A large, stylized fish logo in shades of green and white, positioned on the left side of the page. The fish is facing right and has a circular eye. The logo is partially obscured by a white rectangular box containing text.

Regular Meeting

June 21, 2023

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

BOARD OF EDUCATION

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Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity, or operation of the college. The college also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleIX>. Individuals may also contact the U.S. Department of Education, Office of Civil Rights (OCR), 810 3rd Avenue, #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr NE, Salem, OR 97305.

To request this publication in an alternative format, please call 503.399.5192.

TRIO PRE-COLLEGE PROGRAMS

Prepared by

Lino Solomon, Director—TRIO Pre-College Programs
Manuel Guerra, Executive Dean—Student Development and Learning Resources
David Hallett, Interim Vice President—Academic and Student Affairs

Chemeketa's TRIO Pre-College Programs serves 738 first-generation, economically disadvantaged students each year across 12 schools within Chemeketa's service district, including: Santiam HS, Stayton HS, Cascade HS, North Marion HS, Woodburn HS, Gervais HS, McKay HS, North Salem HS, Stephens MS, Waldo MS, Parrish MS, and Houck MS.

TRIO Pre-College Programs has a combined annual budget of \$1,243,288 and employs a team of eight full-time staff as well as several adjunct-faculty, part-time and student employees. TRIO Pre-College Programs consists of four Federally funded TRIO grants, one Talent Search grant and three Upward Bound grants.

TRIO Talent Search (TS) is a college-awareness and preparation program that serves both middle and high school students. It has been housed at Chemeketa since the late-90s. The TS grant is currently in its second year of the five-year grant cycle. There are five grant objectives which must be reported annually. Staffing for this grant includes a director (.25), coordinator (.15), and two full-time advisors.

Upward Bound (UB) is a rigorous college preparation program. Chemeketa's first Upward Bound grant (UB1) has been housed at Chemeketa since the late-90s and is currently in the first year of the five-year grant cycle. UB has six standard grant objectives which must be reported annually. Staffing for this grant includes a director (.25), a coordinator (.85), and a full-time advisor.

Chemeketa's second (UB2) and third (UB3) Upward Bound grants began September 1, 2022, and both are in the first year of their five-year grant cycles. These UB grants must also report the six standard UB objectives each year. Staffing for each of these two grants includes a director (.25), a coordinator (.5), and a full-time advisor.

The presentation will include a more in-depth overview of these four grants, including the team, program services, grant objectives, student success, and 2022–2023 highlights.

Land Acknowledgement
June 21, 2023

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Ron Pittman, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Separate Action-1
June 21, 2023

**APPROVAL OF RESOLUTION NO. 22-23-32,
DECLARATION OF ELECTION RESULTS
[22-23-138]**

Prepared by

David Hallett, Interim Vice President—Academic and Student Affairs

Official election returns for the May 16, 2023, elections have been received. The results are reported in the attached resolution. Official action is necessary to declare and canvass the results on the college's behalf.

It is recommended that the College Board of Education adopt Resolution No. 22-23-32, to declare the election results of the May 16, 2023, as official.

Separate Action-1
June 21, 2023

**RESOLUTION NO. 22-23-32,
DECLARATION OF ELECTION RESULTS**

WHEREAS, on the 16th day of May 2023, the Chemeketa Community College district conducted an election to elect members of the College Board of Education from Zone 1, Zone 3, Zone 6, and Zone 7 to fulfill four-year terms.

WHEREAS the number of votes cast for each candidate for the position of board member has now been determined, the College Board of Education of said district does make the following official canvass of said votes.

THEREFORE, BE IT RESOLVED that the College Board of Education hereby declares Iton Udosenata from Zone 1, Neva Hutchinson from Zone 3, Diane Watson from Zone 6, and Betsy Earls from Zone 7 elected for four-year terms expiring June 30, 2027.

Ron Pittman

Ron Pittman
Chair—Board of Education

Jessica Howard

Jessica Howard
President/Chief Executive Officer

June 21, 2023

Date

Separate Action-2
June 21, 2023

**ADMINISTRATION OF OATH OF OFFICE FOR
ITON UDOSENATA—ZONE 1, NEVA HUTCHINSON—ZONE 3,
DIANE WATSON—ZONE 6, AND BETSY EARLS—ZONE 7
[22-23-139]**

Prepared by

David Hallett, Interim Vice President—Academic and Student Affairs

The Oath of Office will be administered to new and re-elected board members.

OATH OF OFFICE
STATE OF OREGON

I, Iton Udosenata, do solemnly affirm that I will support the Constitution of the United States of America, the Constitution of the State of Oregon, and the laws thereof, and that I will faithfully conduct myself in, and impartially discharge the duties of Director in and for Chemeketa Community College, according to the best of my ability, so help me God.

Iton Udosenata

Director – Zone 1

Term of Office: July 1, 2023, to June 30, 2027

OATH OF OFFICE
STATE OF OREGON

I, Neva Hutchinson, do solemnly affirm that I will support the Constitution of the United States of America, the Constitution of the State of Oregon, and the laws thereof, and that I will faithfully conduct myself in, and impartially discharge the duties of Director in and for Chemeketa Community College, according to the best of my ability, so help me God.

Neva Hutchinson

Director – Zone 3

Term of Office: July 1, 2023 to June 30, 2027

OATH OF OFFICE
STATE OF OREGON

I, Diane Watson, do solemnly affirm that I will support the Constitution of the United States of America, the Constitution of the State of Oregon, and the laws thereof, and that I will faithfully conduct myself in, and impartially discharge the duties of Director in and for Chemeketa Community College, according to the best of my ability, so help me God.

Diane Watson

Director – Zone 6

Term of Office: July 1, 2023 to June 30, 2027

OATH OF OFFICE
STATE OF OREGON

I, Betsy Earls, do solemnly affirm that I will support the Constitution of the United States of America, the Constitution of the State of Oregon, and the laws thereof, and that I will faithfully conduct myself in, and impartially discharge the duties of Director in and for Chemeketa Community College, according to the best of my ability, so help me God.

Betsy Earls

Director – Zone 7

Term of Office: July 1, 2013 to June 30, 2027

Minutes
June 21, 2023

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of May 17, 2023, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes
June 21, 2023

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

May 17, 2023

I. EXECUTIVE SESSION

Ron Pittman, Chair, called the Executive Session to order at 4:00 pm in the Boardroom, Building 2, Room 170, at the Salem Campus. Executive Session was held in accordance with ORS 192.660(2)(i), evaluating the chief executive officer.

Members in Attendance: Ed Dodson; Betsy Earls; Jackie Franke; Ken Hector; Neva Hutchinson, Vice Chair (Zoom); and Ron Pittman, Chair. Excused Absence: Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer

Guest: Rachel Alexander, Salem Reporter

Executive Session ended at 4:30 pm.

II. WORKSHOP

Ron Pittman, Chair, called the workshop to order at 4:34 pm in the Boardroom, Building 2, Room 170, at the Salem Campus.

Members in Attendance: Ed Dodson; Betsy Earls; Jackie Franke; Ken Hector; Neva Hutchinson, Vice Chair (via Zoom); and Ron Pittman, Chair. Excused Absence: Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Interim Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Bachelor of Applied Science in Leadership and Management Degree

Holly Nelson, Executive Dean, Regional Education and Academic Development, Tim Ray, Dean, Agricultural Sciences and Technology, and Margarie Yaroslaski, Instructor, Leadership and Management, gave an update of the Bachelor of Applied Science in Leadership and Management Degree. Information on coursework, implementation in fall term 2023, admission requirements, promoting the program in the community, and ways to encourage students to apply were all addressed.

The workshop ended at 4:57 pm.

III. ADMINISTRATION UPDATES

Ron Pittman, Chair, called the meeting to order at 5:12 pm, in Building 2, Room 172, at the Salem Campus.

Members in Attendance: Ed Dodson; Betsy Earls; Jackie Franke; Ken Hector; Neva Hutchinson, Vice Chair (Zoom); and Ron Pittman, Chair. Excused Absence: Diane Watson.

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College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Interim Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Updates were discussed with the board regarding the Board of Education scholarship, a possible future bond measure, Oregon Community College Association (OCCA) meetings and legislative updates, the President's monthly report to the board, Higher Education Coordinating Commission (HECC) reports, and agenda preview.

A recess was taken at 5:54 pm.

IV. REGULAR SESSION

A. CALL TO ORDER

Ron Pittman, Chair, reconvened the board meeting at 6:01 pm. The meeting was held in the Board Room, Building 2, Room 170, at the Salem Campus.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Ron Pittman read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Ed Dodson; Betsy Earls; Jackie Franke; Ken Hector; and Ron Pittman, Chair. Excused Absences: Neva Hutchinson; Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Interim Vice President, Academic and Student Affairs; Alice Sprague, Interim Vice President, Governance and Administration; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Peter Wirfs, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA); Aaron King, Chemeketa Classified Association (CCA); and Gaelen McCallister, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

None.

F. PUBLIC HEARING ON PROPOSED BUDGET

Ron Pittman opened the public hearing for the proposed budget for FY23–24 and asked Aaron Hunter if any public comments had been received. Aaron noted that there had not been any comments received via email prior to the meeting, but that Tiffany Gardner, Counselor, signed up to speak in person on Counseling reductions. Tiffany then made comments. Ron closed the public hearing for the proposed budget.

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G. SPECIAL HONORS

Layli Liss, Associate Dean, Center of Academic Innovation, discussed the Excellence in Teaching Award. Ron Pittman and Jessica Howard presented Amanda Knopf Rauhauser, part-time faculty, English-Developmental Writing, and Shannon Othus-Gault, full-time faculty, Geology, the Excellence in Teaching Awards. Steve Wolfe accepted the award on behalf of Amanda and read a statement from Amanda, and Shannon said a few words.

H. SEPARATE ACTION

Approval of Retirement Resolutions [23-24-130] No. 22-23-26, Wayne G. Barber; No. 22-23-27, Andrew J. “Andy” Frank; No. 22-23-28, Karen S. Gooley; No. 22-23-29, Simone B. Hughes; No. 22-23-30, Phillip “Phil” La Vine; No. 22-23-31, and Diane L. McLaran.

Ken noted that Neva Hutchinson and Diane Watson had excused absences, and that is why they were not in attendance.

Board members read each retirement resolution. These six employees represent a total of 142 years and four months of service to the college. Wayne Barber and Diane McLaran said a few words, and board members thanked them for their service.

Ken Hector moved and Ed Dodson seconded a motion to approve the retirement resolutions as noted above.

The motion CARRIED.

I. APPROVAL OF MINUTES

Jackie moved and Betsy Earls seconded a motion to approve the Budget Committee meeting and Board of Education minutes from April 19, 2023.

The motion CARRIED.

J. REPORTS

Reports from the Associations

Peter Wirfs, Associated Students of Chemeketa (ASC) said the report stands as written and noted that every single event during spring term had great turnout, and there were a variety of events which drew in more students from different groups.

Steve Wolfe, Chemeketa Faculty Association (CFA), said the report stands as written, but noted the faculty that were recognized at the April 28 Faculty Recognition event. He congratulated Amanda and Shannon on their Excellence in Teaching Awards.

Aaron King, Chemeketa Classified Association (CCA), said the report stands as written, and congratulated Amanda and Shannon on their Excellence in Teaching Awards. He also congratulated the retirees.

Gaelen McCallister, Chemeketa Exempt Association (CEA), said the report stands as written, congratulated the retirees, and thanked Diane McLaran, Exempt member, for her service.

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Reports from the College Board of Education

Ed Dodson attended the President's Compensation Committee meeting, All Oregon Academic Team AOAT luncheon, four Oregon Community College (OCCA) legislative calls, Brooks Open House, Barrel Tasting at EOLA, quarterly meeting with Jessica, the Strategic Economic Development Corporation (SEDCOR) Economic Forum, and the Student Art Show.

Ken Hector attended the President's Compensation Committee meeting, attended the Hearing on Senate Bill 523, Chemeketa Foundation Board meeting, Barrel Tasting at EOLA, Association of Community College Trustees (ACCT) Public Policy and Advocacy Committee meeting, SEDCOR Economic Forum, Capital Projects Action Team (CPAT) meeting, Chemeketa Foundation Stars Reception, four OCCA legislative calls, two Silverton Chamber meetings and two Silverton Rotary meetings, judged at the Silverton High School Best Fox Ever Talent Fundraiser, and presented Chemeketa information at the Santiam Canyon School District meeting with Jessica.

Jackie Franke attended two non-profit fundraising events in Salem, CASA of Marion County, and Haley's Heroes, two East Salem Rotary meetings, the Barrel Tasting at EOLA, and a community event presentation by Ronnie Brooks.

Betsy Earls had no report.

Ron Pittman attended the AOAT luncheon, Brooks Open House and SEDCOR Economic Forum, met with Danielle Hoffman and Paul Davis at Yamhill Valley Campus (YVC), and recorded his graduation speech on campus.

K. INFORMATION

Annual Graduation Exercises

Heather Misener, Interim Director, Student Recruitment, Enrollment and Graduation Services, noted graduation will be on Friday, June 16, on the Salem campus, Building 7, from 2–6 pm. Heather invited the board members to attend.

Regional High School Mathematics Contest

Wayne Barber, Mathematics Instructor, discussed the Math Contest and presented the board members with competition tee shirts designed by the students in Chemeketa's Visual Communications program.

High School Career and Technical Education Teacher Certificate of Completion

Cecelia Monto, Dean, Education, Languages and Social Sciences, noted that this credential meets the needs of area school districts, allowing high school teachers on restricted or temporary licenses to move into a preliminary teaching license through this certificate of completion. Cecelia also discussed the coursework required; advisory board members from school districts; and benefits to the college, students, and the community; and discussed the workforce and wage information.

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Education Support Professionals Certificate of Completion

Cecelia Monto, Dean, Education, Languages and Social Sciences, noted that this certificate is based on school district needs, facilitates entry into the teaching profession, and creates an open pathway for students to enter into educational careers. Cecelia also discussed the

coursework required; advisory board members from school districts; and the benefits to the college, students, and the community; and discussed the workforce and wage information.

Classified; Exempt; Full-Time Faculty; Part-Time (Adjunct) Bargaining Faculty; Part-Time Non-Bargaining, Non-Credit Faculty; Hourly, Part-Time Temporary, and Student Salary Schedules for 2023–2024

Alice Sprague said the report stands as written and indicated that the salary tables are adjusted according to the bargaining agreement with a two percent increase.

L. STANDARD REPORTS

Personnel Report

Heather McDaniel said the report stands as written and highlighted the eight new hires. Three are grant funded and five are on general fund. Heather congratulated the retirees and thanked them for their service.

Budget Status Reports

Aaron Hunter noted on the Statement of Resources and Expenditures that revenue and expenses were tracking and trending as anticipated, and that tuition and fees does include spring term refunds. On the Budget Status report, the personnel services expenses are lower, but that is due to the vacant positions being left open. On the Status of Investments, the Oregon Short-Term funds, LGIP, are down from last month, and there will be another significant decrease next month due to cash being expended, which is normal at this time of the year. The rate will increase effective Friday, from 3.75 percent to 4.05 percent. There was one maturity that was reinvested. Aaron noted there are higher yields on the short-term investments rather than those that are long-term.

Capital Projects Report

Aaron stated the Building 34 deconstruction is underway, the charging stations are installed, and that there are two buildings left in which to install the new HVAC systems.

Recognition Report

Jessica Howard acknowledged employees in the written report.

M. ACTION

Betsy Earls moved and Ken Hector seconded a motion to approve consent calendar items No. 1–7.

1. Approval of Presidential Evaluation Process [22-23-131]
2. Approval of Proposed Schedule of College Board of Education Meetings for 2023–2024 [22-23-132]

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3. Approval of Budget Committee Member Selection Process for Vacancies in Zone 2, Zone 3, and Zone 7 for 2023–2026 [22-23-133]
4. Approval of Suspension of Fire Suppression Degree [22-23-134]
5. Approval of Fire Suppression Degree [22-23-135]
6. Approval of Firefighter/Emergency Medical Technician (EMT) Certificate of Completion [22-23-136]
7. Approval of Paramedic Certificate of Completion [22-23-137]

The motion CARRIED.

N. APPENDICES

College mission, vision, and values; campus and district maps.

O. FUTURE AGENDA ITEMS

None were heard.

P. BOARD OPERATIONS

Q. ADJOURNMENT

The meeting adjourned at 7:13 pm

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Ron Pittman
Board Chair

June 21, 2023
Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Peter Wirfs, ASC Executive Coordinator

ASC / MULTICULTURAL STUDENT SERVICES (MSS) PAST EVENTS

- **Prom de Mayo**
On May 4, the ASC hosted the Prom de Mayo event. This was an event focused on Mexican culture with mariachi, food, and dancing. Also, a photo booth was provided for students. There was a large turnout with around 200 students attending.
- **Multicultural Movie Afternoons**
Multicultural Student Services presents a multicultural movie for students several times each term. During spring term three movies were scheduled on the following dates:
May 3, 2023 - Cinco de Mayo - The Battle of Puebla
May 18, 2023 - A Beautiful Mind
May 25, 2023 - Black Cloud
- **How to Overcome the Fear of Public Speaking**
In May, the MSS hosted guest speakers who talked about overcoming the fear of public speaking. This was done in collaboration with Instructor Katie Dwyer.
- **Voices From Around the World**
On May 9, the ASC hosted another Voices from Around the World Event. This event consisted of cross-cultural dialogues and immersing international students with English speaking students. This event was offered last term and it was extremely successful warranting a sequel.
- **3 v. 3 Basketball Tournament**
On May 10, the ASC organized a 3 v. 3 Basketball tournament for Chemeketa students. Eleven teams participated in the tournament with teams being formed from many different student demographics.
- **Get Yourself Tested**
On May 11, the ASC hosted a Get Yourself Tested Event which provided education and resources on safe sexual practices, as well as free and confidential STD testing for all students.
- **QPR Session**
On May 17, the MSS hosted a suicide prevention training session. This was co-sponsored with Counseling Services and Employee Development coordinator Sheila Brown.
- **Siletz Tribal Member Guest Speaker**
The MSS hosted Siletz Tribal Member Sonya Moody-Jurado to come and speak to Chemeketa students about her experiences.

ASC / MSS PRESENT EVENTS

- **Men's Wellness Group**
Joel Gisbert is facilitating a men's wellness group every week. Meetings provide students an opportunity to discuss issues with academics or personal life through peer support. In addition, field trips and fun activities for the members are ongoing.
- **Legislative Internship**
Joel Gisbert, Peter Wirfs, and Mike Evans hired three interns. All interns were placed in legislative offices. They have been active at the capitol in their legislative offices of Senator Deb Patterson, Representative Kevin Mannix, and Representative Tom Andersen.
- **End of the Year Barbeque**
On June 6, the ASC assisted in the operation of Chemeketa's End of the Year Barbeque. Several hundred students attended and much of the hard work was done by Board members and administrators.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

CFA ELECTIONS

Elections for CFA Executive Board officers and representatives for 2023–2024 were held May 17 through May 23. Seven of the ten current board members will continue to serve next year. The following were newly elected to the board:

- Full-time Vice President: Carlós Lopez (Sociology instructor)
- Representative for Non-ILC based faculty: Beth Hale (Tech Hub faculty)
- Representative for Regional Education and Academic Development (READ) faculty: Jessica Schrunk (YVC Biology instructor)

Stepping down from the board are READ representative Alissa Hattman, Non-ILC based faculty representative Stephanie Lenox, and Full-time Vice President Chris Nord. The CFA would like to thank them for their many years of dedicated service to faculty, with special thanks to Chris Nord who has served on the CFA board for six years, the last four as VP, and chaired or co-chaired the last two faculty contract bargaining teams.

**CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES' ASSOCIATION (CCA)**

Prepared by

Timothy King, Director of Public Relations—Chemeketa Community College
Classified Employees Association

Pilar Torres-Barrera, External Vice-President—Chemeketa Community College
Classified Employees Association

Aaron King, President—Chemeketa Community College Classified Employees Association

PRESIDENT'S MESSAGE

We are coming up to the end of another school year. Preparations for Graduation are in full swing. Graduating from college is a significant accomplishment that deserves to be celebrated. It is a time to reflect on the hard work, dedication, and all the experiences that have shaped students into who they are today. Congratulations to the graduating Class of 2023 on behalf of the Classified Employees.

As Chemeketa embarks on the 2023–2024 academic year, I encourage Classified employees to think about ways to move the needle forward on retention and graduation rates. How can we enhance student success? It may or may not come as a surprise, but the college has already been moving in a positive direction by enhancing onboarding practices, offering new students a supportive community, closing relationships with instructors, classmates, and dedicated advisors, implementing early alerts to notify advisors when students are in trouble and enhancing Student Support Services. Most students drop out, not for academic reasons, but because of life challenges. Let us foster a success-oriented mindset and a sense of belonging for our students. Be Advocates for Change!

WELCOME NEW CLASSIFIED EMPLOYEES AND NEW POSITIONS

- On May 5, 2023, Leopoldo Alvarez-Cisneros was hired as a Department Specialist in the CCBI, Business Programming and ECE Department.
- On May 11, 2023, Delaney Hendrickson was hired as a Financial Services Specialist in the Human Resources Department.

CHANGES

- On April 14, 2023, Jonathon M. Williams was promoted to the position of Systems Analyst in the Information Technology Department.
- On April 19, 2023, Heather Misener was promoted (Temporary) to the position of Interim Director—Student Recruitment, Enrollment and Graduation Services.
- On May 4, 2023, Timothy Antoine changed positions to Technology Analyst I in the Information Technology Department.
- On May 24, 2023, Jorge Anaya was promoted to the position of Student Services Coordinator/Analyst I at the Polk Center.

RETIREMENTS

On May 23, 2023, Chemeketa held a celebration for this year's retirees in the Agricultural Complex. The CCA board would like to acknowledge and thank classified employees Carl Bauman, Allison Delaney, Nancy Espinosa, Karen Gooley, Simone Hughes, Bruce Irvin, Gary Kuhn, Renee Lane, Lisa Louie, Amber McMurray, Jerry Oei, Cassandra Pilkenton, Maurilio Vasquez, and Dawn Williams, for their many years of loyalty and dedication to the college and our student's success.

OTHER ACTIVITIES

Election results to be announced.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Adrian Lutz, Vice President—Chemeketa Community College Exempt Association
Gaelen McAllister, President—Chemeketa Community College Exempt Association

We are saying goodbye this month to many long-time employees, including Exempt members Cecelia Monto, Glen Miller, Tony Moore, Mike Morelli, and Fauzi Naas. We thank them for their many years of service to the college and wish them well in their next adventure.

Speaking of adventures, Cecelia Monto, Dean of Education, Languages and Social Sciences is pictured on the right sharing a bottle of Chemeketa Cellars wine with the director of Fulbright Korea as she was selected to participate in a highly competitive Fulbright trip to Korea along with selected university administrators from across the country.



Pictured above are the many colleagues gathered in the Bookstore to celebrate Meredith Schreiber's retirement. Meredith did many things to improve course materials access for students and make the Bookstore a fun place to shop. She is going to be missed!

The Exempt Board met on June 8 to celebrate the end of a busy year at Chemeketa. Members shared some hidden perks of being at Chemeketa. The planetarium, library (so much more than books), athletic events, music concerts, the farmer's market, the art gallery, the winery,

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Woodburn dance lessons, free tuition to families, Percipio resources, and health and wellness supports were highlighted by David Abderhalden, Tim Ray, Alice Sprague, Megan Jensen, Keith Russell, Heather McDaniel, Elias Villegas, Jennifer Cox, Elizabeth Facanha, and Mary Scamahorn.

Exempt Members voted for the Exempt Board for next year. The Board members will be:

Liliana Landa-Villalba – President

Adrian Lutz – Vice President

Kate Hoerauf – Treasurer

Members at Large: Adam Mennig, Brett Matti, Julie Deuchars, Laura Leon-Cipriano, Tom Howard, Isaac Talley, Savannah Mullin, Robert Yates, and Rich Kline

Paul Chavez, the son of legendary farmworker, civil rights leader Cesar Chavez, visited Chemeketa's Ag Hub as part of the Anahuac farm fundraiser held by community partner organization, Capaces Leadership Institute. Pictured is Elias Villegas, Dean of the Woodburn Center with Paul Chavez, and members of the Farmworker Housing Development Corporation.



ASSOCIATED STUDENTS OF CHEMEKETA (ASC) LEGISLATIVE INTERNSHIP PROGRAM

Prepared by

Joel Gisbert, Civic Engagement Coordinator
Mike Evans, Dean—College Access and Student Life
Manuel Guerra, Executive Dean—Student Affairs
David Hallett, Interim Vice President—Academic and Student Affairs

Chemeketa ASC launched the Legislative Internship program this fall, with funding through the Student Initiated Fee. The program sponsored four interns serving in legislators offices as follows:

Intern	Legislator
Yajaira Milian-Vargas	Rep. Tom Andersen
Keven Rodrigues Oliveira	Rep. Kevin Mannix
Taylee Gittins	Sen. Deb Patterson
Shantel Velazquez	Sen. Kayse Jama

Prior to being placed with legislators, interns received training from the OCCA regarding legislative priorities for the upcoming session as well as regular check-ins with Chemeketa Civic Engagement Coordinator, Joel Gisbert. Joel debriefed the students near the end of the experience to gain feedback on their experience and suggestions for how to improve the program.

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ANNUAL EVALUATION OF THE PRESIDENT

Prepared by

Ron Pittman, Chair—Board of Education

The annual presidential evaluation was conducted in executive session today on June 21, 2023. A summary will be shared during the regular meeting.

SUSPENSION OF COMPUTER INFORMATION SYSTEMS CERTIFICATES OF COMPLETION: SYSTEMS ADMINISTRATION AND NETWORK SECURITY, COMPUTER PROGRAMMING, AND WEB DEVELOPER CERTIFICATES OF COMPLETION

Prepared by

Don Kraus, Program Chair—Computer Information Systems
R. Taylor, Executive Director—CCBI, Business Programming, and Early Childhood Education
David Hallett, Interim Vice President—Academic Affairs and Student Affairs

The Computer Information Systems (CIS) program currently offers three certificates and two-degree options. The three certificates, Systems Administration and Network Security Certificate of Completion, Computer Programming Certificate of Completion, and Web Developer Certificate of Completion, are generally only awarded as part of completion of the Associate of Applied Science degrees.

The program, with input from the CIS Advisory Committee of industry partners, has determined there is a need for stackable, entry-level pathway certificates, as opposed to specialization certificates that are earned with the degree. Working with multiple other Oregon community colleges, the program is currently designing certificates with focus on introductory systems administration, certified secure computer use, and computer programming.

Program faculty will work individually with currently enrolled students to facilitate certificate completion, either through curriculum substitutions, individual study, or offering limited sections with low enrollment.

The College Board of Education will be asked to approve the suspensions of the Systems Administration and Network Security Certificate of Completion, Computer Programming Certificate of Completion and Web Developer Certificate of Completion at the July 2023 Board of Education meeting.

SUSPENSION OF VIRTUAL OFFICE ASSISTANT CERTIFICATE OF COMPLETION

Prepared by

Barbara Johansen, Program Chair—Office Administration and Technology
R. Taylor, Executive Director—CCBI, Business Programming, and Early Childhood Education
David Hallett, Interim Vice President—Academic Affairs and Student Affairs

The Virtual Office Assistant Associate of Applied Science Degree was suspended May 2022. The Virtual Office Assistant Certificate is a "child" certificate of the "parent" Virtual Office Assistant Degree. Since "child" certificates cannot stand on their own, the certificate needs to be suspended as well.

The concepts and content that were originally unique to the Virtual Office Assistant degree and certificate are now taught in the Administrative Office Professional degree, Medical Administrative Assistant degree, and Accounting Administrative Assistant degree. There are currently no students enrolled in the certificate, so no teach out is necessary.

The College Board of Education will be asked to approve the suspension of the Virtual Office Assistant Certificate of Completion at the July 2023 Board of Education meeting.

**SUSPENSION OF CORRECTIONS ASSOCIATE OF APPLIED SCIENCE DEGREE
AND NEW CORRECTIONS ASSOCIATE OF APPLIED SCIENCE DEGREE**

Prepared by

Megan Gonzalez, Program Chair—Criminal Justice
Jordan Bermingham, Dean—Emergency Services & Diesel Technology
Marshall Roache, Executive Dean—Career and Technical Education
David Hallett, Interim Vice President—Academic and Student Affairs

The Corrections program has been in existence since Fall 2012. The courses and sequencing were formulated based on the Law Enforcement model that has since been updated, accommodating new topic areas and the changing student needs. The college has been in consultation with the advisory board, and the following issues with the existing curriculum have been identified:

1. Program courses need to capture the in-class instruction and hands-on scenario training thus requiring a reorganization to a lecture/lab format and thus a credit increase.
2. Students need seven consecutive terms of instruction, to spread out credits and remain consistent in their instruction and training.
3. The three-credit program courses need to be reorganized into six-credit program courses and thus be renamed.

These changes eclipsed the 'change' threshold established by the Northwest Commission on Colleges and Universities (NWCCU). Therefore, the college is requesting the Corrections degree, in its current iteration, be suspended and a new Corrections degree be developed in order to implement the changes needed to better serve students.

The following changes have been made to the proposed new Corrections degree:

- Adjust the former three-term, three-credit per program course to a three-term, six-credit per program course.
- Remove course offerings that have duplicate information incorporated in them to adjust for the credit increase of the program courses.

The College Board of Education will be asked to approve the suspension of the current Corrections Associate of Applied Science degree and approve the new Corrections Associate of Applied Science degree at the July 2023 Board of Education meeting.

**SUSPENSION OF CORRECTIONS ASSOCIATE OF APPLIED SCIENCE DEGREE
AND NEW CORRECTIONS ASSOCIATE OF APPLIED SCIENCE DEGREE**

Course No.	Course Title	Credit Hours
Term 1		
CJ 100	Survey of the Criminal Justice System	3
CJ 103	Program Application and Employment Standards	1
CJ 125	Public Safety Communications and Documentation	3
CJ 281	Corrections Officer Related Experience 1	6
Total		13
Term 2		
CJ 101	Criminology	3
CJ 104B	Criminal Justice Personal Defense, Intermediate	1
CJ 134	Search, Contraband, and Restraints	2
CJ 212	Police Report Writing	3
CJ 282	Corrections Officer Related Experience 2	6
Total		15
Term 3		
CJ 104A	Criminal Justice Personal Defense, Beginning	1
CJ 153	Ethical Dilemmas and Decision Making in Criminal Justice	3
CJ 283	Corrections Officer Related Experience 3	6
WR 121Z	Composition 1	4
Total		14
Term 4		
CJ 104C	Criminal Justice Personal Defense, Advances	1
CJ 203	Crisis Intervention	3
CJ 273	Drugs and Pacific Northwest Street Gangs	3
CJ xxx	Criminal Justice Elective	3
HPE 295 or PE 185xx	Health and Fitness for Life or Physical Education Elective	3
Total		13
Term 5		
CJ 130	Introduction to Corrections Process	3
CJ 146	Officer Survival Mindset	3
CJ xxx	Criminal Justice Elective	3
COMM 115 or higher	Intercultural Communication (or higher)	4
Total		13

**SUSPENSION OF CORRECTIONS ASSOCIATE OF APPLIED SCIENCE DEGREE
 AND NEW CORRECTIONS ASSOCIATE OF APPLIED SCIENCE DEGREE**

	Term 6	
CJ 132	Introduction to Parole and Probation	3
CJ 255	Oral Boards and Multi-Assessment	2
CJ xxx	Criminal Justice Elective	3
MTH 060	Introductory Algebra	4
	Total	12
	Term 7	
BA 131 or CA 100 or CIS 101 or higher	Business Computing or beginning Computing or Computer Concepts (or higher)	3
CJ 232	Introduction to Corrections Casework	6
CJ xxx	Criminal Justice Elective	3
PSY 201 or higher	Introduction to Psychology: Mind and Body (or higher)	4
	Total	16
	Program Total	93

**SUSPENSION OF LAW ENFORCEMENT ASSOCIATE OF APPLIED SCIENCE DEGREE
AND NEW LAW ENFORCEMENT ASSOCIATE OF APPLIED SCIENCE DEGREE**

Prepared by

Megan Gonzalez, Program Chair—Criminal Justice
Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Marshall Roache, Executive Dean—Career and Technical Education
David Hallett, Interim Vice President—Academic and Student Affairs (Interim)

The Law Enforcement program has been in existence since Fall 2011. The courses and sequencing were formulated based on a model that has since been updated, accommodating new topic areas and the changing student needs. The college has been in consultation with the advisory board, and the following issues with the existing curriculum have been identified:

1. Program courses need to capture the in-class instruction and hands-on scenario training thus requiring a reorganization to a lecture/lab format and thus a credit increase.
2. Students need seven consecutive terms of instruction, to spread out credits and remain consistent in their instruction and training.
3. The three-credit program courses need to be reorganized into six-credit program courses and thus be renamed.

These changes eclipsed the 'change' threshold established by the Northwest Commission on Colleges and Universities (NWCCU). Therefore, the college is requesting the Law Enforcement degree, in its current iteration, be suspended and a new Law Enforcement degree be developed in order to implement the changes needed to better serve our students.

The following changes have been made to the proposed new Law Enforcement degree:

- Adjust the former six-term, three-credit per program course to a seven-term, six-credit per program course.
- Remove course offerings that have duplicate information incorporated in them to adjust for the credit increase of the program courses.

The College Board of Education will be asked to approve the suspension of the current Law Enforcement Associate of Applied Science degree and approve the new Law Enforcement Associate of Applied Science degree at the July 2023 Board of Education meeting.

**SUSPENSION OF LAW ENFORCEMENT ASSOCIATE OF APPLIED SCIENCE DEGREE
AND NEW LAW ENFORCEMENT ASSOCIATE OF APPLIED SCIENCE DEGREE**

Course No.	Course Title	Credit Hours
Term 1		
CJ 100 or CJ 110	Survey of the Criminal Justice System or Introduction to Law Enforcement	3
CJ 103	Program Application and Employment Standards	1
CJ 125	Public Safety Communications and Documentation	3
CJ 261A	Law Enforcement Related Experience 1	6
PE 185ES	Emergency Services Tactical Athlete	1
Total		14
Term 2		
CJ 101	Criminology	3
CJ 104B	Criminal Justice Personal Defense, Intermediate	1
CJ 134	Search, Contraband, and Restraints	2
CJ 212	Police Report Writing	3
CJ 261B	Law Enforcement Related Experience 2	6
Total		15
Term 3		
CJ 104B	Criminal Justice Personal Defense, Beginning	1
CJ 153	Ethical Dilemmas and Decision Making in Criminal Justice	3
WR 121Z	Composition 1	4
CJ 261C	Law Enforcement Related Experience 3	6
Total		14
Summer-Term 4		
CJ 104C	Criminal Justice Personal Defense, Advances	1
CJ 203	Crisis Intervention	3
CJ 261D	Law Enforcement Related Experience 4	6
HPE 295	Health and Fitness for Life	3
Total		13
Term 5		
CJ 146	Officer Survival Mindset	3
CJ 261E	Law Enforcement Related Experience 5	6
COMM 115 or higher	Intercultural Communication (or higher)	4
Total		13

**SUSPENSION OF LAW ENFORCEMENT ASSOCIATE OF APPLIED SCIENCE DEGREE
 AND NEW LAW ENFORCEMENT ASSOCIATE OF APPLIED SCIENCE DEGREE**

	Term 6	
CJ 255	Oral Boards and Multi-Assessment	2
CJ 261F	Law Enforcement Related Experience 6	6
MTH 060	Introductory Algebra	4
	Total	12
	Term 7	
BA 131 or CA 100 or CIS 101 or higher	Business Computing or beginning Computing or Computer Concepts (or higher)	3
CJ 261G	Law Enforcement Related Experience 7	6
PSY 201 or higher	Introduction to Psychology: Mind and Body (or higher)	4
	Total	13
	Program Total	94

HUMAN SERVICES PROGRAM AND DEGREE CHANGES

Prepared by

Yolanda Martinez, Program Chair—Human Services Program
Shaunah Steele, Director—Behavioral Health and Health Promotion
Marshall Roache, Executive Dean—Career and Technical Education
David Hallett, Interim Vice President—Academic and Student Affairs

The Human Services department is proposing three main program changes:

1. Change program name from Human Services to Behavioral Health
2. Change prefixes for all courses from Human Services (HS) to Behavioral Health (BH)
3. Collapse all three Associate of Applied Science degrees (Addiction Studies, Social Services, and Direct Support Professional) into one degree: Behavioral Health Associate of Applied Science degree

The proposed changes reflect the evolving health care perspectives and industry language. The redesign of the program creates flexibility, provides opportunity, and removes barriers for students.

Renaming the program "Behavioral Health" expands scholarship opportunities for students. Collapsing degrees into one allows course work to be the same across the program, providing students the option during their third term to focus on a specific area, as determined by their choice of practicum (see the term by term included in this report). These program changes also allow students to qualify for the Qualified Mental Health Associate (QMHA) credential, which was recently adopted by the Mental Health Addiction Counselor Board (MHACBO).

As trained professionals, many of the students will move to supervisory and managerial positions that will impact behavioral health policy. These policy changes will allow students to create cultures of community, belonging, and opportunity, which are Chemeketa values. The Behavioral Health Program fits within Chemeketa's vision as it focuses on a person-centered, strength-based approach for the individual students as parallel learning for students serving the community through their education. On a community level, the program places students with agencies that create positive change in different settings, services, and populations around the state.

In a larger context, this revised program fills employment gaps on state and national levels by training professionals for several underfilled positions in behavioral health. As there is both a national and a local push to target behavioral health, the program is well aligned in theory and practice with current legislation and perspectives surrounding the aforementioned issues.

The current Human Services degrees will continue in the existing format until program changes have been approved by the state. Once the updated degrees are in place, a request to suspend current degrees will be presented to the Board.

The College Board of Education will be asked to approve the previously stated changes at the July 2023 Board of Education meeting.

