returns (cont.)

- The forecast extends to fiscal year 2040, the last year the side account exists
 - Trend in mean annual return
 - Increase from 6.6% in 2022 to 6.7% as of the 2040 forecast horizon
 - Trend in 95th percentile return
 - Decreases from 32.7% in 2022 to 32.5% as of the 2040 forecast horizon
 - Trend in 5th percentile return
 - Decreases from -11.7% in 2022 to -11.9% as of the 2040 forecast horizon
- Trends are similar to recent forecasts by consultants to OIC/OST and OPERS

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Geometric Mean Returns from 2022, by Year



Percentile	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040
95th	24.2%	20.6%	18.4%	16.9%	15.9%	15.2%	14.4%	13.8%	13.4%	13.0%	12.6%	12.3%	12.0%	11.7%	11.4%	11.2%	11.0%	10.8%	10.6%
90th	19.8%	17.4%	15.7%	14.6%	13.9%	13.3%	12.7%	12.3%	11.9%	11.7%	11.3%	11.1%	10.9%	10.7%	10.5%	10.2%	10.1%	9.9%	9.8%
75th	13.3%	12.1%	11.4%	10.9%	10.5%	10.2%	10.0%	9.7%	9.6%	9.4%	9.3%	9.2%	9.1%	8.9%	8.9%	8.8%	8.7%	8.6%	8.5%
50th	6.7%	6.8%	6.8%	6.9%	6.9%	6.9%	7.0%	7.0%	7.1%	7.1%	7.1%	7.1%	7.1%	7.1%	7.1%	7.1%	7.1%	7.1%	7.1%
25th	0.8%	2.0%	2.7%	3.3%	3.7%	4.0%	4.2%	4.5%	4.6%	4.8%	4.9%	5.1%	5.2%	5.3%	5.4%	5.5%	5.6%	5.7%	5.8%
10th	-4.0%	-1.9%	-0.6%	0.3%	1.0%	1.5%	1.9%	2.3%	2.6%	2.9%	3.2%	3.4%	3.6%	3.8%	4.0%	4.1%	4.3%	4.4%	4.6%
5th	-6.7%	-4.1%	-2.5%	-1.5%	-0.6%	0.0%	0.6%	1.1%	1.5%	1.8%	2.1%	2.4%	2.6%	2.9%	3.1%	3.3%	3.5%	3.7%	3.9%

Geometric Mean Returns (cont.)

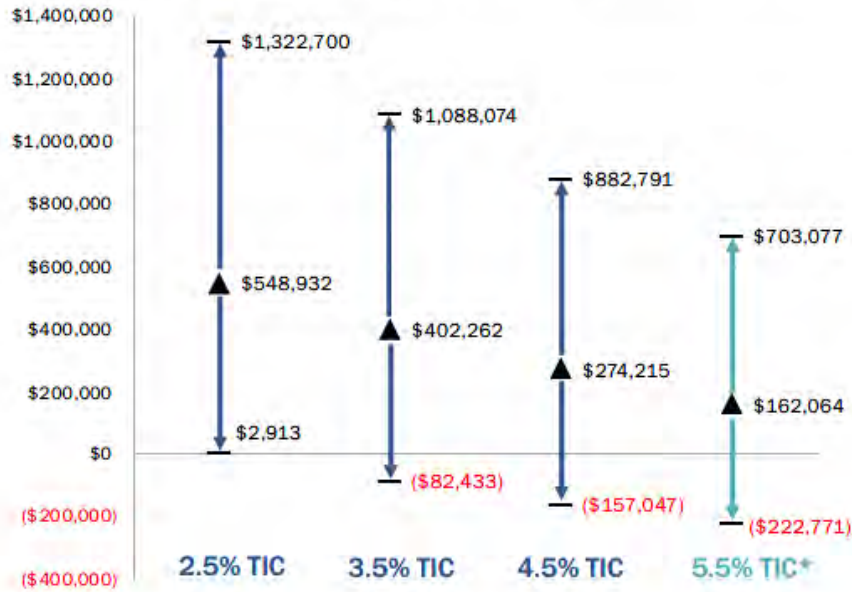
- Fiscal year 2040 is the assumed final year of bonds
 - The projected annualized geometric mean return over the term of the bonds is 7.1%
 - The 95th percentile return is 10.6%
 - The 5th percentile return is 3.9%
- Again, the forecast returns are similar to those derived by other consultants to OIC and OPERS

The Effect of Issuance TIC on PV of POBs

- The PV of the POB strategy varies inversely with TIC
 - * Expected value of POB policy is \$548,932, \$402,262, \$274,215, and \$162,064 (per million dollars) for TICs of 2.5%, 3.5%, 4.5%, and 5.5%, respectively.
- Also, 5th percentile VaR increases with TIC
 - * VaR per million dollars is \$(2,913), \$82,433, \$157,047, and \$222,771 (per million dollars) for TICs of 2.5%, 3.5%, 4.5%, and 5.5%, respectively.
- We added a fourth TIC of 5.5% to the analysis to help evaluate the potential risk associated with less-favorable future market conditions relative to those anticipated in our original report.
- Output from the new scenario provides an approximate characterization of the potential risk inherent in less favorable market conditions than those modeled in the original report.
- For example, the 5.5% TIC scenario provides output that is roughly analogous to a 4.5% TIC bond issue with market returns approximately one percentage point below those anticipated in our original analysis. The 4.5% TIC scenario can be similarly compared to the 3.5% TIC scenario output, and so on.

The Effect of TIC on PV of POBs

*The fourth TIC of 5.5% was added to our analysis to help evaluate the potential risk associated with less-favorable future market conditions relative to those anticipated in our original report. For example, the 5.5% TIC scenario provides output that is roughly analogous to a 4.5% TIC bond issue with market returns approximately one percentage point below those anticipated in our original analysis. The 4.5% TIC scenario can be similarly compared to the 3.5% TIC scenario output, and so on.



