

BOARD OF EDUCATION MEETING

May 20, 2026

Chemeketa Community College
 4000 Lancaster Dr NE
 Salem, Oregon

- | | | | |
|-------------|--|--|---|
| I. | Executive Session | 4:15–4:45 pm | Closed Meeting |
| | Executive Session is called in accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. | | |
| II. | Workshop | 4:45–5:15 pm | Web conferencing/Live stream/Boardroom |
| | A. Updates for Student Athletes 1–6
David Hallett, Vice President—Academic and Student Services | | |
| III. | Regular Session | 6 pm | Web conferencing/Live stream/Boardroom |
| | A. Call to Order | | |
| | B. Pledge of Allegiance | | |
| | C. Chemeketa Land Acknowledgment 7 | | |
| | D. Roll Call | | |
| | E. Comments from the Public | | |
| | F. Public Hearing of Proposed Budget | | |
| | G. Approval of Minutes—Budget Committee and College Board of Education 8–18
Meetings of April 15, 2026
Jessica Howard, President/Chief Executive Officer | | |
| H. | Reports | | |
| | 1. Reports from the Associations | | |
| | a. Lillian Anderson | Associated Students of Chemeketa (ASC) | 19–20 |
| | b. Steve Wolfe | Chemeketa Faculty Association | 21 |
| | c. Tim King | Chemeketa Classified Employees Association | 22–23 |
| | d. Angela Archer | Chemeketa Exempt Employees Association | 24 |
| | 2. Reports from the College Board of Education | | |
| I. | Information | | |
| | 1. Annual Graduation Exercises 25
David Hallett, Vice President—Academic and Student Affairs | | |
| | 2. Regional High School Mathematics Contest 2026 26–27
David Hallett, Vice President—Academic and Student Affairs | | |
| | 3. Oregon Community College Association (OCCA) Update 28
Jessica Howard, President/Chief Executive Officer | | |

4.	College Policy: Administrative Organization Series (2000)— <u>Policy # 2251, Alcoholic Beverages</u> Alice Sprague, Vice President—Governance and Administration	29–30
5.	Suspension of MIG Welding Certificate of Completion David Hallett, Vice President—Academic and Student Affairs	31
6.	College Policies: Educational Series (4000)—Policy #4015, Class List and Registration; Policy #4065, Articulation and Transfer Agreements; Policy #4075, Credit Hour; Policy #4080, Transfer of Previous Credit and Alternative Approaches to College Credit <u>Credit for Prior Learning</u> ; #4210, Use of Copyright Materials; #4320, Standards for Instructional Qualifications; and #4330, Generative Artificial Intelligence Instructional Policy David Hallett, Vice President—Academic and Student Affairs	32–42
7.	Classified, Exempt, Full-Time Faculty, Part-Time (Adjunct) Bargaining Faculty; Part-Time (Adjunct) Non-Bargaining Non-Credit Faculty; Part-Time Hourly; and Student Salary Schedules for 2026–2027 Alice Sprague, Vice President—Governance and Administration	43–51
J. Standard Reports		
1.	Personnel Report Alice Sprague, Vice President—Governance and Administration	52
2.	Budget Status Report Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	53–55
3.	Capital Projects Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	56–57
4.	Recognition Report Jessica Howard, President/Chief Executive Officer	58
K. Separate Action		
1.	Approval of Resolution No. 25-26-25 for an Exemption from Competitive Bidding for the Chemeketa Community College Woodburn Center HVAC Upgrades Project Local Contract Review Board Adoption Aaron Hunter, Vice President—College Support Services/Chief Financial Officer (PUBLIC HEARING)	[25-26-152] 59–74
L. Action		
Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Any item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take-action on the item in question.)		
1.	Approval of Presidential Evaluation Process Diane Watson, Chair—Board of Education	[25-26-153] 75–80
2.	Approval of Proposed Schedule of Board of Education Meetings for 2026–2027 Jessica Howard, President/Chief Executive Officer	[25-26-154] 81
3.	Approval of Budget Committee Member Selection Process for Vacancies in Zones 2, 3, 4, 5, and 6 for 2028–2029 Alice Sprague, Vice President—Governance and Administration	[25-26-155] 82

4. Approval of Psychology Associate of Science Transfer (AST) Degree David Hallett, Vice President—Academic and Student Affairs	[25-26-156]	83–84
5. Approval of Contract Award for Salem Campus Blue Parking Lot Project Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	[25-26-157]	85

M. Appendices

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N. Future Agenda Items

O. Board Operations

P. Adjournment

Chemeketa Community College prohibits unlawful discrimination based on the following:

- | | | |
|--|-----------------------------------|---------------------------------|
| ● Race | ● Color | ● Religion |
| ● National Origin | ● Sex | ● Marital Status |
| ● Disability | ● Protected Veteran Status | ● Age |
| ● Gender | ● Gender Identity/ Expression | ● Sexual Orientation |
| ● Pregnancy | ● Whistleblowing | ● Genetic Information |
| ● Domestic Abuse Victim | ● Expunged Juvenile Record | ● Injured Workers |
| ● Protected Hairstyle (CROWN Act) | ● Political Affiliation or Belief | ● Tobacco Use During Work Hours |
| ● Victims of Domestic Violence (Sexual Assault, Stalking, and/or Harassment) | | |

Or any other status protected by federal, state, or local law in any area, activity, or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under College policies, equal opportunity for employment, admission, and participation in the College’s programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of its policies and other College efforts designed for that purpose.

For concerns, inquiries, or complaints regarding student disability accessibility and accommodations contact: Section 504/ADA Coordinator for Students: Karen Alexander, Director, Student Accessibility and Testing Services, 503.399.5276

Section 504/ADA Coordinator Employees

For concerns, inquires or complaints regarding employee disability accessibility and accommodations contact: Alice Sprague, Vice President, Governance and Administration, 503.399.2537

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, gender-based violence, and stalking, contact the Title IX coordinator, Jon Mathis at 503-584-7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>.

All persons having questions or concerns related to Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem, OR 97305.

Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

To request this publication in an alternative format, please call 503.399.5192.

UPDATES FOR STUDENT ATHLETES

Prepared by

David Abderhalden, Director—Athletics
Manuel Guerra, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

This workshop will focus on continued innovation within the Chemeketa Athletics program. During the 2025–2026 academic year, the Chemeketa Storm Athletics program demonstrated continued progress in advancing student success, competitive excellence, and program innovation within the Northwest Athletic Conference (NWAC). As one of 37 member institutions across Oregon, Washington, and British Columbia, Chemeketa remains committed to providing high-quality, holistic athletic experiences that support both academic and athletic achievement.

Chemeketa's nine intercollegiate teams - baseball, men's and women's basketball, men's and women's soccer, softball, volleyball, women's cross country, and women's distance track—collectively contributed to a strong year of performance and growth. Across programs, there was a continued emphasis on academic progress, retention, persistence, and completion, reinforcing the department's core philosophy that the foundational traits that create success in the classroom are the same traits that create success in competition.

Key highlights from the year include strengthened alignment between athletics and student support services, and ensuring student-athletes are connected to advising, tutoring, and early alert systems. This integrated approach has supported improved academic outcomes and persistence rates among student-athletes. Additionally, the program has continued to build a culture of excellence through its focus on resiliency and accountability, with teams remaining competitive within NWAC play, while fostering leadership, connection, and community engagement.

The 2025–2026 year also reflects ongoing innovation within the athletics program. Efforts to enhance the student-athlete experience—through improved coordination, program structure, and strategic focus—have positioned Chemeketa Athletics as a critical contributor to the college's broader enrollment, retention, and student engagement goals.

Overall, Chemeketa Athletics continues to serve as a vital component of the institution's mission, providing meaningful opportunities for student-athletes to succeed academically, grow individually, compete at a high level, and remain engaged in the college community.

INTRODUCTION OF STUDENT ATHLETES

The Chemeketa student-athletes listed below represent the nine athletics programs at the college. Chemeketa is a member of the Northwest Athletic Conference (NWAC), which includes 37 community colleges from Oregon, Washington, and British Columbia.

WOMEN'S CROSS COUNTRY/DISTANCE TRACK

Coach: Montrail Brooks

No.	Name	Year	High School / City, State	Degree
	Abby Hubbard	Fr	North Marion / Hubbard, OR	AAOT
	Sophia Harris	Fr	South Salem / Salem, OR	AAS
	Joseline Tapia Guerra	Fr	McKay / Keizer, OR	AAS
	Sara Rodriguez Uribe	So	Woodburn and McKay / OR	AAOT
	Fernanda Robles	Fr	Tec De Monterrey / Santa Maria Del Los Angeles, Jalisco	AST
	Gisselle Andrade-Jacobo	Fr	McKay / Salem, OR	AAOT
	Alyssa Collins	Fr	North Salem / Salem, OR	AAOT
	Andrea Maciel Rodriguez	Fr	McNary / Keizer, OR	AAS
	Mariela Soto-Garcia	Fr	West Salem / Salem, OR	AAOT

MEN'S SOCCER

Coach: Martin Maldonado

No.	Name	Year	High School / City, State	Degree
1	Josh Vargas	So	North Salem / Salem, OR	AAOT
6	Alex Silva	Fr	South Salem / Salem, OR	AAOT
7	Giovanni Lopez	So	Woodburn / Woodburn, OR	AAOT
8	Liam Humphreys	Fr	Central / Monmouth, OR	AST
10	Jonathan Ruiz	Fr	McNary / Keizer, OR	CERT
11	Christian Gomez	Fr	North Salem / Salem, OR	AST
12	Enrique Estrada	Fr	Woodburn / Woodburn, OR	AAOT
13	Fernando Joachin	Fr	Stayton / Aumsville, OR	AGS
14	Jose Ramos	Fr	McKay / Salem, OR	AST
15	Sebastian Herrera	So	Central / Independence, OR	AST
17	Sixto Chavez	Fr	McKay / Salem, OR	AGS
18	Leonardo Alvarez	So	McNary / Keizer, OR	AST
19	David Garcia Angulo	Fr	McKay / Salem, OR	AAOT
20	Jonathan Islas-Velazquez	So	Dayton / McMinnville, OR	AST/CERT
21	Eduardo Murillo Ortiz	Fr	North Salem / Salem, OR	AST
23	Emmitt Limbird	So	Silverton / Silverton, OR	AAOT
24	Samuel Victoria	Fr	McKay / Salem, OR	AST

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25	Ian Gomez	Fr	McKay / Salem, OR	AST
26	Caiden Hewett	Fr	West Salem / Salem, OR	AST
27	Miguel Garcia-Sanchez	So	McKay / Salem, OR	AST
29	Addison Samuel	Fr	Stayton / Stayton, OR	AST
30	Tristan Olvera	Fr	South Salem / Salem, OR	AAOT
31	Joshua Olvera	Fr	South Salem / Salem, OR	CERT

WOMEN'S SOCCER

Coach: Luciane Wentz

No.	Name	Year	High School / City, State	Degree
0	Amy Hernandez	Fr	Woodburn / Woodburn, OR	AAOT
1	Natalie Quintanilla	So	McKay / Salem, OR	AAOT
2	Evelyn Loibl	Fr	Sprague / Salem, OR	AAOT
3	Izabella Nanoski	So	Philomath / Philomath, OR	AGS
4	Tielese Braithwaite	Fr	Yamhill-Carlton / Carlton, OR	AAOT
5	Yasmin Henandez	Fr	Woodburn / Woodburn, OR	AGS
6	Tanya Cuello	So	McKay / Salem, OR	AAOT
7	Clarisa Lemus	So	McNary / Salem, OR	AGS
8	Tatum Kiger	Fr	Sprague / Salem, OR	AAOT
10	Mira Thornton	So	Beaverton / Beaverton, OR	AAOT
11	Isabel Flores	Fr	South Salem / Salem, OR	AAOT
12	Maddison Holstege	Fr	West Salem / Salem, OR	AAOT
15	Brissa Lopez-Gonzalez	Fr	McNary / Salem, OR	AAOT
16	Candy Garcia	So	McKay / Salem, OR	AAOT
17	Bethany Villegas	So	McNary / Keizer, OR	AAOT
18	Emorie Lowen	Fr	West Salem / Salem, OR	AAOT
19	Ashley Lopez	Fr	McKay / Salem, OR	CERT
20	Skaidrite Hiser	Fr	South Salem / Salem, OR	AAOT
21	Vanessa Jimenez	Fr	Woodburn / Woodburn, OR	AAOT
22	Alyssa Tapia-Stockwell	Fr	Newberg / Newberg, OR	AAOT
23	Avery Anunsen	So	South Salem / Salem, OR	AAOT

VOLLEYBALL

Coach: Erwin Soto

No	Name	Year	High School / City, State	Degree
1	Dakota Coffman	Fr	Roseburg / Roseburg, OR	AAOT
2	Kayla Welke	Fr	Stayton / Stayton, OR	AAOT
3	Josalyn Markert	Fr	Virginia City / Virginia City, NV	AAOT
4	Nadiah Luna	Fr	South Salem / Salem, OR	AAOT
7	Aliyah Johnstone	Fr	Mountain View / Bend, OR	AAOT

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8	Nicole Ebbs	So	North Salem / Salem, OR	AAOT
10	Sierra Summer	Fr	Kaapa / Kaapa, HI	AAOT
11	Iana Benevides	Fr	Moanalua / Honolulu, HI	AAOT
12	Brooklyn Lindsey	Fr	Redmond / Redmond, OR	AAOT
13	Taylin Wright	Fr	McNary / Keizer, OR	AAOT
15	Kendall Van Handel	Fr	Stayton / Stayton, OR	AAOT
16	Hannah Callaway	So	Dallas / Dallas, OR	AAOT

WOMEN'S BASKETBALL

Coach: Justin Sherwood

No.	Name	Year	High school / City, State	Degree
0	Mia Fullbright	So	Santiam Christian / Albany, OR	AAOT
1	Ella Holwege	So	Corbett / Troutdale, OR	AAOT
2	Patricia Mike	Fr	McNary / Salem, OR	AAOT
4	Ava Rubio	So	McNary / Salem, OR	AAOT
10	Bethany Villegas	Fr	McNary / Salem, OR	AAOT
13	Cheyenne Fields	Fr	Glenallen / Glenallen, AK	AAOT
14	Maddy Bell	Fr	Yamhill-Carlton / Carlton, OR	AAOT
15	Kaiya Woolsey	Fr	Dallas / Dallas, OR	AAOT
22	Ashley Barba	So	Central / Independence, OR	AAOT
24	Isabel Flores	Fr	South Salem / Salem, OR	AAOT
33	Asia St. John	Fr	McNary / Salem, OR	AAOT
35	Emma Juarez	Fr	McKay / Salem, OR	AAOT

MEN'S BASKETBALL

Coach: Jeff Williams

No.	Name	Year	High school / City, State	Degree
0	Gavin Aguilar	Fr	West Albany / Albany, OR	AAOT
1	Treyvan Wilkerson	Fr	Tualatin / Tualatin, OR	AST
3	Ahmad Koroma	Fr	Rancho / Las Vegas, NV	AAOT
11	Josh Small	Fr	Westview / Hillsboro, OR	AST
12	Spencer Horner	Fr	Cascade / Turner, OR	AAOT
13	Andrew Imhoff	Fr	Trinity Lutheran / Bend, OR	AST
15	David Walle	Fr	Central / Independence, OR	AAOT
21	Jaylin Scott	Fr	Ninilchik / Ninilchik, AK	AAOT
22	Kaden Holm	So	Stayton / Stayton, OR	AGS
24	Jackson Penigar	So	Green Canyon / Logan, UT	AAOT

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SOFTBALL

Coach: Chelsea Qualls

No.	Name	Year	High school / City, State	Degree
1	Layni Noonkester	Fr	Spanish Springs / Sparks, NV	AAOT
2	Kylie Carapinha	So	West Albany / Albany, OR	AAOT
4	Ava Woods	Fr	Dallas / Dallas, OR	AAOT
5	Laney Deloe	So	Willamina / Willamina, OR	AAOT
8	Shayla Qualls	Fr	Sprague / Salem, OR	AAOT
9	Meagan Trissell	Fr	Scio / Scio, Or	AAOT
11	Hadlee Nicholson	Fr	South Albany / Albany, OR	AAOT
12	Jazmin Gallegos	Fr	Sheldon / Creswell, OR	AAOT
13	Grace Walls	Fr	Dallas / Dallas, OR	AAOT
16	Addison Bennett	Fr	Salem Academy / Brooks, OR	AAOT
17	Zelle Herman	Fr	Silverton / Silverton, OR	AAOT
18	Melinda Herrejon	Fr	Gresham / Gresham, OR	AAOT
20	Zoe Moore	So	Blanchet / Salem, OR	AAOT
21	Kamryn Long	So	McNary / Salem, OR	AAOT

BASEBALL

Coach: Gerhett Moser

No.	Name	Year	High school / City, State	Degree
1	Wyatt Hooper	So	Stayton / Mill City, OR	AAOT
2	Chase Saunders	Fr	Coeur d'Alene / Coeur d'Alene, ID	AST
3	Slater Tsuma	So	Westview / Beaverton, OR	AAOT
5	Kyle Sheller	Fr	Sherwood / Sherwood, OR	AST
7	Andrew Yost	So	West Albany / Albany, OR	AST
8	Ryne Hockman	Fr	Silverton / Stayton, OR	AST
9	Owen Sonne	Fr	McDaniel / Portland, OR	AST
10	Brodan Curtiss	Fr	Barlow / Gresham, OR	AAOT
11	Joe Vaccaro	So	Mountain View / Bend, OR	AST
13	Nick Crawford	So	Spanish Springs / Spanish Springs, NV	AST
14	Pelham Statton	Fr	Okotoks Dawgs / Vancouver, BC	AST
15	Joel Spencer	So	West Salem / Salem, OR	AAOT
18	Robert Campbell	So	Franklin / Portland, OR	AAOT
19	Liam Petty	So	South Whidbey / Langley, WA	AST
20	Jack Klee	So	Southridge / Beaverton, OR	AST
21	Isaiah Sanchez	Fr	Central / Monmouth, OR	AST
22	Remy Daravivanh	Fr	Lathrop / Fairbanks, AK	AAOT
23	Liam Irish	Fr	West Valley / Fairbanks, AK	AAOT
24	Max Eaton	So	Regis / Stayton, OR	AST
25	Cam Garrett	Fr	West Albany / Albany, OR	AAOT
27	Tyrel Gertner	So	Okotoks Dawgs / Claresholm, BC	AGS

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28	Dylan Hanson	So	Kamehameha / Hilo, Hi	AST
30	Jaxson Bowen	Fr	Sherwood / Sherwood, OR	AAOT
32	Ty Sheldon	Fr	Liberty / Hillsboro, OR	AAOT
33	Julius Bolstad	So	Phoenix / Phoenix, OR	AST
35	Dylan Cuff	Fr	Blanchet / Woodburn, OR	AAOT

Land Acknowledgement
May 20, 2026

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Diane Watson, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Minutes
May 20, 2026

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the Budget Committee meeting of April 15, 2026 and the board meeting of April 15, 2026, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

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May 20, 2026

CHEMEKETA COMMUNITY COLLEGE

**BUDGET COMMITTEE
MEETING MINUTES**

April 15, 2026

A. CALL TO ORDER AND ROLL CALL

Scott Engel, Budget Committee Chair, called the meeting to order at 4:00 pm in the Board Room, Building 2, Room 170, at the Salem Campus.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Scott Engel read the land acknowledgement.