HUMAN SERVICES PROGRAM AND DEGREE CHANGES

Course No.	Course Title	Credit Hours
Term 1		
BH 150	Personal Effectiveness	3
BH 152	Stress Management	1
BH 158	Trauma Informed Management Care	3
CA 100 or CIS 101	Beginning Computing or Computing Concepts	3
WR 121Z	Composition I	4
Total		14
Term 2		
BH 101	Addiction Pharmacology and Physiology	4
BH 111	Infectious Disease Risk Assessment and Reduction	1
BH 170	Introduction to Practicum	3
MTH 060	Introductory Algebra	4
PSY 201	Instruction to Psychology: Mind and Body	4
Total		16
Term 3		
BH 140	Addressing Client Violence	1
BH 203	Ethics for Behavioral Health	3
BH 214	Advanced Interviewing and Counseling Skills	3
BH 219	Client Records and Documentation Standards	1
BH 225	Therapeutic Recreation	3
PSY 239	Abnormal Psychology	4
Total		15
Term 4		
BH 284-288A, or BH 284-288D, or BH 284-288M	Practicum: Addiction Studies, or Practicum: Direct Support Professional, or Practicum: Mental Health Services	4–8
BH xxxx	Behavioral Health Elective	1–5
Total		4–13

HUMAN SERVICES PROGRAM AND DEGREE CHANGES

	Term 5	
BH 216	Assessment and Treatment Planning	3
BH 218A	Group Processes A	1
BH 256	Counseling Theories	3
BH 266	Case Management and Coordination	2
BH 284-288A, or BH 284-288D, or BH 284-288M	Practicum: Addiction Studies, or Practicum: Direct Support Professional, or Practicum: Mental Health Services	4-8
BH xxxx	Behavioral Health Elective	1-5
	Total	13-20
	Term 6	
BH 201	Addiction: The Family System	3
BH 217	Group Counseling Skills	4
BH218B	Group Processes B	1
BH 250	Leadership in Behavioral Health	4
BH 284-288A, or BH 284-288D, or BH 284-288M	Practicum: Addiction Studies, or Practicum: Direct Support Professional, or Practicum: Mental Health Services	4-8
BH xxxx	Behavioral Health Elective	1-5
	Total	16-25
	Term 7	
BH 209	Co-occurring Disorders	3
BH 213	Diversity, Equity, and Inclusion	3
BH 218C	Group Processes C	1
BH 284-288A, or BH 284-288D, or BH 284-288M	Practicum: Addiction Studies, or Practicum: Direct Support Professional, or Practicum: Mental Health Services	4-8
BH xxxx	Behavioral Health Elective	1-5
	Total	12-20
	Program Total	103

MEDICAL ASSISTING ASSOCIATE OF APPLIED SCIENCE DEGREE

Prepared by

Melissa VanDyke, Program Chair—Medical Assisting
Paul Davis, Dean—Yamhill Valley Career and Technical Education and Wine Studies
Holly Nelson, Executive Dean—Regional Education and Academic Development
David Hallett, Interim Vice President—Academic and Student Affairs

The Medical Assisting program has been in existence since 2011 and has since graduated 500 students with the Medical Assisting Certificate of Completion. Adding an Associate of Applied Science (AAS) degree in Medical Assisting, provides Chemeketa students with a more comprehensive and in-depth education, enabling them to gain a deeper understanding of the medical field and enhance their employability prospects. Adding an AAS degree also allows previous Chemeketa graduates and future students to build upon the knowledge and skills gained through the Medical Assisting Certificate of Completion, which is fully encompassed within the AAS degree. The Medical Assisting program can accept up to 60 students per year.

Additionally, by offering an associate of applied science program, the program is responding to the growing demand for skilled medical assistants in the community, equipping graduates with the necessary skills and knowledge to succeed in this vital and rewarding profession. By introducing an additional pathway, individuals holding this associate degree can effortlessly bridge the gap and pursue Chemeketa's Bachelor of Applied Science (BAS) in Leadership and Management, thereby expanding their educational and career prospects. This change reflects Chemeketa's commitment to meeting the evolving needs of students and the community, and providing high-quality education and workforce training that positively impacts the lives and well-being of individuals and families.

The new degree is approved by both the Medical Assisting Advisory Committee and the Chemeketa Curriculum Committee. The advisory board is made up of clinical managers from all three counties in Chemeketa's service district.

The College Board of Education will be asked to approve the Medical Assisting Associate of Applied Science degree at the July 2023 board meeting.

MEDICAL ASSISTING ASSOCIATE OF APPLIED SCIENCE DEGREE

Course No.	Course Title	Credit Hours
Term 1		
HM 120	Medical Terminology 1	3
MTH 060	Introductory Algebra	4
PSY 104	Workplace Psychology	4
WR 090 or higher	Fundamentals of Writing or higher	4
Total		15
Term 2		
MED 124	Medical Assisting, Basic Procedures	4
MED 125	Medical Assisting, Advanced Procedures	5
MED 130	Medical Assisting Practicum	5
Total		14
Term 3		
MED 131	Medical Assisting Seminar	1
MED 132	Medical Assisting Clinical Practice	11
BA 131 or CA 100 or CIS 101	Business Computing, or Beginning Computing, or Computing Concepts	3-4
Total		15-16
Term 4		
BA 204	Diversity in the Workplace	3
HM 113 or HM 115	Healthcare Financing ICD-10-CM Coding/Diagnosis	6
HM 121	Medical Terminology 2	4
WR 115, or higher	Introduction to Composition or higher	4
Total		17
Term 5		
COMM 218Z, or COMM 219	Interpersonal Communication, or Team Communication and Leadership	4
HM 117 or HM 170	CPT and HCPCS Coding or Healthcare Revenue Cycle 1	6
PHL 205	Biomedical Ethics	4
Total		14
Term 6		
COMM 260 or BA 285	Conflict and Communication or Organizational Behavior	4
HM 123	Essentials of Pathophysiology	3
HM 160 or HM 170	ICD-10-PCS Procedures or Healthcare Revenue Cycle 1	6
NFM 225	Nutrition	4
Total		17
Program Total		92-93

PERSONNEL REPORT

Prepared by

Heather McDaniel, Interim Associate Vice President—Human Resources
David Hallett, Interim Vice President—Governance and Administration

NEW HIRES

Trevor A. Bachman, Technology Analyst I—Information Technology, Governance and Administration Division, 100 percent, 12-month annualized assignment, Range C-1, Step 2.

POSITION CHANGES

Jorge Anaya, Student Services Coordinator/Analyst I—Polk Center, Regional Education and Academic Development Division, 100 percent, Range C-1, Step 7, from Student Services Specialist—Academic Development and Corrections, Regional Education and Academic Development Division.

Nolan “NoI” Cobb, Interim Director-Apprenticeship—Career and Technical Education Division, 100 percent, Range D-1, Step 8, from Coordinator-Apprenticeship/Corrections Education—Career and Technical Education Division.

Amanda M. Faltyn, Director-Auxiliary Services—College Support Services Division, 100 percent, Range D-1, Step 5, from Financial Services Analyst I—Bookstore, College Support Services Division.

Hector Lopez-Delgado, Student Services Specialist—Academic Development and Corrections Education, Regional Education and Academic Development Division, 100 percent, Range B-3, Step 3, from Department technician I-11 months—Academic Development and Corrections Education, Regional Education and Academic Development Division.

RETIREMENTS

Karie L. Beavert, Instructor-Reading/Study Skills, Academic Development, Regional Education and Academic Development Division, effective June 30, 2023.

Lisa G. Louie, Student Services Specialist, Advising and First Year Programs, Student Services Division, effective August 31, 2022.

Cecelia C. Monto, Dean-Education, Languages and Social Sciences—General Education and Transfer Studies Division, effective June 30, 2023.

Nancy L. Stephens, Instructor-Business Technology—Chemeketa Center for Business and Industry, Business Programming and Early Childhood Education Division, effective June 30, 2023.

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June 21, 2023

SEPARATIONS

Armando C. Alvarado Mendoza, Department Technician I—Student Recruitment, Enrollment and Graduation Services, Student Services Division, effective May 31, 2023.

Julia R. Bynum-Lewis, Department Assistant—Library and Learning Resources, Student Development and Learning Resources Division, effective June 30, 2023.

Cesar Caballero, Jr., Public Safety Officer I—Career and Technical Education and Public Safety Division, effective May 17, 2023.

John S. Capaccio, Student Services Coordinator/Analyst II—Yamhill Valley Campus, Regional Education and Academic Development Division, effective June 30, 2023.

Tegan M. Conklin, Student Services Coordinator/Analyst II—High School Partnerships, Regional Education and Academic Development Division, effective June 30, 2023.

Guy T. Craig, Student Services Specialist—Advising and First Year Programs, Student Services Division, effective May 31, 2023.

Claudia Gallegos, Instructional Specialist—Yamhill Valley Campus, Regional Education and Academic Development Division, effective May 23, 2023.

Paul W. Massey, Technology Analyst I—Information Technology, Governance and Administration Division, effective June 30, 2023.

Glen A. Miller, Dean-Polk Center—Regional Education and Academic Development Division, effective June 30, 2023.

Jennifer R. Montgomery, Instructor-Anthropology—Liberal Arts, General Education and Transfer Studies Division, effective June 30, 2023.

Anthony B. “Tony” Moore, Director-Public Safety—Career and Technical Education and Public Safety Division, effective May 31, 2023.

Michael T. “Mike” Morrelli, Supervisor-Maintenance/Trades—Capital Projects and Facilities, College Support Services Division, effective June 30, 2023.

Fauzi A. Naas, Director-Strategic Implementation—Academic and Organizational Effectiveness, President’s Office Division, effective June 30, 2023.

Christopher I. “Chris” Potts, Associate Dean-Counseling and Career Services—Student Services Division, effective June 2, 2023.

Daryl A. Redwine, Technology Analyst I—Information Technology, Governance and Administration Division, effective June 30, 2023.

Cynthia N. Robinson, Instructional Technician—Agricultural Sciences and Technology, Regional Education and Academic Development Division, effective June 14, 2023.

Stuart B. Tennant, Student Services Specialist—Counseling and Career Services, Student Services Division, effective June 30, 2023.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services
Brian Knowles, Director—Budget and Finance
Aaron Hunter, Associate Vice President/Chief Financial Officer

The financial reports of the general fund and investments for the period from July 1, 2022, through May 31, 2023, are attached.

The following items are included in the report:

- General Fund Statement of Resources and Expenditures
- General Fund Budget Status Report
- Status of Investments as of May 31, 2023

**Chemeketa Community College
Statement of Resources and Expenditures
As of May 31, 2023**

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	16,000,000	18,202,903	113.77%	2,202,903
Property Taxes	26,190,000	26,168,872	99.92%	(21,128)
Tuition and Fees	24,730,000	24,003,985	97.06%	(726,015)
State Appropriations - Current	27,514,656	27,294,367	99.20%	(220,289)
State Appropriations - Carryover from FY22	9,315,344	9,315,344	100.00%	-
Indirect Recovery	940,000	1,023,150	108.85%	83,150
Interest	610,000	1,268,468	207.95%	658,468
Miscellaneous Revenue	460,000	195,843	42.57%	(264,157)
Transfers In	800,000	400,000	50.00%	(400,000)
Total Resources	106,560,000	107,872,932	101.23%	1,312,932
Expenditures:				
Instruction	39,639,384	34,273,844	86.46%	5,365,540
Instructional Support	14,597,497	11,915,808	81.63%	2,681,689
Student Services	10,105,352	8,227,488	81.42%	1,877,864
College Support Services	19,804,351	15,295,582	77.23%	4,508,769
Plant Operation and Maintenance	7,723,416	6,277,541	81.28%	1,445,875
Transfers	5,190,000	3,342,155	64.40%	1,847,845
Total Expenditures (Excluding Contingency)	97,060,000	79,332,418	81.74%	17,727,582
Contingency	8,000,000	-	0.00%	8,000,000
Total Expenditures	105,060,000	79,332,418	75.51%	25,727,582
Unappropriated Ending Fund Balance	1,500,000			

**Chemeketa Community College
Budget Status Report
As of May 31, 2023**

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	10,714,491	9,192,772	780,640	741,079
6120	Classified Salaries	14,280,198	11,345,087	978,561	1,956,550
6124	Part-Time Hourly & Student Wages	1,393,494	1,164,586	-	228,908
6130	Faculty Salaries	17,578,831	16,357,932	344,672	876,227
6132	Part-Time Faculty	8,818,811	6,999,559	578,453	1,240,799
6510	Fixed Fringe Benefits	10,157,304	8,173,675	-	1,983,629
6511	Variable Fringe Benefits	16,948,232	14,144,981	-	2,803,251
6512	Other Fringe Benefits	380,000	202,551	-	177,449
	Subtotal Personnel Services	80,271,361	67,581,143	2,682,326	10,007,892

84.19%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,913,313	855,240	49,297	1,008,776
720	Equipment \$500-\$4,999	280,638	264,335	3,485	12,818
7300	Legal Services	118,300	74,039	-	44,261
7310	Insurance	704,245	769,934	-	(65,689)
7320	Maintenance	452,005	380,780	139,828	(68,603)
7330	Communications	967,558	657,211	-	310,347
7340	Utilities	2,004,161	1,627,843	7,371	368,947
7350	Staff Development	128,180	60,994	-	67,186
7360	Travel	390,159	103,509	-	286,650
7370	Other Services	4,403,573	3,403,662	369,127	630,784
7550	Capital Outlay	236,507	211,573	13,501	11,433
8150	Transfers Out	5,190,000	3,342,155	-	1,847,845
	Subtotal Non-Personnel Services	16,788,639	11,751,275	582,609	4,454,755

70.00%

8500	Contingency	8,000,000	-	-	8,000,000
	Report Totals	105,060,000	79,332,418	3,264,935	22,462,647

75.51%

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Status of Investments
May 31, 2023

	Statement Date	Maturity Date	Account Balance	Rate as of 5/31/2023
<u>Oregon State Treasurer Investments</u>				
Oregon Short-Term Fund - General	5/31/2023	On demand	\$ 15,345,755.02	4.050%
Oregon Short-Term Fund - Capital	5/31/2023	On demand	\$ 9,106,002.01	4.050%
Total Oregon State Treasurer Investments			\$ 24,451,757.03	
<u>Other Investments</u>	Investment Date	Maturity Date	Amount Invested	Yield
Gov't Agency - Federal Home Loan Mtg. Corp.	12/8/2021	6/19/2023	\$ 2,093,699.44	0.521%
Corporate Note - Toronto Dominion Bank	11/3/2021	7/19/2023	\$ 4,247,604.44	0.458%
Treasury Note - United States Treasury	9/23/2022	8/31/2023	\$ 2,444,284.05	3.917%
Treasury Note - United States Treasury	3/31/2023	8/31/2023	\$ 1,973,940.00	4.563%
Gov't Agency - Fannie Mae	10/24/2022	9/12/2023	\$ 1,978,008.06	4.562%
Treasury Note - United States Treasury	9/23/2022	9/30/2023	\$ 2,453,180.05	3.936%
Treasury Note - United States Treasury	4/20/2023	10/19/2023	\$ 1,952,882.22	4.852%
Gov't Agency - Federal Home Loan Mtg. Corp.	11/30/2022	10/25/2023	\$ 1,915,373.89	4.849%
Treasury Note - United States Treasury	12/1/2022	11/30/2023	\$ 1,922,440.00	4.521%
Treasury Note - United States Treasury	12/1/2022	12/31/2023	\$ 1,921,140.00	4.526%
Gov't Agency - Federal Home Loan Bank	2/1/2023	1/26/2024	\$ 1,998,840.00	4.810%
Treasury Note - United States Treasury	2/1/2023	1/31/2024	\$ 2,447,280.39	4.442%
Treasury Note - United States Treasury	12/1/2022	1/31/2024	\$ 1,918,240.00	4.513%
Gov't Agency - Federal Home Loan Bank	2/28/2023	2/21/2024	\$ 1,998,384.44	5.187%
Treasury Note - United States Treasury	2/28/2023	2/22/2024	\$ 1,910,289.89	4.734%
Treasury Note - United States Treasury	12/6/2022	2/29/2024	\$ 1,925,380.00	4.649%
Treasury Note - United States Treasury	12/6/2022	3/31/2024	\$ 1,937,060.00	4.615%
Gov't Agency - Federal Home Loan Bank	12/15/2022	4/15/2024	\$ 2,007,800.00	4.450%
Treasury Note - United States Treasury	12/14/2022	5/31/2024	\$ 1,949,380.00	4.305%
Corporate Note - Bank of Montreal	11/8/2022	6/28/2024	\$ 2,873,160.00	5.223%
Treasury Note - United States Treasury	1/6/2023	7/31/2024	\$ 2,439,950.00	4.604%
Corporate Note - JPMorgan Chase	10/20/2022	1/23/2025	\$ 1,919,760.00	5.033%
Total Other Investments			\$ 48,228,076.87	4.066% weighted average yield

13 week Treasuries 5.26% as of 5/31/2023

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Aaron Hunter, Associate Vice President/Chief Financial Officer

CURRENT AND COMPLETED CAPITAL PROJECTS

- **Asphalt Improvements**
Sections of roadway on Fire Protection Way, South Campus Loop, Winema Place, and Yamhill Valley Campus will be replaced during the month of June. These projects will extend the life of those areas by 20-40 years.
- **Building 34**
The deconstruction of this building is on hold while the contractor completes work on the Building 2 HVAC project. The facilities team is collaborating closely with the contractor to manage any noise and odor-related disturbances to neighboring structures. All reusable materials have been retrieved prior to the commencing demolition.
- **Charging Station Upgrades**
New station installations at the Salem Campus, Chemeketa Center for Business and Industry (CCBI), and Yamhill Valley Campus are complete. Many of the stations are functional and open to the public.

HEATING, VENTILATION AND AIR CONDITIONING (HVAC) UPGRADES (CRSSA FUNDS)

- **Salem Campus Building 1**
All units have arrived and will be placed with a crane on the building on June 10. This project will be completed by the deadline at the end of June.
- **Salem Campus Building 2**
All units have arrived and will be placed with a crane on the building on June 10. The project will be completed by the deadline of the end of June.

See Appendix–2; Campus Map pages 81–82.

CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE REPORT

Prepared by

Doug Yancey, Interim Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Development and Learning Resources
David Hallett, Interim Vice President—Academic and Student Affairs

The Chemeketa Cooperative Regional Library Service (CCRLS) report addresses activities in four areas: CCRLS Advisory Council; Polk, Yamhill, and Marion (PYM) Librarians' Association; administration and automation; and statistics.

CCRLS ADVISORY COUNCIL

The Council met on Thursday, May 11. This was the last meeting of FY 2022–2023. Rea Andrew was recommended as the new Yamhill County Lay Representative, replacing Gretchen Freeman, who served that role for multiple terms. Bylaws were amended to more accurately describe the Rural Lay member position. Pending discussions for FY 2023–2024 include a review of the current formula-based reimbursement model (adopted in 2002).

PYM

The PYM Library Association met on Friday, June 2. This was the last meeting of FY 2022–2023. The meeting schedule for FY 2023–2024 has been determined. The structure of the PYM Cataloging sub-committee was simplified by combining it with two related groups. The proposed budget allocation for the 2024 Read-to-Read grant was presented (\$38,800)—this is in keeping with previous years and no changes from the State Library of Oregon are anticipated. Independence Public Library discussed budget challenges and resulting loss of staff.

CCRLS ADMINISTRATION AND AUTOMATION

Network Administrator recruitment - Following the reclass of this position in late 2022 (C2 to C3), a new recruitment was opened. A finalist was identified, and a conditional offer was made but the offer was declined. Two subsequent recruitments failed, and a fourth is in progress (closes on 6/7/2023). This work consists of high-priority projects which need immediate attention while attempting to fill the vacancy. CCRLS is currently contracting with Information Technology (IT) and expects to continue that arrangement in FY 2023–2024 until the position is filled.

Resource Sharing Assistant recruitment – This is a new position. Initial focus for the role will be on courier support and limited interlibrary loan duties. It is anticipated to support the longer-term plans for centralized sorting operations on the Salem campus. Recruitment is in progress; a hire is anticipated by the end of the FY.

Position reviews and potential reclasses for two B3 positions on the CCRLS team will occur over the summer.

Courier vehicles - The first of two new vehicles were delivered on March 15, 2023, and a second is expected before the end of the FY. CCRLS is currently exploring the benefits of lease options vs. ownership for their largest fleet vehicle, due to ongoing problems.

