Discover Chemeketa Community College

BOARD OF EDUCATION MEETING

July 15, 2026

Chemeketa Community College
4000 Lancaster Dr NE
Salem, Oregon

I. Regular Session **6 pm** **Web conferencing/Live stream/ Building 2, Room 170, Boardroom**

A. Call to Order
B. Pledge of Allegiance
C. Chemeketa Land Acknowledgment 1
D. Roll Call
E. Comments from the Public

F. Approval of Minutes—College Board of Education Meeting of June 10, 2026 and Special Board of Education Meeting of July 6, 2026 2–9
Jessica Howard, President/Chief Executive Officer

G. Reports

1. Reports from the Associations

a.	(new individual–October)	Associated Students of Chemeketa (ASC)	
b.	Michelle Kennedy	Chemeketa Faculty Association	10
c.	Tim King	Chemeketa Classified Employees Association	11–15
d.	Elizabeth Facanha	Chemeketa Exempt Employees Association	16

2. Board of Education Community Engagement Updates

H. Information

1. 2026 Fall Inservice Kickoff 17
   Alice Sprague, Vice President—Governance and Administration

2. Oregon Community College Association (OCCA) Update 18
   Jessica Howard, President/Chief Executive Officer

3. Mid-Willamette Valley Council of Governments (MWVCOG) Update 19
   Jessica Howard, President/Chief Executive Officer.

I. Standard Reports

1. Personnel Report 20–21
   Alice Sprague, Vice President—Governance and Administration

2. Budget Status Report 22–23
   Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

3. Purchasing Report 24–25
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

4. Capital Projects Report 26–27
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

5. Institutional Advancement Foundation Quarterly Report April 1, 2026, through June 30, 2026 28
Jessica Howard, President/Chief Executive Officer

6. Grant Activities April 2026–June 2026 29–32
Alice Sprague, Vice President—Governance and Administration

7. Spring Term 2026 Enrollment Report 33–39
Jessica Howard, President/Chief Executive Officer

8. Recognition Report
Jessica Howard, President/Chief Executive Officer

J. Separate Action

1. Approval of Retirement Resolution No. 26-27-01, David J. Hallett [26-27-100] 41–42
Alice Sprague, Vice President—Governance and Administration

K. Action

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Any item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take-action on the item in question.)

1. Approval of Chemeketa Community College Proposed Adoption of Oregon Community College Association's Board Policy and Procedure Program Numbering Convention [26-27-101] 43–52
Alice Sprague, Vice President—Governance and Administration

2. Approval of College Policies: College Board of Education Series (1000)—Policy #1710, Conflict of Interest and Ethics; Administrative Series (2000)—Policy #2550, Integrated Pest Management and Plan; and General Institution Series (3000)—Policy #BP3522, Immigration Enforcement Notification [26-27-102] 53–58
Alice Sprague, Vice President—Governance and Administration

3. Acceptance of Program Donations April through June 2026 [26-27-103] 59
Jessica Howard, President/Chief Executive Officer

4. Approval of Grants Awarded April–June 2026 [26-27-104] 60
Alice Sprague, Vice President—Governance and Administration

5. Approval of Contract Award for Construction Manager/General Contractor (CM/GC) for Trade Center [26-27-105] 61
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

L. Appendices

1. Vision – Mission – Values 62
2. Campus Map 63–64
3. District Map 65

M. Future Agenda Items
N. Board Operations
O. Adjournment

Chemeketa Community College prohibits unlawful discrimination based on the following:

- Race
- National Origin
- Disability
- Gender
- Pregnancy
- Domestic Abuse Victim
- Protected Hairstyle (CROWN Act)
- Victims of Domestic Violence (Sexual Assault, Stalking, and/or Harassment)
- Color
- Sex
- Protected Veteran Status
- Gender Identity/ Expression
- Whistleblowing
- Expunged Juvenile Record
- Political Affiliation or Belief
- Religion
- Marital Status
- Age
- Sexual Orientation
- Genetic Information
- Injured Workers
- Tobacco Use During Work Hours

Or any other status protected by federal, state, or local law in any area, activity, or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under College policies, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of its policies and other College efforts designed for that purpose.

For concerns, inquiries, or complaints regarding student disability accessibility and accommodations contact:
Section 504/ADA Coordinator for Students: Karen Alexander, Director, Student Accessibility and Testing Services, 503.399.5276

Section 504/ADA Coordinator Employees
For concerns, inquires or complaints regarding employee disability accessibility and accommodations contact: Alice Sprague, Vice President, Governance and Administration, 503.399.2537

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, gender-based violence, and stalking, contact the Title IX coordinator, Jon Mathis at 503-584-7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or http://go.chemeketa.edu/titleix.

All persons having questions or concerns related to Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem, OR 97305.

Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

To request this publication in an alternative format, please call 503.399.5192.

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Betsy Earls, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced "**cal-uh-poo-yuh**"), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college's history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of June 10, 2026, and the Special Board meeting of July 6, 2026, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes
July 15, 2026

CHEMEKETA COMMUNITY COLLEGE

BOARD OF EDUCATION
MEETING MINUTES

June 10, 2026

I. WORKSHOP
Diane Watson, Chair, called the Workshop to order at 4:45 pm in the Board Room, Building 2, Room 170 at the Salem Campus.

Members in Attendance: Betsy Earls, Vice Chair (4:50 pm); Neva Hutchinson; Jackie Franke; Birgitte Ryslinge; Diane Watson, Chair. Excused Absences: Ken Hector, Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: Alice Sprague, Vice President, Governance and Administration.

Bachelor of Applied Science (BAS) Programs and Efforts
Staff provided updates on the following Bachelor programs: Bachelor of Applied Science in Education (BASE), Bachelor of Science in Nursing (BSN), and Bachelor of Applied Science (BAS) in Leadership and Management. Several students shared their success stories.

Board members asked clarifying questions.

The meeting adjourned at 5:18 pm.

II. REGULAR SESSION
A. CALL TO ORDER
Diane Watson, Chair, called the board meeting to order at 6:00 pm. The meeting was held in the Board Room, Building 2, Room 170 at the Salem Campus.

B. PLEDGE OF ALLEGIANCE
The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT
Diane Watson read the land acknowledgment.

D. ROLL CALL
Members in Attendance: Betsy Earls, Vice Chair; Neva Hutchinson; Jackie Franke; Birgitte Ryslinge; Iton Udosenata; Diane Watson, Chair. Excused Absence: Ken Hector.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: Alice Sprague, Vice President, Governance and Administration.

Board Representatives in Attendance: Lillian Anderson, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA) (Zoom); Tim King, Chemeketa Classified Association (CCA) and Angela Archer, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

Name	Topic
BJ Toewe	CCRLS Report
Cindy Hunt	Admission of Keizer Community Library into CCRLS
Barbara Miner	CCRLS Report
Jayne Downing	CCRLS Report
Maribel Monroy	CCRLS Report
John Goodyear	CCRLS Report

F. APPROVAL OF MINUTES

Jackie Franke moved and Neva Hutchinson seconded a motion to approve the College Board of Education minutes of May 20, 2026.

Betsy Earls, Vice Chair: yes; Jackie Frankie: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

G. REPORTS

Reports from the Associations

Lillian Anderson, Associated Students of Chemeketa (ASC) said the report stands as written and that ASC is working on hiring the team for next year. Jackie asked about student attendance this year. Lillian said that students are attending more functions.

Steve Wolfe, Chemeketa Faculty Association (CFA) said the report stands as written and noted that he has served six years as CFA president and will be stepping down on June 30th. Michelle Kennedy will be the President next year, starting July 1st. David Hallett thanked Steve for the years of service he has given the college.

Tim King, Chemeketa Classified Association (CCA) said the report stands as written. Tim said on behalf of the CCA that they have appreciated Steve's role as president and the support that CFA has given CCA.

Angela Archer, Chemeketa Exempt Association (CEA) said the report stands as written. Angela thanked the Exempt Association Board this year and the professional development opportunities they have put together for the association this year. Diane thanked Angela for everything she has done for the college.

Reports from the College Board of Education

Jackie Franke attended the President’s Evaluation, attended the year-end Salem Rotary Celebration, and the Salem Chamber Business of the Year Luncheon.

Betsy Earls attended the President’s Evaluation, a Mid-Willamette Valley Council of Government (MWVCOG) meeting, and a meeting with Polk County elected officials. She also met with the Executive Director of MWVCOG.

Neva Hutchinson attended the Presidential Evaluation meeting, SOAR graduation, STARS Reception, President's Evaluation, Chemeketa BBQ, and Salem Chamber Business of the Year Luncheon.

Birgitte Ryslinge attended the President's Evaluation and a quarterly meeting with the President.

Iton Udosenata attended the President's Evaluation and a quarterly meeting with the President.

Diane Watson attended agenda review, President's Evaluation, the Building 7 wall breaking ceremony, the Chemeketa BBQ, the STEM student showcase, and the Visual Communications art show. She also met with the St. Paul School District Board.

H. INFORMATION

Annual Evaluation of the President

Diane Watson reported that the board conducted the annual evaluation of the president, and then read the public statement. Jessica Howard was reviewed on the following categories: Board of Education; Management Competencies; Effective Communication; Facilitates Team Success; Engagement with the Community; Educational Planning and Leadership; Business Operations; Finance; and Facilities and Personnel Management. The board rated Jessica's performance as exceptional in the categories listed above. Diane thanked Jessica for another great year.

Jessica thanked the board for its generous review, and stated her success is assisted by a great many colleagues across the college, and the board. Jessica thanked staff and the board for their tremendous support.

Chemeketa Community College Proposed Adoption of Oregon Community College Association's (OCCA) Board Policy and Procedure Program Numbering Convention

Kara Parker, General Counsel, noted the proposal of the adoption of OCCA's policy numbering convention, and discussed the crosswalk of policies. This will be brought forward to the board in July for approval.

College Policies: College Board of Education Series (1000)–Policy #1710, Conflict of Interest and Ethics; Administrative Series (2000)–Policy #2550, Integrated Pest Management and Plan; and General Institution Series (3000)–Policy #BP 3522, Immigration Enforcement Notification

Kara reviewed the changes in the current policies and discussed the new policy. Betsy Earls asked Kara to find out more about the pest management plan. The board will be asked to approve these policies at the July board meeting.

I. STANDARD REPORTS

Personnel Report

Courtney Saldivar said there were three new hires and two separations. Courtney thanked the staff members retiring from Human Resources for their work.