D. ROLL CALL

Members in Attendance: Chris Brantley; Betsy Earls; Scott Engel; Jackie Franke; Betty Hart; Ken Hector; Neva Hutchinson; Eric Palo; Matthew Reynolds; Jaime Rodriguez; Birgitte Ryslinge; and Mike Stewart. Excused Absences: Iton Udosenata; Diane Watson.

College Administrators in Attendance: David Hallett, Vice President, Student and Academic Affairs; Alice Sprague, Vice President, Governance and Administration; Aaron Hunter, Vice President College Support Services/Chief Financial Officer; and Brian Knowles, Director of Budget and Finance. Excused Absence: Jessica Howard, President/Chief Executive Officer.

E. APPROVAL OF MINUTES OF APRIL 1, 2026

Jackie Franke moved, and Neva Hutchinson seconded a motion to approve the Budget Committee minutes of April 1, 2026.

Chris Brantley: yes; Betsy Earls: yes; Scott Engel: yes; Jackie Franke: yes; Betty Hart: yes; Ken Hector: yes; Neva Hutchinson: yes; Eric Palo: yes; Matthew Reynolds: yes; Jaime Rodriguez: yes; Birgitte Ryslinge: yes; Mike Stewart: yes; and Diane Watson, Chair: yes.

The motion CARRIED.

F. RESPONSES TO QUESTIONS FROM PRIOR MEETING

Scott asked Aaron Hunter if questions had been submitted from the prior meeting. Aaron responded that there were no outstanding questions from the previous meeting and no questions were received in the interim.

D. PRESENTATION OF 2026–2027 OTHER FUNDS

Aaron thanked the Budget Committee for attending, the time and effort they put in and noted Other Funds would be presented during this meeting. Aaron stated the information in the presentation begins on page 55 in the spiral-bound Proposed Budget book for FY 2026–2027 and on the presentation slides.

Aaron referred to Slide 3, Total Budget All Funds totaling \$385,116,779, not including transfers. The chart shows a percentage breakdown of all the Other Funds as well as the General Fund.

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The Other Funds covered were: Major Maintenance, Debt Service, Financial Aid Fund, Grants and Contracts Fund, Chemeketa Cooperative Regional Library Service (CCRLS), CCRLS Reserve, and Universal Fee Fund, and Slide 25 covered the remaining other funds. The following highlights or questions were noted:

Major Maintenance Fund (pp. 56-58) (Slide 4)

- Budget: \$68,560,000
- Primary purpose is for the construction, renovation, and maintenance of college facilities
- Funds are also used for preventative maintenance to preserve the community's investment
- Primary funding sources are general obligation bonds, state capital construction grants, and transfers from various funds
- 2025 general obligation bond to fund ongoing bond projects
- \$1.6 million one-time transfer from Leased Properties Fund for bond projects in co-occupied college and tenant buildings

(Slides 5-16)

Aaron discussed the bond program projected timelines, current bond projects, partnerships with community partners, Building 7 renovations with the use of Article XI-G bonds, and upcoming bond projects.

Ken asked what the alternative is for sports since the gym will be closed for the year. Aaron said they are working through alternatives with the Boys & Girls Club and several other options.

Betsy asked if there was anyone from the Polk Center on the Teaching and Learning Spaces committee. David said Chris Kato oversees the Polk Center and is on the committee. In addition, there is an employee from Polk Center that is on the Capital Projects Action Team (CPAT). Aaron said they could pull in faculty from Polk Center as well to join the committee.

Debt Service Fund/Debt Service Obligations (pp. 72-73) (Slides 17-18)

- Budget: \$39,165,000
- This fund accounts for the repayment of obligations for general obligation bonds, certificates of participation, and the PERS bonds and includes a PERS reserve to help smooth rate increases
- Includes \$24 million for debt service (principal and interest payments)
- Includes \$15 million in contingency, which equals 1.5 year of debt service and reserve for pension obligation bonds
- Tables showing the type of debt, remaining amounts, maturity date, and number of series for each obligation, and debt service payments were shared

Aaron noted that many public entities in Oregon are expecting significant increases to their PERS rates due to PERS investment returns not keeping up with benefit costs to retirees, and the issue of side accounts. Chemeketa's side accounts have performed well; however, two of those accounts are expiring which means the college is unable to offset PERS increases with those two pension bonds. Over the next two years the college will draw down the contingency portion of our debt service to offset the increased PERS costs.

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Ken asked if there was an option going forward to issue additional pension obligation bonds rather than finance through PERS. Aaron said yes and the college has committed to participate in an initial study to see what the pension obligation bonds may be priced at if the underwriter goes out to market. Those results are expected in June.

Financial Aid Fund (pp. 92–93) (Slide 19)

- Budget: \$56,470,000
- This fund accounts for the receipt and disbursement of funds for student grants, scholarships, and loans from federal, state, and private sources
- 2024-2025 Financial Aid highlights
 - 5,830 students received financial aid
 - \$9.8 million in federal loans disbursed to 1,746 students
 - \$814,000 in Foundation scholarships awarded to 352 students
 - \$2.9 million for Chemeketa Scholars to 706 students

Grants and Contracts Fund (pp. 62–63) (Slide 20)

- Budget: \$26,550,000
- Accounts for resources that are legally restricted for specific purposes such as grants and contracts
- Current major grants include: Carl Perkins Vocational Education, TRIO (Student), and other federal, state, and local grants
- Increased state resources by \$8 million for Article XI-G funding for Salem campus Building 7 project
- Table showed the number of applications, awards, grant funded scholarships, grant projects monitored, and annual grants received from 2022–2025

Chemeketa Cooperative Regional Library Service (CCRLS) (pp. 76–77) (Slide 21)

- Budget: \$5,900,768
- These funds are used to enhance public library service for all of the college's district residents
- CCRLS memberships includes 18 libraries
- 35 percent of CCRLS budget is distributed to member libraries through direct reimbursement
- Member libraries average 132,000 patrons who check out numerous physical items and e-books annually
- CCRLS courier service travels 70,000 miles delivering 810,000 items annually
- CCRLS network delivers system connectivity and internet access to 16 member libraries and supports hundreds of computer workstations

CCRLS Reserve Funds (pp. 78–79) (Slide 22)

- Budget: \$661,507
- Provides resources for periodic replacement of equipment and system upgrades
- Replace courier service vehicles
- Meet CCRLS technology needs related to the core system which CCRLS manages on behalf of its member libraries
- Acquire complementary technology solutions to meet identified service needs

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Universal Fee Fund (pp. 68–70) (Slide 23-24)

- Budget: \$14,500,000
- This fund is supported by revenues from the student-paid Universal Fee and provides funding for programs, services, and equipment in seven categories
- Recent examples include upgrading and replacing classroom furniture, Kubota tractor for the Diesel Technology program, replacement of high-fidelity simulator for the nursing program, HVAC/R controls and tools package for the apprenticeship program, microscopes and covers for biology labs, and precision balances for science labs

Slide 25 is a list of the Remaining Other Funds and most have budget expenditures consistent with the prior year. Aaron noted the Insurance Fund has been renamed the Reserve Fund.

Slide 26 is a Summary of All Funds FTE broken down by fund and employee category: 197.08 Faculty; 360.58 Classified; and 111.75 Exempt, for a total of 669.41 FTE salaried positions.

H. PUBLIC TESTIMONY REGARDING PROPOSED BUDGET

There were no public comments.

I. PRESENTATION OF BUDGET RECOMMENDATION—ACTION REQUIRED

Aaron articulated the process for the budget recommendation, noted the Motion for Approval is in the Budget Committee Reference Handbook, and that this is the budget recommendation for FY 2026–2027. The following budget recommendation for the FY 2026–2027 proposed budget was submitted for approval, including the following totals by fund:

General Fund	\$122,244,640
Major Maintenance Fund	68,560,000
Vehicle Replacement Fund	275,000
Grants and Contracts Fund	26,550,000
Leased Properties Fund	11,400,000
Self-Supporting Services Fund	29,742,000
Universal Fee Fund	14,500,000
Debt Service Fund	39,165,000
Chemeketa Cooperative Regional Library Service Fund	5,900,768
Chemeketa Cooperative Regional Library Reserve Funds	661,507
Reserve Fund	10,690,000
Auxiliary Enterprise Fund	6,000,000
Intra-College Services Fund	5,558,000
External Organization Billing Fund	235,000
Student Government, and Clubs Fund	545,000
Financial Aid Fund	<u>56,470,000</u>
Total All Funds	\$398,496,915

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And that the Budget Committee establishes and approves the following property tax rates and amounts to be imposed:

Chemeketa Community College	\$0.6259/\$1,000
CCRLS	\$0.0818/\$1,000
General Obligation Bonds	\$13,675,000

J. DISCUSSION OF RECOMMENDED BUDGET

No discussion.

K. ACTION ON RECOMMENDED BUDGET

Jackie Franke moved and Betty Hart seconded a motion that the FY 2026–2027 proposed budget of \$398,496,915 and the following tax rates: Chemeketa Community College \$0.6259/\$1,000, CCRLS \$0.0818/\$1,000, and General Obligation Bonds \$13,675,000 be approved.

Chris Brantley: yes; Betsy Earls: yes; Scott Engel: yes; Jackie Franke: yes; Betty Hart: yes; Ken Hector: yes; Neva Hutchinson: yes; Eric Palo: yes; Matthew Reynolds: yes; Jaime Rodriguez: yes; Birgitte Ryslinge: yes; Mike Stewart: yes; and Diane Watson, Chair: yes.

The motion CARRIED.

Scott and Aaron thanked the Budget Committee members for their service. Aaron noted that the public hearing on the budget is scheduled for May 20th at 6:00 pm for those who want to provide public comment.

L. ADJOURNMENT

The meeting adjourned at 4:44 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

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CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

April 15, 2026

II. REGULAR SESSION

A. CALL TO ORDER

Diane Watson, Chair, called the board meeting to order at 6:00 pm. The meeting was held in the Boardroom, Building 2, Room 170, at the Salem Campus.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Diane Watson read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Betsy Earls, Vice Chair; Jackie Franke; Ken Hector; Neva Hutchinson; Birgitte Ryslinge; Iton Udosenata (Zoom); Diane Watson, Chair.

College Administrators in Attendance: David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: Jessica Howard, President/Chief Executive Officer.

Board Representatives in Attendance: Lillian Anderson, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA) (Zoom); Tim King, Chemeketa Classified Association (CCA); and Angela Archer, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

There were no comments from the public.

F. APPROVAL OF MINUTES

Betsy Earls moved and Iton Udosenata seconded a motion to approve the Board of Education minutes of March 18, 2026.

Betsy Earls, Vice Chair: yes; Jackie Franke: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

G. REPORTS

Reports from the Associations

Lillian Anderson, Associated Students of Chemeketa (ASC) said the report stands as written; discussed upcoming events; and noted that the ASC was hiring for next year's team.

Steve Wolfe, Chemeketa Faculty Association (CFA) said the report stands as written.

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Tim King, Chemeketa Classified Association (CCA) said the report stands as written.

Angela Archer, Chemeketa Exempt Association (CEA) said the report stands as written.

Reports from the College Board of Education

Jackie Franke attended three East Salem Rotary meetings, Salem Chamber Greeters, the Budget Committee meeting, the Marion County State of the County, the Keizer Rotary fundraiser, and Representative Kevin Mannix's kick-off campaign.

Betsy Earls attended a Mid-Willamette Valley Council of Governments meeting, the Chemeketa Advisory Committee reception, the Budget Committee meeting, a coffee with Abby Lee, agenda review, the Pins for Purpose bowling event, and the President's compensation meeting.

Birgitte Ryslinge attended the Budget Committee meeting and McMinnville Chamber Greeters.

Neva Hutchinson attended the Budget Committee meeting.

Ken Hector attended Bryan Starr's campaign kick-off event for House District 18, the Marion County State of the County, the Budget Committee meeting, an Association of Community College Trustees (ACCT) webinar and Pacific Regional meeting, the President's Circle breakfast, a Higher Education Coordinating Commission (HECC) meeting, Amanda Staehely's campaign kick-off for House District 18, the Salem Chamber Forum, and chaired the OCCA monthly legislative committee.

Iton Udosenata - no report.

Diane Watson attended the Marion County State of the County, the Budget Committee meeting, the President's compensation meeting, agenda review, Keizer Greeters, the President's Circle breakfast, the Pins for Purpose bowling event, and met with BJ Trowe.

H. INFORMATION

Presidential Evaluation Process

Diane Watson discussed the robust evaluation process starting in October and concluding in June and the criteria in the evaluation tool. Jackie noted the form used to evaluate the president is in the board packet online.

Proposed Schedule of College Board of Education Meetings for 2026–2027

David Hallett said this is the proposed schedule of board meetings for 2026–2027 and noted the schedule does not show which meetings will be at outreach locations, but there will be several. The schedule will be brought to the May board meeting for approval.

Proposed Budget Committee Member Selection Process for Vacancies in Zones 2, 3, 4, 5, and 6 for 2026–2029

Alice Sprague noted there are several vacancies, and the report outlines the process, timelines, and dates regarding the Budget Committee selection and appointment process. This will be brought forward to the board in May for approval.

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Psychology Associate of Science Transfer (AST) Degree

Christopher McLean, Psychology Faculty and Program Chair, discussed the new Psychology Associate of Science Transfer (AST) degree, and said it is a good fit and a big win for Meeting community college students. It is helpful for advising, and he is looking forward to launching and implementing this program at the college.

Affirmative Action Annual Report

Courtney Saldivar, Associate Vice President, Human Resources, thanked staff for their work on the report, and said the report stands as written. Courtney discussed highlights from the 2024 Affirmative Action report including various workforce statistics. The recruitment and applicant statistics data shows an increase in racially/ethnically minoritized applicants.

Neva Hutchinson asked if we are seeing an improvement with minority candidates applying. Courtney said there are improvements.

I. STANDARD REPORTS

Personnel Report

Courtney Saldivar said the report stands as written. There are five new hires and multiple position changes throughout the college.

Budget Status Report

Aaron Hunter said on the Statement of Resources and Expenditures the beginning fund balance was budgeted at \$19 million but came in at \$26 million. That was because the collective bargaining with classified staff hadn't been closed out yet. When retroactive payments were paid, that pulled the beginning fund balance down. Tuition fees are at the high point for this year, including spring term, and refunds will be processed in the next few weeks. State appropriations include all four state payments for this year. The college will receive a fifth payment, but that will be held until next year because we only receive three payments. The adjusted budget compared to year-to-date actuals are about \$2 million less than anticipated. On the Budget Status Report items are trending as expected. There are several line items on the non-personnel side that are trending lower than budgeted – communications, due to transition to Microsoft Teams, and utilities based on timing issues. Transfers out will be made for tuition waivers from the general fund into the financial aid fund in the next few weeks. On the Quarterly Update of Other Funds, the funds are trending as expected, and overall, they are a little bit down due to the implementation of contract increases for faculty, classified, and exempt groups. The Status of Investments is a quarterly report; the funds are down approximately \$4.5 million from December 31st due to the property taxes coming in during that time, and the college is in the period now where cash is being drawn down to meet payroll and other expenses needed. The Oregon Short Term Fund is at 4 percent, and is down .25 percent from December. Once these mature, the college does not anticipate reinvestments and this will be used for the college's ongoing cash flow needs.

Purchasing Report

A request for proposal (RFP) for Architectural and Engineering (AE) services for the Woodburn Science Lab will be advertised in April 2026. A recommendation for approval will be brought to the board in June.

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Capital Projects Report

Aaron said the report stands as written.

Institutional Advancement Foundation Quarterly Report

Marie Hulett, Associate Vice President, Institutional Advancement, said the report stands as written, noted that May 29th is the STARS Reception, and thanked the board members who participated in the Pins for Purpose fundraiser. Over \$4,000 was made to support students with food insecurity. Ken Hector asked what kind of timelines are there for scholarship application reviewers. Marie said it is up to the reviewers as to how many they want to review. Diane Watson asked how many applications are usually received. Marie said right now there are 1,000 applicants and the application closes tonight. They are anticipating a total of about 1200.

Grant Activities January–March 2026

Gaelen McAllister, Director, Institutional Grant Development, said the report stands as written and discussed several returning awards where the funders came back and gave the college additional money based on the good work from staff.

Winter Term 2026 Enrollment Report

Colton Christian, Dean, Academic & Organizational Effectiveness, presented the winter term enrollment report. Key takeaways from the report indicate that, compared to last year, more students have come to Chemeketa and they have enrolled in more total courses and more FTE-reimbursable courses.

Recognition Report

David Hallett recognized employees in the report.

J. SEPARATE ACTION

**Approval of Resolution No. 25-26-24, for an Exemption from Competitive [25-26-146]
Bidding for the Chemeketa Community College Trade Center Local Contract
Review Board Adoption**

Aaron said the Board of Education is being asked to approve the construction manager general contractor (CM/GC) instead of going out for a direct bid for the general contractor. The public procurement rules allow for alternative bidding methods, and one of them is the CM/GC method that is being proposed for the Trade Center. The included findings and resolution demonstrate utilizing a Request for Proposal for selection of CM/GC. The college is recommending the board approve the resolution.

Diane Watson opened the public hearing for Resolution No. 25-26-24. There were no public comments. The hearing closed.

Jackie Franke moved and Betsy Earls seconded a motion to approve Resolution No. 25-26-24 for the Exemption from Competitive Bidding for the Chemeketa Community College Trade Center Local Contract Review Board Adoption.

Ken Hector said he is assuming the motion includes the inclusion of those exhibits along with the resolution itself. Aaron confirmed that was correct.

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Betsy Earls, Vice Chair: yes; Jackie Franke: yes; Ken Hector: yes; Neva Hutchinson: yes;
Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

K. ACTION

Betsy Earls moved and Ken Hector seconded a motion to approve consent calendar items
No. 1-5.

1. Approval of 2026–2027 Faculty Sabbatical Leave Requests [25-26-147]
2. Approval of College Policies: Board of Education Series— [25-26-148]
Policy #1750, Prohibition of Harassment and Nondiscrimination,
and #1751, ~~Sexual Harassment, Discrimination, and Misconduct~~
Prohibition of Sexual Harassment under Title IX
3. Approval of Academic Calendar 2028–2029 [25-26-149]
4. Acceptance of Program Donations January 1, 2026, through [25-26-150]
March 31, 2026
5. Approval of Grants Awarded January–March 2026 [25-26-151]

Betsy Earls, Vice Chair: yes; Jackie Franke: yes; Ken Hector: yes; Neva Hutchinson: yes;
Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

L. APPENDICES

College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS

None were heard.

N. BOARD OPERATIONS

None.