POB Probability of Success: $PV > \$0$

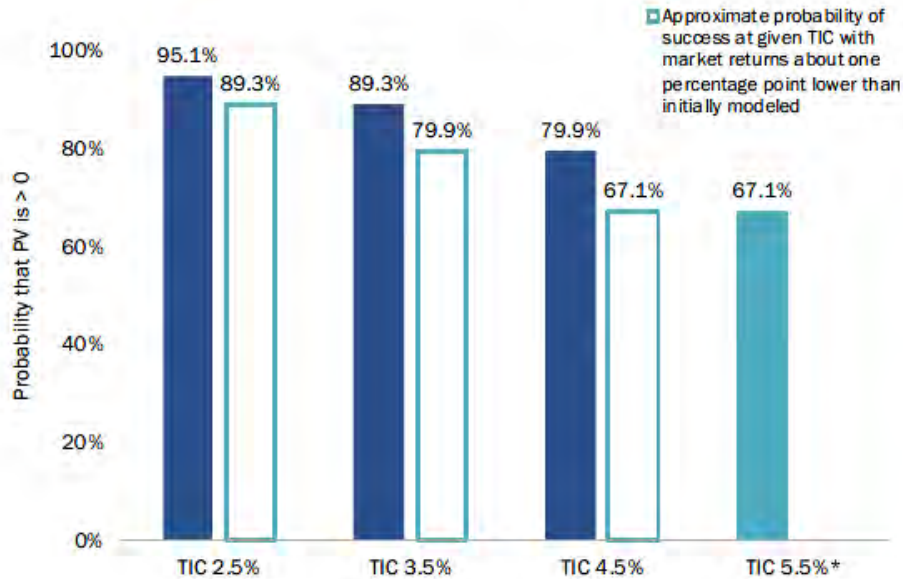
- This is another perspective on risk
 - The VaR measures the 5th percentile dollar value at risk
 - The zero bound measures the overall probability of the dollar value of the PV benefit being more than zero (i.e., success)
- Model results
 - The probability of a positive PV is lower for higher TICs
 - Probabilities of being above zero range from 67% (TIC 5.5%*) to 95% (TIC 2.5%)

*The fourth TIC of 5.5% was added to our analysis to help evaluate the potential risk associated with less-favorable future market conditions relative to those anticipated in our original report. For example, the 5.5% TIC scenario provides output that is roughly analogous to a 4.5% TIC bond issue with market returns approximately one percentage point below those anticipated in our original analysis. The 4.5% TIC scenario can be similarly compared to the 3.5% TIC scenario output, and so on.

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Probability that PV is More than \$0

*The fourth TIC of 5.5% was added to our analysis to help evaluate the potential risk associated with less-favorable future market conditions relative to those anticipated in our original report. For example, the 5.5% TIC scenario provides output that is roughly analogous to a 4.5% TIC bond issue with market returns approximately one percentage point below those anticipated in our original analysis. The 4.5% TIC scenario can be similarly compared to the 3.5% TIC scenario output, and so on.



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Summary PV Statistics, by Scenario

*The fourth TIC of 5.5% was added to our analysis to help evaluate the potential risk associated with less-favorable future market conditions relative to those anticipated in our original report. For example, the 5.5% TIC scenario provides output that is roughly analogous to a 4.5% TIC bond issue with market returns approximately one percentage point below those anticipated in our original analysis. The 4.5% TIC scenario can be similarly compared to the 3.5% TIC scenario output, and so on.

No. of Tranches	1	1	1	1
Rate (TIC)	2.5%	3.5%	4.5%	5.5%*
Mean	\$548,932	\$402,262	\$274,215	\$162,064
Std Deviation	\$419,122	\$370,750	\$329,071	\$293,051
Maximum	\$3,393,617	\$2,967,149	\$2,592,638	\$2,262,810
Minimum	\$(336,091)	\$(385,105)	\$(428,435)	\$(466,879)
95th Perc	\$1,322,700	\$1,088,074	\$882,791	\$703,077
90th Perc	\$1,104,226	\$893,399	\$709,810	\$548,797
75th Perc	\$770,245	\$599,774	\$450,156	\$320,087
50th Perc	\$480,961	\$342,299	\$220,903	\$114,852
25th Perc	\$248,540	\$136,280	\$38,418	\$(47,779)
10th Perc	\$85,882	\$(8,851)	\$(91,354)	\$(163,865)
5th Perc (VaR)	\$2,913	\$(82,433)	\$(157,047)	\$(222,771)
Zero Bound Perc	95.1%	89.3%	79.9%	67.1%

This table summarizes the simulations of the present value of potential gains from implementing a POB strategy. All dollar amounts are per \$1 million of POB funding.

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Conclusions

- The expected value to employers of a POB strategy is positive (in present value terms)
 - The expected value is non-trivial proportion of POB funding under the scenarios modeled
 - The 5th percentile VaR is less than the expected PV in all of the scenarios modeled except for the 2.5% TIC scenario.
- However, there is a non-trivial probability that the present value of POBs is zero or less, and the probability increases with TIC
- Important considerations for individual employers
 - The issuance TIC
 - Some issuance costs are not included in TIC
 - Whether the employer's payroll growth rate is the same as currently assumed by the PERS actuary

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Acknowledgements, Caveats, and Disclaimers

The authors wish to acknowledge the kind assistance of Mike G Mueller of the Oregon State Treasury, Investment Division for their kind assistance, and for Callan and Associates staff's generous provision of capital market assumptions. We also wish to thank Carol Samuels of Piper Sandler & Co. for her assistance in providing insight into muni market conditions. Finally, a note of gratitude to Carl Batten, original developer of the ECONorthwest POB model, for his ongoing assistance with subsequent iterations of the model, including the version used in this analysis. None of the statements or analysis herein should be attributed to anyone other than ECONorthwest staff.

The analysis provided in this document was developed by ECONorthwest for informational purposes only. All possible professional care was taken to prepare a realistic emulation of the likely POB side account behavior, and the OPERS procedures for accommodating POBs. State of the art modeling and statistical software was employed in this exercise. It should be recognized, however, that there are practical limits to the precision with which market and agency behavior can be modeled. The generic nature of the modeling performed may or may not be relevant to the circumstances of any one public employer. Additionally, nothing herein should be construed as offering investment advice or fairness opinions for the purpose of issuing securities. For this, interested parties should seek out professional counsel.