Budget Status Report
Aaron Hunter noted on the Statement of Resources and Expenditures that property taxes are at about 95 percent, and will be close to the projected amount. The state appropriation numbers are about $2 million less than anticipated due to enrollment challenges that all community colleges have and formula changes. On the Budget Status Report, under personnel services, the available balance under a number of them are negative, and this is due to collective bargaining agreements put in place that were not settled before the budget year. On the consent agenda there are a number of budget transfers that will rectify this situation.
.

Capital Projects Report
Aaron said the report stands as written. Aaron said the renovation work on building 7 starts next week, and the orange parking lot will be closed. The blue lot will be closed as well for renovations.

Chemeketa Cooperative Regional Library Service Report (CCRLS)
Doug Yancey, Director of CCRLS, noted the standard report and the handout in the board's packets that discusses how the college will be approaching the membership conversation with Keizer Community Library. Doug asked the board to reference that in regards to some of the public comments heard tonight.

The board members asked Doug clarifying questions and requested an update at the July board meeting regarding the status and next steps with Keizer Community Library’s application and CCRLS policy revisions.

Recognition Report
Jessica Howard recognized employees in the report.

J. SEPARATE ACTION
Approval of Presidential Contract
Diane stated the board members have reviewed the contract.

Betsy Earls moved and Iton Udosenata seconded a motion to approve the presidential contract.

Betsy Earls, Vice Chair: yes; Jackie Frankie: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

Approval of Resolution No. 25-26-30, Adopting the Budget, Making Appropriations, and Levying Taxes
Aaron Hunter read the resolution on adopting the budget, making appropriation and levying taxes.

Jackie Franke moved and Birgitte Ryslinge seconded a motion to approve Resolution No. 25-26-30, Adopting the Budget, Making Appropriations, and Levying Taxes.

Betsy Earls, Vice Chair: yes; Jackie Frankie: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

Approval of Retirement Resolution, No. 25-26-26, Patricia "Trish" A. Bowlsby; No. 25-26-27, Sheldon J. Schnider; No. 25.26-28, Beth M. Bonnet, and No. 25-26-29, Collene R. Keena

Board members read the retirement resolutions. The retirees provided 95 years and one month of service to the college.

Iton Udosenata moved and Betsy Earls seconded a motion to approve the retirement resolutions listed above.

Betsy Earls, Vice Chair: yes; Jackie Frankie: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

K. ACTION

Jackie Franke moved and Birgitte Ryslinge seconded a motion to approve consent calendar items
No. 1-7.

1.	Approval of Budget Transfer Requests	[25-26-161]
2.	Approval of Lay Representative for Chemeketa Cooperative Regional Library Service (CCRLS) Advisory Council	[25-26-162]
3.	Approval of College Policy: Administrative Series (2000)— Policy # 2251, Alcoholic Beverages	[25-26-163]
4.	Approval of Suspension of MIG Welding Technology Certificate of Completion	[25-26-164]
5.	Approval of College Policies: Educational Series (4000)— Policy #4015, Class List and Registration; Policy #4065, Articulation and Transfer Agreements; Policy #4075, Credit Hour; Policy #4080, Transfer of Previous Credit and ~~Alternative Approaches to College Credit~~ Credit for Prior Learning; Policy #4210, Use of Copyright Materials; Policy #4320, Standards for Instructional Qualifications; and Policy #4330, Generative Artificial Intelligence Instructional Policy	[25-26-165]
6.	Approval of Classified; Exempt; Full-Time Faculty; Part-Time (Adjunct) Bargaining Faculty; Part-Time (Adjunct) Non-Bargaining Non-Credit Faculty; Part-Time Hourly; and Student Salary Schedules for 2026–2027	[25-26-166]
7.	Approval of Contract Award for Architectural and Engineering (A/E) Services for Woodburn Center	[25-26-67]

Betsy Earls, Vice Chair: yes; Jackie Frankie: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

L. APPENDICES
College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS
None were heard.

N. BOARD OPERATIONS
None.

O. ADJOURNMENT
The meeting adjourned at 7:22 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Elizabeth Earls
Board Chair

July 15, 2026
Date

CHEMEKETA COMMUNITY COLLEGE

SPECIAL BOARD OF EDUCATION
MEETING MINUTES

July 6, 2026

I. SPECIAL SESSION

A. CALL TO ORDER
Diane Watson, Chair, called the special board meeting to order at 8:30 am. The meeting was held remotely via Zoom.

B. CHEMEKETA LAND ACKNOWLEDGMENT
Diane Watson read the land acknowledgement.

C. ROLL CALL
Members in Attendance: Betsy Earls; Neva Hutchinson; Birgitte Ryslinge; Iton Udosenata; and Diane Watson, Chair. Excused Absence: Jackie Franke

College Administrators in Attendance: Jessica Howard, President/CEO; David Hallett, Acting in Charge (AIC) Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

D. REORGANIZATION OF THE COLLEGE BOARD OF EDUCATION
Birgitte Ryslinge nominated Betsy Earls for board chair for 2026–2027; the motion was seconded by Iton Udosenata.

Betsy Earls, Vice Chair: abstain; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

A unanimous roll call vote was taken, and the motion CARRIED.

Neva Hutchinson nominated Birgitte Ryslinge for board vice chair for 2026–2027; the motion was seconded by Betsy Earls.

Betsy Earls, Vice Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge: abstain; Iton Udosenata: yes; Diane Watson, Chair: yes.

A unanimous roll call vote was taken, and the motion CARRIED.

Jessica thanked Diane Watson for her service as board chair.

E. ADJOURNMENT
The meeting adjourned at 8:35 am.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Elizabeth Earls
Board Chair

July 15, 2026
Date

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Michelle Kennedy, President—Chemeketa Faculty Association

SUMMER CFA ACTIVITY

Many faculty members are on break during the summer, but many others are teaching summer classes. The work of CFA leaders also continues.

After six years of being CFA President, Steve Wolfe is retiring from the role. We are grateful for his strong leadership and dedication to the faculty and students the last few years and wish him well as he continues to serve students at the college for many years to come. Looking ahead, as the new CFA President, I will follow in Steve's well laid path to continue to build and strengthen the Union with a focus on advocacy and service.

The current Collective Bargaining Agreement expires July 1, 2027. Negotiations for a successor contract will begin in January, but preparations have already begun. A tentative contract bargaining team has been formed and a bargaining team chair selected (Nolan Mitchell, CFA VP for Full-Time Faculty). Bargaining committee meetings and planning will begin early fall term.

CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Kristy Krumsiek, Secretary
Timothy King, President

PRESIDENT'S MESSAGE

From: CCA Executive Team
Re: Health Insurance Taskforce Update and College Administration Delays

Dear CCA Members,

We are writing to keep you fully informed about a matter that directly affects your health insurance costs, your compensation, and the College's commitment to working in good faith with its classified employees. The short version: the College has wasted an entire academic year on a process it agreed by contract to take seriously, and as a direct result, an opportunity that could have saved employees hundreds of dollars per year in premium costs — and the College up to $712,000 annually — is currently pushed to 2027, and there is a risk of additional delays pushing the date to 2028 or beyond.

We want you to understand exactly what happened, why it matters, and what the CCA Board intends to do about it.

What the Contract Required

When the CCA and the College ratified the current Collective Bargaining Agreement on September 1, 2025, Article 23.1(B)(4) established a clear, time-bound obligation. The College agreed to:

- Collaboratively work with CCA through an Insurance Taskforce to examine whether moving from composite-rated to tiered-rated health insurance with OEBB would be more cost-effective for employees and the College.

- Issue a comprehensive report by April 30, 2026, detailing the viability of tiered coverage, the cost impact of any changes, and the identification of contract sections affected; and

- Do so in a spirit of genuine collaboration — not as a bureaucratic checkbox exercise.

That deadline was not arbitrary. Oregon Educators Benefit Board (OEBB) requires employers to notify them of plan structure changes in early June each year in order for changes to take effect during open enrollment for the following plan year. In plain terms: if you want changes effective in August, you must act in June. The April 30 report deadline was designed to give the parties time to review findings and begin bargaining before that OEBB window closed.

The College understood this timeline. It was part of why we bargained this language the way we did.

What the College Actually Did

The College did not begin organizing the Insurance Taskforce until the end of January and beginning of February 2026 — five full months after contract ratification. Soliciting volunteers for a task force that was supposed to be operational in September, and whose findings were due in less than three months, is not a good-faith effort. It is a delay.

The Taskforce did meet and produced findings. Those findings, which the CCA Board has reviewed in draft form, are significant:

- Under the recommended scenario (Base Scenario #2 — Zero Out of Pocket), the College could save approximately $712,000 per year.

- Every single employee, regardless of enrollment tier (employee only, employee + spouse, employee + children, employee + family), would see their monthly out-of-pocket premium contribution drop to $0.

- Under the most conservative scenario modeled, the College could save up to $2.3 million annually — though that projection came at a cost to employees with family coverage, which is why the Taskforce did not recommend it.

- The recommended scenario protects employees while still producing meaningful, ongoing savings for an institution that regularly cites budget pressures.

Despite these findings, as of today the College has not finalized the Taskforce report. It has not formally distributed the report to the CCA, to the Chemeketa Faculty Association (CFA), or to College administration. It has not initiated bargaining or signaled when or if they intend to. And when the CCA Board has pressed College administration, we have been told, in effect, to wait until 2027.

Let that sink in. The window to implement these savings for the 2026–2027 plan year closes this week. It has closed, functionally, because the College never meaningfully opened it. Whenever the issue was raised, they consistently provided vague, uninformed responses and failed to offer a concrete or intelligible explanation until mid-May.

Why “Wait Until 2027” Is Not an Acceptable Answer

College administration has indicated they do not feel obligated to move forward with any changes at this time because the contract language, strictly read, only required them to complete a review — not to implement or even bargain changes as a result of that review. We want to be direct with our members about this position: while it may be technically defensible as a reading of the contract, it is not a good-faith interpretation of why that language was bargained.

The purpose of the Insurance Taskforce was never merely to generate a report and file it away. It was to build an evidentiary basis for a change that benefits employees and the institution. The CCA bargained this language because we wanted a structured, collaborative process that would lead somewhere — not a study commissioned to be ignored.