O. ADJOURNMENT

The meeting adjourned at 6:43 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Lillian Anderson, ASC Executive Coordinator 2025-2026

PAST EVENTS

Karaoke

- On Wednesday, April 15, over 100 students joined ASC for a fun afternoon of karaoke in the Student Center.

Get Yourself Tested

- On Wednesday, April 22, ASC and Multicultural Student Services hosted Marion County Health and Human Services in the Student Center to run two information sessions about sexual health. They also provided free Sexually Transmitted Infections (STI) testing throughout the day. ASC's goal was to provide educational materials and bring important health services directly to students. 65 students participated.

Spring Club Fair

- On Thursday, April 30, the Spring Club Fair was held in the Student Center. 390 students enjoyed exploring all the amazing club tables that were run by club members. The goal was to increase club participation and give club leaders experience marketing and planning tabling materials. The top three best decorated clubs won additional funding for their club activities: Chemeketa Service Leaders club, Pacific Islanders club, and Campus Calm Collective club.

Cinco de Mayo Celebration

- On Tuesday, May 5, ASC, in partnership with Multicultural Student Services, hosted a celebration for Cinco de Mayo. Over 400 students enjoyed live Cumbia music, fresh tamales with rice and beans, Horchata, piñatas, and traditional festivities!

Student Culture Fair

- On Tuesday, May 12, ASC assisted Multicultural Student Services to host a student culture fair. Students volunteered to run a table representing their culture and received a stipend to provide cultural materials including food, clothing, performances, and much more. With a great schedule of performances and food trucks to accompany the student run tables, this event celebrated and showcased all the many cultures of our students.

Beach Trip

- On Thursday, May 14, 25 students went on a field trip to Lincoln City. Students enjoyed the beach and making new friends while de-stressing from classes.

ONGOING EVENTS/ACTIVITIES

Bingo

- On Wednesday, May 20, ASC ran games of Bingo in the Student center. The goal was to keep the energy on campus strong as students head toward the end of the term.

Ramen Study Sessions

- ASC will continue hosting evening study hours from 4–6 pm every Monday and Tuesday in the Student Center. The ASC team provides Ramen noodles and serve as peer mentors, helping to get students connected to support services such as tutoring, advising, counseling, and much more.

Open Gym

- ASC will continue hosting open gym hours every Thursday from 2–4 pm. Students have a chance to unwind and make friends playing basketball, volleyball, and more. It is also an opportunity to survey students about what activities they would like to see more of on campus.

SIF Committee

- Over the course of spring term ASC will be reviewing Student Initiated Fee (SIF) data and reflecting on any improvements that could be made to the process in the future.

FUTURE EVENTS

Spring Kickback BBQ activities

- On Wednesday, June 3, ASC will be providing the outdoor activities for the BBQ. Activities will include a mechanical bull, dunk tank, a bouncy obstacle course, snow cone machine, various lawn games, volleyball, and a tie dye station provided by the Safe Haven.

HIRING AND TRAINING

So far, two new ASC members have been hired for next academic year. During the rest of spring term, ASC will continue the hiring process for the 2026–2027 ASC team.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

MAY CFA MEETINGS AND ELECTIONS

CFA union steward training sessions continue. These sessions are designed to prepare faculty to become union stewards as well as better advocates for themselves and other faculty. The second of the three-part series was held on Friday, April 24. Part three will be on Friday, May 22.

The CFA Spring General Membership meeting was Friday, May 15, followed immediately that day by the May CFA Executive Board meeting.

In late May, annual elections for CFA officers and representatives will be held. Results will be reported in a future Board of Education report.

CHEMEKETA COMMUNITY COLLEGE CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Kristy Krumsiek, Secretary
Timothy King, President

PRESIDENT'S MESSAGE

I'd like to thank the people that took the time to read and comment on my Message from the President/President's Report a few months ago. I was slightly surprised by the response as this is the first time anything I've written resulted in any kind of commentary.

To recap, I was not able to find the time to provide anything I felt was of substance, and I did not want to resort to ChatGPT, so I just closed with a friendly reminder that we still had some vacant positions on the board. I apologize for not delving deeper into an explanation, but I did not want to sound like I was making excuses. In retrospect, perhaps that was the wrong decision.

One concerned reader writes, *'Even brief reflections shared from the conversations shared would strengthen our unions and help the Board better understand the experiences, needs, and perspectives of the people we represent.'* I have to agree, so with that in mind, please allow me to expand on my earlier report.

First and foremost, being the beginning of the new term, my job at the bookstore was particularly intensive, as we were dealing with a lot of students and their needs. Without going into detail, there were several unexpected technical difficulties that resulted in the need for significantly more support for our students.

I was not able to attend the monthly Board of Education meeting in January due to the Bookstore extended hours. Thankfully our Treasurer, Silvia Lopez, was able to provide CCA representation.

Secondly, I was working on a number of union activities, including:

The OEA expressed interest in having their annual conference of Education Support Professionals (ESP) here at Chemeketa. I worked with Chemeketa's events coordinator and facilitated the two-day event that was on February 20–21. ESP are equivalent to Classified Workers here. By sponsoring the event and with OEA paying a small clean up fee, the CCA was able to host with no cost to the union. Special thanks to Chanita Parker-Keebler (Event and Food Services) for her cooperation in this endeavor.

I helped coordinate our Family Bowling Night. Through my negotiations, the OEA graciously agreed to pay for a large portion of our expenses, thereby saving CCA funds for other important needs such as our Employee Assistance Program. Unfortunately, the board position that would normally help with these kinds of events is currently vacant, but I was determined to make sure that everything went smoothly and successfully. By all accounts, it was a wonderful evening for all who attended.

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I also attended several CMC (Contract Management Committee) meetings with the Human Resources department. These are confidential meetings that address the concerns we may have regarding the staff, the College, and whether or not our contract is being properly adhered to.

And perhaps most importantly, I met with several employees who reached out to us, expressing concerns about their jobs (both in-person and via telephone). Some of these conversations were just people who needed to talk while others required follow up with our OEA representatives to see what (if any) further action should be considered. I believe that every voice has a right to be heard, and I'm always willing to make time for our classified staff, regardless if they are dues-paying members or not.

Each month, I will try to share something new or compelling going on with the union, the College, or both. While I can't make any promises, I will do my best to provide something more substantial to next month's report. It warms my heart to know that there are people who do read these reports and care enough to speak out.

Please keep those cards and letters coming!

NEW HIRES

Guadalupe Zamora, Janitor and Cleaner 2–Capital Projects & Facilities, College Support Services, 100 percent, 12-month assignment, effective April 20, 2026

Leoncio R. Caloca, Janitor and Cleaner 2–Capital Projects & Facilities, College Support Services, 100 percent, 12-month assignment, effective April 20, 2026

POSITION CHANGES

Hector Lopez Delgado, Educational, Guidance, and Career Advisor/Coordinator 2–Corrections, General Education & Transfer Studies, 100 percent, 12-month assignment, effective April 13, 2026

Cindy Coelho, Janitor/Maintenance and Repair 1–Capital Projects & Facilities, College Support Services, 100 percent, 12-month assignment, effective April 20, 2026

Timothy V. Godfrey, Safety Officer 2–Public Safety, Academic Affairs, 100 percent, 12-month assignment, effective May 1, 2026

SEPARATIONS

Lori Gillespie, Educational, Guidance, and Career Advisor/Coordinator 2–10 month--effective April 23, 2026

EVENTS

CCA Stewards Training Level 2 - May 20, 2026 – 12 pm–1 pm and 5:30 pm–6:30 pm - Bldg. 7, Room 105, or via Zoom: <https://chemeketa.zoom.us/j/95374871345>

Know Your Contract - June 17, 2026 – 12 pm–1 pm - TBD or via Zoom: <https://chemeketa.zoom.us/j/95374871345>

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Angela Archer, President—Chemeketa Community College Exempt Association

The Exempt Association president will provide a verbal report at the Board of Education meeting.

SAGE FREEMAN, was a key coordinator for the Instructional Technology Council's AI Virtual Summit, in partnership with the Oregon Community College Distance Learning Association, held on Friday, April 24. The virtual event attracted over 200 participants from across 45 different institutions. It focused on practical applications and informed leadership in higher education and brought together national and Oregon-based perspectives to explore how artificial intelligence is shaping teaching, learning, and institutional practice.

ALICE SPRAGUE, Vice President of Governance and Administration, participated in the Keynote Panel at the ITC/OCCDLA AI Virtual Summit, responding to questions related to AI governance.

KATIE DWYER, Director of Prison Education and Community Reentry, Our Prison Education and Community Reentry Program was featured on the podcast "All In: Student Pathways Forward." The episode is titled "[Chemeketa Community College Prison Education past student Cameron Hayes, Chemeketa Community College President Dr. Jessica Howard and Dr. Lucretia Murphy, Vice President, Center for Justice and Economic Advancement, Jobs for the Future](#)" and features some great interviews. It is wonderful to hear from one of our formerly incarcerated students, who is now out and having a huge positive impact in the community.

KATIE DWYER, Prison Education and Community Reentry Program has now run three expungement clinics for individuals who are still incarcerated. If someone's circumstances meet the requirements, they are entitled to expunge their records, but many people don't do it because of the cost and the need for legal representation. We are helping individuals access potentially life-changing steps to help them get their lives back on track when they release.

KATIE DWYER, an exciting opportunity with our VT Auto Program at OSP. There is a prison Toastmasters group of inside leaders, and they partnered with us for a communication in the workplace workshop. It was a great example of peer mentorship, collaboration, and the positive community that our program creates inside. We have 14 current students plus graduates getting hands-on work experience and auto techs and support who are also incarcerated. Having Toastmasters come and offer a space to talk about communication styles, conflict, professionalism, and strategies was a great experience for our group!

ANNUAL GRADUATION EXERCISES

Prepared by

Heather Misener, Coordinator—Enrollment and Graduation Services
Ryan West, Executive Dean—Student Affairs
David Hallett, Vice President—Academic and Student Affairs

Chemeketa is continuing the tradition of celebrating the achievements of candidates from all college and pre-college programs.

The 70th Annual Commencement Ceremony will again take place on the Salem campus on Friday, June 12, 2026, from 2–6:30 pm and will be located in the gym in Building 7. Students will be able to walk the red carpet to receive their diploma cover and shake hands with President Jessica Howard and Chemeketa Board Members. Guests will be able to view the ceremony from a seat in the gym.

All faculty and staff are invited to attend to cheer on graduates with signs and banners at the event to make the event festive and celebratory. “The Gathering Place” event tent will once again be set up on the lawn outside of Building 8 for graduates to mingle and celebrate with their families, faculty, and staff after they walk.

The College Board of Education is officially invited to participate in Chemeketa Community College’s 70th Annual Commencement Ceremony.

REGIONAL HIGH SCHOOL MATHEMATICS CONTEST 2026

Prepared by

Christopher Nord, Instructor—Mathematics
Timor Saffary, Dean—Science, Technology, Engineering and Math
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

On April 10, 2026, 11 high schools participated in Chemeketa's Annual Regional High School Math Contest. Students from South Salem, West Salem, Sprague, Blanchet, McKay, McNary and North Salem, Willamina and Jefferson high schools spent the day on campus competing in a variety of Mathematical contests, Early College High School and Oregon Charter Academy.

Each school paid a modest entry fee (\$7 per student) to cover the cost of printing, ribbons and plaques. Chemeketa provided each participant with a Pizza lunch in the student center, and a commemorative t-shirt designed by Odilon Ramirez. All told, about 100 high school students from our district were building positive associations with Chemeketa's brand by engaging with this event; we hope that many of them decide to kick off their higher education here at Chemeketa!

High school teams consisted of two students in each of five levels:

- Level 2 - Algebra I
- Level 3 - Geometry
- Level 4 - Algebra II
- Level 5 - Pre-Calculus
- Level 6 – Calculus

Students competed in the following events:

- Individual quiz (stratified by level)
- 25-Minus (stratified by level)
- Estimation Contest (unstratified individual event, designed by Keith Schloeman)
- Team Problem Solving (unstratified team event)
- Team Relay (unstratified team event)

For the first time since the pandemic, there is a statewide math competition this year! The top three contestants in the individual quiz at levels 3-6 were invited to compete at the OIMT (Oregon Invitational Math Tournament) held at Oregon State University on May 16.

First, second and third place finishers for each event and, when stratified, for each level were recognized by name and awarded ribbons. The winner in the estimation contest was awarded a TI-84 graphing calculator. First, second and third place overall winners were South Salem, West Salem and Early College high schools respectively. These schools were awarded plaques for their school trophy cases.

This event is successful each year due to the help of many volunteers. Thanks for the many hands that lightened the work of planning and executing this year's event: Suzanne Monson,

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Wayne Barber, Keith Schloeman, Rick Riemann, Garth Fleming, Kelsey Heater, Toby Wagner, Nolan Mitchell, Victor Zinger, Odilon Ramirez and Leslie Maksun. Thanks especially to the volunteers—currently employed and retired—from the Salem-Keizer school district who give generously of their time and wisdom to make this event fun for the participants.

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OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) BOARD REPORT

Prepared by

Birgitte Ryslinge, Board of Education/OCCA Board Member
Jessica Howard, President/Chief Executive Officer

A verbal report will be provided during the Chemeketa Board of Education meeting summarizing the recent OCCA Board meeting.

**COLLEGE POLICY: ADMINISTRATIVE ORGANIZATION SERIES (2000)—
POLICY #2251, ALCOHOLIC BEVERAGES**

Prepared by

Kara Parker, General Counsel
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
Alice Sprague, Vice President—Governance and Administration

ALCOHOLIC BEVERAGES—POLICY 2251

The college is putting forth a brand-new policy at May's Board of Education meeting that empowers the president/CEO to enact procedures related to the serving of alcoholic beverages on campus (and off campus at college-sponsored events). The College has an existing policy about drugs/alcohol, but it does not currently have a policy that accomplishes our goal, which is to enable the President to make procedures related to alcoholic beverage service. Alcoholic beverages shall not be served on college property or at college-sponsored events except in accordance with those procedures.

Policy #2251, Alcoholic Beverages, has all new language, so the text is all underlined. This policy will be recommended for approval by the College Board of Education at the June 2026 board meeting.



Administrative Organization Series (2000)

Policy #2251

ALCOHOLIC BEVERAGES

The President/Chief Executive Officer is authorized to enact procedures as appropriate and permitted by law regarding service of alcoholic beverages on College-owned/controlled property, at College-sponsored events not on College-owned/controlled property, or at fundraising events held to benefit the College's Foundation. Alcoholic beverages shall not be served on College property or at College-sponsored events except in accordance with those procedures.

Adopted College Board of Education

Revised College Board of Education

References:

34 C.F.R. §668.46(b)

ORS 471.105

College Procedure #2251 PRO

SUSPENSION OF MIG WELDING CERTIFICATE OF COMPLETION

Prepared by

Mike Myers, Program Chair—Welding Technology
Larry Cheyne, Dean—Applied Technologies
Francisco Saldivar, Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

The Welding program at Chemeketa Community College is suspending the MIG Welding Certificate of Completion. A change in the department's blueprint course resulted in the overall credits required for the certificate to drop below the threshold that is allowed by state of Oregon standards. The certificate will be evaluated by the advisory committee and program for a refresh and reinstatement in 2027–2028.

No students are currently enrolled in the MIG Welding certificate; Students are either enrolled in the Welding Technology Associate of Applied Science degree or the one-year Welding Technology Certificate of Completion. This change does not impact completion or American Welding Society certification testing.

The College Board of Education will be asked to approve the suspension of the MIG Welding Certificate of Completion at the June 2026 board meeting.

**COLLEGE POLICIES: EDUCATIONAL SERIES (4000)—
POLICY #4015, CLASS LIST AND REGISTRATION; POLICY #4065, ARTICULATION AND
TRANSFER AGREEMENTS; POLICY #4075, CREDIT HOUR; POLICY #4080, TRANSFER
OF PREVIOUS CREDIT AND ~~ALTERNATIVE APPROACHES TO COLLEGE CREDIT~~
CREDIT FOR PRIOR LEARNING; POLICY #4210, USE OF COPYRIGHT MATERIALS;
POLICY #4320, STANDARDS FOR INSTRUCTIONAL QUALIFICATIONS; AND POLICY
#4330, GENERATIVE ARTIFICIAL INTELLIGENCE INSTRUCTIONAL POLICY**

Prepared by

David Hallett, Vice President—Academic and Student Affairs

The Academic Standards Advisory Council (ASAC) reviews Education Program policies on a three-year cycle. The policies below have been reviewed to date. New language is underlined and any former language has been stricken with lines through the text.

CLASS LIST AND REGISTRATION—POLICY #4015

This policy was last reviewed by the board in June 2022. The proposed revision reflects the new name of the Community College and Workforce Development handbook.

ARTICULATION AND TRANSFER AGREEMENTS—POLICY #4065

This policy was adopted by the board in November 2023. There are no proposed changes at this time.

CREDIT HOUR—POLICY #4075

This policy was last reviewed by the board in November 2023. The proposed revision reflects the new name of the Community College and Workforce Development handbook.

**TRANSFER OF PREVIOUS CREDIT AND ~~ALTERNATIVE APPROACHES TO COLLEGE~~
CREDIT CREDIT FOR PRIOR LEARNING—POLICY #4080**

This policy was last reviewed by the board in June 2022. The proposed revisions provide the information in a more concise format and align with new state standards published in 2024.

USE OF COPYRIGHT MATERIALS—POLICY #4210

This policy was last reviewed by the board in June 2022. The proposed revisions align with federal and state regulation language.

STANDARDS FOR INSTRUCTIONAL QUALIFICATIONS—POLICY #4320

This policy was last reviewed by the board in June 2022. There are no proposed changes at this time.

Information-6
May 20, 2026

GENERATIVE ARTIFICIAL INTELLIGENCE INSTRUCTIONAL POLICY—POLICY #4330

This policy was adopted by the board in July 2024. The proposed revisions acknowledge that Artificial Intelligence has different implications, opportunities and integration for different disciplines.

These policies will be recommended for approval by the College Board of Education at the June 2026 board meeting.



Educational Series (4000)

Policy #4015

Class List and Registration

Students must be officially registered through the College's registration system by established deadlines. Instructors must ensure the accuracy of the class list for any courses for which they are the primary instructor of record. Students who do not attend class or make contact with the instructor by the established deadlines must be dropped from the course by the instructor.

March 18, 2020

Adopted College Board of Education

June 15, 2022

Revised College Board of Education

References:

Oregon Community College Policy and Process Book (4.9.25 edition)
NWCCU Standard 1.C.4, 1.D.1
ORS 341.290, 341.465



Educational Series (4000)

Policy #4065

Articulation and Transfer Agreements

The College, in collaboration with faculty and the academic disciplines and programs, may establish procedures that assure appropriate articulation and transfer of educational programs and courses with higher education institutions and high schools that serve students who reside in our district.

The procedures may also support articulation with institutions, including other community colleges and those that are not geographically proximate but that are appropriate and beneficial to the College's students.

November 15, 2023

Adopted College Board of Education

Revised College Board of Education

References:

NWCCU Standard revised 5/20, 10/21

NWCCU Standards 1.c.8 and 2.C.1

ORS 341.290, ORS 341.315



Educational Series (4000)

Policy #4075

Credit Hour

Credit-bearing courses, regardless of course delivery format, are scheduled and conducted in compliance with federal¹ and state² regulations defining the credit hour.