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Building 9, Room 130 - This room is expected to house future centralized sorting operations and automated materials handling system (AMH). IT is in the process of clearing out remaining materials, making it possible for CCRLS to occupy the room sometime this summer. Space preparation and preliminary planning for centralized sorting will commence in FY 2023–2024.

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CCRLS STATISTICAL REPORT		Q3 (FY 2022-2023)	Q3 (FY 2021-2022)	Trend
Library users:		AVG	AVG	
Total registered		122,411	138,397	-11.55%
City resident (FULL)		91,154	101,944	-10.58%
Rural adult resident (BASIC, FEE, OOD)		22,301	24,812	-10.12%
Rural youth (CARE)		7,638	9,073	-15.82%
Active users (activity within previous 3 months)		38,796	36,668	5.80%
Collection:		AVG	AVG	
Item count (average)		1,063,167	1,083,151	-1.84%
Circulation:		COUNT	COUNT	
Total checkouts		724,516	583,649	24.14%
Via self-check	32.82%	237,817	181,132	31.29%
To rural adults (BASIC, FEE, OOD)	14.44%	104,625	90,118	16.10%
To rural youth (CARE)	8.57%	62,121	45,042	37.92%
Small library rotating collection		939	643	46.03%
Holds filled		102,617	93,293	9.99%
Items carried via Courier		205,829	166,380	23.71%
Interlibrary Loans:		COUNT	COUNT	
Among CCRLS members		123,420	108,870	13.36%
Borrowed from elsewhere		283	15	1786.67%
Loaned to elsewhere		1,138	415	174.22%
Library User Engagement:		COUNT	COUNT	
Online registrations		531	530	0.19%
Telephone renewals		229	220	4.09%
Mobile application launches		95,460	66,924	42.64%
Mobile application searches		91,529	66,250	38.16%
Web catalog users		47,613	42,653	11.63%
Web catalog sessions		143,900	134,268	7.17%
Web catalog searches		279,193	232,347	20.16%
CCRLS-provided database uses		23,381	22,614	3.39%
CCRLS-provided eVideo uses		4,891	6,715	-27.16%
CCRLS-provided eBook uses		131,342	117,299	11.97%
Notices to Users:		COUNT	COUNT	
via Email		174,115	n/a	
via Text (SMS)		39,856	33,619	18.55%
via Telephone		8,149	9,617	-15.26%
via Post		399	474	-15.82%
Library Support:		COUNT	COUNT	
CCRLS Help Desk (tickets resolved)		286	275	4.00%

PRESIDENT'S REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

Concerning statewide partners in governance and leadership of Oregon's community colleges, the following operational and strategic activities and programs have been underway since the last President's Report in October of 2022:

OREGON COMMUNITY COLLEGE ASSOCIATION

OCCA is a board-governed membership organization formed to support the 17 community colleges and their locally elected boards. Its purpose is to provide leadership, advocacy, and support for the colleges with the governor, legislature, federal delegation, and partners such as the Higher Education Coordinating Commission, the Workforce Talent Development Board, employer groups, labor groups, and other non-profit organizations.

Over the past academic year, the major efforts / discussions / decisions of OCCA have included:

- An Executive Director change: Karen Smith stepped in to serve as Interim Executive Director for OCCA as of March 2023.
- Advocacy during and after the American Association of Community College Trustees (ACCT) Legislative Summit in February on issues affecting community colleges at the federal level. Major legislative priorities included advocating for short-term PELL.
- Extensive advocacy related to the 2023 Oregon long legislative session. OCCA's three primary priorities were:
 - To increase the Community College Support Fund by \$855M in ongoing funding + \$50M in one-time funding. The result: \$800M in CCSF ongoing funding is in the HECC budget, which requires a concurrence vote from the Senate.
 - To increase the Oregon Opportunity Grant by \$200M. The result: \$100M additional funding for the OOG is in the HECC budget and needs a vote from the Senate.
 - To pass legislation allowing community colleges to offer an RN-to-BSN degree. This advocacy was very successful in that it resulted in unanimous votes from all present in both the Senate and House upon introduction of the relevant bill; however, due to necessary clarifying language regarding existing Oregon Administrative Rules the bill needs an additional concurrence vote in the Senate. The result: at best, successful passage; at worst, a failed effort but well-received advocacy that bodes well for another effort in the next legislative session.
- Holding the traditional annual statewide community college conference in Sunriver in November, which was a great success.
- Bringing back the All Oregon Academic Team event to Salem (specifically, Chemeketa Eola) in April.

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- Electing new OCCA officers for 2023–2024 during the May meeting. Jessica Howard will continue to serve as secretary of OCCA.

OREGON STUDENT SUCCESS CENTER

Housed within OCCA and led by Elizabeth Cox-Brand, the OSSC serves as a hub for a statewide shift in focus from the many transactional initiatives to an overarching and transformational goal for all Oregon community colleges. The primary work of OSSC will concentrate on knitting together research, policies, and promising practices to increase understanding and interconnectedness, assist colleges in the analysis and use of data, as well as provide leadership to create the vision for future student success work.

Over the past academic year, the major efforts of the OSSC focused on how Oregon's community colleges can become "student-ready" colleges, through the following best-practice efforts:

- Continuing to facilitate promising practices in math co-requisites throughout the state.
- Applying for key grants to support student success efforts at the colleges. The OSSC is currently waiting to hear the status of its application for a grant from Ascendium.

HIGHER EDUCATION COORDINATING COMMISSION

Composed of a state agency and a 14-member volunteer commission appointed by the governor, the HECC is the single state entity responsible for higher education in Oregon. The HECC develops and implements policies and programs to ensure well-coordinated programs to foster student success.

Over the past academic year, the major efforts / discussions / decisions of HECC relevant to community colleges have included:

- Extensive work throughout the academic year to consider the mechanics of funding community colleges through the CCSF, culminating with permanent rule amendments adopted by the HECC at its June meeting. These include student support (Support) and student success (Success) funding, which will begin with the 2024–2025 academic year. These will be distributed on the basis of prioritized populations in the case of Support funding, and on the basis of progression and completion metrics in the case of Success funding. The amounts will be removed from the total CCSF prior to the calculation of the distribution model.
 - The amount of funding available for distribution for Support and Success begins at \$12.5M for fiscal year 2025, increasing annually through FY 2029. It will be equal to 10 percent of the CCSF for biennia beginning with FY 2030, with half distributed in each year of the biennium.
 - These funds shall be distributed with 60 percent to Support and 40 percent for Success during FY 2025 through 2027. Thereafter, it will be half and half.
 - A technical review related to identifying unintended consequences and validating data shall occur during FY 2027. A full review of the CCSF with related set-asides shall occur every five years starting with FY 2030.
- Future Ready Oregon Workforce Ready Grants, Round Two – the grants known as Innovation in Workforce Programs are open for applications. Up to \$35M may be awarded to community-based organizations and workforce service providers to develop education and training programs in healthcare, manufacturing, and technology.

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- A robust HECC Agency Request Budget: In addition to the CCSF and OOG wins (see “OCCA,” above), the HECC ARB includes a carry-forward of the Oregon Promise grant with a small current service level increase and \$24.5M for the Oregon Tribal Grant, which should cover needs over the biennium based on current rates of spending.

COMMUNITY COLLEGES AND WORKFORCE DEVELOPMENT

CCWD is the office within the HECC that provides coordination, leadership, and resources to Oregon community colleges.

Over the past academic year, the major efforts / discussions / decisions of CCWD have included:

- Major Transfer Map work. HECC staff continue to work with an MTM subcommittee on proposed language for Oregon Administrative Rules related to MTMs. HECC staff’s draft recommendations for permanent rulemaking will be presented at the August HECC meeting, along with the MTMs that have been developed this year in psychology and sociology. Areas of disagreement between the MTM subcommittee and the HECC continue to include:
 - Statutory authority to bind institutional action
 - Institutional obligation to implement MTMs
 - Variance in MTMs
- Moving forward the work of SB 233 related to creating common course numbering. The common course numbering process this year has been completed with ten courses and a new group of courses has been selected for the next round.

OREGON PRESIDENTS COUNCIL

OPC is the council of the 17 Oregon community college presidents that meets regularly (usually monthly) to strengthen our community college network and position in the state.

Key topics addressed by OPC over the 2022-2023 academic year include:

- Preparing a coordinated response to the Secretary of State’s audit of the HECC (which was released in December)
- Using Strategic Fund resources to support BAS programs over the upcoming biennium
- Addressing OPC priorities for the 2022–2023 year:
 - Strengthening OPC – HECC relationship
 - BAS degrees, including the BSN advocacy effort
 - Developmental education redesign
 - Affinity group alignment
 - Strategic innovation
 - CCSF workgroup

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

Governor Tina Kotek appointed adjunct faculty member SARAH MERICK to the Oregon Workers' Compensation Management-Labor Advisory Committee. From her application: "I have been a firefighter/paramedic for the city of Salem for over 15 years. I'm originally from Bellingham, Washington, and moved to Oregon in 2001 to begin my education in becoming a firefighter. I am also currently an adjunct faculty member for Chemeketa Community College's paramedic program and on the executive board of Salem Professional Firefighters Local 314. I'm constantly seeking ways to expand my knowledge and serve my community whether that be a local, state, or international level. I have many hobbies including travel and backpacking. I've had the opportunity to combine my love of travel and teaching, and have taught emergency medical services classes in Caraz, Peru and Durango, Mexico."

ADAM MENNIG attended the National Skills Coalition Skills Summit in Washington D.C. the week of May 1. During his time there, he did some hill visits where he spoke with our state representatives about serving our Adult Basic Skills population of students and advocated on behalf of all community colleges across the state.

JON ANDRUS and ARIEL CAREAGA, two of our Academic Coordinators who work in Corrections Education, were awarded Contractor of the Year at Oregon State Correctional Institution and Santiam Correctional Institution, respectively.

Chemeketa's inaugural Pride Spirit Week was celebrated with a series of events during the week of May 22–26, which culminated in a Drag Show at the Salem campus. Over 300 students, employees, and community members registered for the show with almost 200 confirmed attendance. A number of individuals volunteered to make these events possible including students, SAMANTHA ALVAREZ, ANDREW CEUTA, ROMAN CURRY, CALVIN DUNCAN, SAWYER ESPINOSA, JULIAN HARO, CHRIS PINEDA, EVAN PRICE, CORAL PINEDA ROSALES, GRAHAM RETASKET, ASHELY RIZO, KAMRYN ROBINSON, KATE SCHEMMEL, VALORY STENLUND, and ARIANA VERA CRUZ, and employees JOSH ISAAK and ODILON RAMIREZ JAVIER. Student leaders and employees who coordinated the events include: ANGEL AUCLAIR, JULISA CHAVEZ, CELESTE GARCIA, FANTINI HERNANDEZ, MATTHEW HODGSON, TATE JACKSON, AMOREENA KAPAN-PARVIN, TAYLOR RICHMOND, and LINDA RINGO-REYNA. Faculty member, DR. PETER DAVIS led a presentation on Queer Histories, LUIS NOLASCO, a Chemeketa student and small business owner produced a balloon arch decoration, JAY LAGUNAS with Planned Parenthood provided a resource table with support from the Oregon Health Authority, and Calienté XL Productions performed the drag show.

The Chemeketa Education and Languages Departments celebrated an anthology of bilingual student essays entitled *Viviendo en Dos Lenguas/Living in Two Languages* on May 23. The

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celebration was the culmination of the book's publication, and students read their work that detailed the oppression and challenges they have faced and described their strength and perseverance. The project was generously funded by the Meyer Memorial Trust. Thanks to CECELIA MONTO and MARIA VANIA FENNER for their hard work in putting this all together.

On Monday, May 22, a proclamation was generously shared by the City of Woodburn to Chemeketa Woodburn Center students for their voluntary community service and benefit to the community. Students have said that "serving as a volunteer is a rewarding experience." ELIAS VILLEGAS, Dean of the Woodburn Center, accepted the recognition on behalf of Chemeketa.

JON ANDRUS and ARIEL CAREAGA, two of our academic coordinators who work in Corrections Education, were awarded Contractor of the Year from their respective institutions. Jon has worked at the Oregon State Correctional Institution since 2014, and Ariel has been at Santiam Correctional Institution for two years. Both oversee a group of tutors who provide small group and individualized instruction to Adults in Custody (AIC) who are studying to obtain their GED. These tutors are AIC's themselves.

Separate Action-3
June 21, 2023

**APPROVAL OF PRESIDENTIAL CONTRACT
[22-23-140]**

Prepared by

Ron Pittman, Chair—College Board of Education

Per board policy and ORS 192,660(2)(i), the College Board of Education completed a performance evaluation of President Jessica Howard.

Based on a successful presidential evaluation, board action is requested to renew the president's contract.

It is recommended that the Board of Education and college renew the president's contract effective July 1, 2023, through June 30, 2026, as per the contract.

Separate Action-4
June 21, 2023

**APPROVAL OF RESOLUTION NO. 22-23-33
ADOPTING THE BUDGET, MAKING APPROPRIATIONS,
AND LEVYING TAXES
[22-23-141]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Associate Vice President, Chief Financial Officer

ORS 294.435 requires the College Board of Education to adopt the budget, to make appropriations and to declare the ad valorem tax levy. The resolution will be available at the board meeting and will carry out those requirements and allow administration of the 2023-2024 budget.

It is recommended that the College Board of Education adopt Resolution No. 22-23-33, Adopting the Budget, Making Appropriations, and Levying Taxes.

CHEMEKETA COMMUNITY COLLEGE
RESOLUTION NO. 22-23-33
ADOPTING THE BUDGET, MAKING APPROPRIATIONS,
AND LEVYING TAXES

WHEREAS ORS 294.456 requires the board to adopt a budget, make appropriations and make and declare the ad valorem tax rate, and

WHEREAS the budget committee has approved a General Fund expenditure budget of \$104,785,759 and other funds at a budget meeting on April 19, 2023, and the Board of Education is requested to adopt at this time a General Fund expenditure budget of \$104,785,759 and other funds as attached,

BE IT RESOLVED that the Board of Education hereby imposes the taxes provided for in the adopted budget at the rate of \$0.6259 per \$1,000 of assessed value for operations, \$0.0818 per \$1,000 of assessed value for the Regional Library, and in the amount of \$11,550,000 for payment of bonded debt; and that these taxes are hereby imposed and categorized for the tax year 2023-2024 upon the assessed value of all taxable property within the district.

	Subject to the Education Limitation	Subject to the General Government Limitation	Excluded From Limitation
General Fund	\$0.6259/\$1,000	0	0
Regional Library	0	\$0.0818/\$1,000	0
Bonded Debt Fund	0	0	\$11,550,000

NOW BE IT RESOLVED that the fiscal year beginning July 1, 2023, the amounts shown below are hereby appropriated for the purpose indicated within the funds listed:

GENERAL FUND

President's Office	
Personnel Services	10,058,667
Materials and Services	1,404,347
Capital Outlay	<u>71,718</u>
Total President's Office	11,534,732
College Support Services	
Personnel Services	10,050,835
Materials and Services	5,015,495
Capital Outlay	62,128
Transfers	5,455,000
Contingency	<u>14,328,652</u>
Total College Support Services	34,912,110

Academic Affairs	
Personnel Services	45,673,154
Materials and Services	1,848,870
Capital Outlay	<u>1,554</u>
Total Academic Affairs	47,523,578
Student Affairs	
Personnel Services	9,924,959
Materials and Services	789,273
Capital Outlay	<u>101,107</u>
Total Student Affairs	10,815,339
GRAND TOTAL GENERAL FUND	\$104,785,759

MAJOR MAINTENANCE FUND	
Personnel Services	150,000
Materials and Services	4,250,000
Capital Outlay	6,800,000
Transfers	<u>3,700,000</u>
Total Major Maintenance Fund	14,900,000
VEHICLE REPLACEMENT FUND	
Materials and Services	10,000
Capital Outlay	<u>155,000</u>
Total Vehicle Replacement Fund	165,000
PLANT EMERGENCY FUND	
Transfers	<u>750,000</u>
Total Plant Emergency Fund	750,000
GRANTS AND CONTRACTS FUND	
Personnel Services	7,170,000
Materials and Services	23,380,000
Capital Outlay	2,000,000
Transfers	<u>1,000,000</u>
Total Grants and Contracts Fund	33,550,000
LEASED PROPERTIES FUND	
Personnel Services	599,000
Materials and Services	3,449,000
Capital Outlay	7,642,000
Transfers	<u>1,300,000</u>

Total Leased Properties Fund	12,990,000
SELF-SUPPORTING SERVICES FUND	
Personnel Services	15,350,000
Materials and Services	6,690,000
Capital Outlay	500,000
Transfers	<u>2,060,000</u>
Total Self-Supporting Services Fund	24,600,000
UNIVERSAL FEE FUND	
Personnel Services	1,345,000
Materials and Services	8,115,000
Capital Outlay	1,450,000
Transfers	<u>325,000</u>
Total Universal Fee Fund	11,235,000
DEBT SERVICE FUND	
Debt Service	<u>36,100,000</u>
Total Debt Service Fund	36,100,000
CCRLS RESERVE FUND	
Materials and Services	30,000
Capital Outlay	<u>410,000</u>
Total Reserve Funds	440,000
REGIONAL LIBRARY FUND	
Personnel Services	985,000
Materials and Services	2,880,000
Capital Outlay	5,000
Transfers	65,000
Contingency	<u>630,000</u>
Total Regional Library Fund	4,565,000
INSURANCE FUND	
Personnel Services	750,000
Materials and Services	4,000,000
Capital Outlay	<u>1,000,000</u>
Total Insurance Fund	5,750,000
AUXILIARY ENTERPRISE FUND	
Personnel Services	880,000
Materials and Services	4,450,000
Capital Outlay	10,000
Transfers	<u>160,000</u>

Total Auxiliary Enterprise Fund	5,500,000
INTRA-COLLEGE SERVICES FUND	
Personnel Services	1,925,000
Materials and Services	4,225,000
Capital Outlay	500,000
Transfers	<u>6,090,000</u>
Total Intra-College Services Fund	12,740,000
EXTERNAL ORGANIZATION BILLING FUND	
Personnel Services	90,000
Materials and Services	360,000
Capital Outlay	<u>10,000</u>
Total External Organization Billing Fund	460,000
STUDENT GOVERNMENT AND CLUBS FUND	
Personnel Services	86,000
Materials and Services	90,000
Transfers	<u>200,000</u>
Total Student Government and Clubs Fund	376,000
ATHLETICS FUND	
Transfers	<u>150,000</u>
Total Athletics Fund	150,000
FINANCIAL AID FUND	
Financial Aid Expenditures	<u>52,020,000</u>
Total Financial Aid Fund	52,020,000

Ron Pittman

Jessica Howard

Ron Pittman
Chairperson

Jessica Howard
President/Chief Executive Officer

June 21, 2023

Date

Separate Action-5
June 21, 2023

**APPROVAL OF RESOLUTION NO. 22-23-34,
ESTABLISHING INSURANCE RESERVE FUND
[22-23-142]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Associate Vice President, Chief Financial Officer

Under ORS 294.346, a local government may set up a reserve fund to accumulate money for financing the costs of any service, project, property, or equipment that the district can legally perform or acquire.

A reserve fund is being established to provide funds for costs related to deductibles, property loss or damage, claim settlements, and employment-related expenses.

The resolution will allow the college to establish an insurance reserve fund. It is recommended that the College Board of Education approve the resolution.

**RESOLUTION NO. 22-23-34
ESTABLISHING INSURANCE RESERVE FUND**

WHEREAS, ORS 294.346 states that a local government may set up a reserve fund to accumulate money for financing the cost of any service, project, property, or equipment that the district can legally perform or acquire.