Moreover, the timeline problem does not resolve itself in 2027. If the College does not begin bargaining until January 2027 — as is being suggested — the parties will almost certainly miss the June 2027 OEBB deadline as well. OEBB rules allow an employer to switch between composite and tiered structures only once every three years. If the College misses 2027, the next available window may not open until 2028 or later.

The harm is not abstract. Every employee — including the Executive Team itself — has been and continues to be directly harmed by the Executive Team's actions or inactions, as have the taxpayers whose dollars are unnecessarily being invested in Keizer and Moda instead of public education.

Every year of delay is a year in which:

- Employees with any coverage tier continue paying premiums they would otherwise not owe;
- The College foregoes $712,000 in annual savings that could be redirected to programs, staff, or compensation;
- The goodwill and collaborative intent that we bargained this process to foster continues to erode.

The CCA Board also notes that this is not the first time College administration has treated a collaboratively-bargained process as an obligation to be minimized rather than a commitment to be honored. A pattern of delay, technical compliance without substantive follow-through, and last-minute unavailability is not a partnership — it is an obstacle course.

What the CCA Board Is Doing

We are not prepared to accept an outcome in which a good-faith bargaining commitment is allowed to quietly expire because the College ran out the clock. The CCA Board is taking the following steps:

- Formally demanding that the College finalize and distribute the completed Insurance Taskforce report to all parties without further delay;
- Putting the College on written notice that the CCA intends to bargain implementation of the Taskforce's recommended scenario and expects the College to engage in good faith, in a timeline that does not foreclose the 2027 OEBB window;
- Consulting with our labor counsel regarding whether the College's conduct in connection with the Taskforce process constitutes a failure to bargain in good faith under Oregon public employee labor law; and
- Keeping our members informed at every step, because an informed membership is our strongest tool.
- We are reaching out to the CFA to align our strategies and establish a unified approach.

What You Can Do

Collective action is most powerful when members are engaged and vocal. Here is how you can help:

- Talk to your colleagues. Share this letter. Make sure every classified employee at Chemeketa understands what is at stake and what the College has failed to do.

- Contact the Board of Education. The College's Board of Education has oversight responsibility for administration. Respectful, factual communications from employees about how administrative delays are affecting their compensation are entirely appropriate and can be effective.

- Attend public meetings. CCA members showing up to Board of Education meetings — individually, not as an organized demonstration, simply as citizens attending a public meeting — communicates that our members are paying attention.

- Reach out to your CCA representatives with questions, concerns, or information. If you have direct knowledge of communications or events related to this process, please share that with us.

The CCA Board does not raise these concerns lightly. We understand that labor-management relationships require good faith on both sides, and we remain committed to working collaboratively with the College wherever that is genuinely reciprocated. But good faith cannot be a one-way obligation. When the College agrees, in a ratified contract, to work collaboratively toward a result that benefits its employees — and then systematically prevents that result from being achieved through delay, inaction, and narrow technical readings of its obligations — our members deserve to know, and to act.

We will provide further updates as this situation develops. Please do not hesitate to contact any member of the CCA Board with questions.

NEW HIRES

Danielle S. Rutledge, Procurement Analyst 3–Accounts Payable, College Support Services, 100 percent, 12-month assignment, effective June 3, 2026

William "Dylan" RD Lewis, Administrative Assistant 2–Community Education, Academic Affairs, 100 percent, 12-month assignment, effective June 9, 2026

POSITION CHANGES

Silvia Marin Lopez, Project Management Specialist 2–Career & Technical Education, Academic Affairs, 100 percent, 12-month assignment, effective June 16, 2026

Maria Fernanda Montalvo Cabrera, General Office Assistant 2, 12 Month–effective June 30, 2026

SEPARATIONS

Carol Silva, Learning Support Specialist 2–effective June 30, 2026

Jonatan “Johnny” Quezada, Computer Network Specialist 2–effective June 30, 2026

RETIREMENTS

Beth Bonnet, Educational, Guidance, and Career Advisor Associate 2–effective June 30, 2026

Patricia “Trish” Bowlsby, Receptionist and Information Associate 2–effective June 30, 2026

Collene Keena, Payroll Analyst 3–effective June 30, 2026

EVENTS

Know Your Contract - June 17, 2026 - 12:00pm - 1:00pm - 3-100 or via Zoom: https://chemeketa.zoom.us/j/95374871345

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Elizabeth Facanha, President—Chemeketa Community College Exempt Association

---

The Exempt Association welcomes two new exempt employees to the college. Andrea Self is the Human Resources (HR) Classification Analyst and Stephanie Heis is the Recruitment Coordinator in HR. The Exempt Association and Human Resources are pleased that Andrea and Stephanie have joined the team.

Elizabeth Facanha attended the 2026 national American Association for Women in Community Colleges' (AAWCC) LEADERS Institute in June 2026.

The LEADERS Experience

"From an attendee's perspective, the Leaders Conference was one of the most influential professional development experiences of my career. The week was filled with powerful speakers and peers who generously shared practical, real-world strategies for leadership advancement.

What stood out most was the organization's clear commitment to empowering and educating women across all positions within the community college system—a dedication beautifully reflected in the selection of speakers and their stories. Beyond the presentations, the time spent connecting with fellow attendees through shared experiences was invaluable. The deep, authentic relationships built in just one week will undoubtedly have a lasting impact, carrying forward the proud legacy of the leaders who came before us."

Adrian Lutz will be attending the AAWCC Oregon Institute for Leadership Development (OILD) for community college women in July 2026. This annual statewide program is celebrating 35 years of fostering positive leadership and empowerment for women in Oregon's community colleges. It delivers a modern, multi-faceted curriculum focused on innovative theory, practical problem-solving, and skills designed for our local environment. The Chemeketa AAWCC Chapter Board of Directors proudly celebrates Adrian's selection for this well-deserved opportunity.

2026 FALL KICKOFF

Prepared by

Alice Sprague, Vice President—Governance and Administration

On Tuesday, September 15, the college will close to the public to dedicate time for Fall Kickoff activities to begin the 2026–2027 academic year. This year's inservice theme is Opportunity.

Kickoff is open to all staff and Board of Education members. Kickoff will include the following activities:

- A morning gathering with grab-and-go breakfast, and time for employees to connect with one another.
- Kickoff Address and Program
- Wellness Fair
- Academic Tech Fair
- Hosted lunch

Additionally, Yamhill Valley Campus (YVC), Polk Center, Woodburn Center, and High School Partnerships will provide inservice on Friday, September 18 for employees at those Outreach locations.

Other inservice activities will be occur throughout three weeks, September 8–23. They include New Employee Orientation; New Faculty Orientation; Difference, Power, and Responsibility Instructor Seminar (DPR); Classified Association retreat; Academic and Student Affairs program meeting; Faculty Association retreat; Inclusive Leadership Conference; Faculty Program Project Days; and Employee Appreciation Night on September 23, from 5–7:30 pm at the Ag Complex.

The following committee members are facilitating planning and organization for Fall Kickoff 2026:
Sheila Brown, Committee Chair
Ian Snyder, Administrative Support
Elizabeth Facanha, Catering
Dee Dixon, Facilities
Jordan DeRosia, Media
Marie Hulett, Marketing
Sage Freeman, Tech Fair
Raschel Larsen, Wellness Fair
Julie Deuchars, Exec Team Liaison
Karen Alexander, Accessibility Services
Erika Coker, Chemeketa Culture and Communication Committee (C4) Liaison
Kevin Rowley, Classified Liaison
Dana Nolan, Faculty Liaison

Employee Appreciation Night Sub-Committee:
Sheila Brown
Erika Coker
Sage Freeman
Tim Pierce

OREGON COMMUNITY COLLEGE ASSOCIATION (OCCA) UPDATE

Prepared by

Birgitte Ryslinge, Board of Education/OCCA Board Member
Jessica Howard, President/Chief Executive Officer

Oregon Community College Association (OCCA) executive director Abby Lee will provide a verbal report during the College Board of Education meeting on updates for the OCCA.

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS (MWVCOG) UPDATE

Prepared by

Betsy Earls, Board of Education/MWVCOG Board Chair
Jessica Howard, President/Chief Executive Officer

Mid-Willamette Valley Council of Governments (MWVCOG) executive director and Community Development director McRae Carmichael will provide a verbal report during the College Board of Education meeting on updates for the MWVCOG.

Standard Report-1
July 15, 2026

PERSONNEL REPORT

Prepared by

Courtney Saldivar, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

NEW HIRES

Stephanie L. Heis, Recruitment Coordinator—Human Resources, Governance and Administration Division, 100 percent, 12-month assignment, Grade C1, Step 6.

William “Dylan” RD Lewis, Administrative Assistant 2—Community Education, Academic Affairs Division, 100 percent, 12-month assignment, Grade 11, Step 3.

Danielle S. Rutledge, Procurement Analyst 3—Business Services, College Support Services Division, 100 percent, 12-month assignment, Grade 21, Step 5.

POSITION CHANGES

Silvia A. Marin Lopez, Project Management Specialist 2—Career and Technical Education (CTE), Academic Affairs Division, 100 percent, 12-month limited duration assignment, Grade 18, Step 3, from Project Management Specialist 2, High School Partnerships, General Education and Transfer Studies Division (GETS).

Mayely Irene Miranda Polanco, Rural Post-Secondary and Economic Development (RPED) Coordinator—High School Partnerships, Workforce Innovation and Strategic Engagement Division (WISE), 100 percent, 12-month limited duration assignment, Grade C1, Step 7, from Project Management Specialist, Grants, Governance and Administration Division.

RETIREMENTS

David J. Hallett, Vice President of Academic and Student Affairs—Academic and Student Affairs, effective September 18, 2026.

SEPARATIONS

Rebekkah Anne Barnett, Instructor-Nursing—Health Sciences, Career and Technical Education Division (CTE), effective June 30, 2026.

Nicholas R. Burgess, Instructor-Computer Information Systems—Business, Social Science and Technology, General Education and Transfer Studies Division (GETS), effective June 30, 2026.

Katie Castillo, Educational, Guidance, and Career Advisor Associate 2—High School Partnership and Community Workforce Partnership, Workforce Innovation and Strategic Engagement (WISE), effective June 30, 2026.

Celeste Galvez-Prado, Educational, Guidance, and Career Advisor Associate 2—Counseling and Student Support Service, Student Affairs Division, effective June 30, 2026.