This analysis takes the narrow perspective of measuring the potential benefits of POB issuance to current employers and taxpayers. Whether use of pension obligation bonds is good public policy is a matter of professional debate and is not addressed herein.

This analysis was prepared to assist issuers of POBs in understanding the risks and returns of POBs under hypothetical conditions. Individuals should seek professional guidance concerning the relevance of this analysis to their circumstances.

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**APPROVAL OF BUDGET COMMITTEE MEMBER SELECTION PROCESS FOR
VACANCIES IN ZONES 1 AND 5 FOR 2021–2024
[20-21-145]**

Prepared by

David Hallett, Vice President—Governance and Administration

Budget Committee positions for Zones 1 and 5 expire June 30, 2021. In compliance with board policy number 1170, the following appointment process is recommended for Zones 1 and 5.

ACTION NECESSARY UNDER BOARD POLICY/PROCEDURE NUMBER 1170

Christopher Brantley, Zone 1 May appoint or advertise*

Ray Beaty, Zone 5 Must advertise*

BUDGET MEMBER SELECTION TIMELINES AND PROCESS

Openings Announced to Board of Education April 21

Approval of Selection Process and Timelines May 19

Legal Notice Published By or before June 23

Deadline for Applications to the President's Office July 30

Application Screening TBD

Appointment of New Budget Committee Members TBD

* Policy 1170 states that a position filled by an incumbent who has served more than four years must be advertised; however, the incumbent may reapply if they wish to continue. It also states that a position filled by an incumbent who has served less than four years can be reappointed without advertising for additional applicants. Chris Brantley, Zone 1 has served less than four years and in compliance with Procedure 1170 can be reappointed by the board without public notice. Ray Beaty has served as an incumbent for more than four years. In compliance with Procedure 1170, Zone 5 must be advertised.

* Procedure 1170 calls for the Board Chair to appoint a subcommittee of three (3) board members when a public notice is issued for a position or to recommend the reappointment of an incumbent committee member who has served four years or less. It is suggested that the subcommittee responsible for screening applications include board members from the zones where Budget Committee openings exist and one other board member, if needed.

It is recommended that the College Board of Education approve the appointment process and the timelines for the selection of Budget Committee members for Zone 1 and 5.

**APPROVAL OF PROPOSED SCHEDULE OF COLLEGE
BOARD OF EDUCATION MEETINGS FOR 2021–2022
[20-21-146]**

Prepared by

David Hallett, Vice President—Governance and Administration

The following dates have been selected for the 2021–2022 College Board of Education meeting schedule. The dates fall on the third Wednesday of each month except for June 2023, scheduled for the fourth Wednesday of the month due to fiscal issues. The July 2022 and September 2022 meetings may be held at outreach centers or campuses. All other board meetings will be held via web conferencing or on the Salem Campus.

July 21

September 1—Board Work Session (TBA)

September 15

October 20

November 17

December 15

January 19

January 26—Board Work Session/Budget Orientation (TBA)

February 16

March 16

April 13—Budget Committee

April 20

April 27—Budget Committee (Optional)

May 18

June 22 (fourth Wednesday)

Tentative 2022–2023
July 20

It is recommended that the College board of Education approve the proposed schedule of College Board of Education meetings for 2021–2022, excluding the tentative date for July 2023.

**APPROVAL OF THE PRESIDENTIAL EVALUATION PROCESS
[20-21-147]**

Prepared by

Ed Dodson, Chair—Board of Education

The annual performance evaluation of President Jessica Howard will be completed and reported to the public on June 23, 2021, in accordance with board policy and ORS 192.660(1)(i).

It is recommended that the College Board of Education approve the following timelines and Annual President's Evaluation Worksheet for completing and reporting the annual presidential evaluation:

- | | |
|----------|---|
| October | The president presents a draft of goals for the upcoming year with respect to her personal performance to the board. |
| November | Board agrees on the final set of goals for the upcoming year. |
| April | Board Information item on process used to evaluate the president |
| May/June | The annual formal evaluation process will begin in May with the president giving a presentation to the board based on her performance in the following areas: |

Part I

- A. The Board of Education
- B. Management Competencies
 - B1. Achieves Results
 - B2. Communicates Effectively
 - B3. Facilitates Team Success
- C. The Community (Core Theme: Community Collaborations)
- D. Educational Planning and Leadership (Core Themes: Academic Quality, Access, and Student Success)
- E. Business, Finance, and Facilities (Core Theme: Access)
- F. College Personnel (Core Theme: Academic Quality)

Part II

Evaluation of Performance in Relation to the Annual College Strategic Initiatives

The president will indicate how her goals, with respect to her personal performance, were addressed.

Board members would use the attached President's Evaluation Worksheet to rate her performance and to make notes on what they would like to share and discuss with fellow board members in June.

Action-3
May 19, 2021

June	Board members will agree on how the board wants to express their evaluation results.
	The board meets with the president in a special executive session to discuss the evaluation.
	The board chair and vice chair draft an evaluation reflecting the board's evaluation discussion and any summary comments.
	The board chair and vice chair meet with the president to present the draft evaluation document and edit any changes prior to the June board meeting
	The board chair and vice chair prepare a summary statement to be read at the June board meeting.
	The board publicly presents the compensation and contract recommendation at the June board meeting.
Worksheet	(See attached copy)



Name _____

Date _____

ANNUAL PRESIDENT'S EVALUATION

The President will be evaluated in the following categories. Using a compilation of the Board of Education's President's Evaluation Worksheet, notes should be provided to explain results in each category, especially for ratings of 1, 2, or 5.