The college establishes procedures which prescribe the definition of credit hour or clock hour consistent with applicable federal and state regulations.

The college establishes procedures to assure that curriculum complies with the definition of credit hour or clock hour, where applicable.

May 15, 2013

Adopted College Board of Education

June 20, 2018; November 15, 2023

Revised College Board of Education

References:

¹75FR66845

Oregon Community Colleges Handbook & Planning Guide (CCWD)

²Oregon Community College Policy and Process Book (4.9.25 edition)

OAR 589-006-0050 (18)

NWCCU Standard 1.C.3.



Educational Series (4000)

Policy #4080

Transfer of Previous Credit and ~~Alternate Approaches to College Credit~~ Credit for Prior Learning

Chemeketa Community College ~~will evaluate credits from other regionally accredited colleges or universities to be applied toward Chemeketa certificate or degree requirements. Other approaches to college credit include several types of Credit for Prior Learning (CPL); these are accepted according to the Oregon Credit for Prior Learning Standards set by the Higher Education Coordinating Commission~~ is committed to providing equitable opportunities for all learners and recognizes that college-level learning occurs in a variety of settings. Credit may be awarded for college-level learning or knowledge that can be demonstrated or documented. The college accepts credits from other regionally accredited colleges or universities to be applied toward Chemeketa certificate or degree requirements. Additionally, the college offers multiple pathways to earn Credit for Prior Learning (CPL). All transfer credit and CPL is awarded in accordance with state and accreditation guidelines.¹

In alignment with state standards, fees for CPL are transparent, accessible, and based on the services provided in the evaluation process, rather than the number of credits awarded.

Graduation Services, in partnership with academic subject ~~areas~~ matter experts, is responsible for determining official acceptance of transfer work or CPL to meet college requirements. ~~Certain evaluation processes may have additional processing fees.~~

Transcript Notations

Accepted transfer credits, ~~accelerated learning~~ and CPL will be included in a separate notation on a Chemeketa student transcript. The number of credit hours accepted is recorded; however, the grades from other institutions are not recorded. ~~The, and the~~ transfer credit grade point average (GPA) is not included in the student's overall Chemeketa GPA.

Transfer and CPL credit ~~accepted by Chemeketa~~ will be listed on the student transcript with the heading "TRANSFER CREDIT AND OTHER CHEMEKETA CREDIT." Each type of credit awarded will include a unique header that clearly notes the institution name and/or the type of credit (~~e.g. Prior Learning/Certification, Advanced Placement, CLEP, etc.~~) and equivalent credit hours ~~will be shown.~~

References:

2024 Oregon Credit for Prior Learning Guidelines
NWCCU-Transfer and Award of Academic Credit Policy
NWCCU-Standard

Educational Series (4000)

Transfer of Previous Credit and Alternate Approaches to College Credit Credit for Prior Learning (continued)

Transcript Grade Legend

Grade (GRD)	Header Title	GPA
EC*	Credit by Exam	0.0
MI	Military	0.0
PB	Proficiency/Assessment Based	0.0
PL	Prior Learning	0.0
T	Transfer C or better	0.0
TD	Transfer D	0.0

*Grades are assigned to challenge exams. ~~Courses and~~ are noted on a transcript with a course number ending in CE. A grade will be assigned to the prior learning portfolio course, PLP 121.

July 17, 1985

Adopted College Board of Education

July 25, 1985; May 17, 2006; April 15, 2015;

July 24, 2019; June 15, 2022

Revised College Board of Education

References:

Copyright Act of 1976

17 USC Sections 101 et seq.

Digital Millennium Copyright Act of 1998 (DMCA)

ORS 359.010 tp 359.137



Educational Series (4000)

Policy #4210

Use of Copyright Materials

A copyright is a property right granted by federal statute to the author or originator of ~~an literary or artistic product~~ original work of authorship fixed in any tangible medium of expression. Use of copyright materials by Chemeketa Community College employees shall be in accordance with state and federal statutes.

July 17, 1985

Adopted College Board of Education

May 17, 2006; May 18, 2016; June 15, 2022

Revised College Board of Education

References:

Copyright Act of 1976

17 USC Sections 101 et seq.

Digital Millennium Copyright Act of 1998 (DMCA)

ORS 359.010 to 359.137



Educational Series (4000)

Policy #4320

Standards for Instructional Qualifications

Minimum instructional qualifications are determined by Oregon Administrative Rules. The College may adjust requirements, in accordance with Oregon Administrative Rules, and with consideration for equal employment opportunity, the College's affirmative action plan, and advancing equitable access and student success based on recommendations of department faculty and deans with approval by the chief academic officer or designee.

March 18, 2015

Adopted College Board of Education

June 15, 2022

Revised College Board of Education

References:
OAR 589-008-0100

Educational Series (4000)



Policy #4330

Generative Artificial Intelligence Instructional Policy

Purpose

Chemeketa Community College recognizes the relevancy of applications driven by generative artificial intelligence (GenAI) for curricular and instructional purposes. Students will be expected to understand and use these applications effectively, critically, and ethically throughout their educational and professional careers. Thus, ~~it will be crucial for faculty to responsibly incorporate such tools into the curriculum while also becoming proficient in their use~~ faculty should become knowledgeable in the use, scale, and scope of such tools applicable to their discipline. Faculty should likewise evaluate their curricula to identify opportunities for responsible integration into instruction. ~~Further~~ Lastly, these content-generating tools may offer opportunities to streamline work functions and increase efficiency. However, the College must balance the potential benefits of these tools with the associated risks. This policy is intended to assist faculty and staff in understanding the acceptable use of GenAI in order to protect confidential or sensitive information, academic integrity, intellectual property rights, and our commitment to equity. It ensures that GenAI technologies are utilized in a manner that aligns with our institution's values, safeguards the well-being of our students, faculty, and staff, and enriches the teaching and learning experience.

Scope

This policy applies to the use of any third-party or publicly available GenAI tools or similar applications that mimic human intelligence to generate answers, work products, or perform certain tasks. It is important to understand that many GenAI tools produce "hallucinations," fabricated answers, or incorrect information, and therefore responses must always be carefully verified. Responses may also reflect biases, given the presence of bias within the training data used to develop the applications. Finally, information inputted into the system's knowledge base can be used as material that is returned in subsequent queries, thus any confidential, sensitive, or copyrighted information inputted can be disclosed to other users. Regular ethical reviews may be advised regarding the use of GenAI.

Following are examples of prohibited conduct when using GenAI by faculty and instructional staff:

- Wholly replacing instructor judgment when evaluating student performance on high-stakes assessments that largely determine course grades
- Wholly replacing instructor presence (interactions, explanations, feedback) in online components of courses offered via distance education modalities

Educational Series (4000)

Generative Artificial Intelligence Instructional Policy

- Unauthorized uploading or inputting any confidential, personally identifiable, or Chemeketa-specific information; examples include non-public Chemeketa information, protected health information, personnel material, employee or student names and personal information, information from confidential documents, or other similar information
- Uploading the intellectual property of others without permission
- Misrepresenting work substantially created by a GenAI tool as one's own original work without citation

Following are examples of allowable conduct when using GenAI by faculty and instructional staff:

- Developing or refining course activities, assignments, assessments, and written communications
- Incorporating and demonstrating applications appropriate to the discipline or subject matter
- Uploading or inputting public information, general work-related queries, or data not otherwise considered sensitive or confidential
- Including citations documenting how one's work product was developed with the assistance of GenAI tools
- Using authorized tools adopted by the college

The college may provide sanctioned and protected versions of GenAI in which exceptions to policy may be made. This policy will undergo periodic review to accommodate advancements in GenAI technology and address any emerging, ethical, or technological concerns.

Violations of this policy may result in disciplinary action, up to and including termination, and could result in legal action.

July 17, 2024

Adopted College Board of Education

Revised College Board of Education

**CLASSIFIED; EXEMPT; FULL-TIME FACULTY; PART-TIME (ADJUNCT)
BARGAINING FACULTY; PART-TIME (ADJUNCT) NON-BARGAINING
NON-CREDIT FACULTY; PART-TIME HOURLY; AND STUDENT
SALARY SCHEDULES FOR 2026–2027**

Prepared by

Courtney Saldivar, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

CLASSIFIED

Attached is the 2026–2027 salary table for classified employees. Based upon the Consumer Price Index for All Urban Consumers (CPI-U) as of March 2026, the salary table reflects a 3.3 percent salary table adjustment to all steps. Eligible employees will receive step increases as agreed in the contract.
Effective: July 1, 2026

EXEMPT

Attached is the 2026–2027 salary table for exempt employees. Based upon the CPI-U as of March 2026, the salary table reflects a 3.3 percent salary table adjustment to all steps. Eligible employees will receive step increases in alignment with the Administrative Handbook for Exempt Employees.
Effective: July 1, 2026

FULL-TIME FACULTY

Attached is the 2026–2027 salary table for full-time faculty. Based upon the CPI-U as of March 2026, the salary table reflects a 3.3 percent salary table adjustment to all steps. Eligible employees will receive step increases as agreed in the contract.
Effective: July 1, 2026

PART-TIME (ADJUNCT) BARGAINING FACULTY

Attached is the 2026–2027 salary table for part-time (adjunct) bargaining faculty. The part-time faculty schedule is indexed at 71 percent of the 172-day full time faculty schedule. Eligible employees will receive step increases.
Effective: July 1, 2026

PART-TIME (ADJUNCT) NON-BARGAINING NON-CREDIT FACULTY

Attached is the 2026–2027 salary table for part-time non-bargaining non-credit faculty. The salary table reflects a 3.3 percent salary table adjustment to all steps.
Effective: July 1, 2026

Information-7
May 20, 2026

PART-TIME HOURLY

Attached is the 2026–2027 salary table for part-time hourly employees. Based upon the Consumer Price Index for All Urban Consumers (CPI-U) as of March 2026, the salary table reflects a 3.3 percent salary table adjustment to all steps. Eligible employees will receive step increases.

Effective: July 1, 2026

STUDENT

Attached is the 2026–2027 salary table for student employees. Based upon the Consumer Price Index for All Urban Consumers (CPI-U) as of March 2026, the salary table reflects a 3.3 percent salary table adjustment to all steps. Eligible employees will receive step increases.

Effective: July 1, 2026

The College Board of Education will be asked to approve these salary tables at the June Board of Education meeting.

CCA Salary Schedule
\$20.60/hr starting wage
Effective 7/1/2026

	Date	State	Region
Minimum wage	7/1/2026	Oregon	Standard
Grade Progression			
Step Progression			
SSA			

Annual Structure (based on 2080 hours per year) - Effective July 1, 2025 thru June 30, 2026

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Grade	Spread	Grade Min	Grade Max
1	\$ 33,797	\$ 35,285	\$ 36,836	\$ 38,457	\$ 40,150	\$ 41,917	\$ 43,760	\$ 45,686	\$ 47,696	\$ 49,794	\$ 51,985	1	54%	\$ 33,797	\$ 51,985
2	\$ 35,285	\$ 36,836	\$ 38,457	\$ 40,150	\$ 41,917	\$ 43,760	\$ 45,686	\$ 47,696	\$ 49,794	\$ 51,985	\$ 54,273	2	54%	\$ 35,285	\$ 54,273
3	\$ 36,836	\$ 38,457	\$ 40,150	\$ 41,917	\$ 43,760	\$ 45,686	\$ 47,696	\$ 49,794	\$ 51,985	\$ 54,273	\$ 56,661	3	54%	\$ 36,836	\$ 56,661
4	\$ 38,457	\$ 40,150	\$ 41,917	\$ 43,760	\$ 45,686	\$ 47,696	\$ 49,794	\$ 51,985	\$ 54,273	\$ 56,661	\$ 59,154	4	54%	\$ 38,457	\$ 59,154
5	\$ 40,150	\$ 41,917	\$ 43,760	\$ 45,686	\$ 47,696	\$ 49,794	\$ 51,985	\$ 54,273	\$ 56,661	\$ 59,154	\$ 61,756	5	54%	\$ 40,150	\$ 61,756
6	\$ 41,917	\$ 43,760	\$ 45,686	\$ 47,696	\$ 49,794	\$ 51,985	\$ 54,273	\$ 56,661	\$ 59,154	\$ 61,756	\$ 64,474	6	54%	\$ 41,917	\$ 64,474
7	\$ 43,760	\$ 45,686	\$ 47,696	\$ 49,794	\$ 51,985	\$ 54,273	\$ 56,661	\$ 59,154	\$ 61,756	\$ 64,474	\$ 67,311	7	54%	\$ 43,760	\$ 67,311
8	\$ 45,686	\$ 47,696	\$ 49,794	\$ 51,985	\$ 54,273	\$ 56,661	\$ 59,154	\$ 61,756	\$ 64,474	\$ 67,311	\$ 70,272	8	54%	\$ 45,686	\$ 70,272
9	\$ 47,696	\$ 49,794	\$ 51,985	\$ 54,273	\$ 56,661	\$ 59,154	\$ 61,756	\$ 64,474	\$ 67,311	\$ 70,272	\$ 73,364	9	54%	\$ 47,696	\$ 73,364
10	\$ 49,794	\$ 51,985	\$ 54,273	\$ 56,661	\$ 59,154	\$ 61,756	\$ 64,474	\$ 67,311	\$ 70,272	\$ 73,364	\$ 76,592	10	54%	\$ 49,794	\$ 76,592
11	\$ 51,985	\$ 54,273	\$ 56,661	\$ 59,154	\$ 61,756	\$ 64,474	\$ 67,311	\$ 70,272	\$ 73,364	\$ 76,592	\$ 79,963	11	54%	\$ 51,985	\$ 79,963
12	\$ 54,273	\$ 56,661	\$ 59,154	\$ 61,756	\$ 64,474	\$ 67,311	\$ 70,272	\$ 73,364	\$ 76,592	\$ 79,963	\$ 83,481	12	54%	\$ 54,273	\$ 83,481
13	\$ 56,661	\$ 59,154	\$ 61,756	\$ 64,474	\$ 67,311	\$ 70,272	\$ 73,364	\$ 76,592	\$ 79,963	\$ 83,481	\$ 87,154	13	54%	\$ 56,661	\$ 87,154
14	\$ 59,154	\$ 61,756	\$ 64,474	\$ 67,311	\$ 70,272	\$ 73,364	\$ 76,592	\$ 79,963	\$ 83,481	\$ 87,154	\$ 90,989	14	54%	\$ 59,154	\$ 90,989
15	\$ 61,756	\$ 64,474	\$ 67,311	\$ 70,272	\$ 73,364	\$ 76,592	\$ 79,963	\$ 83,481	\$ 87,154	\$ 90,989	\$ 94,992	15	54%	\$ 61,756	\$ 94,992
16	\$ 64,474	\$ 67,311	\$ 70,272	\$ 73,364	\$ 76,592	\$ 79,963	\$ 83,481	\$ 87,154	\$ 90,989	\$ 94,992	\$ 99,172	16	54%	\$ 64,474	\$ 99,172
17	\$ 67,311	\$ 70,272	\$ 73,364	\$ 76,592	\$ 79,963	\$ 83,481	\$ 87,154	\$ 90,989	\$ 94,992	\$ 99,172	\$ 103,535	17	54%	\$ 67,311	\$ 103,535
18	\$ 70,272	\$ 73,364	\$ 76,592	\$ 79,963	\$ 83,481	\$ 87,154	\$ 90,989	\$ 94,992	\$ 99,172	\$ 103,535	\$ 108,091	18	54%	\$ 70,272	\$ 108,091
19	\$ 73,364	\$ 76,592	\$ 79,963	\$ 83,481	\$ 87,154	\$ 90,989	\$ 94,992	\$ 99,172	\$ 103,535	\$ 108,091	\$ 112,847	19	54%	\$ 73,364	\$ 112,847
20	\$ 76,592	\$ 79,963	\$ 83,481	\$ 87,154	\$ 90,989	\$ 94,992	\$ 99,172	\$ 103,535	\$ 108,091	\$ 112,847	\$ 117,812	20	54%	\$ 76,592	\$ 117,812
21	\$ 79,963	\$ 83,481	\$ 87,154	\$ 90,989	\$ 94,992	\$ 99,172	\$ 103,535	\$ 108,091	\$ 112,847	\$ 117,812	\$ 122,996	21	54%	\$ 79,963	\$ 122,996
22	\$ 83,481	\$ 87,154	\$ 90,989	\$ 94,992	\$ 99,172	\$ 103,535	\$ 108,091	\$ 112,847	\$ 117,812	\$ 122,996	\$ 128,408	22	54%	\$ 83,481	\$ 128,408
23	\$ 87,154	\$ 90,989	\$ 94,992	\$ 99,172	\$ 103,535	\$ 108,091	\$ 112,847	\$ 117,812	\$ 122,996	\$ 128,408	\$ 134,058	23	54%	\$ 87,154	\$ 134,058
24	\$ 90,989	\$ 94,992	\$ 99,172	\$ 103,535	\$ 108,091	\$ 112,847	\$ 117,812	\$ 122,996	\$ 128,408	\$ 134,058	\$ 139,957	24	54%	\$ 90,989	\$ 139,957
25	\$ 94,992	\$ 99,172	\$ 103,535	\$ 108,091	\$ 112,847	\$ 117,812	\$ 122,996	\$ 128,408	\$ 134,058	\$ 139,957	\$ 146,114	25	54%	\$ 94,992	\$ 146,114
26	\$ 99,172	\$ 103,535	\$ 108,091	\$ 112,847	\$ 117,812	\$ 122,996	\$ 128,408	\$ 134,058	\$ 139,957	\$ 146,114	\$ 152,544	26	54%	\$ 99,172	\$ 152,544
27	\$ 103,535	\$ 108,091	\$ 112,847	\$ 117,812	\$ 122,996	\$ 128,408	\$ 134,058	\$ 139,957	\$ 146,114	\$ 152,544	\$ 159,255	27	54%	\$ 103,535	\$ 159,255
28	\$ 108,091	\$ 112,847	\$ 117,812	\$ 122,996	\$ 128,408	\$ 134,058	\$ 139,957	\$ 146,114	\$ 152,544	\$ 159,255	\$ 166,262	28	54%	\$ 108,091	\$ 166,262
29	\$ 112,847	\$ 117,812	\$ 122,996	\$ 128,408	\$ 134,058	\$ 139,957	\$ 146,114	\$ 152,544	\$ 159,255	\$ 166,262	\$ 173,578	29	54%	\$ 112,847	\$ 173,578
30	\$ 117,812	\$ 122,996	\$ 128,408	\$ 134,058	\$ 139,957	\$ 146,114	\$ 152,544	\$ 159,255	\$ 166,262	\$ 173,578	\$ 181,216	30	54%	\$ 117,812	\$ 181,216
31	\$ 122,996	\$ 128,408	\$ 134,058	\$ 139,957	\$ 146,114	\$ 152,544	\$ 159,255	\$ 166,262	\$ 173,578	\$ 181,216	\$ 189,188	31	54%	\$ 122,996	\$ 189,188
32	\$ 128,408	\$ 134,058	\$ 139,957	\$ 146,114	\$ 152,544	\$ 159,255	\$ 166,262	\$ 173,578	\$ 181,216	\$ 189,188	\$ 197,513	32	54%	\$ 128,408	\$ 197,513