Alissa Hattman, Instructor-English—Arts, Humanities, and Communication, General Education and Transfer Studies (GETS), effective June 30, 2026.

Jasmine Kaur, Educational, Guidance, and Career Advisor Associate 2—Future Ready Oregon, Workforce Innovation and Strategic Engagement (WISE), effective June 30, 2026.

Kelsie Powell, Instructor-Nursing—Health Sciences, Career and Technical Education Division (CTE), effective June 30, 2026.

Jonatan “Johnny” Quezada, Computer Network Specialist 2—Information Technology, Governance and Administration Division, effective June 30, 2026.

Carol R. Silva, Learning Support Specialist 2—Business, Social Science, and Technology, General Education and Transfer Studies Division (GETS), effective June 30, 2026.

Gary E. West, Instructor-Anesthesia Technician—Health Sciences, Career and Technical Education Division (CTE), effective June 30, 2026.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services
Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

---

Closing of year-end financial reports and preparation for the audit are now in progress. The General Fund Revenue and Expense Statement In-Progress for the period ending June 30, 2026, will be included in the September board report.

Final year-end financial reports will be available at the completion of the 2025–2026 audit. College auditors will be presenting the audit report at the January board meeting.

The Quarterly Status of Investments for the period ending June 30, 2026, is included.

Status of Investments

June 30, 2026

Oregon State Treasurer Investments	Statement Date	Maturity Date	Account Balance	Rate as of 6/30/2026
Oregon Short-Term Fund - General	6/30/2026	On demand	$ 16,313,274.25	4.000%
Oregon Short-Term Fund - Capital	6/30/2026	On demand	$ 10,515,094.48	4.000%
Total Oregon State Treasurer Investments			$ 26,828,368.73	

Other Investments	Investment Date	Maturity Date	Amount Invested	Yield	
US Treasury Note	12/15/2025	7/31/2026	$ 5,190,220.00	3.395%	
US Treasury Note	12/12/2025	8/15/2026	$ 3,015,780.00	3.575%	
Certificate of Deposit - Willamette Valley Bank	9/18/2025	9/11/2026	$ 5,282,445.22	3.750%	
Corporate Note - Apple Inc.	10/1/2025	9/11/2026	$ 2,959,170.00	3.523%	
US Treasury Note	12/12/2025	9/30/2026	$ 3,998,280.00	3.550%	
US Treasury Note	11/17/2025	10/27/2026	$ 2,995,200.00	3.672%	
US Treasury Note	1/9/2026	10/31/2026	$ 2,921,490.00	3.315%	
Certificate of Deposit - Willamette Valley Bank	12/11/2025	12/9/2026	$ 4,000,000.00	3.300%	
Gov't Agency Federal Home Loan Bank	8/15/2025	12/21/2026	$ 2,938,900.00	3.811%	
Gov't Agency Federal Farm Credit Bank	10/1/2025	12/29/2026	$ 1,998,780.00	3.679%	
US Treasury Note	12/15/2025	1/31/2027	$ 2,938,680.00	3.361%	
US Treasury Note	1/13/2026	2/28/2027	$ 2,945,790.00	3.523%	
G.O. Bonds - City of Portland	1/13/2026	6/15/2027	$ 4,842,800.00	3.586%	
Total Other Investments			$ 46,027,535.22	3.539%	weighted average yield

13 week Treasuries 3.74% as of 6/30/2026

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

Standard Report-3
July 15, 2026

PURCHASING REPORT

Prepared by

Mariah Dooley, Procurement and Contracts Analyst
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

---

CHEMEKETA WOODBURN CENTER BOILER & CHILLER REPLACEMENT GENERAL CONTRACTING SERVICES EMERGENCY CONTRACT DECLARATION FINDINGS

Pursuant to OAR 137-048-0200, the college may, at its discretion, enter into a public contract for general contracting services without a competitive solicitation if an emergency exists. Emergency means circumstances that could not have been reasonably foreseen which create a substantial risk of loss, damage, interruption of services or threat to public health, welfare, or safety, and require prompt execution of a contract to remedy the condition.

Pursuant to #CCR.207, if the total contract award exceeds the threshold for formal public bidding, the Board shall be notified at its next available public meeting and provided with an opportunity to discuss the emergency, the award, and ratification thereof. The following findings support the college's decision to enter into an emergency contract with CJ Hansen Company to provide general contracting services for the Woodburn campus boiler and chiller replacement:

1) Substantial risk of loss or damage: A boiler at the Chemeketa Woodburn Center has failed. An inspection determined that the unit is beyond repair. Due to the configuration and age of the existing system, replacement of the failed boiler also requires replacement of the chiller and simultaneous re-piping of the entire system. This work must be completed before the onset of cold weather to prevent a total heating system failure and resulting damage to the building. The replacement system must be fully operational before the start of the 2026 heating season;

2) Interruption of services: The availability of the Woodburn Center is critical to numerous academic programs and community services. This location consists of a single building that houses these specific programs and services. Failure to complete the boiler and chiller replacement before the start of the heating season would result in a complete loss of building climate control, rendering classrooms unusable and displacing students, faculty, and staff. This disruption could negatively affect enrollment and reduce the College's financial resources;

3) Threat to public health, welfare, and safety: Failure to promptly replace the failed boiler and chiller system poses a significant risk to the College's facilities and occupants. During freezing weather, the affected facility could experience broken pipes, water damage, electrical malfunctions, mold growth, and peeling paint. Additionally, the loss of reliable heating and cooling presents safety risks, including extreme indoor temperature fluctuation, slips and fall hazards, and reduced indoor air quality;

4) Encourage competition to the extent reasonable: The College has exercised due diligence to encourage competition by providing competitive opportunities; however,

those efforts were unsuccessful. With the timeline before the 2026 heating season now extremely compressed, a standard, lengthy competitive bidding process is no longer feasible to address this critical emergency. CJ Hansen Company, Incorporated has been maintained this system for the past 15 years and serves as the College’s HVAC service contractor. The company is uniquely familiar with the campus's mechanical systems, infrastructure layout, and operational procedures and has the immediate capacity to complete the work within the accelerated timeline. This will help ensuring the center is fully operational before the start of the 2026 heating season.

Pursuant to ORS 279B.080 and #CCR.207, notice is hereby given to the Board of Education that the college has entered into an emergency contract for the provision of general contracting services for the replacement of the boiler, chiller, and re-piping of the entire system at the Chemeketa Woodburn Center with CJ Hansen Company, Incorporated, of Salem, OR. The estimated emergency contract amount is $1,120,000.00.

Standard Report-4
July 15, 2026

CAPITAL PROJECTS REPORT

Prepared by

Isaac Talley, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

---

BOND PROJECTS

Community Fields/Courts Upgrades
This project encompasses the renovation of the baseball and softball fields, incorporating artificial turf surfaces and updated lighting systems. These enhancements are designed to improve drainage and broaden the availability of the facilities for both Chemeketa and community teams, allowing for utilization during adverse weather conditions and extending the operational hours past sunset.

Update: Construction has commenced on the new turf soccer field and the corresponding stormwater detention system. Similar to the baseball and softball field renovations, this project includes a new lighting system for evening activities. To meet budgetary goals, excavated materials from this project have been relocated to the south campus where they will be spread and leveled in the open field area. Completion of the soccer field is expected in early November 2026.

The resurfacing of the tennis courts, which will provide three modernized courts along with eight new pickleball courts, is projected to start in September 2026. Furthermore, construction on new batting facilities is scheduled to begin later in the fall. These developments are being carried out alongside the ongoing soccer field project.

Building 7 Renovation
The goal of this project is to realize the full potential of the existing facility to promote and support the physical and wellness-related educational offerings and activities, and to revitalize and preserve an aging and outdated asset that has tremendous potential to serve the needs of the college community. In realizing these initial goals, we send a message to our community that vitality and wellness are important aspects of both academic and lifetime achievement.

Update: Renovation of Building 7 commenced on June 15, immediately following college graduation ceremonies. To ensure a safe and efficient worksite, the contractor has established perimeter fencing as part of a comprehensive logistics plan. The removal of the existing roofing system is substantially complete, with installation of new roofing currently underway in select areas. Demolition efforts, both interior and exterior, are progressing rapidly, with approximately 50 percent of the structure now impacted. During the summer months, the contractor's efforts are prioritized toward exterior systems which provide the building with weatherproofing, after which the project scope will shift to interior construction. The project remains on schedule and within the projected budget.

Trades Center
The project will provide flexible lab and shop space to expand hands-on training in high-demand trades such as welding, ironworking, and carpentry. It will help to strengthen partnerships with industry, support apprenticeships and workforce training, and prepare students for family-wage careers that meet the region's economic needs.

Update: The college has finalized the recruitment of a Construction Manager/General Contractor (CM/GC). Serving as a key partner in the final design stages, the CM/GC will work alongside architects to perform in-depth reviews of project costs and constructability. Joint meetings between the designers, the college project team, and the CM/GC are slated to commence in late July 2026.

Blue Parking Lot
The Blue Parking Lot is slated for a complete overhaul due to its deteriorated condition, primarily stemming from insufficient subgrade support beneath the asphalt. This critical project aims to not only replace the failing infrastructure but also to implement a modernized layout that prioritizes pedestrian and vehicular safety. Furthermore, the redesign will incorporate modern stormwater treatment solutions, bringing the lot into compliance with current regulations and best practices.

Update: Reconstruction of the Blue Parking Lot commenced on June 15th. Given the short project timeline, the contractor has moved quickly, substantially demolishing the existing pavement and sidewalks within the initial two-week period. To optimize cost-effectiveness and reduce the off-site transport of materials, salvaged surface materials were processed on-site for reuse within the new design. Project completion is currently scheduled for August 28th.

Woodburn Science Lab
This project will create a science lab at the Woodburn Center to facilitate the completion of the Associate of Arts Oregon transfer program by local students.

Update: Following the selection of a project architect, initial design sessions are being coordinated with the college project team. Throughout the summer, the team will evaluate various strategies to develop a laboratory facility that fulfills institutional objectives. This phase of work will focus on designing a space that supports current goals while remaining adaptable for prospective program expansion.

See Appendix-2; Campus Maps, Pages 63–64.