PART I

A. The Board of Education

1) Keeps the board informed of the needs, issues, and operations of the college.
2) Offers professional advice to the board on matters requiring board action, with the appropriate recommendations based on careful study and analysis.
3) Maintains a professional working relationship with the board.
4) Recommends to the board for consideration changes in the college/board policies.
5) Recommends to the board the annual budget along with advice regarding the resources to fund the budget.
6) Has an understanding of, and demonstrates support for, governance and collective bargaining in an academic setting and conciliation in grievance processing.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B. Management Competencies

B1. Achieves Results

1) Overcomes obstacles to complete projects successfully.
2) Effects outcomes that set high standards for others.
3) Achieves results that have a positive impact on the organization as a whole.
4) Seeks to improve own skills and knowledge

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B2. Communicates Effectively

1) Expresses thoughts clearly in writing.
2) Is an effective, articulate speaker.
3) Covers an issue thoroughly without overdoing it.
4) Communicates in a straightforward manner, even when dealing with sensitive topics.
5) Makes current information readily available to others.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B3. Facilitates Team Success

1) Resolves conflict fairly.
2) Creates an atmosphere of team cooperation over competition.
3) Builds consensus on decisions.
4) Leads team in formulating goals that complement the organization's mission.
5) Brings capable people into the group.
6) Uses the diverse talents and experiences of the group to maximum advantage.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

C. The Community (Core Theme: Community Collaborations)

1) Gains respect and support from the community for the conduct of the college.
2) Maintains cooperative relationship with the news media.
3) Participates in community life and affairs.
4) Works effectively with public and private agencies.
5) Represents the views, policies and acts of the board to the public and legislative bodies.
6) Helps establish a sense of community.
7) Strengthens and advances the college's linkages and partnerships with business, industry and government.
8) Vigorously advocates for Chemeketa in particular and the community college movement in general, wherever possible, especially in statewide forums.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

D. Educational Planning and Leadership (Core Themes: Academic Quality, Access, and Student Success)

1)	Implements the philosophy of a comprehensive community college and provides quality education for all district residents.
2)	Organizes a planned program of curriculum development, emphasizing effective and innovative methodology, and practices to ensure student success in achieving their educational goals.
3)	Provides participatory procedures in curriculum work, utilizing the abilities and talents of the entire professional staff and lay people in the district.
4)	Provides opportunity for student leadership and participation in the college co-curricular activities.
5)	Provides a strong program of student support and enrollment services, including student recruitment, testing, placement, advising, orientation, and student success courses, as well as educational and career counseling and financial aid.
6)	Provides atmosphere for cultural pluralism and global perspective and a comprehensive plan for diversity at all levels.
7)	Displays knowledge and understanding of the appropriate management systems and planning strategies for an effective organization.
8)	Provides for ongoing evaluation and improvement of educational programs and support services.
9)	Fosters an environment in which teaching, learning, student access and success are central to the college's mission.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

E. Business, Finance, and Facilities (Core Theme: Access)

1)	Supervises fiscal operations in accordance with board policies and state/federal laws and rules, insisting on competent, efficient and prompt performance.
2)	Determines that funds are spent wisely and that adequate control and accounting are maintained.
3)	Evaluates financial needs and makes recommendations for adequate funding.
4)	Develops creative sources of revenue.
5)	Develops a sustainability (ecological) college-wide plan.
6)	Work with associations to obtain a settlement within Board of Education parameters.
7)	Continue to build buildings and infrastructure to serve immediate needs with flexibility to serve future needs.
8)	Explore and implement opportunities to leverage college resources including new partnerships.
9)	Continue to support the Chemeketa Foundation in its fund raising efforts.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

F. College Personnel (Core Theme: Academic Quality)

1)	Develops and executes sound personnel procedures and practices, with particular attention to collective bargaining and implementation of agreements.
2)	Recruits, recommends and assigns the most competent personnel available, taking affirmative action to ensure that those in protected classes are provided equal opportunity.
3)	Encourages participation of staff members and faculty groups in college planning, procedures and policy development and implementation.
4)	Provides leadership in the development of college personnel at all levels.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

PART II – EVALUATION OF PRESIDENT’S PERFORMANCE IN RELATION TO THE ANNUAL COLLEGE STRATEGIC INITIATIVES.

Notes:

ADDITIONAL COMMENTS/OVERALL IMPRESSION:

President Comments:

Signatures: This evaluation was reviewed with me by the College Board of Education. My signature does not necessarily indicate agreement or approval

President/CEO _____ Date _____

Board Chair _____ Date _____

Human Resources _____ Date _____

**APPROVAL OF SUSPENSION OF ADULT HIGH SCHOOL DIPLOMA PROGRAM
[20-21-148]**

Prepared by

Sara Hastings, Dean—High School Partnerships
Holly Nelson, Executive Dean—Regional Education and Academic Development
Jim Eustrom, Vice President—Academic Affairs/Campus President, Yamhill Valley

The Chemeketa Adult High School program currently offers an Adult High School Diploma. This program was initially designed to support adult learners who wanted to complete a High School Diploma. Over the past few years this program has experienced a significant decrease in enrollment. A critical element of the diploma is that students register and complete credit bearing college courses to fulfill high school requirements. This program must be completed without financial aid as students enrolled in the program do not qualify for federal aid. The financial burden, along with a limited student interest in the program, has been reflected in the low enrollment and completion of the program.

It is recommended that the College Board of Education approve the suspension of the Adult High Diploma program.

MISSION • VISION • CORE THEMES • VALUES

MISSION *(Our purpose)*

Chemeketa provides opportunities for students to explore, learn, and succeed through quality educational experiences and workforce training.

VISION *(What is accomplished by carrying out our mission)*

Chemeketa will be a catalyst for individuals, businesses, and communities to excel in diverse and changing environments.

CORE THEMES *(Manifests essential elements of the mission and collectively encompass the mission)*

Academic Quality – Quality programs, instruction, and support services are provided to students.

Access – A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.

Community Collaborations – Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.

Student Success – Students progress and complete their educational goals.

VALUES *(How we carry out our work; desired culture; our beliefs)*

Collaboration – We collaborate to ensure purposeful, effective programs and services that support all students. We welcome diverse perspectives and encourage the free exchange of ideas.

Diversity – We are a college community enriched by the diversity of our students, staff, and community members. Each individual and group has the potential to contribute in our learning environment. Each has dignity. To diminish the dignity of one is to diminish the dignity of us all.

Equity – We promote a just and inclusive environment in which all individuals receive equitable support to reach their full potential. We do this through fair treatment, access, opportunity, and advancement for all, aiming to identify and eliminate barriers that have prevented the full participation of some groups.