* Grey cells are below the \$20.60/hr starting wage

CHEMEKETA COMMUNITY COLLEGE
EXEMPT SALARY SCHEDULE
EFFECTIVE JULY 1, 2026

RANGE	STEP 1		STEP 2		STEP 3		STEP 4		STEP 5		RANGE					
	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.						
B-2	44,019	3,668.25	21.16	3,824.17	22.06	47,837	3,986.42	23.00	49,894	4,157.83	23.99	51,952	4,329.33	24.98	B-2	
B-3	52,832	4,402.67	25.40	4,593.83	26.50	57,530	4,794.17	27.66	59,997	4,999.75	28.85	62,637	5,219.75	30.11	B-3	
B-4	55,993	4,666.08	26.92	4,871.67	28.11	61,100	5,091.67	29.38	63,815	5,317.92	30.68	66,691	5,557.58	32.06	B-4	
C-1	66,902	5,575.17	32.17	70,013	5,834.42	33.66	73,434	6,119.50	35.31	76,967	6,413.92	37.00	80,636	6,719.67	38.77	C-1
C-2	70,992	5,916.00	34.13	74,476	6,206.33	35.81	78,145	6,512.08	37.57	81,926	6,827.17	39.39	85,979	7,164.92	41.34	C-2
C-3	73,856	6,154.67	35.51	77,488	6,457.33	37.25	81,244	6,770.33	39.06	85,223	7,101.92	40.97	89,462	7,455.17	43.01	C-3
C-4	89,029	7,419.08	42.80	93,342	7,778.50	44.88	97,706	8,142.17	46.97	102,007	8,500.58	49.04	106,346	8,862.17	51.13	C-4
D-1	92,574	7,714.50	44.51	97,074	8,089.50	46.67	101,598	8,466.50	48.85	106,085	8,840.42	51.00	110,598	9,216.50	53.17	D-1
D-2	96,280	8,023.33	46.29	100,966	8,413.83	48.54	105,627	8,802.25	50.78	110,350	9,195.83	53.05	115,035	9,586.25	55.31	D-2
D-3	100,148	8,345.67	48.15	104,970	8,747.50	50.47	109,879	9,156.58	52.83	114,725	9,560.42	55.16	119,622	9,968.50	57.51	D-3
D-4	103,148	8,595.67	49.59	108,143	9,011.92	51.99	113,201	9,433.42	54.42	118,159	9,846.58	56.81	123,192	10,266.00	59.23	D-4
D-5	105,193	8,766.08	50.57	110,313	9,192.75	53.04	115,432	9,619.33	55.50	120,564	10,047.00	57.96	125,696	10,474.67	60.43	D-5
E-1	126,886	10,573.83	61.00													
E-2	139,567	11,630.58	67.10													

RANGE	STEP 6		STEP 7		STEP 8		STEP 9		STEP 10		STEP 11		RANGE						
	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.	ANNL.	MO.							
B-2	54,221	4,518.42	26.07	4,704.33	27.14	58,956	4,913.00	28.34	61,435	5,119.58	29.54	64,001	5,333.42	30.77	66,914	5,576.17	32.17	B-2	
B-3	65,402	5,450.17	31.44	5,684.67	32.80	71,203	5,933.58	34.23	74,240	6,186.67	35.69	77,426	6,452.17	37.22	80,922	6,743.50	38.91	B-3	
B-4	69,691	5,807.58	33.51	72,765	6,063.75	34.98	76,100	6,341.67	36.59	79,310	6,609.17	38.13	82,682	6,890.17	39.75	86,413	7,201.08	41.55	B-4
C-1	84,541	7,045.08	40.65	88,607	7,383.92	42.60	92,859	7,738.25	44.64	96,776	8,064.67	46.53	100,879	8,406.58	48.50	105,441	8,786.75	50.69	C-1
C-2	90,268	7,522.33	43.40	94,644	7,887.00	45.50	99,330	8,277.50	47.76	103,544	8,628.67	49.78	107,922	8,994.33	51.89	112,804	9,400.33	54.23	C-2
C-3	93,863	7,821.92	45.13	98,400	8,200.00	47.31	103,309	8,609.08	49.67	107,734	8,977.83	51.80	112,259	9,354.92	53.97	117,316	9,776.33	56.40	C-3
C-4	110,908	9,242.33	53.32	115,556	9,629.67	55.56	120,775	10,064.58	58.07	125,014	10,417.83	60.10	129,543	10,628.58	61.32	130,059	10,838.25	62.53	C-4
D-1	115,308	9,609.00	55.44	120,217	10,018.08	57.80	125,609	10,467.42	60.39	130,010	10,834.17	62.51	132,625	11,052.08	63.76	135,278	11,273.17	65.04	D-1
D-2	119,907	9,992.25	57.65	125,014	10,417.83	60.10	130,630	10,885.83	62.80	135,216	11,268.00	65.01	137,991	11,494.25	66.31	140,670	11,722.50	67.63	D-2
D-3	124,692	10,391.00	59.95	130,010	10,834.17	62.51	135,836	11,319.67	65.31	140,596	11,716.33	67.60	143,397	11,949.75	68.94	146,298	12,191.50	70.34	D-3
D-4	128,448	10,704.00	61.76	133,927	11,160.58	64.39	139,927	11,660.58	67.27	144,848	12,070.67	69.64	147,724	12,310.33	71.02	150,711	12,559.25	72.46	D-4
D-5	131,014	10,917.83	62.99	136,542	11,378.50	65.65	142,691	11,890.92	68.60	147,711	12,309.25	71.02	150,699	12,558.25	72.45	153,711	12,809.25	73.90	D-5

* Monthly/Hourly rates are rounded to the nearest penny

CHEMEKETA COMMUNITY COLLEGE 2026-2027 SALARIED FACULTY SALARY SCHEDULE Effective JULY 1, 2026											
STEP	172 DAYS			192 DAYS			222 DAYS				
	ANNUAL	MONTHLY	DAILY	ANNUAL	MONTHLY	DAILY	ANNUAL	MONTHLY	DAILY		
18 (effective 7/1/2026)	\$127,600	\$10,633.33	\$741.86	\$142,438	\$11,869.83	\$741.86	\$164,693	\$13,724.42	\$741.86		
17 (effective 7/1/2025)	\$121,523	\$10,126.92	\$706.52	\$135,653	\$11,304.42	\$706.52	\$156,848	\$13,070.67	\$706.52		
16 (effective 7/1/2024)	\$115,734	\$9,644.50	\$672.87	\$129,192	\$10,766.00	\$672.87	\$149,377	\$12,448.08	\$672.87		
15	\$110,223	\$9,185.25	\$640.82	\$123,039	\$10,253.25	\$640.82	\$142,263	\$11,855.25	\$640.82		
14	\$104,976	\$8,748.00	\$610.32	\$117,182	\$9,765.17	\$610.32	\$135,492	\$11,291.00	\$610.32		
13	\$99,974	\$8,331.17	\$581.24	\$111,599	\$9,299.92	\$581.24	\$129,036	\$10,753.00	\$581.24		
12	\$95,974	\$7,997.83	\$557.99	\$107,134	\$8,927.83	\$557.99	\$123,874	\$10,322.83	\$557.99		
11	\$92,137	\$7,678.08	\$535.67	\$102,850	\$8,570.83	\$535.67	\$118,920	\$9,910.00	\$535.67		
10	\$88,450	\$7,370.83	\$514.24	\$98,735	\$8,227.92	\$514.24	\$114,161	\$9,513.42	\$514.24		
9	\$84,912	\$7,076.00	\$493.67	\$94,785	\$7,898.75	\$493.67	\$109,596	\$9,133.00	\$493.67		
8	\$81,517	\$6,793.08	\$473.93	\$90,995	\$7,582.92	\$473.93	\$105,214	\$8,767.83	\$473.93		
7	\$78,259	\$6,521.58	\$454.98	\$87,358	\$7,279.83	\$454.98	\$101,007	\$8,417.25	\$454.98		
6	\$75,126	\$6,260.50	\$436.77	\$83,862	\$6,988.50	\$436.77	\$96,965	\$8,080.42	\$436.77		
5	\$72,119	\$6,009.92	\$419.29	\$80,505	\$6,708.75	\$419.29	\$93,084	\$7,757.00	\$419.29		
STARTING STEP 4	\$69,236	\$5,769.67	\$402.53	\$77,286	\$6,440.50	\$402.53	\$89,362	\$7,446.83	\$402.53		
3	\$67,159	\$5,596.58	\$390.45	\$74,968	\$6,247.33	\$390.45	\$86,682	\$7,223.50	\$390.45		
2	\$65,146	\$5,428.83	\$378.75	\$72,721	\$6,060.08	\$378.75	\$84,084	\$7,007.00	\$378.75		
1	\$63,191	\$5,265.92	\$367.39	\$70,539	\$5,878.25	\$367.39	\$81,561	\$6,796.75	\$367.39		

* Monthly/Daily rates are rounded to the nearest penny

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May 20, 20226

CHEMEKETA COMMUNITY COLLEGE PART-TIME (ADJUNCT) FACULTY BARGAINING UNIT SALARY SCHEDULE Effective July 1, 2026														
LEVEL	DESCRIPTION	STEPS										LEVEL		
		1	2	3	4	5	6	7	8	9	10		11	
A	Lecture Credit Courses	\$1,060.00	\$1,093.00	\$1,138.00	\$1,235.00	\$1,340.00	\$1,454.00	\$1,578.00	\$1,740.00	\$1,827.00	\$1,918.00	\$2,014.00	A	
	ILC Rates													
B/C	Hourly Rates	\$96.3636	\$99.3636	\$103.4545	\$112.2727	\$121.8182	\$132.1818	\$143.4545	\$158.1818	\$166.0909	\$174.3636	\$183.0909	B/C	
	Labs (1 lab hr = .835 ILC)	\$885.10	\$912.66	\$950.23	\$1,031.23	\$1,118.90	\$1,214.09	\$1,317.63	\$1,452.90	\$1,525.55	\$1,601.53	\$1,681.69		
D	Hourly Rates	\$80.4636	\$82.9691	\$86.3845	\$93.7482	\$101.7182	\$110.3718	\$119.7845	\$132.0818	\$138.6864	145.5936	152.8809	D	
	ABE/GED/HSC/ESL Labs Agriculture Credit Labs Health Care Skills Credit Labs Laboratory Credit Courses Physical Education Activity Courses Science Credit Labs Studio Art Classes Technology Credit Labs Trade Credit Labs Vocational Preparatory Credit Labs Vocational Supplemental Credit Labs													
E	Workshops/Special Assignments (Bargaining Unit Rate) (See Article 23.2.5)	Minimum =	\$65.72	(CD = Curriculum Development Rate)										E
	Part-time Professional Faculty Hourly Rates Center for Academic Innovation Counseling CWE Coordinator Library Work	\$59.06	\$61.75	\$64.56	\$67.50	\$70.57	\$73.78	\$77.14	\$80.65	\$84.32	\$88.16	\$92.17		

Required Meeting (RM) Rate = \$59.36
Bargaining Unit (See Article 23.2.6)
Curriculum Development Rate (CD) = \$65.72

CHEMEKETA COMMUNITY COLLEGE PART-TIME (ADJUNCT) NON-BARGAINING NON-CREDIT FACULTY UNIT SALARY SCHEDULE Effective July 1, 2026											
LEVEL	DESCRIPTION	STEPS									
		1	2	3	4	5	6	7	8	9	10
D	<p>(Noncredit)</p> <p>* Nonbargaining Unit Exception Classes</p> <p>Used for workshops or non-bargaining unit classes scheduled in non-standard time formats (i.e. shorter or weekend workshops). This market driven rate is also used for specialized topics that demand unusual expertise and/or exceptional pay.</p>	<p>Minimum = \$26.09 No Maximum</p>									
J	<p>Noncredit</p> <p>Vocational Preparatory Vocational Supplementary Workforce Readiness/Workforce Applied Basic Skills Reimbursable - 9800 Series</p>	\$35.28	\$37.75	\$40.38	\$43.19	\$46.21	\$49.42	\$52.87	\$56.56	\$60.52	\$64.76
K	<p>Noncredit</p> <p>Community Education English Now</p> <p>Used for reimbursable and nonreimbursable noncredit community education courses for personal enrichment</p>	\$26.09	\$27.44	\$28.88	\$30.38	\$31.95	\$33.61	\$35.36	\$37.20	\$39.15	\$41.10

Special Projects: Non-teaching work related to classes \$26.09
Curriculum Development & Meeting Rate \$26.09

* D Level courses require Executive Dean/VP approval notated on the Payroll authorization

CHEMEKETA COMMUNITY COLLEGE HOURLY, PART-TIME/TEMPORARY SALARY SCHEDULE EFFECTIVE JULY 1, 2026									
RANGE		STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	RANGE		
AA		\$16.14	\$16.83	\$17.52	\$18.24	\$18.97	AA		
BB		\$16.23	\$16.86	\$17.56	\$18.28	\$19.01	BB		
CC		\$16.27	\$16.94	\$17.60	\$18.31	\$19.05	CC		
DD		\$16.46	\$17.13	\$17.78	\$18.51	\$19.27	DD		
EE		\$17.75	\$18.57	\$19.30	\$20.09	\$20.89	EE		
FF		\$19.22	\$20.06	\$20.86	\$21.71	\$22.59	FF		
GG		\$21.22	\$22.18	\$23.12	\$24.06	\$25.03	GG		
HH		\$22.47	\$23.46	\$24.50	\$25.50	\$26.52	HH		
II		\$26.96	\$28.28	\$29.60	\$30.81	\$32.06	II		

Note: Ranges JJ thru NN are Interpreters and Typewell Transcribers only

POSITION	LEVEL	RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	RANGE
INTER. TRANSC.								
HI410H HT010H	1	JJ	\$36.16	\$37.68	\$39.40	\$41.05	\$42.83	JJ
HI420H HT020H	2	KK	\$41.32	\$43.08	\$45.04	\$46.92	\$48.98	KK
HI430H HT030H	3	LL	\$51.65	\$53.84	\$56.30	\$58.66	\$61.24	LL
HI440H -	4	MM	\$56.82	\$59.18	\$61.90	\$64.48	\$67.32	MM
HI450H -	5	NN	\$61.98	\$64.62	\$67.57	\$70.38	\$73.48	NN

INTERPRETERS

LEVEL	REQUIREMENTS
1	ITP Graduate <u>or</u> 0-2 years of experience
2	RID Written <u>or</u> BA Degree; and 2+ years experience
3	CI <u>or</u> CT <u>or</u> NAD III <u>or</u> Masters Degree; and 2+ years experience
4	CI & CT <u>or</u> NAD IV; and 2+ years experience
5	CI & CT for 5 years <u>OR</u> NAD V; BA/BS Degree required

FOR RANGES JJ - NN ONLY:
Initial placement on the pay scale and step increases will be in accordance with personnel practices. Movement from one level to another may be made by request of the employee with verification of change in credential and approval by the Dept. manager and the Dir. of Human Resources. **Any movement from one level to another level will take place at the time of any step increase.** HR will work collaboratively with the Student Accessibility Services Director for placement of part-time employees on this scale (verification of certification, etc.)

CHEMEKETA COMMUNITY COLLEGE STUDENT SALARY SCHEDULE					
EFFECTIVE JULY 1, 2026					
CWS/FWS	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
S1	\$16.14	\$16.83	\$17.52	\$18.24	\$18.97
S2	\$16.23	\$16.86	\$17.56	\$18.28	\$19.01
S3	\$16.27	\$16.94	\$17.60	\$18.31	\$19.05
S4	\$21.22	\$22.18	\$23.12	\$24.06	\$25.03

PERSONNEL REPORT

Prepared by

Courtney Saldivar, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

NEW HIRES

Leoncio R. Caloca, Janitor and Cleaner 2—Capital Projects and Facilities, College Support Services Division (CSSD), 100 percent, 12-month assignment, Grade 6, Step 3.

Andrea J. Self, Classification and Compensation Analyst—Human Resources, Governance and Administration Division, 100 percent, 12-month assignment, Grade C1, Step 8.

Guadalupe L. Zamora, Janitor and Cleaner 2—Capital Projects and Facilities, College Support Services Division (CSSD), 100 percent, 12-month assignment, Grade 6, Step 2.

POSITION CHANGES

Cindy A. Coelho, Janitor/Maintenance and Repair 1—Capital Projects and Facilities, College Support Services Division (CSSD), 100 percent, 12-month assignment, Grade 7, Step 7, from Janitor Cleaner 2, Capital Projects and Facilities, College Support Services Division.

Hector Lopez-Delgado, Educational, Guidance, and Career Advisor/Coordinator 2—Corrections, General Education and Transfer Studies Division (GETS), 100 percent, 12-month assignment, Grade 16, Step 4, from Student Services Specialist, High School Partnerships, General Education and Transfer Studies Division.

Timothy V. Godfrey, Safety Officer 2—Public Safety, Governance and Administration Division, 100 percent, 12-month assignment, Grade 14, Step 6, from Public Safety Dispatcher, Public Safety, Governance and Administration Division.

SEPARATIONS

Lori A. Gillespie, Educational, Guidance, and Career Advisor/Coordinator 2-10 months—High School Programs, Workforce Innovation and Strategic Engagement (WISE), effective April 23, 2026.