WHEREAS, the College proposed and the College Budget Committee approved the establishment of an Insurance Reserve fund beginning with the fiscal year 2023-2024 for the purpose of providing money for costs related to deductibles, property loss or damage, claim settlements, and employment-related expenses.

BE IT RESOLVED, that in accordance with local budget law, an Insurance Reserve Fund has been established beginning in the fiscal year 2023-24. The purpose of this fund is to provide money for costs related to deductibles, property loss or damage, claim settlements, and employment-related expenses.

DATED this 21st day of June 2023

Ron Pittman

Ron Pittman
Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

June 21, 2023

Date

**APPROVAL OF REVISED ACADEMIC CALENDAR FOR 2023–2026
[22-23-143]**

Prepared by

David Hallett, Vice President—Academic and Student Affairs (Interim)

The College utilizes a three-year perpetual Academic Calendar. The Board of Education approved the 2023–2024 and 2024–2025 academic calendars on September 21, 2022, and the 2025–2026 on January 18, 2023.

The College is proposing the following changes to the Academic Calendar for 2023–2026:

- In order to better align with the summer term schedule, Friday closures (the 4-10 schedule) will begin one week earlier than previously stated. Friday closure days will be June 30–September 1, 2023, June 28–August 30, 2024, and June 27–August 29, 2025.
- After receiving feedback that closing the college midterm for spring inservice poses many challenges for students and faculty, the college is recommending migrating back to fall in-service only; the spring in-service college closure days (April 26, 2024, April 25, 2025 and April 24, 2026) are being removed.
- In order to allow more time to provide services to our students before fall term begins, fall in-service day will be a partial college closure; the college will be closed to the public until 1:00 pm on September 12, 2023, September 17, 2024, and September 16, 2025.

It is recommended that the College Board of Education approve the revised Academic Calendar for 2023–2026.

ACADEMIC CALENDAR

2023-2024 through 2025-2026



Updated June 2023

	2023-2024	2024-2025	2025-2026
SUMMER	Summer 2023	Summer 2024	Summer 2025
Beginning of Term	Jun 26, 2023	Jun 24, 2024	Jun 23, 2025
End of Term (Intensive 5-weeks)	Jul 29, 2023	Jul 27, 2024	Jul 26, 2025
End of Term (Standard 8-weeks)	Aug 19, 2023	Aug 17, 2024	Aug 16, 2025
End of Term (Specific Programs 10-weeks)	Sep 2, 2023	Aug 31, 2024	Aug 30, 2025
Final Exams	During last class	During last class	During last class
Faculty Grade Input Period	Jul 26–Sep 5, 2023 (10 am)	Jul 24–Sep 3, 2024 (10 am)	Jul 23–Sept 2, 2025 (10 am)
Summer Friday Closures	Fridays, Jun 30–Sep 1, 2023	Fridays, Jun 28–Aug 30, 2024	Fridays, Jun 27–Aug 29, 2025
College Closure & Holidays (Juneteenth, Independence Day)	Jun 19, 2023 Jul 4, 2023	Jun 19, 2024 Jul 4, 2024 Jul 6, 2024 (Sat)*	Jun 19, 2025 Jul 4, 2025 Jul 5, 2025 (Sat)*
FALL	Fall 2023	Fall 2024	Fall 2025
Beginning of Term	Sept 25, 2023	Sep 30, 2024	Sep 29, 2025
End of Term	Dec 9, 2023	Dec 14, 2024	Dec 13, 2025
Final Exams	Dec 4–9, 2023	Dec 9–14, 2024	Dec 8–13, 2025
Faculty Grade Input Period	Oct 25–Dec 11, 2023 (10 am)	Oct 30–Dec 16, 2024 (10 am)	Oct 29–Dec 15, 2025 (10 am)
Employee Inservice	Sep 11–22, 2023	Sep 16–27, 2024	Sep 15–26, 2025
College-wide Inservice (closed to the public until 1:00 pm)	Sep 12, 2023	Sep 17, 2024	Sep 16, 2025
Winter Break	Dec 11, 2023–Jan 5, 2024	Dec 16, 2024–Jan 3, 2025	Dec 15–31, 2025
College Closures & Holidays (Labor Day, Veterans' Day, Thanksgiving Day and Day After, Saturday after Thanksgiving, Winter Holidays, New Years Eve/Day or Day After)	Sep 4, 2023 Nov 10, 2023 Nov 23 & 24, 2023 Nov 25, 2023 (Sat)* Dec 25 & 26, 2023 Jan 1 & 2, 2024	Sep 2, 2024 Nov 11, 2024 Nov 28 & 29, 2024 Nov 30, 2024 (Sat)* Dec 24 & 25, 2024 Dec 31, 2024 & Jan 1, 2025	Sep 1, 2025 Nov 11, 2025 Nov 27 & 28, 2025 Nov 29, 2025 (Sat)* Dec 25 & 26, 2025 Jan 1 & 2, 2026
WINTER	Winter 2024	Winter 2025	Winter 2026
Beginning of Term	Jan 8, 2024	Jan 6, 2025	Jan 5, 2026
End of Term	Mar 23, 2024	Mar 22, 2025	Mar 21, 2026
Final Exams	Mar 18–23, 2024	Mar 17–22, 2025	Mar 16–21, 2026
Faculty Grade Input Period	Feb 7–Mar 25, 2024 (10 am)	Feb 5–Mar 24, 2025 (10 am)	Feb 4–Mar 23, 2026 (10 am)
Spring Break	Mar 25–29, 2024	Mar 24–28, 2025	Mar 23–27, 2026
College Closures & Holidays (Martin Luther King Jr Day, Presidents Day)	Jan 15, 2024 Feb 19, 2024	Jan 20, 2025 Feb 17, 2025	Jan 19, 2026 Feb 16, 2026
SPRING	Spring 2024	Spring 2025	Spring 2026
Beginning of Term	Apr 1, 2024	Mar 31, 2025	Mar 30, 2026
End of Term	Jun 15, 2024	Jun 14, 2025	Jun 13, 2026
Final Exams	Jun 10–15, 2024	Jun 9–14, 2025	Jun 8–13, 2026
Faculty Grade Input Period	May 1–Jun 17, 2024 (10 am)	Apr 30–Jun 16, 2025 (10 am)	Apr 29–Jun 15, 2026 (10 am)
College Closures & Holidays (Memorial Day)	May 27, 2024	May 26, 2025	May 25, 2026
Graduation	TBD	TBD	TBD

*Due to Independence Day and Thanksgiving Day Holidays, Saturday classes will not be held.

Note: All holidays are subject to bargaining agreements. All dates are subject to change based on Board Approval

Approved by the Board of Education:

- 2023-2024, 2024-2025 dates approved on January 19, 2022 and re-approved on September 21, 2022 (removal of a closure day in December).
- 2025-2026 dates approved on January 18, 2023.

Registration and other key dates available on the public website: www.chemeketa.edu/admission/enroll/dates-deadlines/

Separate Action-6
June 21, 2023

ACADEMIC CALENDAR 2023-2024



June 2023

wk	Su	M	T	W	R	F	S
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	H	20	21	22	23	24
1	25	26	27	28	29	30	

July 2023

S	M	T	W	T	F	S
1						1
2	2	3	H	5	6	7
3	9	10	11	12	13	14
4	16	17	18	19	20	21
5	23	24	25	26	27	28
6	30	31				29

August 2023

S	M	T	W	T	F	S
6			1	2	3	4
7	6	7	8	9	10	11
8	13	14	15	16	17	18
9	20	21	22	23	24	25
10	27	28	29	30	31	

September 2023

wk	S	M	T	W	T	F	S
10						1	2
	3	H	5	6	7	8	9
	10	11	I	13	14	15	16
	17	18	19	20	21	22	23
1	24	25	26	27	28	29	30

October 2023

S	M	T	W	T	F	S
2	1	2	3	4	5	6
3	8	9	10	11	12	13
4	15	16	17	18	19	20
5	22	23	24	25	26	27
6	29	30	31			

November 2023

S	M	T	W	T	F	S
6			1	2	3	4
7	5	6	7	8	9	H
8	12	13	14	15	16	17
9	19	20	21	22	H	H
10	26	27	28	29	30	25

December 2023

S	M	T	W	T	F	S
10					1	2
11	3	4	5	6	7	8
	10	11	12	13	14	15
	17	18	19	20	21	22
	24	H	H	27	28	29
	31					9

SUMMER TERM 2023

	Intensive 5-weeks	Standard 8-weeks	Specific Programs 10-weeks
Beginning of Term	June 26	June 26	June 26
End of Term	July 29	August 19	September 2
Final Exams	During last class	During last class	During last class
Faculty Grade Input Period	Jul 26–Sep 5 (10 am)	Jul 26–Sep 5 (10 am)	Jul 26–Sep 5 (10 am)
Summer Friday Closure	Fridays, Jun 30–Sep 1	Fridays, Jun 30–Sep 1	Fridays, Jun 30–Sep 1
College Closures & Holiday	June 19 (Juneteenth) July 4 (Independence Day)	June 19 (Juneteenth) July 4 (Independence Day)	June 19 (Juneteenth) July 4 (Independence Day)

FALL TERM 2023

Beginning of Term	September 25
End of Term	December 9
Final Exams	December 4–9
Faculty Grade Input Period	October 25–December 11 (10 am)
Employee Inservice	September 11–22
College-wide Inservice	September 12 (closed to the public until 1:00 pm)
Winter Break	December 11–Jan 5
College Closures & Holiday	September 4 (Labor Day) November 10 (Veterans' Day) November 23 & 24 (Thanksgiving/Day After) November 25 (Saturday)* December 25 & 26 (Winter Holidays) January 1 & 2 (New Years Day/Day After)

WINTER TERM 2024

Beginning of Term	January 8
End of Term	March 23
Final Exams	March 18–23
Faculty Grade Input Period	February 7–March 25 (10 am)
Spring Break	March 25–29
College Closures & Holiday	January 15 (Martin Luther King Jr Day) February 19 (Presidents Day)

SPRING TERM 2024

Beginning of Term	April 1
End of Term	June 15
Final Exams	June 10–15
Faculty Grade Input Period	May 1–June 17 (10:00 am)
College Closures & Holiday	May 27 (Memorial Day)
Graduation	TBD

Registration and other key dates available on the public website:
www.chemeketa.edu/admission/enroll/dates-deadlines/

Calendar Legend

	Start of Term		Summer Friday college closure		Inservice days
	End of Term		Other college closure day		Term days
	Spring Break		College closed for observed holiday		

*Due to Independence Day and Thanksgiving Day Holidays, Saturday classes will not be held.

Note: All holidays are subject to bargaining agreements. All dates are subject to change based on Board Approval
Approved by the Board of Education: January 19, 2022 and re-approved on September 21, 2022

January 2024

wk	S	M	T	W	T	F	S
		H	H	3	4	5	6
1	7	8	9	10	11	12	13
2	14	H	16	17	18	19	20
3	21	22	23	24	25	26	27
4	28	29	30	31			

February 2024

S	M	T	W	T	F	S
4					1	2
5	4	5	6	7	8	9
6	11	12	13	14	15	16
7	18	19	20	21	22	23
8	25	26	27	28	29	

March 2024

S	M	T	W	T	F	S
8					1	2
9	3	4	5	6	7	8
10	10	11	12	13	14	15
11	17	18	19	20	21	22
	24	25	26	27	28	29
	31					23

April 2024

S	M	T	W	T	F	S
1	1	2	3	4	5	6
2	7	8	9	10	11	12
3	14	15	16	17	18	19
4	21	22	23	24	25	26
5	28	29	30			

May 2024

S	M	T	W	T	F	S
5			1	2	3	4
6	5	6	7	8	9	10
7	12	13	14	15	16	17
8	19	20	21	22	23	24
9	26	H	28	29	30	31

June 2024

S	M	T	W	T	F	S
9						1
10	2	3	4	5	6	7
11	9	10	11	12	13	14
	16	17	18	H	20	21
	23	24	25	26	27	28
	30					15

Separate Action-6
June 21, 2023

ACADEMIC CALENDAR 2024-2025



June 2024

wk	Su	M	T	W	R	F	S
							1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	H	20	21	22
1	23	24	25	26	27	28	29
2	30						

July 2024

S	M	T	W	T	F	S
2		1	2	3	H	5
3	7	8	9	10	11	12
4	14	15	16	17	18	19
5	21	22	23	24	25	26
6	28	29	30	31		

August 2024

S	M	T	W	T	F	S
6				1	2	3
7	4	5	6	7	8	9
8	11	12	13	14	15	16
9	18	19	20	21	22	23
10	25	26	27	28	29	30
						31

September 2024

wk	S	M	T	W	T	F	S
1		H	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	I	18	19	20	21
	22	23	24	25	26	27	28
1	29	30					

October 2024

S	M	T	W	T	F	S
1			1	2	3	4
2	6	7	8	9	10	11
3	13	14	15	16	17	18
4	20	21	22	23	24	25
5	27	28	29	30	31	

November 2024

S	M	T	W	T	F	S
5					1	2
6	3	4	5	6	7	8
7	10	H	12	13	14	15
8	17	18	19	20	21	22
9	24	25	26	27	H	30

December 2024

S	M	T	W	T	F	S
10	1	2	3	4	5	6
11	8	9	10	11	12	13
	15	16	17	18	19	20
	22	23	H	H	26	27
	29	30	H			

SUMMER TERM 2024

	Intensive 5-weeks	Standard 8-weeks	Specific Programs 10-weeks
Beginning of Term	June 24	June 24	June 24
End of Term	July 27	August 17	August 31
Final Exams	During last class	During last class	During last class
Faculty Grade Input Period	July 24–Sept 3 (10 am)	July 24–Sept 3 (10 am)	July 24–Sept 3 (10 am)
Summer Friday Closure	Fridays, Jun 28–Aug 30	Fridays, Jun 28–Aug 30	Fridays, Jun 28–Aug 30
College Closures & Holiday	June 19 (Juneteenth) July 4 (Independence Day) July 6 (Saturday)*	June 19 (Juneteenth) July 4 (Independence Day) July 6 (Saturday)*	June 19 (Juneteenth) July 4 (Independence Day) July 6 (Saturday)*

FALL TERM 2024

Beginning of Term	September 30
End of Term	December 14
Final Exams	December 9–14
Faculty Grade Input Period	October 30–December 16 (10 am)
Employee Inservice	September 16–27
College-wide Inservice	September 17 (closed to the public until 1:00 pm)
Winter Break	December 16–Jan 3
College Closures & Holiday	September 2 (Labor Day) November 11 (Veterans' Day) November 28 & 29 (Thanksgiving/Day After) November 30 (Saturday)* December 24 & 25 (Winter Holidays) December 31 & January 1 (New Years Eve/Day)

WINTER TERM 2025

Beginning of Term	January 6
End of Term	March 22
Final Exams	March 17–22
Faculty Grade Input Period	February 5–March 24 (10 am)
Spring Break	March 24–28
College Closures & Holiday	January 20 (Martin Luther King Jr Day) February 17 (Presidents Day)

SPRING TERM 2025

Beginning of Term	March 31
End of Term	June 14
Final Exams	June 9–14
Faculty Grade Input Period	April 30–June 16 (10 am)
College Closures & Holiday	May 26 (Memorial Day)
Graduation	TBD

Registration and other key dates available on the public website:

www.chemeketa.edu/admission/enroll/dates-deadlines/

Calendar Legend		
	Start of Term	
	End of Term	
	Spring Break	
	Inservice days	

*Due to Independence Day and Thanksgiving Day Holidays, Saturday classes will not be held.

Note: All holidays are subject to bargaining agreements. All dates are subject to change based on Board Approval

Approved by the Board of Education: January 19, 2022 and re-approved on September 21, 2022

January 2025

wk	S	M	T	W	T	F	S
					H	2	3
1	5	6	7	8	9	10	11
2	12	13	14	15	16	17	18
3	19	H	21	22	23	24	25
4	26	27	28	29	30	31	

February 2025

S	M	T	W	T	F	S
4						1
5	2	3	4	5	6	7
6	9	10	11	12	13	14
7	16	17	18	19	20	21
8	23	24	25	26	27	28

March 2025

S	M	T	W	T	F	S
8						1
9	2	3	4	5	6	7
10	9	10	11	12	13	14
11	16	17	18	19	20	21
	23	24	25	26	27	28
1	30	31				

April 2025

S	M	T	W	T	F	S
1			1	2	3	4
2	6	7	8	9	10	11
3	13	14	15	16	17	18
4	20	21	22	23	24	25
5	27	28	29	30		

May 2025

Su	M	Tu	W	Th	F	Sa
5					1	2
6	4	5	6	7	8	9
7	11	12	13	14	15	16
8	18	19	20	21	22	23
9	25	H	27	28	29	30

June 2025

S	M	T	W	T	F	S
10	1	2	3	4	5	6
11	8	9	10	11	12	13
	15	16	17	18	H	20
	22	23	24	25	26	27
	29	30				

Separate Action-6
June 21, 2023

ACADEMIC CALENDAR 2025-2026



June 2025

wk	Su	M	T	W	R	F	S
1	1	2	3	4	5	6	7
8	8	9	10	11	12	13	14
15	15	16	17	18	H	20	21
1	22	23	24	25	26	27	28
2	29	30					

July 2025

S	M	T	W	T	F	S
2		1	2	3	H	5
3	6	7	8	9	10	11
4	13	14	15	16	17	18
5	20	21	22	23	24	25
6	27	28	29	30	31	26

August 2025

S	M	T	W	T	F	S
6						2
7	3	4	5	6	7	8
8	10	11	12	13	14	15
9	17	18	19	20	21	22
10	24	25	26	27	28	29
	31					30

September 2025

wk	S	M	T	W	T	F	S
		H	2	3	4	5	6
7		8	9	10	11	12	13
14	14	15	16	17	18	19	20
21	21	22	23	24	25	26	27
1	28	29	30				

October 2025

S	M	T	W	T	F	S	
	Su	M	Tu	W	Th	F	Sa
1			1	2	3	4	
2	5	6	7	8	9	10	11
3	12	13	14	15	16	17	18
4	19	20	21	22	23	24	25
5	26	27	28	29	30	31	

November 2025

S	M	T	W	T	F	S
5						1
6	2	3	4	5	6	7
7	9	10	H	12	13	14
8	16	17	18	19	20	21
9	23	24	25	26	H	29
10	30					

December 2025

S	M	T	W	T	F	S
10	1	2	3	4	5	6
11	7	8	9	10	11	12
	14	15	16	17	18	19
	21	22	23	24	H	27
	28	29	30	31		

SUMMER TERM 2025

	Intensive 5-weeks	Standard 8-weeks	Specific Programs 10-weeks
Beginning of Term	June 23	June 23	June 23
End of Term	July 26	August 16	August 30
Final Exams	During last class	During last class	During last class
Faculty Grade Input Period	July 23–Sept 2 (10 am)	July 23–Sept 2 (10 am)	July 23–Sept 2 (10 am)
Summer Friday Closure	Fridays, Jun 27–Aug 29	Fridays, Jun 27–Aug 29	Fridays, Jun 27–Aug 29
College Closures & Holiday	June 19 (Juneteenth) July 4 (Independence Day) July 5 (Saturday)*	June 19 (Juneteenth) July 4 (Independence Day) July 5 (Saturday)*	June 19 (Juneteenth) July 4 (Independence Day) July 5 (Saturday)*

FALL TERM 2025

Beginning of Term	September 29
End of Term	December 13
Final Exams	December 8–13
Faculty Grade Input Period	October 29–December 15 (10 am)
Employee Inservice	September 15–26
College-wide Inservice	September 16 (closed to the public until 1:00 pm)
Winter Break	December 15–31
College Closures & Holiday	September 1 (Labor Day) November 11 (Veterans' Day) November 27 & 28 (Thanksgiving/Day After) November 29 (Saturday)* December 25 & 26 (Winter Holidays) January 1 & 2 (New Years Day/Day After)

WINTER TERM 2026

Beginning of Term	January 5
End of Term	March 21
Final Exams	March 16–21
Faculty Grade Input Period	February 4–March 23 (10 am)
Spring Break	March 23–27
College Closures & Holiday	January 19 (Martin Luther King Jr Day) February 16 (Presidents Day)

SPRING TERM 2026

Beginning of Term	March 30
End of Term	June 13
Final Exams	June 8–13
Faculty Grade Input Period	April 29–June 15 (10 am)
College Closures & Holiday	May 25 (Memorial Day)
Graduation	TBD

Registration and other key dates available on the public website:
www.chemeketa.edu/admission/enroll/dates-deadlines/

Calendar Legend

	Start of Term		Summer Friday college closure		Inservice days
	End of Term		Other college closure day		Term days
	Spring Break		College closed for observed holiday		

*Due to Independence Day and Thanksgiving Day Holidays, Saturday classes will not be held.