Standard Report-5
July 15, 2026

INSTITUTIONAL ADVANCEMENT FOUNDATION QUARTERLY REPORT
APRIL 1, 2026 THROUGH JUNE 30, 2026

Prepared by

Shawn Keebler, Development Associate—Chemeketa Foundation
Jamie Wenigmann, Director of Development—Chemeketa Foundation
Marie Hulett, Associate Vice President—Institutional Advancement
Jessica Howard, President/Chief Executive Officer

SCHOLARSHIP AWARDING FOR THE 2026–2027 ACADEMIC YEAR

With the initial scholarship window closing on April 15, the first round of awarding for the 2026–2027 academic year is progressing. Staff are auditing scholarship opportunities to ensure qualifications have been updated after discovering verbiage changes on the application have caused issues with eligible students not matching to several funds. This matter is being addressed quickly and provides new staff the opportunity to become more familiar with fund agreements and specific requirements.

STARS RECEPTION

The 2026 STARS Reception took place on May 29, 2026, at the Salem Convention Center. Student videos and event snippets are coming soon! Keep an eye out for them if you'd like to share the amazing work of the Foundation with the rest of your team or colleagues. More than 200 donors, community supporters, and scholarship recipients were in attendance. A big thank you to everyone who made this event a success. In total, the event raised $9,500 in sponsorships toward event costs with an additional $1,000 in-kind printing services.

$3,000 Gold STAR Sponsors:
Schwabe, Williamson & Wyatt

$1,000 Silver STAR Sponsors:
Collective Wealth Planning
Maps Community Foundation
Oregon State Credit Union
OCCU
Pepsi
Willamette Health Council

$500 Bronze STAR Sponsors:
Fast Signs (in-kind)
Lease Crutcher Lewis
Select Impressions (in-kind)

QUARTERLY DONATION REPORT

The total amount of cash contributions for April 1, 2026–June 30, 2026 is $414,416.40; the total valuation of in-kind contributions during April 1, 2026–June 30, 2026 is $15,771.80.

GRANT ACTIVITIES APRIL–JUNE 2026

Prepared by

Gaelen McAllister, Director—Institutional Grant Development
Alice Sprague, Vice President—Governance and Administration

GRANT APPLICATIONS SUBMITTED

Grantor	Department	Description	Amount
HECC Capital Grant	Facilities	Funds to augment Building 3 remodel, HVAC, roofing systems updates. ISAAC TALLEY. Submitted 4/6/2026.	$12,000,000
Epping Family Foundation	Facilities	Funds for softball field lights as part of the athletic field renovations. AARON HUNTER. Submitted 4/22/2026.	$100,000
HECC Semiconductor Talent Sustaining Fund	Career and Technical Education (CTE)–Agricultural Science and Technology (AST)	To support the semiconductor workforce, the grant will fund a Semiconductor Navigator program and equip a fabrication lab. TIM RAY.	$550,000
All In	President's Office-Culture and Community	Part of a national consortium of universities, Chemeketa will join a Community of Practice focused on scaling civic discourse on campus. VIVI CALEFFI PRICHARD. Submitted 5/2/2026.	Technical assistance
US Dept. of Education (ED)–Talent Search	Student Affairs–Talent Search	Supports twelve middle and high schools in Salem-Keizer and Woodburn by providing college-going assistance. 5-year grant. LINO SOLOMON. Submitted 5/1/2026.	$1,000,000
US ED Opportunity Center	Workforce Innovation and Strategic Engagement (WISE)–Academic Development	Creates a program to support adults into education pathways with GED, college going, financial aid, and pathway support. 5-year grant. SUSANA GARCIA. Submitted 5/14/2026.	$2,900,000

Oregon Health Authority–Rural Health Transformation	CTE–Nursing and Medical Assisting	Supports expansion of BNA and MA to Woodburn, expands MA at Yamhill. PAUL DAVIS, SANDI KELLOGG. Submitted 5/26/2026.	$1,204,797
US ED–College Assistance Migrant Program (CAMP)	Student Affairs–College Access Programs (CAP)	Funds services for first year college success for students who are from migrant and seasonal farmworker families. 5-year grant. LILIANA LANDA VILLALBA. Submitted 6/12/2026.	$2,749,965
US ED Highschool Equivalency Program (HEP)	WISE–Academic Development	Supports migrant and seasonal farm workers and their families access higher education. 5-year grant. SUSANA GARCIA. Submitted 6/12/2026.	$2,749,809
Oregon Department of Education–American Indian/ Native Alaskan Student Support	Student Affairs–CAP	Creates a Native American Success Coach position to increase recruiting, onboarding and retention success for Native American students. LILIANA LANDA VILLALBA. Submitted 17/2026.	$144,000
US Department of Transportation–Commercial Motor Vehicle Operator Safety Training	CTE-CDL	Provides funding for veterans and their family members to attain commercial driver licenses. NOL COBB. Submitted 6/17/2026.	$196,200
IIE Odyssey	WISE–Academic Development	Scholarship funding for students who are refugees seeking to complete career related certifications to achieve economic security. GENEVIEVE HALKETT. Submitted 6/22/2026.	$81,696
US ED Basic Needs	Student Affairs–Counseling and Career Services	Will expand the Basic Needs Hub and provide college-wide access and awareness of holistic support for students. BLANCA AGUIRRE. Submitted 6/23/2026.	$1,431,791
US ED Strengthening Institutions Program	Student Affairs–Advising, Tutoring	The project will redesign advising and first year college writing and math support at outreach locations to increase student enrollment and success. ANGELA ARCHER. Submitted 6/23/2026.	$2,997,160
US Ed Rural Post Secondary Education Development	WISE–High School Partnerships	In partnership with Oregon Coast Community College the project will expand support for rural high school students to enroll in dual enrollment	$2,499,995

		programs. SARA HASTINGS. Submitted 6/23/2026.	
		Total Grant Applications:	**$30,605,413**

GRANTS PENDING NOTIFICATION

Senators Merkley and Wyden Community Directed Spending	CTE–Trades Center	Request for senate earmark to support equipment for the new Trades Center. FRANCISCO SALDIVAR. Submitted 2/25/2026.	$1,000,000
Congresswoman Salinas–Community Project Funding	CTE–Trades Center	Request for congressional earmark to support the new Trades Center. FRANCISCO SALDIVAR. Submitted 3/9/2026.	$1,000,000
SNAP Training and Employment Program (STEP)	WISE–HSP and Workforce Development	Funds training and support for SNAP eligible participants seeking to gain skills to achieve financial stability. Susana Garcia and Sara Hastings. Submitted 3/19/2026.	$790,799
Uplifting Trans	Culture and Community–Safe Haven	Funding to support the Safe Haven Loteria Night event. TATE JACKSON, Submitted 2/5/2026 and 3/31/2026.	$2,500
National Science Foundation Engine	CTE–Agricultural Science and Technology	In partnership with Oregon State University's Frontiers of Advanced Semiconductor Technology (FAST) project would support semiconductor industry training in the Electronics program. TIM RAY. Submitted 1/30/2026.	$527,390
National Science Foundation–Innovation in Two-Year College STEM Education (ITYC)	GETS–STEM	The project would support students seeking transfer degrees in STEM by promoting accessible research opportunities within the classroom and in the field. JENNIFER JOHNS. Submitted 12/10/2025.	$499,970

GRANTS DECLINED

Grantor	Department	Description	Amount
US Department of Labor–Youth Build	WISE–HSP	In partnership with the Kroc Center and Church at the Park, Youth Build provides GED and CTE training. SARA HASTINGS. Submitted 3/2/2026.	$1,499,882
Gable Foundation	CTE–Trades Center	Equipment funding for the new Trades Center, Submitted 3/26/2026.	$1,000,000

GRANTS AWARDED

Grantor	Department	Description	Amount
Business Oregon Digital Connectivity	Governance & Administration	Grant supports two projects. IT would increase the number and strength of	$248,740

GRANTS AWARDED			
Grantor	**Department**	**Description**	**Amount**
Technology Program	–IT and Student Affairs–Library	public Wi-Fi stations in public access areas. The library would acquire laptops and zoom room equipment for public use. DOUG MOXLEY AND JENNIFER COX. Submitted 3/16/2026.	
HECC Semiconductor Talent Sustaining Fund	CTE–Agricultural Science and Technology	To support the semiconductor workforce, the grant will fund a Semiconductor Navigator program and equip a fabrication lab. Tim Ray.	$550,000
Marion County GED	WISE–High School Partnerships	To support youth GED in partnership with the Kroc Center. Sara Hastings. Submitted 3/10/2026.	$75,000
All In	President's Office–Culture and Community	Chemeketa will join a national consortium focused on scaling civic discourse on campus. Vivi Caleffi Prichard.	Technical assistance
Oregon Department of Early Learning and Care	GETS–Early Childhood Education	In collaboration with Mid-Willamette Valley Community Action Agency, WOU, and WESD, to strengthen bilingual and rural ECE workforce. KARLA HALE, Submitted 5/6/2026.	$695,887
Epping Family Foundation	Facilities	Funds for softball field lights as part of athletic field renovations, Aaron Hunter. Submitted 4/22/2026.	$100,000
		TOTAL AWARDS	**$1,669,627**

SPRING TERM ENROLLMENT REPORT

Prepared by

Beth Holscher, Operations Research Analyst
Colton Christian, Dean, Academic & Organizational Effectiveness
Vivi Caleffi Prichard, Associate Vice President--Government Relations, Engagement, & Planning

---

Items included in this report:

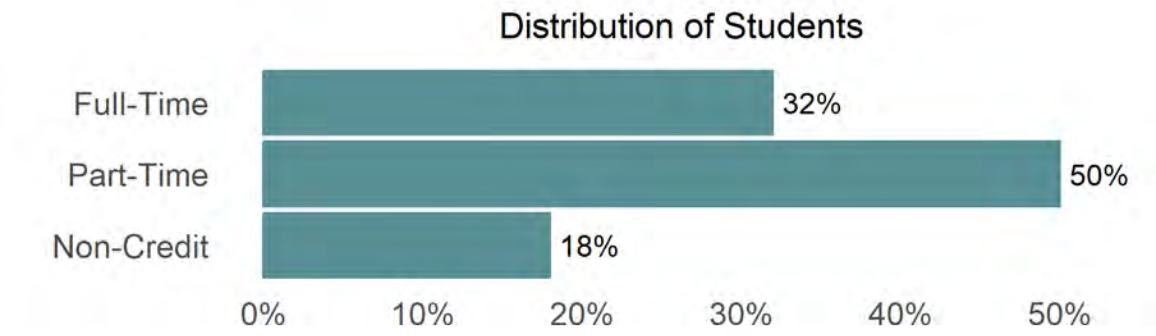
- Student, FTE and Enrollment Profile
- Spring Term Enrollment vs. Prior Years
- Spring Term Cumulative Enrollment