Sarah C. Whisenhunt, Director of High School Partnership Programs—High School Programs, Workforce Innovation and Strategic Engagement Division (WISE), effective April 30, 2026.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The following items are included in the printed agenda:

The following financial reports for the period of July 1, 2025, through April 30, 2026, will be available at the board meeting:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report

Chemeketa Community College
Statement of Resources and Expenditures
As of April 30, 2026

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	19,175,139	26,735,049	139.43%	7,559,910
Property Taxes	30,975,265	29,545,455	95.38%	(1,429,810)
Tuition and Fees	20,304,170	23,259,892	114.56%	2,955,722
State Appropriations - Current	44,487,526	42,450,214	95.42%	(2,037,312)
Indirect Recovery	1,007,908	1,188,419	117.91%	180,511
Interest	2,867,965	2,018,971	70.40%	(848,994)
Miscellaneous Revenue	286,992	171,549	59.77%	(115,443)
Transfers In	100,000	3,105	3.11%	(96,895)
Total Resources	119,204,965	125,372,654	105.17%	6,167,689
<i>State Appropriations - Deferred to FY27</i>	-	10,862,755	-	-
Expenditures:				
Instruction	42,660,820	36,454,099	85.45%	6,206,721
Instructional Support	14,146,821	12,736,229	90.03%	1,410,592
Student Services	11,126,683	10,193,793	91.62%	932,890
College Support Services	23,689,927	18,260,206	77.08%	5,429,721
Plant Operation and Maintenance	8,956,295	7,422,384	82.87%	1,533,911
Transfers	5,460,136	5,026,613	92.06%	433,523
Total Expenditures (Excluding Contingency)	106,040,682	90,093,324	84.96%	15,947,358
Contingency	13,164,283	-	0.00%	13,164,283
Total Expenditures	119,204,965	90,093,324	75.58%	29,111,641

Chemeketa Community College
Budget Status Report
As of April 30, 2026

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	11,000,271	10,335,089	2,012,612	(1,347,430)
6120	Classified Salaries	14,785,092	15,617,987	2,730,726	(3,563,621)
6124	Part-Time Hourly & Student Wages	1,174,403	874,421	-	299,982
6130	Faculty Salaries	19,171,349	15,646,655	2,094,829	1,429,865
6132	Part-Time Faculty	9,723,285	10,264,486	2,105,170	(2,646,371)
6510	Fixed Fringe Benefits	15,102,541	8,245,548	-	6,856,993
6511	Variable Fringe Benefits	18,335,982	16,761,424	-	1,574,558
6512	Other Fringe Benefits	450,000	350,232	-	99,768
	Subtotal Personnel Services	89,742,923	78,095,842	8,943,337	2,703,744
					87.02%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,704,287	912,531	549	791,207
720	Equipment \$500-\$4,999	131,768	160,727	-	(28,959)
7300	Legal Services	241,120	146,909	-	94,211
7310	Insurance	1,204,722	1,191,822	-	12,900
7320	Maintenance	376,671	355,623	5,156	15,892
7330	Communications	929,087	340,374	-	588,713
7340	Utilities	2,851,342	1,653,649	23,849	1,173,844
7350	Staff Development	157,956	147,367	-	10,589
7360	Travel	355,617	171,576	-	184,041
7370	Other Services	2,385,053	1,652,961	215,874	516,218
7550	Capital Outlay	500,000	237,330	4,000	258,670
8150	Transfers Out	5,460,136	5,026,613	-	433,523
	Subtotal Non-Personnel Services	16,297,759	11,997,482	249,428	4,050,849
					73.61%
8500	Contingency	13,164,283	-	-	13,164,283
	Report Totals	119,204,965	90,093,324	9,192,765	19,918,876
					75.58%

CAPITAL PROJECTS REPORT

Prepared by

Isaac Talley, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

BOND PROJECTS

Community Fields/Courts Upgrades

This project encompasses the renovation of the baseball and softball fields, incorporating artificial turf surfaces and updated lighting systems. These enhancements are designed to improve drainage and broaden the availability of the facilities for both Chemeketa and community teams, allowing for utilization during adverse weather conditions and extending the operational hours past sunset.

Update: Development continues at the entrance of the community fields, featuring infrastructure enhancements and new concrete surfaces to accommodate ticketing and concessions. Completion of this phase is slated for May 22, 2026. Design plans for the upcoming soccer field and the tennis/pickleball courts are nearly finalized, and construction is set to begin in early summer 2026.

Building 7 Renovation

The goal of this project is to realize the full potential of the existing facility to promote and support the physical and wellness-related educational offerings and activities, and to revitalize and preserve an aging and outdated asset that has tremendous potential to serve the needs of the college community. In realizing these initial goals, we send a message to our community that vitality and wellness are important aspects of both academic and lifetime achievement.

Update: The architectural design group is finalizing the construction documents required for permit submission. Preliminary work segments, focusing on HVAC system upgrades and roof replacement, have undergone the bidding process. On June 15, the facility will be closed to establish a secure perimeter as active construction commences. Roofing is slated for conclusion during the summer of 2026. Interior remodel elements will proceed immediately thereafter. The project team has coordinated extensively to secure alternative on-campus and off-site venues for student activities and ensured staff and faculty are successfully transitioned to temporary workspaces for the project duration.

Classroom Reconfiguration - YVC

The project aims to meet community needs by creating flexible instructional space for various CTE programs, including EMT, expanded Medical Assisting, and potential ECE and other CTE offerings based on community demand.

Update: The project has reached a stage of substantial completion, and the finalized instructional spaces are scheduled for official handover on May 15.

Trades Center

The project will provide flexible lab and shop space to expand hands-on training in high-demand trades such as welding, ironworking, and carpentry. It will help to strengthen partnerships with

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May 20, 2026

industry, support apprenticeships and workforce training, and prepare students for family-wage careers that meet the region's economic needs.

Update: The project team, collaborating with architectural consultants, has established a baseline cost estimate to ensure the primary objectives are achieved within the allocated funding. This critical estimate helped shape the scope of work, which integrates the use of existing infrastructure—specifically Buildings 33 and 42—alongside a new Trades Center facility.

While the design firm advances the schematic designs, the college is actively engaged in the procurement process for a Construction Manager/General Contractor (CM/GC). This chosen partner will be instrumental in design finalization and will collaborate directly with the architects to conduct comprehensive evaluations of constructability and overall project costs.

Blue Parking Lot

The Blue Parking Lot is slated for a complete overhaul due to its deteriorated condition, primarily stemming from insufficient subgrade support beneath the asphalt. This critical project aims to not only replace the failing infrastructure but also to implement a modernized layout that prioritizes pedestrian and vehicular safety. Furthermore, the redesign will incorporate modern stormwater treatment solutions, bringing the lot into compliance with current regulations and best practices.

Update: Bids have been received, and the college's owner's representative, R&C, is currently working with procurement to award the contract. The project is scheduled to begin on June 15, immediately following the conclusion of spring term. The parking lot and perimeter will remain closed during the summer term, with accommodations and exceptions made for surrounding programs to maintain necessary access. The project is currently anticipated to be completed by August 28.

Woodburn Science Lab

This project will create a science lab at the Woodburn Center to facilitate the completion of the Associate of Arts Oregon transfer program by local students.

Update: The college's owner's representative, R&C, is currently collaborating with procurement to initiate the selection process for an architect. This architect will partner with the college project team to comprehensively define the project scope and goals. The design phase is expected to continue through spring 2027, with construction anticipated to commence in summer 2027.

Security and Lighting

To enhance safety for staff, faculty, and students, improvements are underway to replace aging security camera equipment. This initiative involves moving to a single, unified system, developed in collaboration with the Public Safety Department, for ease of use and increased capabilities. Additionally, we are upgrading exterior and interior lighting that will improve learning spaces and further contribute to a safer environment. These improvements are inclusive of all Chemeketa locations.

See Appendix-2; Campus Maps, Pages 87-88.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for their recent contributions to Chemeketa and to their professions.

SAGE FREEMAN, Associate Dean of Academic Innovation, was the speaker at the well-attended spring gathering of the Chemeketa Emeritus Association on Friday, April 17, held at CCBI. His topic was “Artificial Intelligence and You.”

SAGE FREEMAN was a key coordinator for the Instructional Technology Council’s AI Virtual Summit, in partnership with the Oregon Community College Distance Learning Association, held on Friday, April 24. The virtual event focused on practical applications and informed leadership in higher education and brought together national and Oregon-based perspectives to explore how artificial intelligence is shaping teaching, learning, and institutional practice.

Other participants in the ITC/OCCDLA AI Virtual Summit include ALICE SPRAGUE, Vice President of Governance and Administration, who participated in the Keynote Panel responding to questions related to AI governance. Faculty member CHRIS CLAYSMITH (Physics) presented the session, “Creating AI Resilient Assignments When AI is in Everything,” and BRYAN ROLLINS (Academic Development) presented the session, “Implement AI Policy AND Improve the Student and Instructor Experience.”

Faculty members HANNA DEMASTER, ANNE DELANO, and HELEN JOHNSON (ESOL), SHANNON OTHUS-GAULT (Geology), and KELLY PHILLIPS (Math) completed the Center for Academic Innovation’s Accessibility Challenge. Each of them created and delivered an action plan to improve the digital accessibility of their course materials. Doing so makes their course materials easier to use and understand for all students.

ROBERT HOFFMAN, Director of Financial Aid and Veterans Services, provided testimony to the Higher Education Coordinating Commission’s Funding and Achievement subcommittee on the topic of proposed Oregon financial aid changes to the Oregon Promise and Oregon Opportunity Grant program and the impacts those changes would have on community college students.

KATIE DWYER, Director, Prison Education and Community Reentry, was recognized as the 2025 Oregon State Correctional Institution (OSCI) Contractor of the Year!

Chemeketa’s Multicultural Day was held on May 12, 2026, through the organization of Dialogue and Awareness Council (DAC) student leaders MARBELLA HERRERA-LOGAN and ULYSSES GARCIA. We appreciate your leadership and the participation of all who gathered to honor the diverse cultural traditions within our district.

The college's inaugural mentorship panel conducted in Spanish was developed and led by HECTOR GARCIA and MARI MONRROY CONCHAS. Panelists BLANCA AGUIRRE and ODILON RAMIREZ JAVIER shared key perspectives regarding career development and leadership during the event.

**EXEMPTION FROM DESIGN-BID-BUILD, AUTHORIZE USE OF
CONSTRUCTION MANAGER/GENERAL CONTRACTOR (CM/GC) ALTERNATIVE
CONTRACTING METHOD FOR THE CHEMEKETA COMMUNITY COLLEGE
WOODBURN CENTER HVAC UPGRADES PROJECT**

Prepared by

Mariah Dooley, Procurement and Contracts Analyst
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The College identified a need for the replacement and modernization of aging mechanical systems across the Woodburn Center. The project budget is \$2 million. The project is scheduled for completion by Fall 2026. As the college nears the construction phase of the project, we are finding a highly competitive construction market and compressed timelines that may pose challenges in the selection of a construction firm.

Chemeketa Community College Rules of Procurement #CCR.280 allows the college to exempt public improvement contracts from competitive bidding requirements by utilizing an alternative contracting method when approved by the college's Board of Education acting as the Local Contract Review Board.

Pursuant to ORS 279C.335(2), a Local Contract Review Board may exempt a public improvement contract from the competitive bidding requirements subject to approval of findings supporting the exemption.

If the college's Local Contract Review Board finds it is in the public's best interest to use an alternative contracting method, the college must demonstrate that it is unlikely to encourage favoritism in the awarding of the public contract or substantially diminish competition and will likely result in substantial cost savings to the college or the public. This requirement ensures that competition will be carefully addressed and protected.

The college has identified the CM/GC alternative contracting method as a viable solicitation option that will allow the college to competitively seek proposals from qualified, responsive, and responsible contractors for the Woodburn Center HVAC Upgrades Project.

A solicitation for a CM/GC utilizes a competitive Request for Proposal process that allows the college to collect important information about contractors that may not be available using a traditional bidding process.

Contractors can be evaluated based on criteria developed by the college, which may include, but not be limited to: the pricing proposal, cost data and labor and equipment rates; overhead, profit, fee and mark-ups; experience in managing multiple-phased, multi-bid package projects; similar facility upgrades and sustainable upgrade experience; experience of the firm and key personnel on projects of similar complexity; references; success with value engineering; proven ability to deliver projects on time and within budget; and the ability to work in a harmonious and non-adversarial manner with multiple stakeholders.

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Pursuant to ORS 279C.335(3), the college has prepared findings that support an exemption for a public improvement contract based on some combination of the project description or location, time period, contract value, method of procurement or other factors that distinguish the limited and related class of public improvement contracts from the contracting agency's overall construction program.

May 4, 2026, the college provided public notice of its intent to use the CM/GC method along with the draft findings that support it. At the May 20, 2026, Board meeting public comment may be taken on the use of the CM/GC method and draft findings.

At the May 20, 2026 meeting, the Local Contract Review Board will be convened and asked to approve the exemption for the alternative contracting method. The Board of Education will be asked to approve a resolution to exempt from competitive bidding a public improvement contract for the Woodburn Center HVAC Upgrades Project, based upon findings and resolution that demonstrates that the use of the CM/GC method would be unlikely to encourage favoritism in the awarding of the public contract or substantially diminish competition, and that it would likely result in substantial cost savings or substantially promote the public interest.

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**APPROVAL OF RESOLUTION NO. 25-26-25
FOR AN EXEMPTION FROM COMPETITIVE BIDDING FOR THE
CHEMEKETA COMMUNITY COLLEGE WOODBURN CENTER HVAC
UPGRADES PROJECT LOCAL CONTRACT REVIEW BOARD ADOPTION
[25-26-152]**

Prepared by

Mariah Dooley, Procurement and Contracts Analyst
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

**ALTERNATIVE CONTRACTING METHOD—REQUEST FOR PROPOSAL FOR
CONSTRUCTION MANAGER/GENERAL CONTRACTOR (CM/GC), FOR THE CHEMEKETA
COMMUNITY COLLEGE WOODBURN CENTER HVAC UPGRADES PROJECT**

On May 20, 2026, general information regarding the college's potential future use of an alternative contracting method for the Woodburn Center HVAC Upgrades Project is being presented to the college's Board of Education. Chemeketa Community College Rules of Procurement, Rule #CCR.280, allows the college to use alternative contracting methods when approved by the college's Board of Education acting as the local contract review board. Pursuant to ORS 279C.335(2), a local contract review board may exempt a public improvement contract or a class of public improvement contracts from the competitive bidding requirements subject to approval of findings supporting the exemption.

The CM/GC project delivery method has been utilized to successfully deliver construction projects in Oregon since the early 1980s. The college successfully utilized this alternative contracting method for the Health Science Center, Yamhill Valley Campus, and Agriculture Complex projects. Currently CM/GC is being utilized for Building 7 Renovation Project and Trade Center Project.

The CM/GC augments the traditional scope of work of the general contractor with that of a construction manager under a single contract with the owner, and enables the CM/GC to become involved early with the design team. The benefits of a CM/GC can be greatest for projects that are high risk, possess a high level of technical complexity, governed by significant schedule constraints, require complex phasing, contain budget limitations requiring a construction cost guarantee during design, or will realize substantial cost savings from value engineering analyses. The Woodburn Center HVAC Upgrades is the type of project that can benefit from the CM/GC process, because of its technical complexity, aggressive project schedule, and budget constraints.

By utilizing the Request for Proposal solicitation method for the selection of a CM/GC, the competitive nature of the traditional design/bid/build (i.e. "hard bid" or "low bid"), is retained, but the contract will be awarded to the most qualified contractor through an evaluative process. Contractors will be evaluated based on criteria developed by the college that may include: experience with HVAC upgrades of academic buildings; experience in sustainable upgrades; previous experience of the firm and its key personnel (e.g., superintendent and project engineer); references; success with value engineering; performance history demonstrating the ability to deliver projects on time and within budget; demonstrated ability to work in a

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harmonious and non-adversarial manner; litigation or claims; surety involvement; ability to maintain a safe, healthful, and accident-free workplace; ability to maintain a drug-free workplace; and compliance with environmental regulations.

Pursuant to ORS 279C.335(3), the college will present findings that support an exemption for a public improvement contract based on some combination of the project description or location, time period, contract value, method of procurement or other factors that distinguishes the public improvement contract from the contracting agency's overall construction program.

On May 4, 2026, the college provided public notice of its intent to use an alternative contracting method for the Woodburn Center HVAC Upgrades Project, inviting public comments at the May 20, 2026 board meeting. The college also made available a draft document of the findings in support of the exemption. These findings are attached to Resolution 25-26-25.

It is recommended that the Board of Education approve Resolution No. 25-26-25 to exempt from competitive bidding, a public improvement contract for the Woodburn Center HVAC Upgrades Project, based upon the attached findings and resolution that demonstrate that utilizing a Request for Proposal, for the selection of a CM/GC (i.e., alternative contracting method), is unlikely to encourage favoritism in the awarding of the public contract or substantially diminish competition, and that it will likely result in substantial cost savings.

CHEMEKETA COMMUNITY COLLEGE

RESOLUTION NO. 25-26-25 FOR APPROVAL OF AN EXEMPTION FROM COMPETITIVE BIDDING FOR A PUBLIC IMPROVEMENT (ALTERNATIVE CONTRACTING METHOD – REQUEST FOR PROPOSALS) FOR CONSTRUCTION MANAGER/GENERAL CONTRACTOR FOR THE WOODBURN CENTER HVAC UPGRADES PROJECT BY LOCAL CONTRACT REVIEW BOARD

WHEREAS, Resolution No. 83-84-6 designates Chemeketa Community College's Board of Education as the College's Local Contract Review Board pursuant to ORS 279A.060;

WHEREAS, the Local Contract Review Board may exercise its statutory powers only after it has adopted rules in accordance with ORS 279A.065, in a manner prescribed in the resolution creating the Local Contract Review Board;

WHEREAS, Resolution 97-98-35 adopts the Chemeketa Community College Model Contracting and Purchasing Rules (CCCMCPR), that were in effect on July 22, 1998, and were amended by the Board of Education of Chemeketa Community College on July 25, 2001;

WHEREAS, the Board of Education of Chemeketa Community College has directed the Local Contract Review Board to rescind the adoption of the Chemeketa Community College Model Contracting and Purchasing Rules that were in effect on July 22, 1998, and were amended by the Board of Education of Chemeketa Community College on July 25, 2001;

WHEREAS, the Board of Education of Chemeketa Community College has directed the Local Contract Review Board to adopt the "Community College Rules of Procurement," (CCRP), dated January 19, 2005, and effective March 1, 2005, except as modified by the Board of Education acting as the College's Local Contract Review Board;

WHEREAS, the Board of Education of Chemeketa Community College, acting as the College's Local Contract Review Board, adopted modifications to the CCRP at its October 17, 2007; October 15, 2008; October 21, 2009; October 13, 2010; July 20, 2011; September 19, 2012; December 18, 2013; March 18, 2015; and April 17, 2024 board meetings;

WHEREAS, Community College Rule, CCR.280, Alternative Contracting Methods of the CCRP, permits the use of alternative contracting methods, where written findings support the use of this exemption from competitive bidding;

WHEREAS, draft findings ("Findings") set forth in Exhibit A to this Resolution addressing competition, operational, budget and financial data, public benefits, value engineering, specialized expertise required, complex construction phasing needs during existing college operations, market conditions, technical complexity, public safety and funding sources recommended by the College were available 14 days in advance of the public hearing board review and adoption on of this Resolution;

WHEREAS, in accordance with ORS 279C.335(2), the Board of Education of Chemeketa Community College finds as follows concerning the adoption of an exemption from competitive

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bidding for a public improvement for the Construction Manager/General Contractor for the Woodburn Center HVAC Upgrades Project:

1. Adopted Findings: The college adopts the Findings set forth in Exhibit A to this Resolution;
2. Promoting Fair Competition: The exemption of the CM/GC contract from competitive bidding will promote competition and will not encourage favoritism. The CM/GC will be chosen through the request for proposals process, with subcontractors selected via competitive bidding;
3. Substantial Cost Savings: The exemption of the CM/GC contract from competitive bidding is likely to result in substantial cost and time savings for the college. These savings are outlined in the adopted Findings; and
4. Public Review: The Findings have been available for public review for 14 days prior to the adoption of this resolution. Public hearings, if requested, were held and addressed during this period.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of Chemeketa Community College acting as the College's Local Contract Review Board approves the Findings set forth in Exhibit A to this Resolution as required by ORS 279C.330 and hereby adopts an exemption from competitive bidding for a public improvement for the Construction Manager/General Contractor for the Woodburn Center HVAC Upgrades Project as allowed by the Community College Rules of Procurement approved by the College's Local Contract Review Board.