Note: All holidays are subject to bargaining agreements. All dates are subject to change based on Board Approval

Approved by the Board of Education: January 18, 2023

January 2026

wk	S	M	T	W	T	F	S
					H	H	3
1	4	5	6	7	8	9	10
2	11	12	13	14	15	16	17
3	18	H	20	21	22	23	24
4	25	26	27	28	29	30	31

February 2026

S	M	T	W	T	F	S
5	1	2	3	4	5	6
6	8	9	10	11	12	13
7	15	16	17	18	19	20
8	22	23	24	25	26	27

March 2026

S	M	T	W	T	F	S
9	1	2	3	4	5	6
10	8	9	10	11	12	13
11	15	16	17	18	19	20
	22	23	24	25	26	27
1	29	30	31			

April 2026

S	M	T	W	T	F	S
1			1	2	3	4
2	5	6	7	8	9	10
3	12	13	14	15	16	17
4	19	20	21	22	23	24
5	26	27	28	29	30	

May 2026

S	M	T	W	T	F	S
5					1	2
6	3	4	5	6	7	8
7	10	11	12	13	14	15
8	17	18	19	20	21	22
9	24	H	26	27	28	29
10	31					

June 2026

S	M	T	W	T	F	S
10	1	2	3	4	5	6
11	7	8	9	10	11	12
	14	15	16	17	18	H
	21	22	23	24	25	26
	28	29	30			

Separate Action-7
June 21, 2023

**APPROVAL OF RETIREMENT RESOLUTION
NO. 22-23-35, LISA G. LOUIE; NO. 22-23-36, CECELIA C. MONTO;
NO. 22-23-37, NANCY L. STEPHENS; AND NO. 22-23-38, KARIE L. BEAVERT
[22-23-144]**

Prepared by

David Hallett, Interim Vice President—Academic and Student Affairs

The College Board of Education honors employees who retire after years of service to the college. Attached are the resolutions honoring Lisa G. Louie who retired effective August 31, 2022; Cecelia C. Monto; Nancy L. Stephens; and Karie L. Beavert who retire effective June 30, 2023.

It is recommended that the College Board of Education adopt Resolution No. 22-23-35, Lisa G. Louie; No. 22-23-36, Cecelia C. Monto; No. 22-23-37, Nancy L. Stephens; and No. 22-23-38, Karie L. Beavert.

Separate Action-7
June 21, 2023

**RETIREMENT RESOLUTION NO. 22-23-35
LISA G. LOUIE**

WHEREAS, Lisa G. Louie began her 28-year association, as a salaried employee, with Chemeketa Community College in August, 1994; and

WHEREAS, Lisa G. Louie gave dedicated service to Chemeketa Community College currently as Student Services Specialist, Advising and First Year Programs, of Student Affairs Division; therefore,

BE IT RESOLVED, that upon her retirement date of August 31, 2022, the College Board of Education hereby honors and commends Lisa G. Louie for her loyalty, dedication and personal commitment to Chemeketa Community College.

Ron Pittman

Ron Pittman
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

Separate Action-7
June 21, 2023

**RETIREMENT RESOLUTION NO. 22-23-36
CECELIA C. MONTO**

WHEREAS, Cecelia C. Monto began her 15 year, 4-month association, as a salaried employee, with Chemeketa Community College in February, 2008; and

WHEREAS, Cecelia C. Monto gave dedicated service to Chemeketa Community College currently as Dean-Education, Languages and Social Services, General Education and Transfer Services Division; therefore,

BE IT RESOLVED, that upon her retirement date of June 30, 2023, the College Board of Education hereby honors and commends Cecelia C. Monto for her loyalty, dedication and personal commitment to Chemeketa Community College.

Ron Pittman

Ron Pittman
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

Separate Action-7
June 21, 2023

**RETIREMENT RESOLUTION NO. 22-23-37
NANCY L. STEPHENS**

WHEREAS, Nancy L. Stephens began her 6 year, 6-month association, as a salaried employee, with Chemeketa Community College in January, 2017; and

WHEREAS, Nancy L. Stephens gave dedicated service to Chemeketa Community College currently as Instructor-Business Technology, Chemeketa Center for Business and Industry, Business Programming and Early Childhood Education of Academic Affairs Division; therefore,

BE IT RESOLVED, that upon her retirement date of June 30, 2023, the College Board of Education hereby honors and commends Nancy L. Stephens for her loyalty, dedication and personal commitment to Chemeketa Community College.

Ron Pittman

Ron Pittman
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

Separate Action-7
June 21, 2023

**RETIREMENT RESOLUTION NO. 22-23-38
KARIE L. BEAVERT**

WHEREAS, Karie L. Beavert began her 9-year association, as a salaried employee, with Chemeketa Community College in September, 2014; and

WHEREAS, Karie L. Beavert gave dedicated service to Chemeketa Community College currently as Instructor-Reading/Study Skills, Academic Development of Regional Education and Academic Development Division; therefore,

BE IT RESOLVED, that upon her retirement date of June 30, 2023, the College Board of Education hereby honors and commends Karie L. Beavert for her loyalty, dedication and personal commitment to Chemeketa Community College.

Ron Pittman

Ron Pittman
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

Action-1
June 21, 2023

**APPROVAL OF BUDGET TRANSFER REQUESTS
[22-23-145]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Associate Vice President, Chief Financial Officer

Local budget law requires that any budget transfers that amend the resolution to appropriate the adopted budget be authorized by the board, including transfers from contingency.

Requests for budget transfers are summarized and explained on the report that will be available at the board meeting.

Official action is requested to approve the budget transfers presented.

Action-2
June 21, 2023

**APPROVAL OF RESOLUTION NO. 22-23-39
AUTHORIZING INTERFUND BORROWING
[22-23-146]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Associate Vice President, Chief Financial Officer

During certain times of the month/year, it is possible for the expenses to exceed the revenues in any one fund. These are due to the lag time between the billing and receipt of funds and usually occur in funds that are on a reimbursement basis such as financial aid.

Under ORS 294.460, the college is authorized to make interfund loans to and from other funds and the general fund with the approval of the governing body.

The resolution will allow the college to borrow money between funds. It is recommended that the College Board of Education approve the resolution.

Action-2
June 21, 2023

RESOLUTION NO. 22-23-39 AUTHORIZING INTERFUND BORROWING

WHEREAS, it may become necessary during the year 2023-2024 to borrow money between funds, and

WHEREAS, the purpose of interfund borrowing is to meet cash flow requirements in a fund, and

WHEREAS, a hardship would be caused without interfund borrowing, now, therefore,

BE IT RESOLVED by the Chemeketa Community College Board of Education, that it hereby authorizes interfund borrowing as necessary during the year 2023-2024.

DATED this 21st day of June 2023

Ron Pittman

Ron Pittman
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

Action-3
June 21, 2023

**APPROVAL OF LAY REPRESENTATIVE FOR THE CHEMEKETA COOPERATIVE
REGIONAL LIBRARY SERVICE (CCRLS) ADVISORY COUNCIL
[22-23-147]**

Prepared by

Doug Yancey, Interim Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Development and Learning Resources
David Hallett, Interim Vice President—Academic and Student Affairs

The bylaws of the CCRLS Advisory Council require board approval of lay council members nominated by the full council. The council recommends that the College Board of Education approve Rea Andrew as the Yamhill County Lay Representative for a first term, to start on July 1, 2023, expiring June 30, 2026.

**APPROVAL OF HIGH SCHOOL CAREER AND TECHNICAL EDUCATION TEACHER
CERTIFICATE OF COMPLETION
[22-23-148]**

Prepared by

Cecelia Monto, Dean—Education, Languages and Social Sciences
Don Brase, Executive Dean—General Education and Transfer Studies
David Hallett, Interim Vice President—Academic and Student Affairs

There is a critical shortage of licensed Career and Technical Education (CTE) high school teachers in the state of Oregon, and nationally as well. Various school district partners have asked Chemeketa for assistance in addressing the need for licensed CTE teachers. This certificate meets the needs of area school districts addressing high school teachers on restricted or temporary licenses by creating a certificate that will allow teachers to gain a preliminary teaching license.

This certificate is modeled after the successful High School CTE Teacher Certificate of Completion at Clackamas Community College, and generous peer sharing assures academic consistency. Based on the Clackamas model, this certificate consists of 18 credits. Many of the courses are stackable with the Education Major Transfer Maps (MTM) and Associate of Arts Oregon Transfer degree (AAOT), and could serve as building blocks for teaching degrees.

Course work for the certificate already exists. Therefore, this certificate will simply provide increased enrollment in current classes. The new courses will be held one or two times per year to meet demand.

Chemeketa has secured grant funding through the Oregon Department of Education (ODE) for school district employees for the past several years, which will enable the course work in this certificate to be covered through grant funding. In this way, both ODE and regional school districts support this certificate.

The new certificate is approved by both the High School CTE Teacher Certificate of Completion Advisory Committee and the Chemeketa Curriculum Committee. The advisory committee consists of representatives from Salem–Keizer School District (SD), Woodburn SD, McMinnville SD, Dallas SD, North Santiam SD, and the CTE Coordinator for the Mid-Willamette Valley Consortium.

It is recommended that the College Board of Education approve the High School CTE Teacher Certificate of Completion, to begin fall 2023.

Action-4
June 21, 2023

**HIGH SCHOOL CAREER AND TECHNICAL EDUCATION TEACHER
CERTIFICATE OF COMPLETION**

Course No.	Course Title	Credit Hrs.
ED 114 or ED 230	Instructional Strategies for Math Children's Literature and Literacy	3
ED 130	Comprehensive Classroom Management	3
ED 216	Foundations of Education	3
ED 220	Introduction to CTE in Oregon	3
ED 233	Adolescent Development	3
ED 258	Culturally Responsive Pedagogy	3
Certificate Total		18

**APPROVAL OF EDUCATION SUPPORT PROFESSIONALS
CERTIFICATE OF COMPLETION
[22-23-149]**

Prepared by

Cecelia Monto, Dean—Education, Languages and Social Sciences
Don Brase, Executive Dean—General Education and Transfer Studies
David Hallett, Interim Vice President—Academic and Student Affairs

There is a critical shortage of educational support personnel at school districts in the state of Oregon, and nationally as well. Through grant work the last couple years Chemeketa has funded tuition support for school district Education Assistants to move into teaching positions. School district partners came to the college to ask for assistance in addressing the lack of educational support for personnel, and the certificate design emerged from this request. The Oregon Department of Education (ODE) also is a proponent of this certificate, and funding for the certificate design was covered by an ODE grant. Therefore, the new Educational Support Professionals certificate of completion meets the needs of area employers and has broad support in the region and in Oregon.

Chemeketa area school districts who hire Education Assistants have expressed a need for increased proficiency in Writing and Math, as well as Education classes. This certificate focuses on those areas.

This combination of classes meets Every Student Succeeds Act (ESSA) requirement for Title 1 schools. Courses do not need to be taken in any particular order. These courses serve as building blocks for teaching degrees and are offered in dual credit as well as on campus allowing high school students to receive college credits and exposure to the Chemeketa campus. Coursework is also stackable with the Education Major Transfer Maps (MTM) and Associates of Arts Oregon Transfer degree (AAOT).

Salem–Keizer School District’s Human Resources department has agreed to guarantee interviews for certificate holders. Therefore, the certificate gives students an advantage in gaining relevant employment in the teaching field, providing students an immediate avenue to employment as an Education Assistant. This certificate also provides an academic pathway towards a full teaching career. Because Chemeketa has secured grant funding for school district employees for the past several years, the certificate and subsequent employment can also provide financial support should students pursue teaching degrees.

The new certificate is approved by both the Education Support Professionals Advisory Committee and the Chemeketa Curriculum Committee. The advisory board is made up of representatives from Salem–Keizer School District (SD), Woodburn SD, McMinnville SD, Dallas SD, North Santiam SD, and Willamette Education Service District.

It is recommended that the College Board of Education approve the Education Support Professionals Certificate of Completion, to begin fall 2023.

Action-5
June 21, 2023

EDUCATION SUPPORT PROFESSIONALS CERTIFICATE OF COMPLETION

Course No.	Course Title	Credit Hrs.
ED 101 or ED 240	Introduction to Practicum and Teaching Education Practicum and Seminar	4
ED 216	Foundations of Education	3
WR 115 or higher	Composition	4
MTH 095 or ED 114	Intermediate Algebra Instructional Strategies for Math	4 3
Certificate Total		14

**APPROVAL OF CLASSIFIED; EXEMPT; FULL-TIME FACULTY; PART-TIME (ADJUNCT)
BARGAINING FACULTY; PART-TIME NON-BARGAINING NON-CREDIT FACULTY;
HOURLY, PART-TIME TEMPORARY; AND STUDENT
SALARY SCHEDULES FOR 2023–2024
[22-23-150]**

Prepared by

Heather McDaniel, Interim Associate Vice President—Human Resources
Alice Sprague, Interim Vice President—Governance and Administration

CLASSIFIED

Attached is the 2023–2024 salary table for classified employees. The salary table reflects a two percent salary table adjustment to all steps. Eligible employees will receive step increases as agreed in the contract. Effective: July 1, 2023

EXEMPT

Attached is the 2023–2024 salary table for exempt employees. The salary table reflects a two percent salary table adjustment to all steps. Eligible employees will receive step increases. Effective: July 1, 2023

FULL-TIME FACULTY

Attached is the 2023–2024 salary table for full-time faculty. The salary table reflects a two percent salary table adjustment to all steps. Eligible employees will receive step increases as agreed in the contract. Effective: July 1, 2023

PART-TIME (ADJUNCT) BARGAINING FACULTY

Attached is the 2023–2024 salary table for part-time (adjunct) bargaining faculty. The part-time faculty schedule is indexed at 65 percent of the 172-day full time faculty schedule. Eligible employees will receive step increases. Effective: Fall Term 2023–Summer Term 2024

PART-TIME NON-BARGAINING NON-CREDIT FACULTY

Attached is the 2023–2024 salary table for part-time non-bargaining non-credit faculty. The salary table reflects a two percent salary table adjustment to all steps. Effective: July 1, 2023

HOURLY, PART-TIME/TEMPORARY

Attached is the part-time hourly salary schedule for 2023–2024. The salary table reflects a salary table adjustment of two percent. Effective: July 1, 2023

STUDENT

Attached is the student salary schedule for 2023–2024. The salary table reflects a salary table adjustment of two percent. Effective: July 1, 2023

The College Board of Education will be asked to approve these salary tables at the June Board of Education meeting.

**CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED SALARY SCHEDULE
EFFECTIVE JULY 1, 2023 thru JUNE 30, 2024**

RANGE	STEP 1			STEP 2			STEP 3			STEP 4			STEP 5		
	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.
A-2	31,812	2,651	15.29	33,156	2,763	15.94	34,524	2,877	16.60	35,964	2,997	17.29	37,488	3,124	18.02
A-3	33,216	2,768	15.97	34,620	2,885	16.64	36,060	3,005	17.34	37,560	3,130	18.06	39,132	3,261	18.81
A-4	34,812	2,901	16.74	36,264	3,022	17.43	37,776	3,148	18.16	39,348	3,279	18.92	40,992	3,416	19.71
B-1	36,480	3,040	17.54	38,028	3,169	18.28	39,600	3,300	19.04	41,340	3,445	19.88	43,080	3,590	20.71
B-2	38,628	3,219	18.57	40,224	3,352	19.34	42,000	3,500	20.19	43,812	3,651	21.06	45,636	3,803	21.94
B-3	45,192	3,766	21.73	47,196	3,933	22.69	49,272	4,106	23.69	51,444	4,287	24.73	53,640	4,470	25.79
B-4	47,220	3,935	22.70	49,356	4,113	23.73	51,636	4,303	24.83	53,916	4,493	25.92	56,268	4,689	27.05
C-1	56,148	4,679	26.99	58,836	4,903	28.29	61,632	5,136	29.63	64,644	5,387	31.08	67,656	5,638	32.53
C-2	59,616	4,968	28.66	62,556	5,213	30.08	65,580	5,465	31.53	68,820	5,735	33.09	72,168	6,014	34.70
C-3	62,004	5,167	29.81	65,028	5,419	31.26	68,196	5,683	32.79	71,520	5,960	34.39	75,084	6,257	36.10

RANGE	STEP 6			STEP 7			STEP 8			STEP 9			STEP 10			STEP 11		
	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.	ANNL.	MO.	HRLY.
A-2	39,024	3,252	18.76	40,656	3,388	19.55	42,360	3,530	20.37	44,112	3,676	21.21	45,960	3,830	22.10	47,868	3,989	23.01
A-3	40,752	3,396	19.59	42,468	3,539	20.42	44,244	3,687	21.27	46,080	3,840	22.15	47,988	3,999	23.07	49,992	4,166	24.04
A-4	42,684	3,557	20.52	44,508	3,709	21.40	46,368	3,864	22.29	48,300	4,025	23.22	50,328	4,194	24.20	52,428	4,369	25.21
B-1	44,868	3,739	21.57	46,764	3,897	22.48	48,732	4,061	23.43	50,748	4,229	24.40	52,860	4,405	25.41	55,068	4,589	26.48
B-2	47,652	3,971	22.91	49,728	4,144	23.91	51,780	4,315	24.89	53,952	4,496	25.94	56,208	4,684	27.02	58,560	4,880	28.15
B-3	56,052	4,671	26.95	58,392	4,866	28.07	61,008	5,084	29.33	63,636	5,303	30.59	66,312	5,526	31.88	69,060	5,755	33.20
B-4	58,800	4,900	28.27	61,416	5,118	29.53	64,176	5,348	30.85	67,092	5,591	32.26	69,900	5,825	33.61	72,804	6,067	35.00
C-1	70,980	5,915	34.13	74,412	6,201	35.78	77,964	6,497	37.48	81,672	6,806	39.27	85,068	7,089	40.90	88,632	7,386	42.61
C-2	75,768	6,314	36.43	79,524	6,627	38.23	83,352	6,946	40.07	87,384	7,282	42.01	91,032	7,586	43.77	94,812	7,901	45.58
C-3	78,744	6,562	37.86	82,596	6,883	39.71	86,676	7,223	41.67	91,020	7,585	43.76	94,800	7,900	45.58	98,760	8,230	47.48