Chemeketa Community College
Spring 2026 Student, FTE, and Enrollment Profile

Students: 10,708

Student Headcount by Student Status

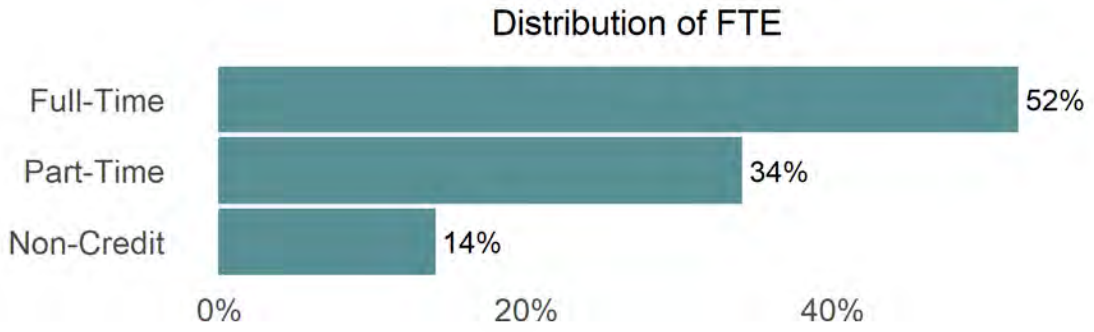
Measure	Full-Time	Part-Time	Non-Credit
Headcount	3,415	5,316	1,977
Percent	32%	50%	18%



Total Full-Time Equivalent (FTE): 2,274

Total FTE by Student Status

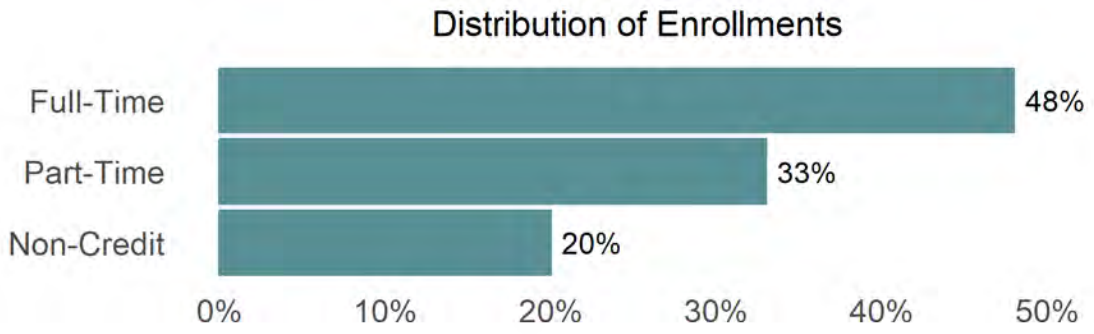
Measure	Full-Time	Part-Time	Non-Credit
FTE	1,181	770	323
Percent	52%	34%	14%



Enrollments: 31,206

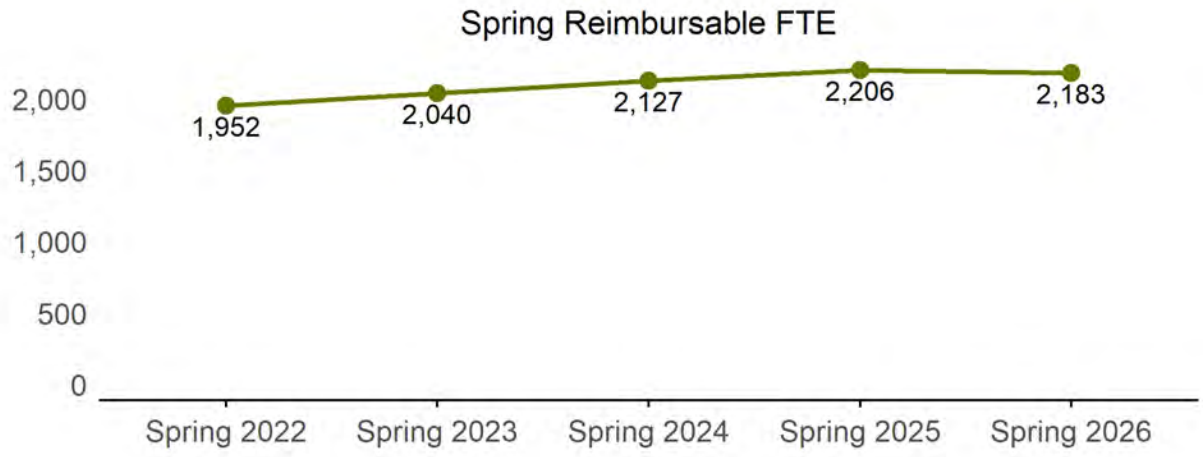
Enrollments by Student Status

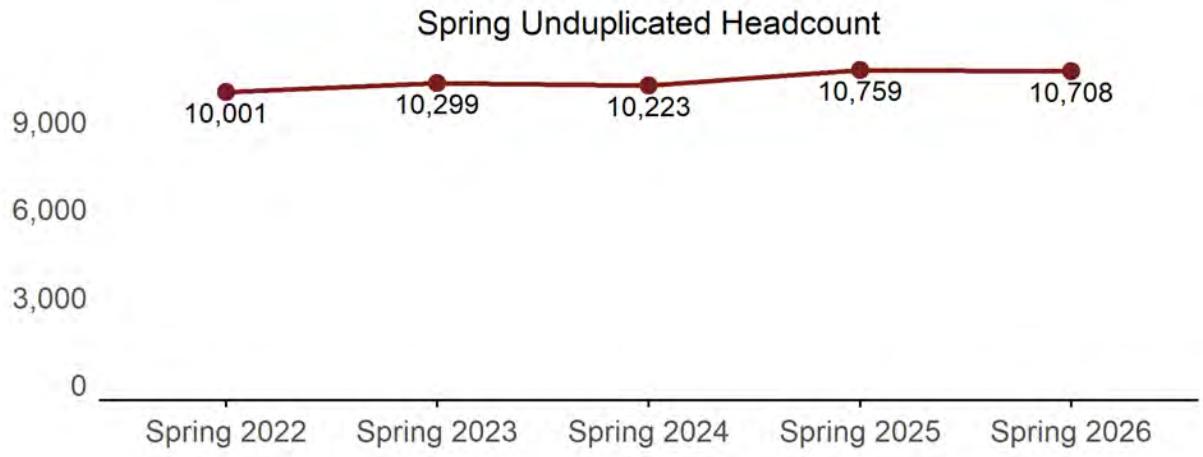
Measure	Full-Time	Part-Time	Non-Credit
Enrollment	14,963	10,157	6,086
Percent	48%	33%	20%



Term-to-Term Comparison

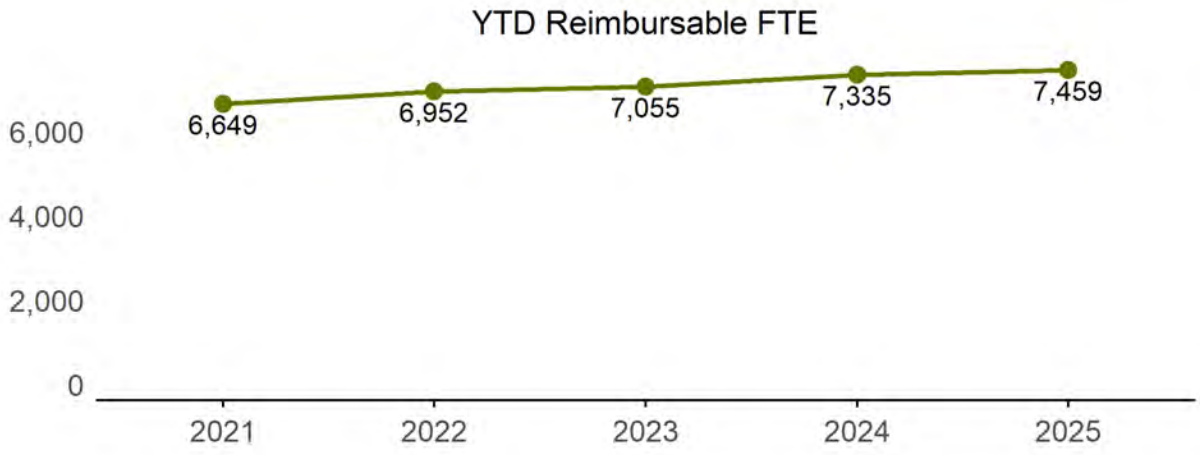
Term FTE and Headcount	Spring 2025	Spring 2026	% Change
Total FTE	2,299	2,274	-1.1%
Reimbursable FTE	2,206	2,183	-1%
Non-Reimbursable FTE	94	91	-3.2%
Unduplicated Headcount	10,759	10,708	-0.5%

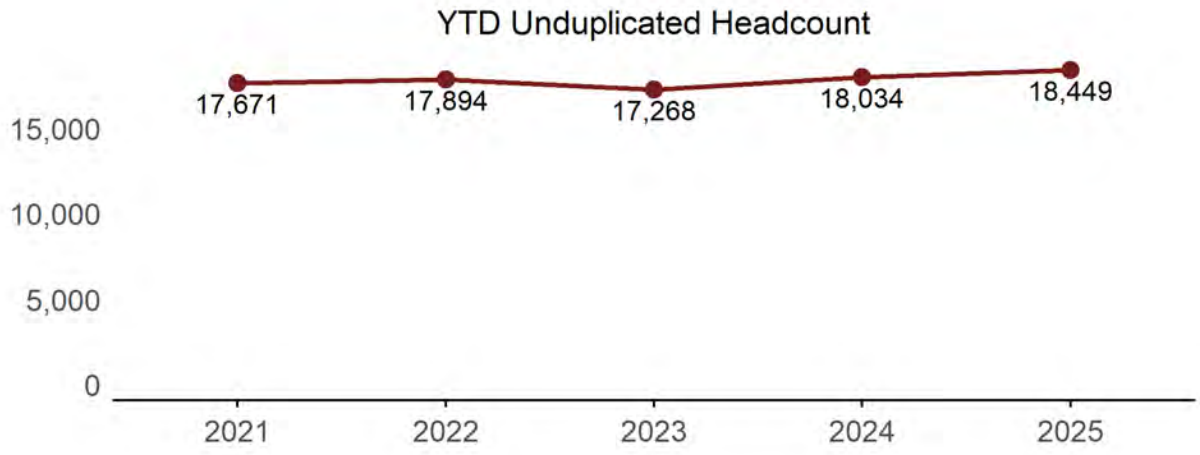




Year-to-Date Comparison

YTD FTE and Headcount	2024	2025	% Change
Total FTE	7,672	7,789	1.5%
Reimbursable FTE	7,335	7,459	1.7%
Non-Reimbursable FTE	338	330	-2.4%
Unduplicated Headcount	18,034	18,449	2.3%





This page provides a breakdown of enrollment by activity, race/ethnicity, and gender. The percentage of the population in our district from each demographic group (race/ethnicity and gender) is provided alongside the student percentages. This allows the reader to compare the percentage of students to the percentage of people in the population from each demographic group to determine whether these percentages align. If the percentages align, this indicates that people in the district are accessing Chemeketa Community College at a rate that's proportionate to their representation in the district. If the percentages don't align, this indicates that people in the district are accessing Chemeketa Community College at a rate that's disproportionate to their representation in the district.