Dated this 20th day of May, 2026.

Diane Watson
Board Chair

Jessica Howard
President/Chief Executive Officer



FINDINGS OF FACT
May 4, 2026

**RECOMMENDATION FOR EXEMPTION FROM DESIGN-BID-BUILD, AUTHORIZE
USE OF CONSTRUCTION MANAGER/GENERAL CONTRACTOR (CM/GC)
ALTERNATIVE CONTRACTING METHOD FOR THE CHEMEKETA COMMUNITY
COLLEGE WOODBURN CENTER HVAC UPGRADES PROJECT**

Background

The Chemeketa Community College (CCC) Woodburn Center HVAC Upgrades (the “Project”) addresses a portion of the 2025 Bond project goals focused on replacement and modernization of aging mechanical systems across the Woodburn Center. The Woodburn Center HVAC Upgrades Project consists of complex mechanical system improvements, including full replacement of central plant equipment such as boilers and chillers, along with associated distribution systems, controls integration, and supporting infrastructure upgrades. The project will also include modernization of existing mechanical systems across occupied facilities to improve reliability, efficiency, and performance while maintaining continuous campus operations throughout construction.

On May 20, 2025, the voters of Marion, Linn, and Polk counties voted to pass bond measure 24-25-21 authorizing the sale of general obligation bonds in the amount of \$140,000,000 to fund campus upgrades and enhancements such as:

Project Scope

Based on the bond language referenced above, a portion of the work consists of Woodburn Center HVAC work. This work is currently identified by Chemeketa Community College as the Woodburn Center HVAC Upgrades Project that will specifically include the following:

1. The total project budget is approximately \$2.0 million, inclusive of design, construction, contingencies, and other soft costs. The anticipated construction budget is approximately \$1.2 million, with the remaining funds allocated to professional services, permitting, project management, and contingency
2. Project Overview – Chemeketa Community College voters approved a \$140 million capital bond in May 2025 to address critical capital improvements across the College, including modernization of existing facilities, deferred maintenance, and replacement of aging building systems necessary to maintain safe and reliable campus operations.

The Woodburn Center HVAC Upgrades Project consists of complex mechanical system improvements, including full replacement of central plant equipment such as boilers and chillers, upgrades to hydronic distribution systems, building-level HVAC components, and integration with campus-wide building automation and controls systems. The project will also include associated electrical, structural, and infrastructure improvements required to support the new mechanical systems.

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This work will occur within and adjacent to existing occupied facilities that must remain fully operational throughout construction. As a result, the project will require careful planning and coordination of system shutdowns, temporary systems, phased construction, and tie-ins to existing infrastructure to minimize disruption to operations.

The project is anticipated to include demolition of existing mechanical equipment, installation of new high-efficiency systems, upgrades to ventilation and air distribution systems, and commissioning of all new and modified systems to ensure proper performance. The improvements are intended to enhance system reliability, improve energy efficiency, reduce maintenance needs, and extend the useful life of facilities.

Due to the complexity of integrating new systems with existing infrastructure, the project will require a high level of coordination between the Owner, design team, and contractor, along with detailed preconstruction planning to address constructability, phasing, and operational impacts.

Construction Delivery Method Recommendation/Risks and Challenges Discussion

After an analysis of the various options of contract delivery such as the traditional Design-Bid-Build (Hard Bid) and alternative methods such as Design/Build (DB), CM/GC, Qual+Bid, Prequalification of a selected group of bidders, Integrated Project Delivery (IPD), etc. it was determined that CM/GC is the best approach to the Woodburn Center HVAC Upgrades Project.

Therefore, it is the recommendation of the project team to proceed with a CM/GC delivery method for construction of this project. While other methods were considered, there are several factors that add complexity to this project and therefore require a deeper level of commitment and understanding from the contractor and the Owner-Design-Construction Team as a whole.

From the onset of the project, the Owner has been very clear about the schedule constraints for the Woodburn Center HVAC Upgrades project. To mitigate this, extremely tight coordination between owner activities and construction must take place. This coordination must begin during the pre-construction phase so that a contractor has ample time to prepare an appropriate approach, as well as give the owner and design team feedback on potential impacts. Phasing of construction may also be needed to accommodate program needs, or to avoid inclement weather where construction may be less feasible. A CM/GC contractor can plan those phases during the design period, which allows them to also schedule their staff who are best suited for each project type.

Example concepts on next page.

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The Project will entail many challenges and require careful planning and coordination during the design and construction phases for effective and efficient completion. Robust budget and schedule controls are essential to the Project's success. It will be important to utilize a construction firm with the following specific capabilities:

- Ability to provide a complete project within CCC's budget.
- Requisite expertise in renovating existing structures
- Exemplary reputation for on-time delivery with an aggressive timeline
- Supervisory staff experienced with working in and around occupied facilities and tight schedules
- Phasing logistical experience with various college programs utilizing space needs
- Innovative approaches to unique opportunities and unforeseen conditions
- Understanding of the importance of an integrated project team to the Project's success
- Experience working closely with architects and engineers
- Ability and commitment to advise CCC on the state of the current market and engage the local subcontracting community

CM/GC ALTERNATIVE CONTRACTING METHOD

The default method of procurement under the Oregon Public Contracting Code is competitive bidding, where a project is bid after completion of design and the contract is awarded to the lowest bidder. ORS 279C.337, however, authorizes the use of the Construction Manager/General Contractor (CM/GC) alternative contracting process provided that the Board of Directors, acting as the Local Contract Review Board, approves an exemption from competitive bidding. Under the CM/GC contracting method:

- The contractor is solicited prior to completion of the design phase pursuant to a competitive request for proposals process where selection is based upon evaluation of factors relating to the experience and expertise of the contractor rather than low bid.
- The contractor works with the owner and architect to develop the final design with the goals of improved constructability and value engineering, which results in fewer change orders and the ability to expedite the construction schedule. Under the standard design/bid/build method, the design is completed before the project is bid and the contractor brought on board.
- At the end of the design phase, the owner and contractor negotiate and agree on a guaranteed maximum price ("GMP") and the construction schedule for the construction phase of the project.
- Generally, execution of the GMP Amendment starts the construction phase of the project. Early work, such as site demolition and preparation and early procurement of long lead items can occur prior to completion of the design phase under an Early Work Amendment, which also helps to expedite the construction schedule as compared to the standard design/bid/build method.
- Selection of subcontractors by the CM/GC must be competitive and involve the college in final decision making

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CM/GC is the commonly used alternative contracting method by local governments for complex projects such as major expansions, renovations, and remodels of existing facilities such as the Project.

Requested Action

Grant a specific exemption from the competitive bid process for a general contractor to allow the use of the Construction Manager/General Contractor method for the Woodburn Center HVAC Upgrades Project. The request is based upon the draft findings in Exhibit A, which addresses the statutory requirements for an exemption from competitive bidding.

Exhibit A

ORS 279C.335 Competitive bidding requirement:

(2) Subject to subsection (4)(b) and (c) of this section, the Director of the Oregon Department of Administrative Services, a local contract review board or, for contracts described in ORS 279A.050 (Procurement authority) (3)(b), the Director of Transportation may exempt a public improvement contract or a class of public improvement contracts from the competitive bidding requirement of subsection (1) of this section after the Director of the Oregon Department of Administrative Services, the Director of Transportation or the local contract review board approves the following findings that the contracting agency submits or, if a state agency is not the contracting agency, that the state agency that is seeking the exemption submits:

(a) The exemption is unlikely to encourage favoritism in awarding public improvement contracts or substantially diminish competition for public improvement contracts.

The requested exemption will not encourage favoritism or substantially diminish competition. The College will utilize a competitive RFP process to select the CM/GC firm. That procurement is formally advertised with public notice and disclosure of the planned Alternative Contracting Method. Full competition will be encouraged, and all qualified contractors will be invited to submit a proposal. The award will be based upon an objective review and scoring of proposals by a qualified College review committee based identified selection criteria set forth in the RFP. Once selected, the CM/GC will select subcontractors via competitive bid process in accordance with ORS 279C.337. The process will therefore provide for vigorous competition and provide the opportunity for all interested large and small contractors to participate in the project.

(b) Awarding a public improvement contract under the exemption will likely result in substantial cost savings and other substantial benefits to the contracting agency or the state agency that seeks the exemption or, if the contract is for a public improvement described in ORS 279A.050 (Procurement authority) (3)(b), to the contracting agency or the public. In approving a finding under this paragraph, the Director of the Oregon Department of Administrative Services, the Director of Transportation or the local contract review board shall consider the type, cost and amount of the contract and, to the extent applicable to the particular public improvement contract or class of public improvement contracts, the following:

(A) How many persons are available to bid;

Facilities staff regularly receive inquiries into working at CCC from qualified construction manager/general contractor firms of varied sizes. There have been many interested CM/GC firms on this project who have spoken to project team members over this last year and many of those are anticipated to respond to the RFP solicitation.

(B) The construction budget and the projected operating costs for the completed public improvement;

a) Target value GMP budget of \$1.2M for construction and \$2M overall project budget have been established and have been provided to the design team. The College carefully established the budget for the project to be funded within the general fund

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and discussed that funds must be utilized in the most efficient manner. Utilizing the CM/GC will allow the College to use CM/GC pre-construction services during the design phase. Tasks to be performed by the CM/GC during this period include scheduling, logistics planning, constructability review, cost estimating and value engineering. These services will allow for the project team to develop a design, project schedule and budget that make the best use of available funds.

(C) Public benefits that may result from granting the exemption;

Key benefits of using the CM/GC method is the coordination between the varied Project elements, including *coordination* of interruptions to activities, including pathway and utility shutdowns. Including avoiding unplanned building-wide heating and cooling outages during construction and maintaining continuous building operations. During a CM/GC preconstruction phase the contractor will be performing exploratory destructive surveying of existing building conditions to help verify design and limit unknown conditions. This early investigative work helps identify potential unknown conditions and reduce the likelihood of costly change orders during construction. This service is non-existent in a hard-bid traditional method of contracting and would result in immediate change orders. Coordinated efforts between the elements will reduce burden on staff and minimize impacts to classroom activities, recreation spaces, and other student programs and will reduce change orders and limit delays during the construction phase. This benefits the public through cost savings, provides “guaranteed” costs, and therefore allowing the public tax dollars to be spent more efficiently. This is also more likely to result in timely delivery of the Project and can reduce the closure timeframe of public facilities.

Unlike traditional design/bid/build procurement, an RFP allows the College to review the resumes of the Project Manager, Superintendent, and Subcontractors who will make up the proposed general contractor’s project team, ensuring the selected firm(s) has experience and expertise in this type of complicated, interrelated project on an operating campus site.

(D) Whether value engineering techniques may decrease the cost of the public improvement;

Value engineering provided by a single Construction Manager should optimize trade production while on site and tighten the overall time frame of construction duration. Due to the proximity of construction zones of the varied elements, a Construction Manager looking at the time of implementation may suggest adjustment of scope between elements to better align with phasing of adjacent work. The resequencing of work to align Project scope and optimize utilization of trade labor is a significant advantage of the CM/GC contract approach for this project group. The CM/GC delivery method also allows for the general contractor and subcontractors with specialized expertise and common project goals to participate in the value engineering process during the design phase, to work with the Owner and Design Team to evaluate and select true alternatives of comparable quality not simply reduce cost with value diminishment. This will also result in a more effective and efficient process as compared to value engineering by change order to a completed design.

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(E) The cost and availability of specialized expertise that is necessary for the public improvement;

Completing a complex school project on time, within budget, and in full compliance with construction documents and specifications requires the CM/GC firm to dedicate a qualified team with the experience and expertise to work collaboratively with the college, architects,

engineers, and the project management team. Including expertise in central plant systems (boilers and chillers), building automation systems (BAS/DDC), and complex system integration with existing infrastructure. The collaborative process is expected to reduce or eliminate rework and minimize disruptions to ongoing college activities and surrounding communities. The Request for Proposals (RFP) process used to select the CM/GC firms will enable the College to select the best contractor for the project.

The RFP process allows for review of contractor expertise not afforded in traditional procurement. The Project is complex and requires a general contractor with specialized expertise due to the complexities of the campus, including:

- Executing the Project with the least disruption to critical campus safety operation.
- Cooperation and coordination with multiple consultants and contractors on this and other projects.
- Complex Phase logistics between college programs and needed spaces during construction

(F) Any likely increases in public safety;

The CM/GC firm will be required to prepare a comprehensive project safety plan to ensure construction activities are performed safely while minimizing impacts to the Center and surrounding neighborhood. Because the project is located within an active institutional environment, selecting a contractor with experience working on occupied educational facilities will be critical to maintaining public safety and coordinating construction activities with ongoing operations. Early involvement of the CM/GC during the design phase will allow the contractor to fully understand the project's complexities, schedule constraints, and operational impacts so the safety plan can address these factors effectively. Construction will also require ongoing coordination of safety barricades, work zones, and egress paths as work progresses to maintain safe access and minimize disruption to college activities.

(G) Whether granting the exemption may reduce risks to the contracting agency, the state agency or the public that are related to the public improvement;

The CM/GC process will mitigate risks as described above and listed below:

- Risk of unplanned system outages during tie-ins
- Need for temporary heating/cooling during system replacement
- Unknown conditions in existing mechanical infrastructure
- Site coordination.
- Site staging and laydown coordination.
- Site safety and work hours.
- Use of a highly qualified renovation team.

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- The establishment of the GMP will provide a complete project within CCC's budget.
- CM/GC contracting allows for CCC to engage in early work agreements that give more insight and site verification of unforeseen conditions to the architects, contractors, and CCC, as well as expedite the construction schedule by starting early work during the design phase.
- Prior to the establishment of the GMP, the CM/GC will provide collaborative cost alignment during the reconciliation process with real-time cost information in conjunction with Design Team and a third-party Cost Estimation Team.

(H) Whether granting the exemption will affect the sources of funding for the public improvement;

This project is to be funded with proceeds from the 2025 general obligation bond proceeds. The contracting method has no impact on the funding source.

(I) Whether granting the exemption will better enable the contracting agency to control the impact that market conditions may have on the cost of and time necessary to complete the public improvement;

Because the CM/GC process appoints the general contractor early into the design, CCC takes advantage of market prices by facilitating early purchase of certain project elements, if needed. The construction manager can also seek the help of specialized subcontractors regarding information about specific equipment needs and gain advanced notice of when price increases are expected. This allows CCC to make better informed decisions and reduce the risk of acting prematurely or reacting too late. The preconstruction efforts of a construction manager should also help to explore alternative suppliers of equipment and materials along with alternative construction methods to react to changing market conditions and control project costs.

(J) Whether granting the exemption will better enable the contracting agency to address the size and technical complexity of the public improvement;

The Project is very complex, and the work will be spread out in various areas, rather than focusing work on a single, isolated area. A construction manager can forecast the shifting needs of construction and better predict the schedule, allowing CCC to communicate more effectively with campus programs. The Project requires integration of new central plant equipment with existing systems, phased replacement of active HVAC systems, and coordination of building automation systems across multiple facilities while maintaining continuous operations. Having a single construction manager for this group of project elements will minimize the need for CCC staff to coordinate various trade activities between scopes and instead focus on coordination of projects with campus entities.

(K) Whether the public improvement involves new construction or renovates or remodels an existing structure;

The project scope is renovation of existing structures within and around the Woodburn Center area, reference campus map in Project Scope section above. Procuring a contractor with experience in complex Mechanical and renovation on a live learning academic setting is critical.

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(L) Whether the public improvement will be occupied or unoccupied during construction;

The construction will occur in existing structures and in close proximity to existing facilities. An intense and well thought out safety and coordination plan must be implemented to ensure members of the public, staff members, and students are kept safe and instructional activities are not disrupted. Utilizing the CM/GC process will allow the College to select a contractor who has the sensitivity and experience to safely and successfully work in close proximity and in direct coordination with ongoing activities.

(M) Whether the public improvement will require a single phase of construction work or multiple phases of construction work to address specific project conditions; and

The project phasing and logistics will most likely require multiple complex and specialized construction phasing. The preconstruction period required by the CM/GC method of contracting allows careful study, analysis and planning to ensure minimal disruption in construction to occupancy overlapping to minimize disruptions. Other project elements may combine phases or be best executed in conjunction with standalone phasing scopes.

(N) Whether the contracting agency or state agency has, or has retained under contract, and will use contracting agency or state agency personnel, consultants and legal counsel that have necessary expertise and substantial experience in alternative contracting methods to assist in developing the alternative contracting method that the contracting agency or state agency will use to award the public improvement contract and to help negotiate, administer and enforce the terms of the public improvement contract.

Current facilities management, retained consultants, and bond staff have successfully developed project management tools and executed many CM/GC projects to substantial completion on past bond measures on campus for CCC and other community colleges in Oregon. This same staff and tool set will be used for the Woodburn Center HVAC Upgrades Project.

CCC has used this alternative contracting method on the following projects: The Agricultural Science Building Project in 2020 utilized CM/GC, Health Science Complex in 2008 and Yamhill Valley Campus in 2010 both utilized CM/GC successfully. Currently CM/GC is being utilized for the Building 7 renovation project and the Trade Center.

CCC's project management consultant, R&C Management Group, has extensive experience with the CM/GC alternative contracting method and with utilization of the CM/GC contracting on community colleges and other public-body construction projects throughout Oregon.

The above findings addressing ORS 279C.335(2)(b)(A)-(N) fully consider the information as required under "Findings" defined, 279C.330(1)(a)-(h).

Based upon the analysis above, granting the exemption will likely result in substantial cost savings and other substantial benefits to CCC.

CONCLUSION

For the reasons stated above, the draft findings support an exemption from competitive bidding under ORS 279C.335 to utilize the CM/GC alternative contracting process for the Woodburn Center HVAC Upgrades Project.

**APPROVAL OF PRESIDENTIAL EVALUATION PROCESS
[25-26-153]**

Prepared by

Diane Watson, Chair—Board of Education

The annual performance evaluation of President Jessica Howard will be completed and reported to the public on June 10, 2026, in accordance with board policy and ORS 192.660(1)(i).

It is recommended that the Board of Education approve the following proposed timeline for completing and reporting the annual presidential evaluation:

- | | |
|----------|---|
| October | The president presents a draft of goals for the upcoming year concerning her personal performance to the board. |
| November | Board agrees on the final set of goals for the upcoming year. |
| April | Board Information item on the process used to evaluate the president |
| May | The annual formal evaluation process will begin in May with the president giving a presentation to the board based on her performance in the following areas: |

Part I

- A. The Board of Education
- B. Management Competencies
 - B1. Achieves Results (Value: Quality)
 - B2. Communicates Effectively (Values: Adaptability, Belonging)
 - B3. Facilitates Team Success (Values: Belonging, Quality)
- C. The Community (Values: Community)
- D. Educational Planning and Leadership (Values: Adaptability, Belonging, Opportunity, Quality)
- E. Business, Finance, and Facilities (Values: Adaptability, Opportunity, Quality)
- F. College Personnel (Values: Belonging, Quality)

Part II

Evaluation of Performance in Relation to the Annual College Strategic Initiatives

The president will indicate how her goals, with respect to her personal performance, were addressed.