CHEMOKETA COMMUNITY COLLEGE
EXEMPT SALARY SCHEDULE
B-2 TO F-1
EFFECTIVE JULY 1, 2023

RANGE	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		RANGE
	ANNL.	HRLY.	MO.	HRLY.	ANNL.	HRLY.	MO.	HRLY.	ANNL.	HRLY.	
B-2	38,460	18.49	3,341	19.28	41,796	20.09	3,633	20.96	45,396	21.83	B-2
B-3	46,164	22.19	4,014	23.16	50,268	24.17	4,368	25.20	54,732	26.31	B-3
B-4	48,924	23.52	4,256	24.55	53,388	25.67	4,647	26.81	58,272	28.02	B-4
C-1	58,452	28.10	5,098	29.41	64,164	30.85	5,347	32.33	70,452	33.87	C-1
C-2	62,028	29.82	5,423	31.29	68,280	32.83	5,692	34.42	75,132	36.12	C-2
C-3	64,536	31.03	5,642	32.55	70,992	34.13	5,916	35.80	78,180	37.59	C-3
C-4	77,796	37.40	81,564	39.21	85,380	41.05	89,136	42.85	92,928	44.68	C-4
D-1	80,892	38.89	84,816	40.78	88,788	42.69	92,700	44.57	96,636	46.46	D-1
D-2	84,132	40.45	88,224	42.42	92,304	44.38	96,420	46.36	100,524	48.33	D-2
D-3	87,516	42.08	91,728	44.10	96,012	46.16	100,248	48.20	104,532	50.26	D-3
D-4	90,132	43.33	94,500	45.43	98,916	47.56	103,248	49.64	107,652	51.76	D-4
D-5	91,920	44.19	96,396	46.35	100,872	48.50	105,360	50.65	109,836	52.81	D-5
E-1	110,880	53.31									
E-2	124,200	59.71									
F-1	139,104	66.88									

* Performance based after initial step

RANGE	STEP 6		STEP 7		STEP 8		STEP 9		STEP 10		STEP 11		RANGE
	ANNL.	HRLY.	MO.	HRLY.	ANNL.	HRLY.	MO.	HRLY.	ANNL.	HRLY.	MO.	HRLY.	
B-2	47,376	22.78	4,110	23.71	51,516	24.77	4,473	25.81	55,920	26.89	4,872	28.11	B-2
B-3	57,144	27.47	4,967	28.66	62,208	29.91	5,406	31.19	67,656	32.53	70,704	33.99	B-3
B-4	60,888	29.27	5,299	30.57	66,492	31.97	5,775	33.32	72,240	34.73	75,504	36.30	B-4
C-1	73,872	35.52	6,452	37.22	81,144	39.01	7,047	40.66	88,152	42.38	92,136	44.30	C-1
C-2	78,876	37.92	6,892	39.76	86,796	41.73	7,540	43.50	94,320	45.35	98,580	47.40	C-2
C-3	82,008	39.43	7,166	41.34	90,276	43.40	7,845	45.26	98,100	47.16	102,516	49.29	C-3
C-4	96,912	46.59	8,076	48.55	105,540	50.74	109,236	52.52	111,444	53.58	113,652	54.64	C-4
D-1	100,764	48.45	8,754	50.50	109,764	52.77	113,604	54.62	115,896	55.72	118,212	56.83	D-1
D-2	104,784	50.38	9,103	52.52	114,156	54.88	118,164	56.81	120,528	57.95	122,928	59.10	D-2
D-3	108,960	52.39	9,467	54.62	118,704	57.07	122,856	59.07	125,304	60.24	127,836	61.46	D-3
D-4	112,236	53.96	9,752	56.26	122,268	58.78	126,576	60.86	129,084	62.06	131,700	63.32	D-4
D-5	114,480	55.04	9,943	57.36	124,692	59.95	129,072	62.06	131,688	63.31	134,328	64.58	D-5

CHEMEKETA COMMUNITY COLLEGE											
2023-2024 SALARIED FACULTY SALARY SCHEDULE											
EFFECTIVE JULY 1, 2023											
STEP	172 DAYS			192 DAYS			222 DAYS				
	ANNUAL	MONTHLY	DAILY	ANNUAL	MONTHLY	DAILY	ANNUAL	MONTHLY	DAILY		
15	\$97,476	\$8,123.00	\$566.72	\$108,811	\$9,067.58	\$566.72	\$119,138	\$9,928.17	\$536.66		
14	\$92,835	\$7,736.25	\$539.74	\$103,631	\$8,635.92	\$539.74	\$113,464	\$9,455.33	\$511.10		
13	\$88,414	\$7,367.83	\$514.03	\$98,693	\$8,224.42	\$514.03	\$108,061	\$9,005.08	\$486.76		
12	\$84,877	\$7,073.08	\$493.47	\$94,746	\$7,895.50	\$493.47	\$103,739	\$8,644.92	\$467.29		
11	\$81,482	\$6,790.17	\$473.73	\$90,956	\$7,579.67	\$473.73	\$99,590	\$8,299.17	\$448.60		
10	\$78,223	\$6,518.58	\$454.78	\$87,317	\$7,276.42	\$454.78	\$95,606	\$7,967.17	\$430.66		
9	\$75,094	\$6,257.83	\$436.59	\$83,825	\$6,985.42	\$436.59	\$91,782	\$7,648.50	\$413.43		
8	\$72,090	\$6,007.50	\$419.13	\$80,472	\$6,706.00	\$419.13	\$88,110	\$7,342.50	\$396.89		
7	\$69,207	\$5,767.25	\$402.37	\$77,255	\$6,437.92	\$402.37	\$84,586	\$7,048.83	\$381.02		
6	\$66,438	\$5,536.50	\$386.27	\$74,163	\$6,180.25	\$386.27	\$81,202	\$6,766.83	\$365.77		
5	\$63,780	\$5,315.00	\$370.81	\$71,196	\$5,933.00	\$370.81	\$77,955	\$6,496.25	\$351.15		
NORMAL STARTING											
STEP 4	\$61,229	\$5,102.42	\$355.98	\$68,349	\$5,695.75	\$355.98	\$74,836	\$6,236.33	\$337.10		
3	\$59,392	\$4,949.33	\$345.30	\$66,297	\$5,524.75	\$345.30	\$72,591	\$6,049.25	\$326.99		
2	\$57,611	\$4,800.92	\$334.95	\$64,310	\$5,359.17	\$334.95	\$70,413	\$5,867.75	\$317.18		
1	\$55,882	\$4,656.83	\$324.90	\$62,380	\$5,198.33	\$324.90	\$68,300	\$5,691.67	\$307.66		

Action-6
June 21, 2023

<p align="center">CHEMEKETA COMMUNITY COLLEGE PART-TIME (ADJUNCT) FACULTY BARGAINING UNIT SALARY SCHEDULE Effective Fall Term 2023 - Summer Term 2024</p>										
LEVEL	DESCRIPTION	STEPS								LEVEL
		1	2	3	4	5	6	7	8	
A	Lecture Credit Courses	\$858.00	\$884.00	\$921.00	\$1,000.00	\$1,085.00	\$1,177.00	\$1,277.00	\$1,408.00	A
	ILC Rates									
B/C	Hourly Rates	\$78.0000	\$80.3636	\$83.7273	\$90.9091	\$98.6364	\$107.0000	\$116.0909	\$128.0000	B/C
	Labs (1 lab hr. = 0.82 ILC)	\$703.56	\$724.88	\$755.22	\$820.00	\$889.70	\$965.14	\$1,047.14	\$1,154.56	
D	Hourly Rates	\$63.9600	\$65.8982	\$68.6564	\$74.5455	\$80.8818	\$87.7400	\$95.1945	\$104.9600	D
	ABE/GED/HSC/ESL Labs Agriculture Credit Labs Health Care Skills Credit Labs Laboratory Credit Courses Physical Education Activity Courses Science Credit Labs Studio Art Classes Technology Credit Labs Trade Credit Labs Vocational Preparatory Credit Labs Vocational Supplemental Credit Labs									
E	Workshops/Special Assignments (Bargaining Unit Rate) (See Article 23B.5)	Minimum = \$30.47	\$53.20	(CD = Curriculum Development Rate)						E
	Hourly Employee Rate	\$30.47	\$31.94	\$33.58	\$35.29	\$37.03	\$39.03	\$40.63	\$41.59	
	Counseling									
	CWE Coordinator									
	Library Work									
<p align="right">Required Meeting (RM) Rate = \$48.05 (2021-2024 CFA Collective Bargaining Agreement, Art. 23B.6.b.i) Curriculum Development Rate (CD) = \$53.20</p>										

Action-6
June 21, 2023

CHEMEKETA COMMUNITY COLLEGE PART-TIME FACULTY NON-BARGAINING NON-CREDIT UNIT SALARY SCHEDULE Effective Fall Term 2023 - Summer Term 2024										
LEVEL	DESCRIPTION	STEPS								LEVEL
		1	2	3	4	5	6	7	8	
D	Noncredit *Nonbargaining Unit Exception Classes Hourly Rates Used for workshops or non-bargaining unit classes scheduled in on-standard time formats. (i.e. shorter or weekend workshops). This market driven rate is also used for specialized topics that demand unusual expertise or and/or exceptional pay.	minimum = \$23.07 No Maximum								D
J	Noncredit Vocational Preparatory Vocational Supplementary Workforce Readiness/Workforce Applied Basic Skills Hourly Rates Reimbursable 9800 Series	\$31.20	\$33.38	\$35.71	\$38.20	\$40.86	\$43.70	\$46.76	\$50.02	J
K	Noncredit Community Education English Now Hourly Rates Used for reimbursable and nonreimbursable noncredit community education courses for personal enrichment	\$23.07	\$24.26	\$25.53	\$26.86	\$28.25	\$29.72	\$31.27	\$32.90	K
Special Projects: Non-teaching work related to classes							\$23.07			
Curriculum Development & Meeting Rate							\$23.07			
* D Level courses require Executive Dean/VP approval notated on the Payroll Authorization										

CHEMEKETA COMMUNITY COLLEGE
HOURLY, PART-TIME/TEMPORARY SALARY SCHEDULE
EFFECTIVE JULY 1, 2023

RANGE	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	RANGE
AA	\$14.74	\$15.37	\$16.00	\$16.65	\$17.32	AA
BB	\$14.82	\$15.40	\$16.03	\$16.69	\$17.36	BB
CC	\$14.86	\$15.46	\$16.07	\$16.72	\$17.40	CC
DD	\$15.03	\$15.64	\$16.24	\$16.90	\$17.59	DD
EE	\$16.21	\$16.95	\$17.62	\$18.34	\$19.08	EE
FF	\$17.55	\$18.31	\$19.05	\$19.82	\$20.62	FF
GG	\$19.38	\$20.25	\$21.11	\$21.97	\$22.86	GG
HH	\$20.52	\$21.42	\$22.37	\$23.28	\$24.22	HH
II	\$24.61	\$25.82	\$27.03	\$28.13	\$29.27	II

Note: Ranges JJ thru NN are Interpreters and Typewell Transcribers only

POSITION	LEVEL	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	RANGE
INTER. TRANSC.								
HI410H HT010H	1	JJ	\$22.44	\$23.38	\$24.45	\$25.47	\$26.58	JJ
HI420H HT020H	2	KK	\$27.53	\$28.70	\$30.01	\$31.26	\$32.63	KK
HI430H HT030H	3	LL	\$33.77	\$35.20	\$36.81	\$38.35	\$40.04	LL
HI440H -	4	MM	\$41.29	\$43.00	\$44.98	\$46.86	\$48.92	MM
HI450H -	5	NN	\$50.43	\$52.57	\$54.97	\$57.26	\$59.78	NN

INTERPRETERS

1	I/P Graduate or 0-2 years of experience	TYPEWELL TRANSCRIBERS
2	R/D Written or BA Degree; and 2+ years experience	
3	CI or CT or NAD III or Masters Degree; and 2+ years experience	
4	CI & CT or NAD IV; and 2+ years experience	
5	CI & CT for 5 years OR NAD V; BA/BS Degree required	

FOR RANGES JJ - NN ONLY:

Initial placement on the pay scale and step increases will be in accordance with personnel practices. Movement from one level to another may be made by request of the employee with verification of change in credential and approval by the Dept. manager and the Dir. of Human Resources.

Any movement from one level to another level will take place at the time of any step increase.

HR will work collaboratively with the Student Accessibility Services Director for placement of part-time employees on this scale (verification of certification, etc.)

TCT: Typewell Certified Transcriber

TYPEWELL TRANSCRIBERS

Novice; 0-2 years experience
TCT: Level 1 Certification or BA/BS deg. & 2 yrs. exp.
TCT: Level 2 Certification

CHEMEKETA COMMUNITY COLLEGE STUDENT SALARY SCHEDULE EFFECTIVE JULY 1, 2023					
CWS/FWS	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
S1	\$14.74	\$15.37	\$16.00	\$16.65	\$17.32
S2	\$14.82	\$15.40	\$16.03	\$16.69	\$17.36
S3	\$14.86	\$15.46	\$16.07	\$16.72	\$17.40
S4	\$19.38	\$20.25	\$21.11	\$21.97	\$22.86

**APPROVAL OF COMMUNICATION ACCESS SERVICES CONTRACT AWARD
[22-23-151]**

Prepared by

Mariah Dooley, Procurement & Contracts Analyst
Aaron Hunter, Associate Vice President/Chief Financial Officer

COMMUNICATION ACCESS SERVICES

A Request for Proposal (RFP) for Communication Access Services, including Communication Access Real-Time Translation (CART) and Speech-to-Text Translation (Typewell) was advertised on the college's Procurement Services Website and the OregonBuys Website on April 14, 2023.

Eleven proposals were received and opened immediately following the solicitation closing on April 27, 2023, at 2 pm. The firms that submitted proposals were:

Ai-Media Technologies LLC, Youngstown, OH
Archive Reporting and Captioning, Newtown Square, PA
Caption Consulting, Palatine, IL
Classroom Captioning, Monument, CO
Hardeman Realtime, Inc, Pinellas Park, FL
Intellitext, LLC, Reno, NV
Karasch & Associates, West Chester, PA
Partners Interpreting, LLC, North Attleboro, MA
QuickCaption, Inc, Riverside, CA
SignGlasses, LLC, Provo, UT
TypeWell, Tucson, AZ

The eleven proposals were determined to be responsive and subsequently evaluated in accordance with the solicitation document's evaluation criteria. Some of the evaluation criteria included qualifications, training, services and services delivery.

The top two companies were selected to provide on-call services for students in CART and Typewell. The availability of two companies to provide on-call services will ensure students' needs are met at all times.

It is recommended that the College Board of Education approve the award of two contracts for Communication Access Services to QuickCaption, Inc., Riverside, CA and Archive Reporting and Captioning, Newtown Square, PA, — the most responsive and responsible proposers, for a period not-to-exceed five years, for an estimated combined contract value not-to-exceed \$400,000.

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

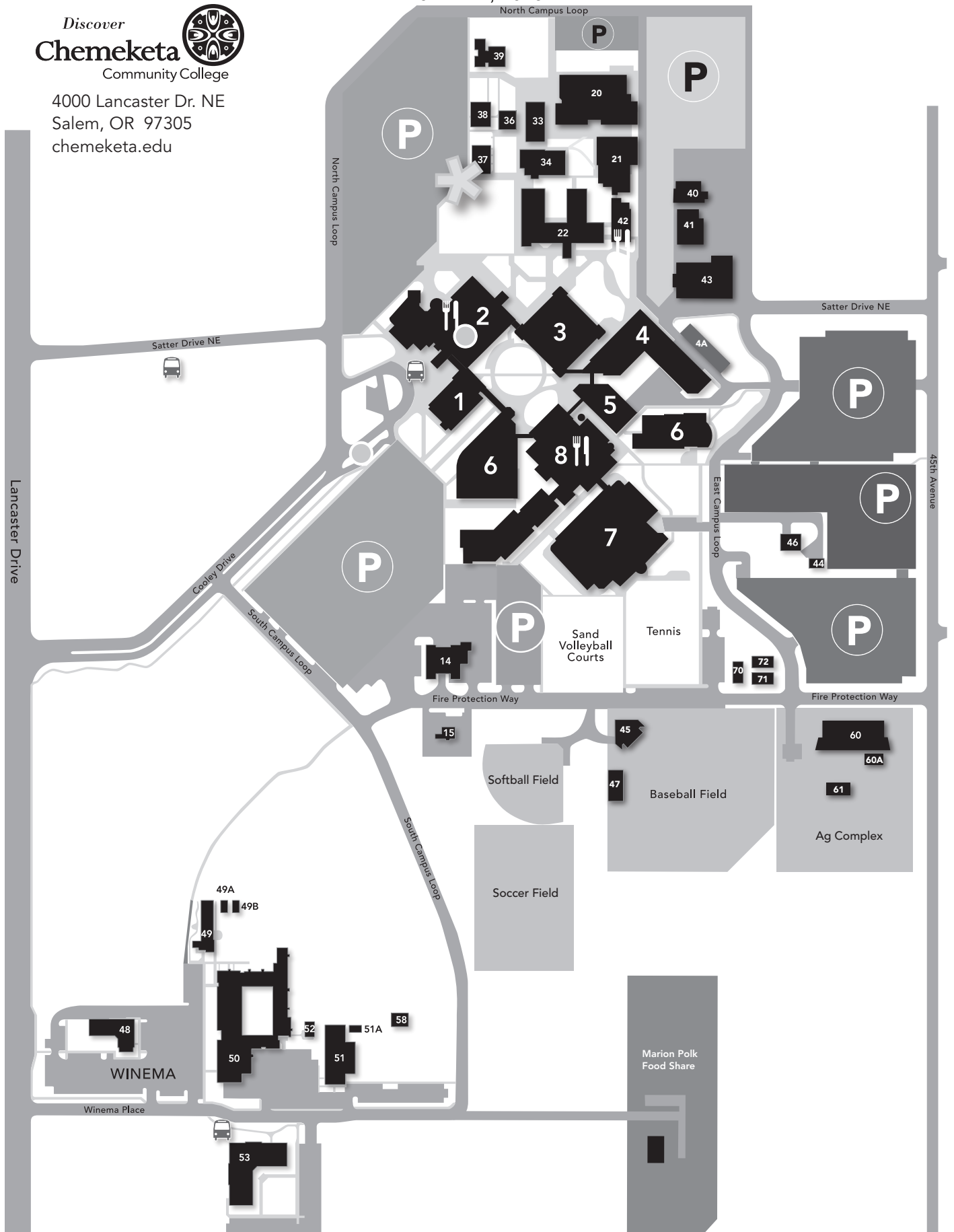
QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

Appendix-2
June 21, 2023



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Building directory on reverse side

Appendix-2 June 21, 2023

Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling; Career Center; Convenience Store; Food Court; Information Center; Multicultural Center; Placement Assessment; Planetarium; Public Safety; Student Accessibility Services; Student Recruitment; Student Retention & College Life; Student Support Services
- 002 2nd Floor: Business Services; CAMP; Chemeketa Completion Program; College Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; President's Office; Procurement; TRiO; Talent Search; Title IX Office; Tutoring Services; Upward Bound; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Classrooms; Instruction and Student Services; Math Hub; Math Faculty; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms;
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; IT Help Desk; Television Studio; Online Programs
- 009 2nd Floor: Library; Writing Center; Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development; HEP; Information Technology
- 033 Apprenticeship Programs
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills Training; Cooperative Work Experience
- 039 Child Development Center
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union; Blue Moon Cafe
- 049 Mid-Willamette Education Consortium, Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Headhouse
- 062 Pavillion

Area or Service—Building/Room

- Academic Development—22/100
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/115
- Chemeketa Cooperative Regional Library Service—9/136
- Chemeketa Online—9/106
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- GED—22/100
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study Abroad—2/174
- Instruction & Student Services—3/272
- IT Help Desk—9/128
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Parking Permits—2/173 Public Safety
- Placement Assessment—2/201
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216