FTE by Activity

Activity	FTE	%
100 Lower Division Collegiate	1,296	57%
200 CTE	608	27%
300 ESL/ABE/GED/HS	246	11%
350 Postsecondary Remedial	65	3%
360 Adult Continuing Education	12	1%
510 Non-Reimbursable	26	1%
600 Upper Division Collegiate	22	1%
Total	2,275	100%

Activity Codes

All courses at Community Colleges are assigned ACTI (activity) Codes to categorize sections into specific educational activities.

Code	Definition
100	Lower Division Collegiate (WR121 Intro to Composition, MTH112 Precalculus 2: Trigonometry)
200	Career Technical Education (NUR106 Fundamentals of Nursing, WLD159 Ornamental Iron Work)
300	ESL/ABE/GED/AHS {This consists of several groups, which include English as a Second Language (XCEE0517B English Now), Adult Basic Education (XABE0793J ABE Skills Lab) Lab), General Education Development (XGED0793J GED Skills Lab), and Adult High School (XHSC0911G Grammar & Punctuation)}

Code	Definition
350	Post Secondary Remedial (MTH070 Elementary Algebra, WR090 Fundamentals of Writing)
360	Adult Continuing Education (XDRV0001H Motorcycle Rider Basic, XEMT0571A EMT/Paramedic Skills Lab)
510	Non-Reimbursable (XMUP0001F Chamber Chorus, XSSP0001X Use Memory Strategies Workshop)
600	Bachelor of Science (BAS) (ABF402 Public and Private Sector Business Finance, MLD481 Applied Leadership 1)

Race/Ethnicity

Race/Ethnicity	Chemeketa #	Chemeketa %	District %
American Indian/Alaskan Native	179	2%	3%
Asian	261	2%	3%
Black/African American	198	2%	2%
Hawaiian/Pacific Islander	86	1%	1%
Hispanic/Latinx	3,993	37%	25%
White	4,754	44%	63%
Two or More Races	422	4%	4%
Not Provided	815	8%	0%
Total	10,708	100%	100%

Gender

Gender	Chemeketa #	Chemeketa %	District %
Female	5,616	52%	50%
Male	4,554	43%	50%
Not Provided	538	5%	0%
Total	10,708	100%	100%

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for their recent contributions to Chemeketa and to their professions.

President Jessica Howard was appointed to the American Association of Community Colleges (AACC) Commission focused on the Future of Work. The Commission advises AACC on aligning community colleges with the future of work and technology-driven economic shifts, including AI. The commission will develop national strategies for AI literacy, skills-based hiring, microcredentials, and sector-based partnerships to ensure colleges meet evolving employer needs.

2026 Commencement was celebratory and special for graduates, parents, friends, and the entire Chemeketa community. We thank the commencement committee: MANUEL GUERRA PEREZ, TETER KAPAN, HEATHER MISENER, RYAN WEST, and STACEY WELLS.

The college and the committee also thank the individuals who volunteered to help make 2026 Commencement a success: DAVID ABDERHALDEN, ROSALBA AGUILAR DE LUNA, BLANCA AGUIRRE, KAREN ALEXANDER, ANGELA ARCHER, LIZ BAY, BETH BONNET, FATIMA BURGER, JENNIFER COX, DENNIS CREPEAUX, JAMES DEGROAT, JORDAN DEROSIA, VIRGINIA DIAZ, SHANNON EAGLES, KATHRYN ELLIS, MARIA GASCA, HAYLEY GIBBS, JOEL GISBERT, KARYNA GONZALEZ, ABBY GREWATZ, PACO HADLEY, KATE HOERAUF, ROB HOFFMAN, RUSSELL JONES, SAM KIRBY, THOMAS LAMBERT, LILIANA LANDA-VILLALBA, MICHELLE LIMAS, KARINA LOPEZ, JAMES MCNICHOLAS, ANGIE MILLER, MARISOL MONRROY, LAURA MORENO GARCIA, YESICA NAVARRO, LUPE NAJAR-PEREZ, TIFFANY PAYNE, FATIMA PRECIADO, KATIE RALLOJAY, LAURA RAMIREZ, CINTIA RAMOS CARREON, ASHLEY ROTHENBERGER, ANA SANCHEZ, HEATHER SIMPSON-HOWELL, GARY WEST, DOUG YANCEY, FACILITIES STAFF, PUBLIC SAFETY, STUDENT LIFE STAFF, and thank you to all of the faculty and staff who showed up to support our graduates!

Governor Tina Kotek appointed President Jessica Howard to the Oregon Workforce and Talent Development Board (WTDB). The board advises the Governor on workforce development and helps shape Oregon's strategic workforce plan. Appointed under the Workforce Innovation and Opportunity Act, the WTDB includes leaders from business, labor, government, and community organizations. Jessica’s term runs from July 6, 2026 through July 5, 2029.

Separate Action-1
July 15, 2026

APPROVAL OF RETIREMENT RESOLUTION NO. 26-27-01, DAVID J. HALLETT [26-27-100]

Prepared by

Courtney Saldivar, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached is the resolution honoring David J. Hallett who retires effective September 18, 2026.

It is recommended that the College Board of Education adopt Resolution No. 26-27-01, David J. Hallett.

RETIREMENT RESOLUTION NO. 26-27-01,
DAVID J. HALLETT

WHEREAS, David J. Hallett began his 20-year association, as a salaried employee, with Chemeketa Community College in September 2006; and

WHEREAS, David J. Hallett gave dedicated service to Chemeketa Community College currently as a Vice President of Academic and Student Affairs Division,

BE IT RESOLVED, that upon his retirement date of September 18, 2026, the College Board of Education hereby honors and commends David J. Hallett for his loyalty, dedication, and personal commitment to Chemeketa Community College.

Elizabeth Earls

Betsy Earls
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

APPROVAL OF CHEMEKETA COMMUNITY COLLEGE PROPOSED ADOPTION OF OREGON COMMUNITY COLLEGE ASSOCIATION'S BOARD POLICY AND PROCEDURE PROGRAM NUMBERING CONVENTION [26-27-101]

Prepared by

Kara Parker, General Counsel
Alice Sprague, Vice President—Governance and Administration

Governance and Administration proposes the adoption of OCCA's policy numbering convention. Attached is the "crosswalk" of all OCCA's sample policies and the corresponding College policies.

There are several categories of policies:

1. **Singular current College policies that correspond to a singular OCCA sample policy.** The number of the policy will be changed and the College policy's title, if different from OCCA's title, will stay the same. The name will likely change in the future when the substance of the policy is updated to match OCCA's sample policy language.
2. **Multiple current College policies (a "policy group") that correspond to a singular OCCA sample policy number.** The existing OCCA policy number will be assigned to the "first" College policy of the "policy group," and each additional policy in the group will be assigned the next numeric number. For example, OCCA Policy BP 2200 corresponds to 4 different existing College policies (1140 POL, 1150 POL, 1220 POL, and 1230 POL). 1140 POL will change to BP 2200, while 1150, 1220, and 1230 POL will change to BP 2201, 2202, and 2203, respectively). The "extra" policies will eventually merge into one policy under BP 2200.
3. **Singular current College policies that do not correspond to any OCCA sample policy.** The number of the policy will be changed to a new number that "fits" organizationally with OCCA's number convention. For example, College policy 1130 POL (Authority of the Chemeketa Community College Board of Education Members) does not have a corresponding OCCA policy. It will be renumbered as BP 2205, which "fits" between BP 2200 (Board of Education Duties and Responsibilities) and BP 2210 (Officers). These numbers are highlighted in yellow on the "crosswalk."

You will also see several OCCA sample policies that do not correspond to any current College policy. The appropriate areas will recommend adoption of those policies as appropriate in the coming months.

Governance and Administration has chosen to put forth this numbering convention change early on in the project of adopting OCCA's sample policies to minimize confusion going forward and to acclimate College constituencies to the change. Governance and Administration is aware that this change may be a challenge for some College constituencies who are accustomed to the "old" numbering convention, and we are committed to communicating about this change early, often, and through many channels. Governance and Administration will be diligent about

changing policy numbers on its website as quickly and thoroughly as possible if the board chooses to approve this change at the July board meeting.

It is recommended that the Board of Education approve the proposed adoption of Oregon Community College Association's Board Policy and Procedure Program Numbering convention.