Board members would use the attached President's Evaluation Worksheet to rate her performance and to make notes on what they would like to share and discuss with fellow board members in June.

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June Board members will agree on how the board wants to express their evaluation results.
The board meets with the president in a special executive session to discuss the evaluation.

The President's Evaluation Committee drafts an evaluation reflecting the board's evaluation discussion and any summary comments.

The President's Evaluation Committee meets with the president to present the draft evaluation document and edit any changes prior to the June board meeting

The President's Evaluation Committee prepares a summary statement to be read at the June board meeting.

Worksheet (See attached copy)



Name _____

Date _____

ANNUAL PRESIDENT’S EVALUATION

The President will be evaluated in the following categories. Using a compilation of the Board of Education’s President’s Evaluation Worksheet, notes should be provided to explain results in each category, especially for ratings of 1, 2, or 5.

PART I

A. The Board of Education

1) Keeps the board informed of the needs, issues, and operations of the college.
2) Offers professional advice to the board on matters requiring board action, with the appropriate recommendations based on careful study and analysis.
3) Maintains a professional working relationship with the board.
4) Recommends to the board for consideration changes in the college/board policies.
5) Recommends to the board the annual budget along with advice regarding the resources to fund the budget.
6) Has an understanding of, and demonstrates support for, governance and collective bargaining in an academic setting and conciliation in grievance processing.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B. Management Competencies

B1. Achieves Results (Value: Quality)

1) Overcomes obstacles to complete projects successfully.
2) Effects outcomes that set high standards for others.
3) Achieves results that have a positive impact on the organization as a whole.
4) Seeks to improve own skills and knowledge.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B2. Communicates Effectively (Values: Adaptability, Belonging)

1) Expresses thoughts clearly in writing.
2) Is an effective, articulate speaker.
3) Covers an issue thoroughly without overdoing it.
4) Communicates in a straightforward manner, even when dealing with sensitive topics.
5) Makes current information readily available to others.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

B3. Facilitates Team Success (Values: Belonging, Quality)

1) Resolves conflict fairly.
2) Creates an atmosphere of team cooperation over competition.
3) Builds consensus on decisions.
4) Leads team in formulating goals that complement the organization's mission.
5) Brings capable people into the group.
6) Uses the diverse talents and experiences of the group to maximum advantage.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

C. The Community (Value: Community)

1) Gains respect and support from the community for the conduct of the college.
2) Maintains cooperative relationship with the news media.
3) Participates in community life and affairs.
4) Works effectively with public and private agencies.
5) Represents the views, policies and acts of the board to the public and legislative bodies.
6) Helps establish a sense of community.
7) Is proactive in ensuring strong linkages and partnerships between the college and business, community-based organizations, industry, and government.
8) Vigorously advocates for Chemeketa in particular and the community college movement in general, wherever possible, especially in statewide forums.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

D. Educational Planning and Leadership (Values: Adaptability, Belonging, Opportunity, Quality)

1) Implements the philosophy of a comprehensive community college and provides quality education and training for all district residents.
2) Organizes a planned program of curriculum development, emphasizing effective and innovative methodology, and practices to ensure student success in achieving their educational goals.
3) Provides participatory procedures in curriculum work, utilizing the abilities and talents of the entire professional staff and lay people in the district.
4) Provides opportunity for student leadership and participation in the college co-curricular activities.
5) Provides a strong program of student support and enrollment services, including student recruitment, testing, placement, advising, orientation, and student success courses, as well as educational and career counseling and financial aid.
6) Provides an environment that values diversity and creates an authentic sense of belonging for all who engage with the college.
7) Displays knowledge and understanding of the appropriate [remove management] systems, tools, and planning strategies for an effective organization.
8) Provides for ongoing evaluation and improvement of educational programs and support services.
9) Fosters an environment in which teaching, learning, student access and success are central to the college's mission.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

E. Business, Finance, and Facilities (Values: Adaptability, Opportunity, Quality)

1) Supervises fiscal operations in accordance with board policies and state/federal laws and rules, insisting on competent, efficient and prompt performance.
2) Determines that funds are spent wisely and that adequate control and accounting are maintained.
3) Evaluates financial needs and makes recommendations for adequate funding.
4) Strives to develop [remove creative] sources of revenue.
5) Considers sustainability in operations, whether environmental, financial, or otherwise.
6) Work with associations to obtain a settlement within Board of Education parameters.
7) Continue to build buildings and infrastructure to serve immediate needs with flexibility to serve future needs.
8) Explore and implement opportunities to leverage college resources including new partnerships and grants.
9) Continue to support the Chemeketa Foundation in its fundraising efforts.

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

F. College Personnel (Values: Belonging, Quality)

- | |
|---|
| 1) Develops and executes sound personnel procedures and practices, with particular attention to collective bargaining and implementation of agreements. |
| 2) Recruits, recommends and assigns the most competent personnel available. |
| 3) Encourages participation of staff members and faculty groups in college planning, procedures, and policy development and implementation. |
| 4) Provides leadership in the development of college personnel at all levels. |

Consistently exceeds expectations	Occasionally exceeds expectations	Meets expectations	Occasionally fails to meet expectations	Consistently fails to meet expectations
5	4	3	2	1

Notes:

PART II – EVALUATION OF PRESIDENT’S PERFORMANCE IN RELATION TO THE ANNUAL COLLEGE STRATEGIC INITIATIVES.

Notes:

ADDITIONAL COMMENTS/OVERALL IMPRESSION:

President Comments:

Signatures: This evaluation was reviewed with me by the College Board of Education. My signature does not necessarily indicate agreement or approval.

President/CEO _____ Date _____

Board Chair _____ Date _____

Human Resources _____ Date _____

Action-2
May 20, 2026

**APPROVAL OF PROPOSED SCHEDULE OF
BOARD OF EDUCATION MEETINGS FOR 2026–2027
[25-26-154]**

Prepared by

Jessica Howard, President/Chief Executive Officer

The following dates have been selected for the 2026–2027 College Board of Education meeting schedule. The dates generally fall on the third Wednesday of each month. Some meetings may be held at outreach centers or another campus. All other board meetings will be hybrid, in person on the Salem campus, via web conferencing, and livestream.

July 6 (8:30 a.m.)—Special Board Meeting

July 15

September 16

October 21

November 18

December 9

January 20

February 17

March 17

April 7—Budget Meeting

April 21—Budget and Board of Education meeting

April 28—Budget Committee (Optional)

May 19

June 9

Tentative 2027–2028

July 21

It is recommended that the College Board of Education approve the proposed schedule of board meetings for 2026–2027.

**APPROVAL OF BUDGET COMMITTEE MEMBER SELECTION PROCESS
FOR VACANCIES IN ZONES 2, 3, 4, 5, AND 6 FOR 2026–2029
[25-26-155]**

Prepared by

Alice Sprague, Vice President—Governance and Administration

Budget Committee positions for Zones 2, 3, 4, 5, and 6 expire June 30, 2026. In compliance with Board Policy Number 1170, the following appointment process is recommended for Zones 2, 3, 4, 5, and 6.

ACTION NECESSARY UNDER BOARD POLICY/PROCEDURE NUMBER 1170

Eric Palo, Zone 2	May appoint or advertise*
Betty Hart, Zone 3	Must advertise*
Mike Stewart, Zone 4	Must advertise*
Matthew Reynolds, Zone 5	Must advertise*
Jaime Rodriguez, Zone 6	Must advertise*

BUDGET MEMBER SELECTION TIMELINES AND PROCESS

Openings Announced to Board of Education	May 20
Approval of Selection Process and Timelines	May 20
Legal Notice Published	by July 9
Deadline for Applications to the President’s Office	August 19
Application Screening	TBD
Appointment of New Budget Committee Members	TBD

* Policy and procedure 1170 state that a position filled by an incumbent who has served more than four years must be advertised; however, the incumbent may reapply if they wish to continue. Eric Palo, Zone 2, served for three years and may reapply or may be reappointed by the Board of Education. Betty Hart, Mike Stewart, Matthew Reynolds, and Jaime Rodrigues, Zones 3, 4, 5, and 6 respectively, were appointed after the formal process deadline and served as incumbents for one year. In compliance with procedure 1170, Zones 3, 4, 5, and 6 must be advertised, however, the incumbents may reapply if they wish to continue on the budget committee.

* Procedure 1170 calls for the board chair to appoint a subcommittee of three (3) board members to screen potential candidates from the zones with budget committee vacancies. Applicants must live and be registered voters within the vacant district zone.

It is recommended that the College Board of Education approve the appointment process and the timelines for the selection of Budget Committee members for Zones 2, 3, 4, 5, and 6.

**APPROVAL OF PSYCHOLOGY ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE
[25-26-156]**

Prepared by

Christopher MacLean, Program Chair—Psychology
R. Taylor, Dean—Business, Social Science and Technology
Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Vice President—Academic and Student Affairs

House Bill 2998, passed in 2017, requested general education disciplines create efficient programs of study that transfer directly to public universities in a format called a Major Transfer Map (MTM). The Higher Education Coordinating Commission (HECC) adopted new MTM rules establishing Major Transfer Map Curriculum and Articulation Policies (CAPs). MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently from the participating Oregon community college into the chosen major at any Oregon public university.

This Major Transfer Map Curriculum Articulation Policy (MTM CAP) outlines specific course requirements for students at any participating Oregon community college who plan to transfer to a participating four-year public university and earn a Bachelor of Science in Psychology. A completed Core Transfer Map (27–35 credits of general education) will transfer to any of the seven Oregon Public Universities (OPU). A complete MTM CAP will give students all guarantees listed in the agreement at the participating OPUs. The MTM CAP is intended for students who know they want to transfer and earn a Bachelor of Science in Psychology, but who are unsure of their intended transfer destination.

The statewide Psychology Major Transfer Map will be offered as an Associate of Science Transfer (AST) degree.

Students who complete this AST in Psychology should be able to satisfy the following outcomes:

1. Describe psychology's major subfields.
2. Express ideas that accurately reflect basic psychological concepts and principles.

It is recommended that the College Board of Education approve the Psychology Associate of Science Transfer degree.

APPROVAL OF PSYCHOLOGY ASSOCIATE OF SCIENCE TRANSFER (AST) DEGREE

Course No.	Course Title	Credit Hours
	Core Transfer Map Requirements*	
WR 121Z	Composition 1	4
	Arts and Letters (2 courses)	8
	Social Sciences (2 courses)	8
	Natural Sciences (2 biology courses with labs)	8
STAT 243Z	Elementary Statistics 1	4
	*One course must also satisfy the cultural literacy outcome	
	Core Transfer Map Total	32
	Other General Education Requirements	
WR 122Z	Composition 2	4
COMM 111Z	Public Speaking	4
	Additional General Education Total	8
	Major Coursework Requirements	
PSY 201Z	Introduction to Psychology 1	4
PSY 202Z	Introduction to Psychology 2	4
PSY 237	Life Span Development	4
	Major Coursework Total	12
	Electives needed to reach 90 credits	
	Students will work with an advisor to select appropriate coursework	38
	Psychology AST Total	90

**APPROVAL OF CONTRACT AWARD FOR SALEM CAMPUS
BLUE PARKING LOT PROJECT
[25-26-157]**

Prepared by

Richard Kline, Director-Business Services
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

SALEM CAMPUS BLUE PARKING LOT

An Invitation to Bid (ITB) for the Salem Campus Blue Parking Lot project was advertised on the college's Procurement Services website and the Daily Journal of Commerce on April 6, 2026. Bids were opened publicly and read aloud during the Bid Opening broadcasted live via Microsoft Teams immediately following the Bid Closing at 2:00 pm, April 30, 2026. Bids were received from the following contractors:

	<u>Base Bid and alternates</u>
RiverBend Construction, Inc. Eugene, OR	\$3,015,579
K&E Excavating, Inc., Salem, OR	\$3,291,500
North Santiam Paving Co., Stayton, OR	\$3,397,802
Kerr Contractors Oregon, LLC., Woodburn, OR	\$3,549,393
Civil West Construction LLC, Salem, OR	\$3,762,102
Roy Houck Construction, LLC. Salem, OR	\$3,987,654
Woodburn Construction CM/GC LLC, Woodburn, OR	\$4,052,815
Pacific Excavation, Inc. Eugene, OR	\$4,082,400

It is recommended that the College Board of Education approve the award of the contract for the Salem Campus Blue Parking Lot project to RiverBend Construction Inc., Eugene, OR—the lowest responsible and responsive bidder, for a total contract award of \$3,015,579, contingent upon protests, if any, from unsuccessful Bidders.

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.



Discover
Chemeketa
Community College
4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Legend

- Bus Stop
- Charging Station
- E** Elevators
- Food
- Public Safety

Building directory on reverse side

Appendix-2 May 20, 2026

Building and Primary Function(s)

- 001 1st Floor: Bookstore
- 001 2nd Floor: Faculty Offices; Cooperative Work Experience
- 002 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Public Safety; Student Accessibility Services; Student Life; Veterans Resource Center
- 002 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
- 009 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
- 012 Information Booth
- 014 Fire Programs
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development (ESOL, GED/ ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
- 033 Apprenticeship Programs
- 036 SOAR Program
- 037 Faculty Offices
- 038 Public Safety
- 039 Child Development Center
- 040 Facilities & Operations

- 041 Facilities & Operations; Shipping & Receiving
- 042 Genuine Foods Catering Kitchen; Taco Stand
- 043 Copy Center; Mail Room; Recycling
- 044 Facilities
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union
- 049 High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
- 050 Roberts at Chemeketa
- 051 Roberts at Chemeketa
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Pavillion; Chemeketa Market
- 062 Greenhouse

Area or Service—Building/Room

- Academic Affairs—3/272
- Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
- Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/230
- CCBI, Business Programming & ECE—1/204
- Chemeketa Cooperative Regional Library Service—9/136,130
- Chemeketa Online—9/106
- Chemeketa Press—9/105
- Cooperative Work Experience—1
- Copy Center—43
- Counseling Services—2/230
- Dental Clinic—8/101
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Executive Dean of Students—2/208
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- Foundation—5/264
- Genuine Foods—42
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- Information Technology—22/138
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Parking Permits—2/173 Public Safety
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—5/266

- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Affairs—2/208
- Student Center—2/179
- Student Clubs—2/176
- Student Computer Center—9/Second Floor
- Student Resources—2/230
- Student Success Center—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—9/Second Floor
- Vending Machine Refunds—1/First Floor
- Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/Second Floor

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Psychology, Life and Physical Science—8/221
- Liberal Arts & Social Sciences—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

Single Occupancy

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

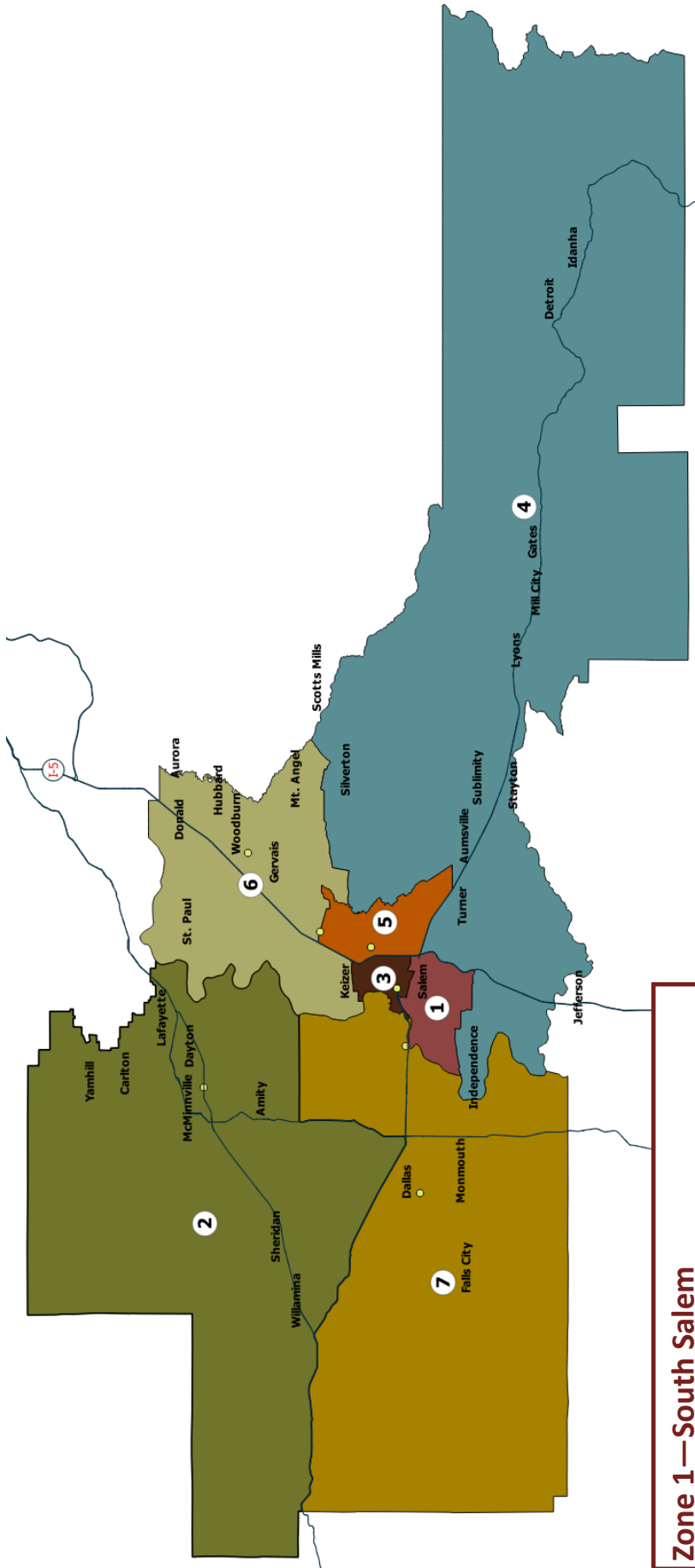
Lactation/Wellness Room

- Building 2—Room 181
- Building 5—Room 262
- Building 8—Room 1064
- Building 20—Room 815
- Building 22—106A
- Building 60—Room 815

Elevators

- Building 2
- Building 3
- Building 4
- Building 6
- Building 8
- Building 9

Chemeketa Community College Board Zone Boundary Maps and Descriptions



- Zone 1 — South Salem**
- Zone 2 — Yamhill County**
- Zone 3 — North Salem**
- Zone 4 — South Marion County**
- Zone 5 — East Salem**
- Zone 6 — North Marion County**
- Zone 7 — Polk County**

- Board Members
- ZONE 1 Iton Udosenata**
 - ZONE 2 Birgitte Ryslunge**
 - ZONE 3 Neva Hutchinson**
 - ZONE 4 Ken Hector**
 - ZONE 5 Jackie Franke**
 - ZONE 6 Diane Watson, Chair 2025-2026**
 - ZONE 7 Betsy Earls, Vice Chair 2025-2026**