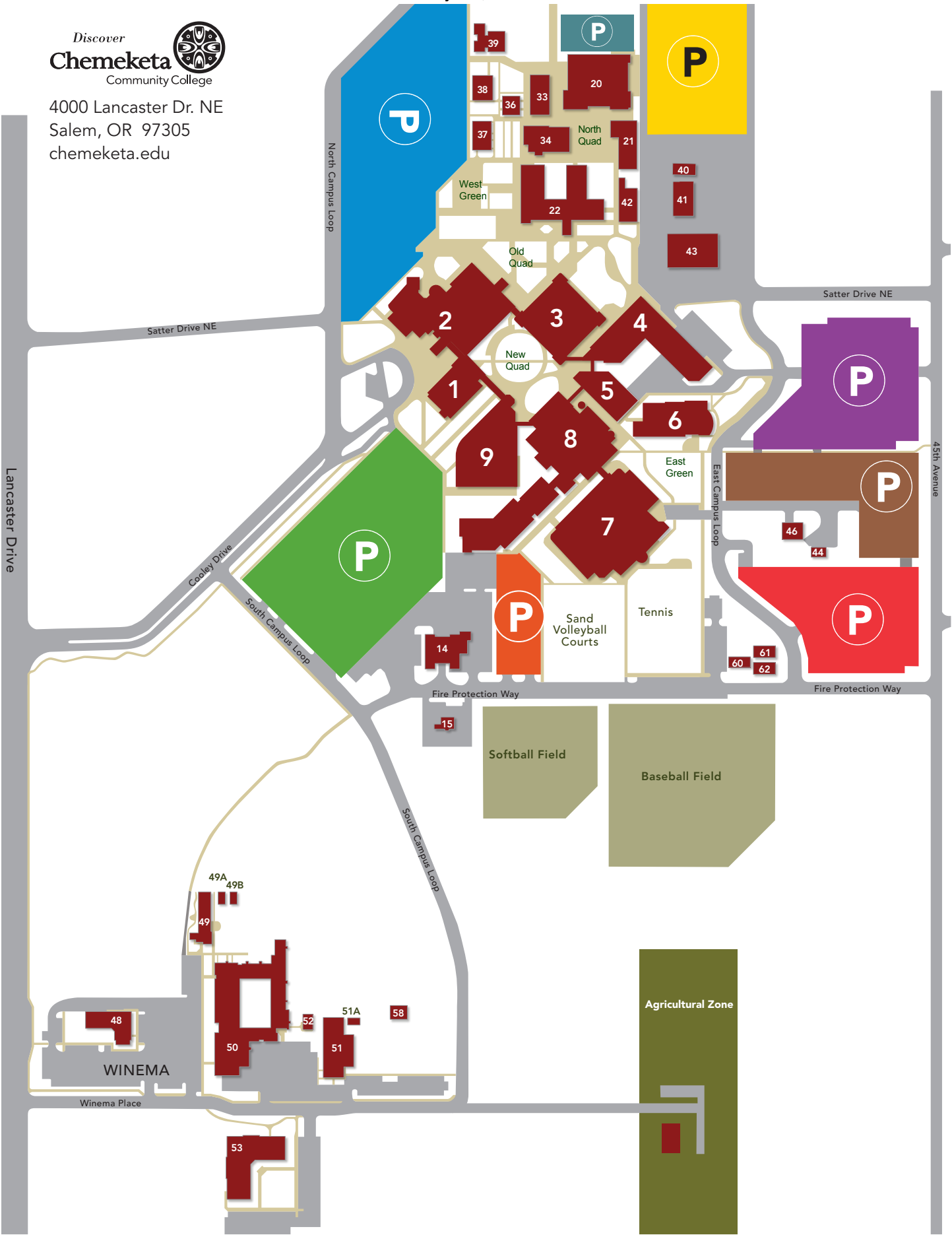
Innovation – We innovate through reflection, analysis, and creativity. We design quality instruction, programs, and services to prepare students to meet the changing needs of our communities in a global society.

Stewardship – We act with personal and institutional accountability for the responsible use of environmental, financial, and human resources to meet the needs of current students without compromising the needs of future generations of students.

Appendix-2
May 19, 2021



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Appendix-2 May 19, 2021

Salem Campus

Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling;
Career Center; Convenience
Store; **Student Accessibility**
Services; Food Court; Information
Center; Multicultural Center;
Planetarium; Public Safety;
Student Retention & College Life;
Student Support Services; Testing
Services
- 002 2nd Floor: Business Services; CAMP;
Chemeketa Completion Program;
Enrollment Center; Graduation
Services; Financial Aid; TRiO; Talent
Search; Upward Bound; Tutoring
Services; Veteran's Services; College
Support Service's; Human Resources;
Presidents Office; Public Information,
Marketing and Student Recruitment.
- 003 1st Floor: Gretchen Schuette Art
Gallery; Classrooms;
- 003 2nd Floor: Classrooms; Math Learning
Center; Instruction and Student
Services; Placement Testing
- 004 1st Floor: Automotive Program;
Electronics Program
- 004 2nd Floor: Visual Communications;
Robotics; Eletronics & Networking
Programs
- 005 1st Floor: Art Classrooms;
- 005 2nd Floor: Classrooms
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee
Development
- 007 Gymnasium; Physical Education
Classrooms
- 008 1st Floor: Dental Clinic; Health &
Science Classrooms;
- 008 2nd Floor: Health & Science
Classrooms
- 009 1st Floor: Classrooms; **The Center
for Academic Innovation; Academic
Effectiveness; Scheduling; Television
Studio**
- 009 2nd Floor: Library; Writing Center;
Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining
Program
- 021 Welding Program
- 022 Academic Development; HEP;
Information Technology
- 033 Apprenticeship Program
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills
Training; Cooperative Work Experience
- 039 Child Development
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest
Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit
Union; Winema Market & Deli
- 049 Mid-Willamette Education Consortium,
Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Robotics; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agriculture Sciences
- 061 Classrooms
- 062 Classrooms