- Public Information—5/266
- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor
- Bookstore
- Study Skills—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—1/First Floor
- Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/210

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education, Languages & Social Sciences—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Life Sciences and Physical Sciences—8/104
- Liberal Arts—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

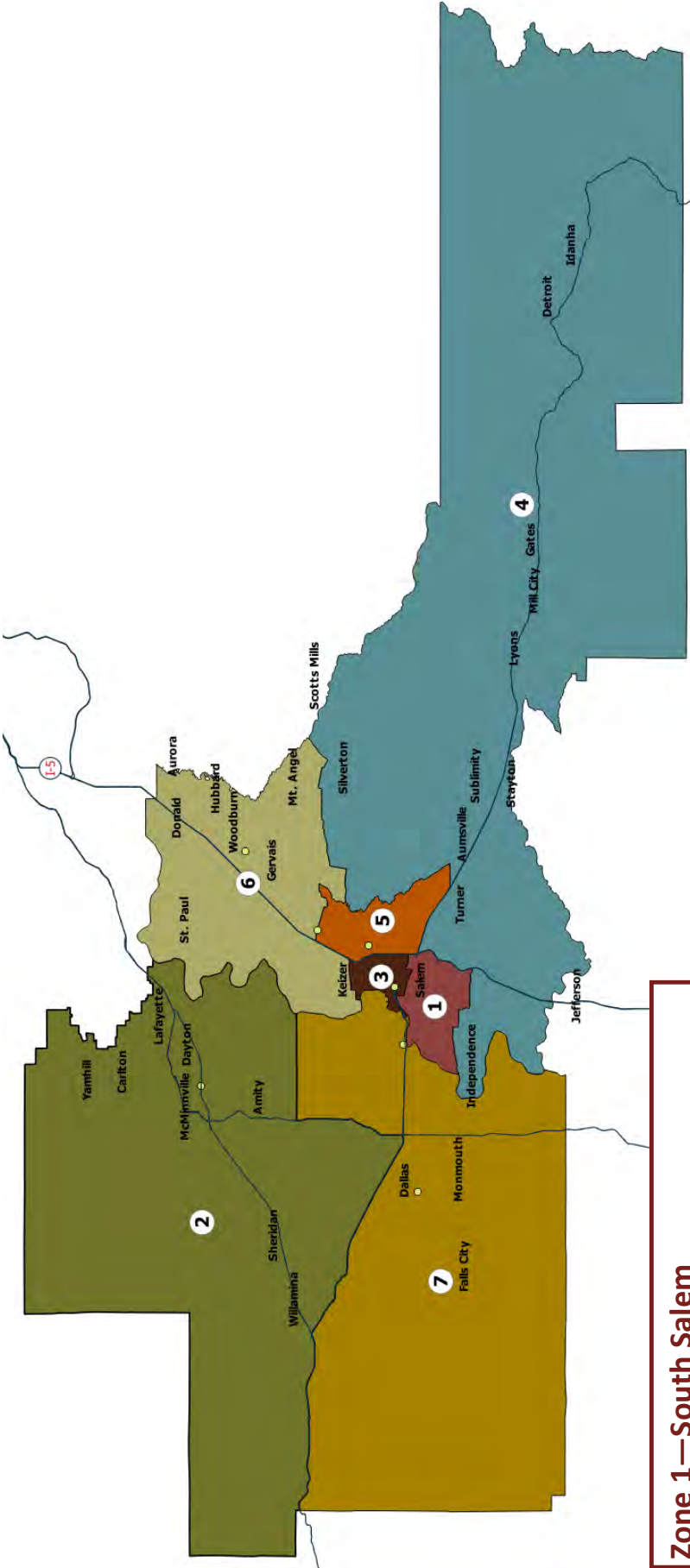
SINGLE OCCUPANCY

- Building 2—First floor, across from C-Store
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

MOTHER'S ROOM

- Building 2—First floor, next door to C-Store
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor

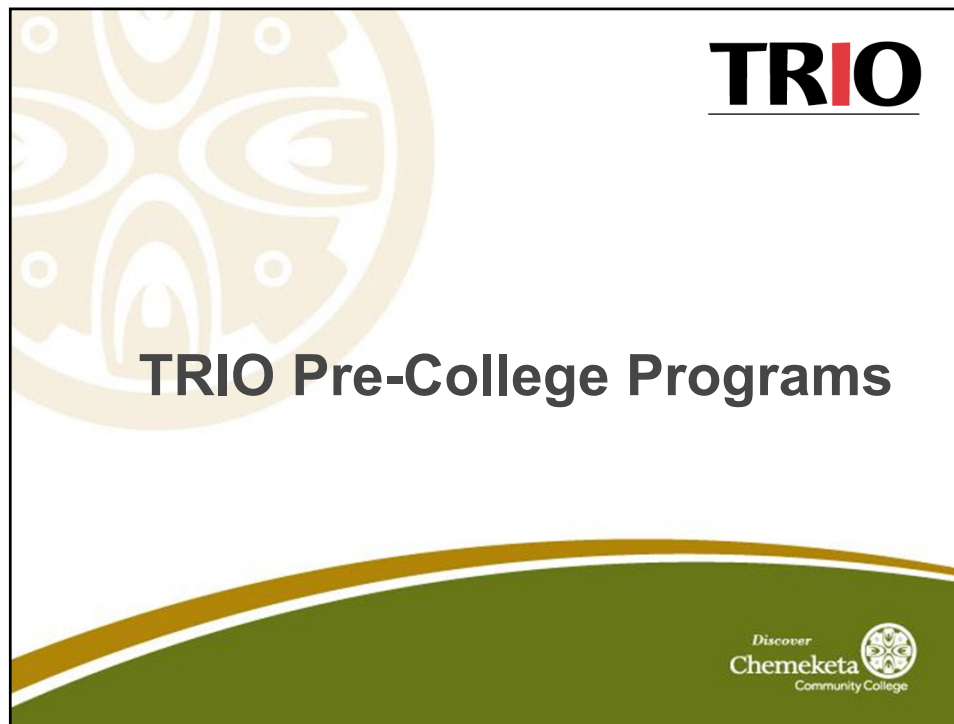
Chemeketa Community College Board Zone Boundary Maps and Descriptions



- Zone 1—South Salem**
- Zone 2—Yamhill County**
- Zone 3—North Salem**
- Zone 4—South Marion County**
- Zone 5—East Salem**
- Zone 6—North Marion County**
- Zone 7—Polk County**

- Board Members
- ZONE 1 Ed Dodson**
 - ZONE 2 Ron Pittman, Chair 2022-2023**
 - ZONE 3 Neva Hutchinson, Vice Chair 2022-2023**
 - ZONE 4 Ken Hector**
 - ZONE 5 Jackie Franke**
 - ZONE 6 Diane Watson**
 - ZONE 7 Betsy Earls**

Handouts
June 21, 2023



1

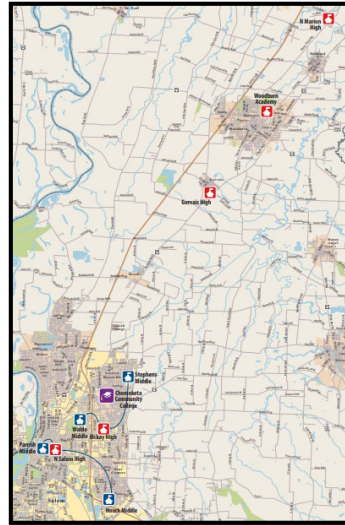
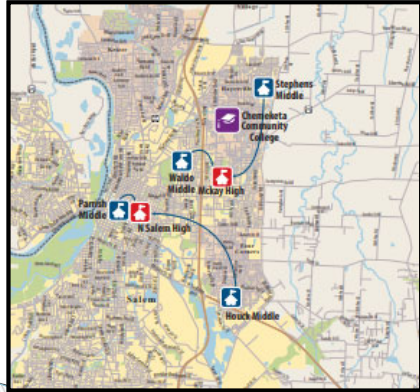
TRIO Pre-College Programs

- Serve 738 Low-income, First-Gen high school (UB/TS) & middle school (TS) students
- 8 high schools and 4 middle schools
- 7 TRIO advisors and several mentors, tutors, program assistants, and adjunct faculty
- New office - Building 2 / Room 101
- Annual Budget: \$1,243,288 (increased to \$1,293,020 starting Sept. 1)

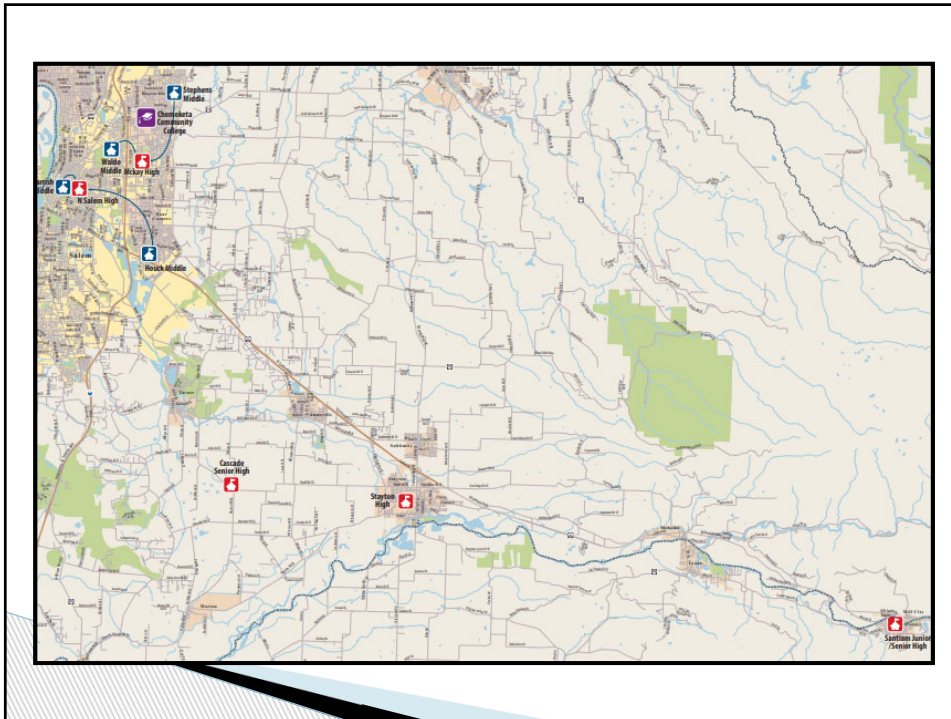
2

TRIO Pre-College Programs

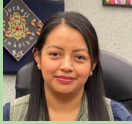
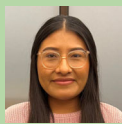



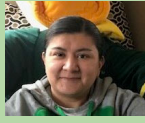


- Four TRIO grants (1 Talent Search and 3 Upward Bound grants)



3



4

Grant	Students	Schools	Staff	
Talent Search	544	North Salem HS Houck MS, Parrish MS McKay HS Stephens MS Waldo MS		
Upward Bound 1	74	North Salem HS McKay HS		
Upward Bound 2	60	Gervais HS, Cascade HS, Santiam HS, Stayton HS		
Upward Bound 3	60	Woodburn HS North Marion HS		

5

Talent Search Objectives (2021-22)	PE points (possible)	Target (2021-2026)	Actual (Year 1)
Meeting the number funded to Serve	3 points	544	544
Objective #1: Persistence--non-seniors move the next grade	3 points	90%	100%
Objective #2: Graduation with regular diploma within 4 years	3 points	88%	98%
Objective #3: Seniors who complete a rigorous curriculum	1.5 points	40%	41%
Objective #4: Graduates enroll in college fall term	3 points	66%	64%
Objective #5: College completion within 6 years	1.5 points	25%	41%

6

Upward Bound 1 Objectives (2021-22)			
	PE points (possible)	Target (Year 5)	Actual (Year 5)
Meeting the number funded to Serve	3 points	74	74
Objective #1: Academic Performance GPA (2.5+)	1.5 points	67%	84%
Objective #2: Academic Performance SBAC (Both RLA and Math)	1.5 points	69%	21%
Objective #3: Secondary school retention and graduation	3 points	78%	99%
Objective #4: Seniors who complete a rigorous curriculum	1.5 points	25%	67%
Objective #5: Graduates enroll in college fall term	3 points	70%	89%
Objective #6: College completion within 6 years	1.5 points	33%	50%

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Upward Bound 1 Objectives (2022-2027)			
	UB 1 Targets	UB 2 Target	UB 3 Target
Number of students funded to serve	74	60	60
Objective #1: Academic Performance GPA (2.5+)	60%	60%	72%
Objective #2: Academic Performance SBAC (RLA and Math)	60%	60%	60%
Objective #3: Secondary school retention and graduation	78%	76%	86%
Objective #4: Seniors who complete a rigorous curriculum	40%	40%	40%
Objective #5: Grads enroll in college fall term	71%	71%	60%
Objective #6: College completion within 6 years	33%	33%	33%

8

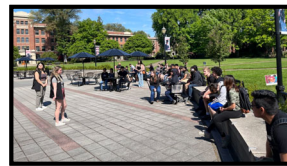
Program Services

- Advising/Coaching
- Tutoring
 - After school at each of our high schools each week
 - Zoom tutoring three evenings/week (5:30pm to 7:30pm)
- College and Career Exploration
- College Admissions
- Financial Literacy
- FAFSA and Scholarships
- College campus visits and other field trips
- College Mentors
- ACT/SAT test preparation
- Summer Programming
- Saturday Academies, Summer Academies (UB only)
- Stipends (UB only)

9

2022-23 UBTS Activities

- September 24:** UB Fall Kickoff and Oregon 4-H Center (UB)
- October 1:** UB College Prep Workshops (UB)
- October 15:** Western Oregon University (UB)
- November 18:** Portland State University Bridges (UB/TS)
- November 19:** College Prep Workshops: OSAC and Ford (UB)
- December 3:** Scholarship Writing and Holiday Social (UB/TS)
- January 21:** Finals Prep, Studying, Test Anxiety, Stress (UB)
- February 9:** University of Oregon Connections (UB)
- February 10:** Chemeketa College Visit (TS)
- February 25:** iLead Youth Leadership Summit (UB/TS)
- March 2:** University of Oregon Connections (TS)
- March 4:** Oregon Bar Association Mock Trials at Lewis and Clark (UB/TS)
- March 11:** UB Community Service Day (UB)



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2022-2023 UBTS Activities

- March 17:** OMSI (TS—Stephens and Parrish)
- March 25:** Willamette University (UB)
- April 9:** Blazer game and Sports Careers (UB)
- April 22:** Oregon TRIO Association Student Leadership Conference (UB/TS)
- April 28:** OMSI (TS—Houck and Waldo)
- May 6:** UB Community Service Day (UB)
- May 13:** Intel campus visit (UB)
- May 19:** Oregon State University (TS)
- May 20:** Oregon State University STEM Visit (UB)
- June:** Graduation Celebrations (UB/TS)
- June 9-15:** TRIO Student Leadership Congress in Washington DC (UB/TS)
- June 21:** Summer Academy Orientation and 4-H (UB)
- June 26 - August 4:** UB Summer Academy (UB)



11



12



13



14



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17



18



19



20

UB Summer Academy 2023

Classes Monday through Thursday (June 26 - August 4)

- ❖ Writing (*Comics as Literature taught by Karl Meiner*)
- ❖ Math (*HS Math and MTH95 taught by Matthew Keeling*)
- ❖ Foreign Language workshops (*led by UB team*)
- ❖ Pottery/Wheel Throwing (*ART258 taught by Burk Kleiber*)
- ❖ Painting (*taught by Brenda Valentin Bravo*)
- ❖ UB Tutoring

Friday Field Trips

- ❖ Upward Bound BBQ
- ❖ Oregon National Primate Research Center
- ❖ Hatfield Marine Science Center
- ❖ OMSI and Willamette Jet Boats
- ❖ iFly Indoor Skydiving

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Student Success

Where are our attending college?

Talent Search (*last five years*)

- ❖ 68% enrolled at Chemeketa
- ❖ WOU, PSU, OSU, U of O, Willamette, Linfield
- ❖ 38.7% (126 of 326) completed within six years

Upward Bound (*last five years*)

- ❖ 50% Enrolled at Chemeketa
- ❖ OSU, WOU, PSU, U of O, Willamette
- ❖ 49.3% (36 of 73) completed within six years



22

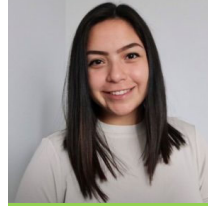
Student Success



Jose Garcia
Class of 2010
Program Coordinator
OSU Open Campus



Pablo Herrera
Class of 2013
Exercise Physiologist
Providence Health



Ana Escobedo Barraza
Class of 2014
Staff Attorney
Legal Aid of Oregon



Cecilia Morales Barajas
Class of 2016
5th Grade Teacher
Canby School District

Our Upward Bound alumni have achieved remarkable success beyond being the first in their families to earn college degrees. Our alumni are teachers, lawyers, artists, musicians, police officers, small business owners, engineers, scientists, community leaders, aspiring politicians, nurses, pharmacy techs, restaurateurs, dental hygienists, technicians, and so much more.

23

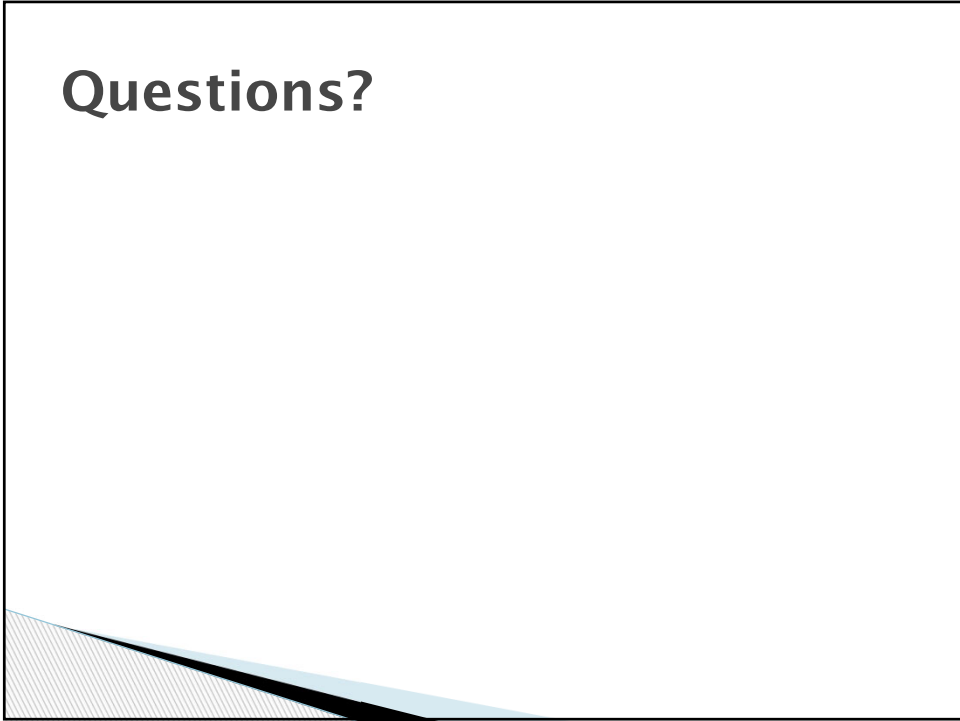
Mission and Values

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training

- Adaptability
- Belonging
- Community
- Opportunity
- Quality



24



25