Area or Service—Building/Room

- General Information
(Welcome Center)—2/110
- Public Safety—2/173—503.399.5023
- Academic Development—22/100
- Instructional & Student Services—3/272
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Chemeketa Cooperative Regional Library
Service—9/136
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Disability Services—2/174
- Employee Development Center—6/218b
- English for Speakers of Other
Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 48
- GED—22/100
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study
Abroad—2/174
- IT Help Desk—9/128
- Career Center—2/115
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Online Courses—9/106
- Parking Permits—2/173
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—2/208
- Registration—2/200
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor
- Student Accessibility Services—2/174**
- Study Skills—2/210
- Testing Center—2/101 (Testing
Annex—3/267)
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—Bookstore
- Veterans' Services—2/200
- Writing Center—9/210

Instructional Department Offices

- Dental Programs—8/109
- eLearning & Academic Technology—9/106
- Emergency Services—19
- Health, & Human Performance—7/103
- Health Sciences—8/114
- Humanities & Communications—1/204
- Applied Technologies—20/203
- Math, Science—9/105
- Agricultural Sciences—60
- Nursing—8/113
- Pharmacy Technology—8/113
- Social Science, Business and Human
Services—1/204 Tech Hub—9/106

Restrooms

SINGLE OCCUPANCY

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor

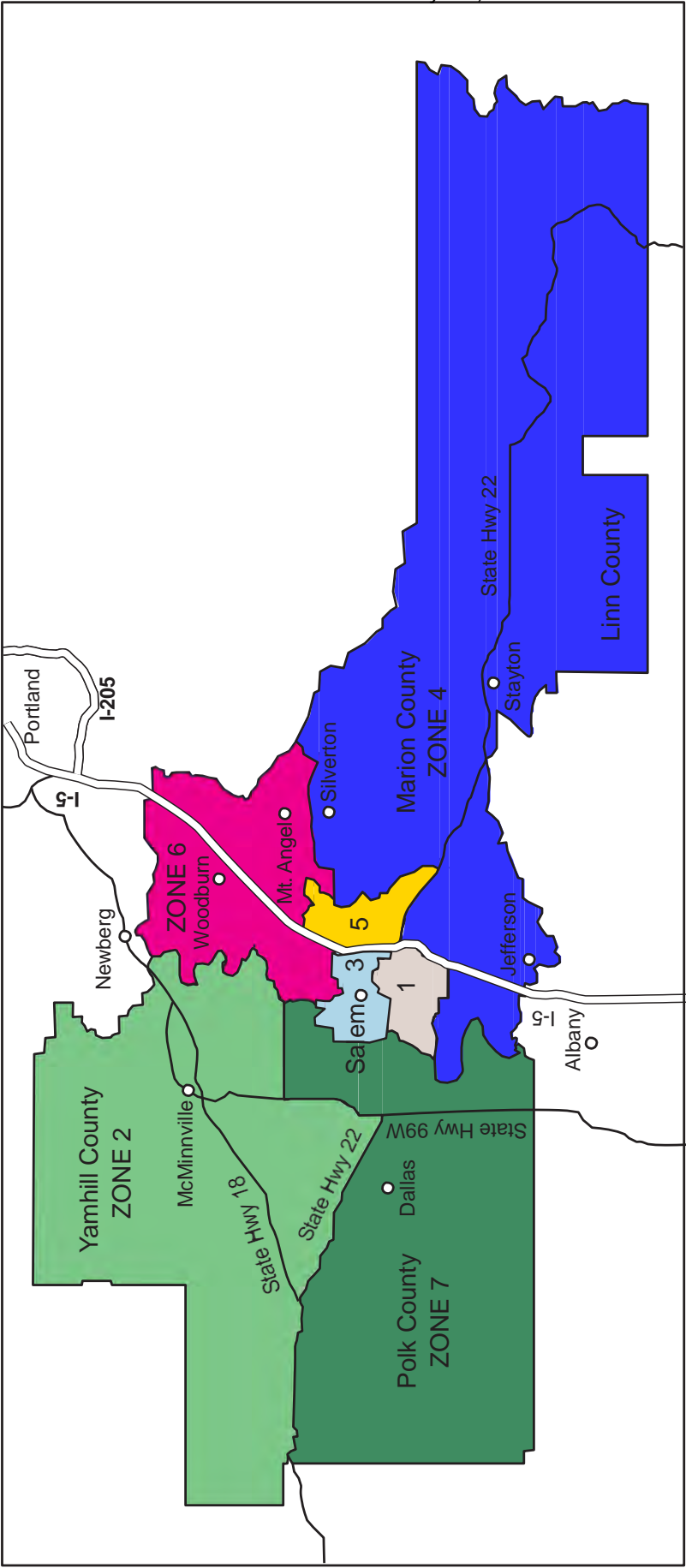
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

MOTHER'S ROOM

- Building 2—First floor
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor



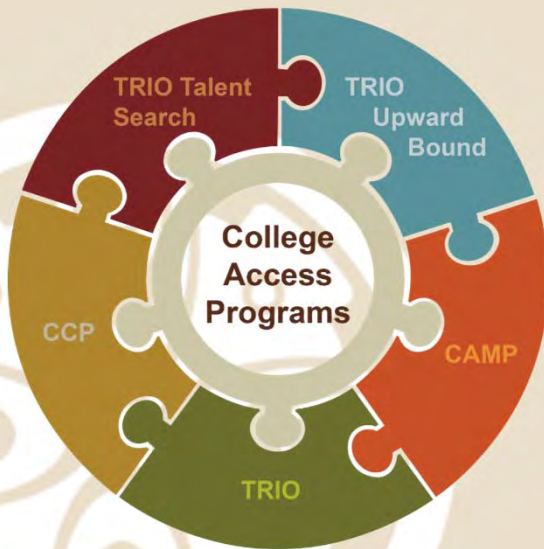
Chemeketa Community College
District Boundary and Board Zones



Board Members

ZONE 1	Ed Dodson, Chair 2020–2021
ZONE 2	Ron Pittman
ZONE 3	Neva Hutchinson
ZONE 4	Ken Hector
ZONE 5	Jackie Franke, Vice Chair 2020-2021
ZONE 6	Diane Watson
ZONE 7	Betsy Earls

Handouts
May 19, 2021

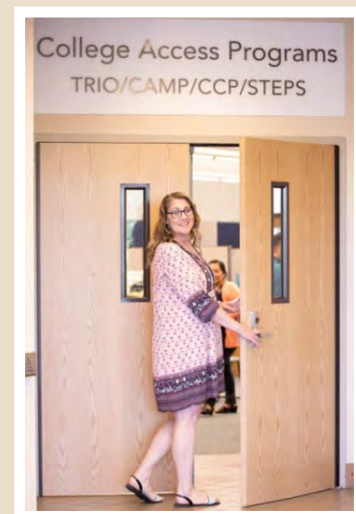


CAP Program Board Presentation

May 19, 2021

CAP History

- 1997 TRIO Student Support Services Grant
- 1998 TRIO Talent Search Grant
- 1998 College Assistance Migrant Program
- 1999 TRIO Upward Bound
- 1999 College created CAP Department
- 2000 TRIO Student Support Services - "Disability"
- 2002 Moved into "New" Student Services addition to building 2
- 2015 Chemeketa created Chemeketa Completion Program
- 2018 HECC First Generation Student Success Grant - iSTART!



CAP Overview - Meet the staff



CAP Overview - Who we serve

- Low income students
- First generation students
- Students with disabilities
- Students from migrant backgrounds
- Undocumented students
- Middle and high school students
- Directly from high school
- Nontraditional students
- Everyone...

CAP serves over 1,100 students each year!



College Access Programs Services Provided

- Holistic Coaching with assigned coach
 - Academic/Career/Life Coaching
- Financial Literacy
 - Scholarship Assistance
 - FAFSA/ORSAA Assistance
 - Personal Finance
- Tutoring - one on one and group
 - Study Groups
- Lending Library
 - Textbooks, calculators, laptops

Services Continued

- College Access Programs Resource Center
 - Tutoring location
 - Computer lab -19 computer stations
 - Free Printing
 - Coach location for evening coaching needs
- Field Trips
- Campus Visits
- Tuition Free Classes
- Referrals to other college resources
- Referrals to community resources

TRIO Talent Search

- Grant Info

- Currently in the fifth year of the five-year grant cycle
- Rewriting grant to continue funding for five more years
- Submission is due February 26, 2021
- We earned the full 15 Prior Experience Points
- Annual budget for 2020-21 is \$301,784

- Participants

- Funded to serve 544 students each year
- First-generation and Low-Income ($\frac{2}{3}$ must be both, $\frac{1}{3}$ either or FG or LI)
- Schools served include McKay HS, North Salem HS, Waldo MS, Stephens MS, Houck MS, and Parrish MS



TRIO Talent Search



Waldo TS students at OMSI



TS students celebrating completion
of their STEM guitars

TRIO Talent Search Objectives

Objectives	Target	2017-18 Year 2	2018-19 Year 3	2019-20 Year 4
#1 Persistence	85%	100%	100%	99%
#2 Graduation	85%	100%	98%	96%
#3 Graduation with Rigorous Curriculum (HS)	40%	95%	61%	61%
#4 Postsecondary Education Enrollment	65%	66%	68%	63%
#5 Postsecondary Attainment (6yrs after HS)	25%	32%	44%	32%
Prior Experience Points Earned	N/A	15*	15*	12

*Current grant competition will average the highest two years of grant years 2, 3, 4 for P.E. points.

TRIO Upward Bound

- Grant Info

- Currently in the fourth year of the five-year grant cycle
- Will begin rewriting this fall for continued funding
- We aim to earn the full 15 Prior Experience Points
- Annual budget for 2020-21 is \$366,430

- Participants

- Funded to serve 74 students each year
- First-generation College-Bound and Low-Income ($\frac{2}{3}$ must be both, $\frac{1}{3}$ either FG or LI)
- Schools served include McKay HS, North Salem HS, Woodburn HS AIS



TRIO Upward Bound



UB at the Gates Foundation



UB students in fish dissection lab



UB underwater ROV
competition

TRIO Upward Bound Objectives

Objectives	Target	2017-18 Year 1	2018-19 Year 2	2019-20 Year 3
#1 Academic Performance-GPA	67%	92%	91%	86%
#2 Academic Performance-standardized tests	69%	93%	100%	83%
#3 Retention and Graduation	78%	100%	100%	98%
#4 Graduation with Rigorous Curriculum (HS)	25%	79%	46%	77%
#5 Postsecondary Enrollment	70%	79%	89%	94%
#6 Postsecondary Completion (6 yrs after HS)	33%	70%	23%*	62%
Prior Experience Points Earned	N/A	N/A	13.5	15

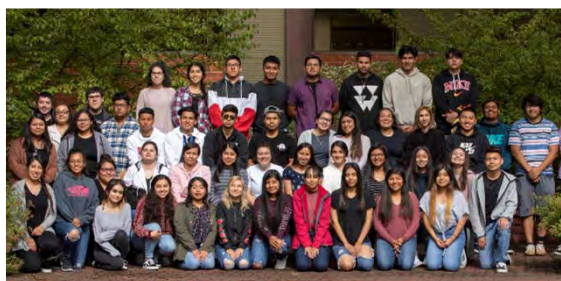
*One-year certificates do not count toward Postsecondary Completion for Upward Bound

College Assistance Migrant Program (CAMP)

- Grant Information
 - Currently in the 1st year of the five-year grant cycle
 - Annual budget is \$425,000
- Participants
 - Serves 50 students each year
 - First year college students
 - First-generation college students
 - Migrant Seasonal Farm Workers (MSFW) or their immediate family members



CAMP



CAMP Program Orientation



CAMP Panel for Migrant Educators



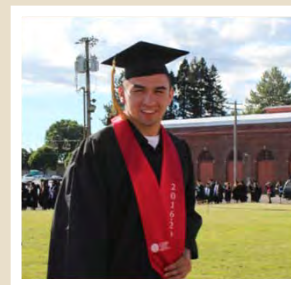
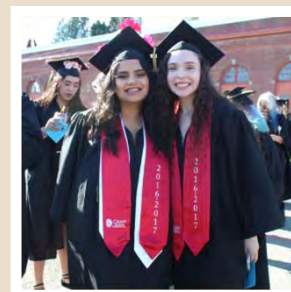
End of Year CAMP Celebration



CAMP Leadership Events

CAMP Objectives

CAMP Core Objectives	Target	2017-18	2018-19	2019-20
GPRA 1: 86% of CAMP students will complete their first academic year of postsecondary educational fall to spring	86%	94.64%	98.18%	87.27%
GPRA 2: 85% of students completing their first year, will continue to be enrolled in postsecondary education at the start of a second academic year	85%	94.34%	100%	83.33%



TRIO College

- Student Support Services (SSS)
 - Serves 206 students annually
 - Focus is on First generation and Low Income students
 - 3/4 of all students are first-gen and low-income
 - Annual Budget of \$325,099
- Disability Student Support Services (DSSS)
 - Serves 103 students annually
 - Focus is on Low income students with disabilities
 - All are students with disabilities, the majority are DS and low-income
 - Annual Budget of \$280,828

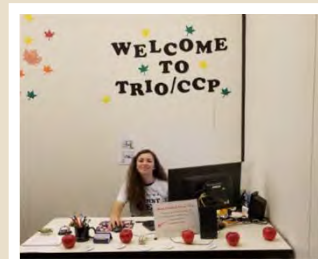




CG100



Orientation



Open House (1st Thursday)



1st-Gen College Student
Celebration



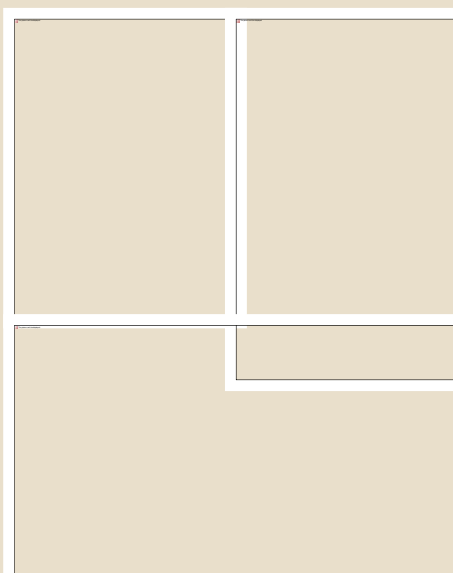
Family Fun Night



University Campus Visit

TRIO College - 2019/2020 Outcomes

- Retention Rates
 - SSS - 86%
 - DSSS - 87%
- Good Academic Standing Rates
 - SSS - 95%
 - DSSS - 85%
- Graduation Rates
 - SSS - 74%
 - DSSS - 28%
- Graduation and Transfer Rates
 - SSS - 59%
 - DSSS - 19%



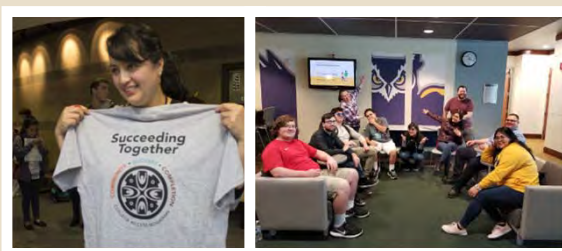
Chemeketa Completion Program (CCP)

CCP is possible because of its
collaboration with TRIO.



Why was CCP created?

CCP helps fill the gaps in federal funding programs,
and vice versa to extend services to all students
regardless of their eligibility.



How is CCP different?

- More than 50% of CCP students are not eligible for federal aid.
- CCP is funded by the college.
 - Received a HECC grant this fall for 1.5 CCP Success Coaches
- One full-time coach serves transfer degree seeking students
- .5 coach serves CTE students and assists students who apply for the Student Emergency Funds
- CCP Success Coaches specialize in serving students facing unique challenges when federal aid is not an option.



CCP Outcomes

	# of Students Enrolled	Students Retained Fall 2019	Students Retained Fall 2019, graduated, or transferred
CCP students who began courses Fall 2018	118 students	49% (58)	75% (89)
Pell Grant	Pell 43% (51) No Pell 57% (67)	Pell 45% (23) No Pell 52% (35)	Pell 78% (40) No Pell 73% (49)
Gender	Female 58% (68) Male 42% (50) Gender not provided	Female 46% (31) Male 54% (27) 0%	Female 79% (54) Male 70% (35)
Hispanic, White, Other and unknown	Hispanic 63.6% (75) White 18.6% (22) Other and unknown 17.8% (21)	Hispanic 53% (40) White 50% (11) Other and unknown 33% (7)	Hispanic 75% (56) White 91% (20) Other and unknown 62% (13)

iSTART

• Grant Information

- Funded by First Generation Student Success Grant for past three years

Year	Students Served	Fall Yield
2018	211	95.7%
2019	359	93.5%
2020	264	86%

• Participants

- First-generation college students
- Recent high school graduates
- First year college students

• Objectives

- Develop a sense of belonging through making connections with current students, peers and staff
- Make progress on financial aid & ORSAA requirements
- Provide support from a navigator with onboarding processes & assign advisor
- Assist with fall term registration
- Provide information about campus resources
- Prepare students for remote learning



Student Video



CAP Challenges, Changes and Opportunities

Current Pandemic Reality

- Challenges
 - Recruitment
 - Community Building
- Changes
 - Veteran Services
 - Paperless documentation
- Opportunities
 - Collaborations across campus
 - Collaborations with other campuses



Questions?

CAP Comparison Table

	TRIO Upward Bound	TRIO Talent Search	CAMP	TRIO	CCP
I am a middle school student.		●			
I am a high school student.	●	●			
It is my first term as a college student.			●	●	●
I am the 1st in my family to attend college.			●	●	●
My parents and/or I are migrant workers.	●	●	●	●	●
I have a disability (physical, learning, other).	●	●	●	●	●
I am an undocumented, DACA recipient, or TPS holder.					●
I need one-on-one tutoring.	●	●	●	●	●
I haven't been in school for years.			●	●	●
I am low income.	●	●	●	●	●
I am looking for extra support to succeed.	●	●	●	●	●
I am looking to join a community of support.	●	●	●	●	●
I need assistance with college exploration and campus visits.	●	●	●	●	●
I need help figuring out how to pay for college.	●	●	●	●	●
I need help planning my path to college and career.	●	●	●	●	●
I am interested in summer learning opportunities.	●	●	●	●	●