Renumbering of Board Policies

[Bracketed] Numbers = Recommended new number for existing policy with no OCCA correlate
Green Highlights = OCCA Sample Policy with no Chemeketa Policy correlate; these policies may or may not be brought forth for adoption at a later date.
Yellow Highlights = Chemeketa Policy with no OCCA Sample Policy correlate
No Highlights = Chemeketa Policy correlates with OCCA Sample Policy

New Number	Old Number	Policy Title	Comment
		Chapter 1 – The College	
BP 1100		Chemeketa Community College	
BP 1200	0010 POL	The College's Mission *Current Title: Vision – Mission – Values*	
		Chapter 2 – Board of Education	
BP 2010	1110 POL	Board of Education Membership	
BP 2015	1120 POL	Student Member(s) *Current Title: Advisory Representatives to the Chemeketa Community College Board of Education*	
BP 2100	1010 POL	Board of Education Elections	
BP 2105		Election of Student Member(s)	
BP 2110	1040 POL	Vacancies on the Board of Education	
BP 2200	1140 POL	Board of Education Duties and Responsibilities	
[BP 2201]	1150 POL	Duties & Responsibilities of the Chemeketa Community College Board of Education	
[BP 2202]	1220 POL	Duties of Officers of the Chemeketa Community College Board of Education	Could be integrated into BP 2200
[BP 2203]	1230 POL	Responsibilities of the Individual College Board of Education Member	
[BP 2205]	1130 POL	Authority of the Chemeketa Community College Board of Education Members	
BP 2210	1210 POL	Officers	
[BP 2215]	1130 POL	Authority of the Chemeketa Community College Board of Education	Could be integrated into BP 2200
BP 2220	1170 POL	Committees of the Board of Education	
BP 2305		Annual Organizational Meeting	
BP 2310	1310 POL	Regular Meetings of the Board of Education	
BP 2315		Closed/Executive Sessions	
BP 2320		Special **[*and Emergency*]** Meetings	

BP 2330		Quorum and Voting	
BP 2340		Agendas	
		Chapter 2 – Board of Education (cont.)	
BP 2345	1350POL	Public Participation at Board of Education Meetings	
BP 2350	1355 POL	Speakers	
BP 2355		Decorum	
BP 2360		Minutes	
BP 2410		Board Policies and Administrative Procedures	
[BP 2420]	2110 POL	President of the College/CEO	Could be integrated into BP 2430
BP 2430	1160 POL	Delegation of Authority to the **[*CEO*]** *Current Title: Chemeketa Community College Board of Education Delegation of Administrative Authority*	
BP 2431	1410 POL	Selection of the **[*CEO*]** *Current Title: Duties of the Chemeketa Community College President/CEO*	
BP 2432		**[*CEO*]** Succession	
[BP 2433]	1420 POL	College Board of Education and President/CEO Officer Relationship	Could be integrated into another policy
BP 2435		Evaluation of the **[*CEO*]**	
BP 2510		Participation in Local Decision-Making	
BP 2610		Presentation of Initial Collective Bargaining Proposals	
BP 2710	1640 POL	Conflict of Interest	
[BP 2711]	1710 POL	Conflict of Interest & Ethics	Could be integrated into BP 2710
BP 2715	1650 POL	Code of Ethics/Standards of Practice	
BP 2716	1630 POL	Board of Education Political Activity *Current Title: Endorsements*	
BP 2717	1655 POL	Personal Use of Public Resources - Board of Education	
BP 2720		Communications among Board of Education Members	
BP 2725		Board of Education Member Compensation	
BP 2735	1610 POL	Board of Education Member Travel	
BP 2740		Board Member Education	
BP 2745		Board of Education Self-Evaluation	
BP 2750		Board of Education Member Absence from the State	
[BP 2760]	1510 POL	Auditor for the Chemeketa Community College Board of Education	Could be integrated into other policy
[BP 2770]	1520 POL	Legal Counsel	
[BP 2780]	1530 POL	Budget Officer	

[BP 2790]	1540 POL	Custodian of Funds	
		Chapter 3 – General Institution	
BP 3100	2010 POL	Organizational Structure *Current Title: Concept of Administrative Organization*	
BP 3200		Accreditation	
BP 3225		Institutional Effectiveness	
BP 3250		Institutional Planning	
BP 3280	1730 POL	Grants	
BP 3300		Public Records	
BP 3310		Records Retention and Destruction	
[BP 3320]	7110 POL	Communications	
BP 3410	1720 POL	Nondiscrimination	
BP 3420	1720 POL	Equal Employment Opportunity	
BP 3430	1750 POL	Prohibition of Harassment	
BP 3433	1751 POL	Prohibition of Sexual Harassment under Title IX	
[BP 3434]	1752 POL	Respectful College Community	
[BP 3435]	1753 POL	Consensual Relationships	
BP 3440	2235 POL	Service/Assistance Animals	
[BP 3445]	2230 POL	Animals/Pets on College Facilities	
BP 3500	2410 POL	Campus Safety *Current Title: College Safety & Security*	
BP 3501	2280 POL	Campus Security and Access	
[BP 3502]	2281 POL	Removal and/or Trespass of Person(s) from Chemeketa Community College Property	Could be integrated into BP 3501
BP 3503		Missing Student Notification	
[BP 3504]	2460 POL	Keys & Access Cards	Could be integrated into BP 3501
BP 3505	2350 POL	Emergency Response Plan	
[BP 3506]	2310 POL	Closures/Delayed Openings	
[BP 3507]	2320 POL	Transporting Ill/Injured Persons	Could be integrated into BP 3505
[BP 3508]	2330 POL	Emergency Medical Plan	
[BP 3509]	2340 POL	Emergency Messages to Students & Employees	
BP 3510		Workplace Violence	
BP 3515	1740 POL	Reporting of Crimes	
BP 3518	2470 POL	Child Abuse Reporting	
BP 3520		Local Law Enforcement	
[BP 3521]	2415 POL	College Public Safety Authority	Could be integrated into BP 3500 or BP 3520
[BP 3522]	2420 POL	Traffic Code & Parking	Could be integrated into BP 3501
BP 3530	2440 POL	Weapons on Campus *Current Title: Possession of Weapons*	

BP 3531	2450 POL	Lost & Found	
		Chapter 3 – General Institution (cont.)	
BP 3540	1745 POL	Sexual and Other Assaults on Campus *Current Title: Campus Sexual Violence Elimination Act (SaVE)*	
BP 3550	2250 POL	Drug-Free Environment and Drug Prevention Program *Current Title: Alcohol, Marijuana, and Other Drugs on College Property*	
BP 3560	2251 POL	Alcoholic Beverages	
BP 3570	2255 POL	Smoking and Other Tobacco Use and Possession on Campus *Current Title: Smoke-Free College*	
BP 3600		Auxiliary Organizations	
[BP 3610]	7010 POL	Community Services	
[BP 3620]	7020 POL	Chemeketa Cooperative Regional Library Services	
[BP 3630]	7030 POL	Providing Services Across the District	
[BP 3640]	7050 POL	Campus Visitors	
[BP 3650]	7210 POL	College-Support Organizations	
[BP 3660]	7220 POL	Career and Technical Programs Advisory Committees	
BP 3710		Securing of Copyright	
BP 3715		Intellectual Property	
BP 3720	1760 POL	Computer and Network Use *Current Title: Use of College Network, Technology, Communications Resources*	
BP 3725	1762 POL	Information and Communications Technology Accessibility & Acceptable Use *Current Title: Digital Access Policy*	
[BP 3730]	2215 POL	Generative Artificial Intelligence Administrative Policy	
BP 3800	1765 POL	Personal Data Protection *Current Title: Security of Personal Information*	
[BP 3805]	1770 POL	Health Insurance Portability and Accountability Act (HIPAA)	Could be integrated into BP 3800
BP 3810		Claims Against the **[*Entity*]**	
BP 3820	6280 POL	Gifts	
BP 3900		Speech: Time, Place, and Manner	
[BP 3910]	2240 POL	Solicitation of Funds	Could be integrated into BP 3820
[BP 3920]	2260 POL	Sales of Goods, Food, and Non-Alcoholic Beverages; Production, Sales, and Service of Alcoholic Beverages; and Distribution of Merchandise or Services	

Chapter 3 – General Institution (cont.)			
[BP 3930]	2270 POL	Presentations at College Facilities	Could be integrated into facilities use policy or speech policy
[BP 3940]	2275 POL	College Trademark (Logo)	Could be integrated into intellectual property policy or procedure
Chapter 4 – Academic Affairs			
BP 4010	4020 POL	Academic Calendar	
[BP 4015]	4320 POL	Standards for Instructional Qualifications	Could be integrated into BP 4020
BP 4020		Program, Curriculum, and Course Development	
BP 4025		Philosophy and Criteria for Associate Degree and GE	
BP 4030	4310 POL	Academic Freedom	
BP 4040	4110 POL	Library and Learning Support Services	
[BP 4045]	4210 POL	Use of Copyright Materials	Could be integrated into BP 3715 (Intellectual Property)
BP 4050	4065 POL	Articulation	
[BP 4060]	4060 POL	Criteria for Retention of Classes	
BP 4070		Course Auditing and Auditing Fees	
[BP 4080]	4040 POL	Contracts for Courses & Services	
BP 4100	4030 POL	Graduation Requirements for Degrees and Certificates	
BP 4106		Nursing Programs	
BP 4110		Honorary Degrees	
[BP 4120]	4050 POL	Course Offerings for Secondary Schools	
[BP 4130]	4075 POL	Credit Hour	Could be integrated into BP 4020
BP 4220		Standards of Scholarship	
[BP 4221]	4330 POL	Generative Artificial Intelligence Instructional Policy	
BP 4225		Course Repetition	
BP 4226		Multiple and Overlapping Enrollments	
BP 4230	4070 POL	Grading and Academic Record Symbols *Current Title: Grading*	
BP 4231		Grade Changes	

Chapter 4 – Academic Affairs (cont.)			
BP 4235	4080 POL	Credit by Examination/Credit for Prior Learning *Current Title: Transfer of Previous Credit and Alternate Approaches to College Credit*	
BP 4240		Academic Renewal	
BP 4250	5030 POL	Probation, Dismissal, and Readmission	
[BP 4255]	4220 POL	Removal of a Student from a Classroom/Office/Site	
BP 4260		Prerequisites, Co-requisites, and Advisories	
BP 4300	4230 POL	Field Trips and Excursions	
Chapter 5 – Student Affairs			
[BP 5005]	4010 POL	Open-Door Policy	Could be integrated into BP 5010
BP 5010	5110 POL	Admissions & Concurrent Enrollment	
BP 5015	5120 POL	Residence Determination *Current Title: Residence*	
[BP 5016]	5130 POL	Tuition & Fees	
BP 5020		Nonresident Tuition	
BP 5030		Fees	
[BP 5031]	5135 POL	Student-Initiated Fee	Could be integrated into BP 5030
BP 5035		Withholding of Student Records	
BP 5040	5140 POL	Education Records, Directory Information, and Privacy *Current Title: Student Records/Use of Social Security Number*	
PB 5045	5141 POL	Deceased Student Policy	Could be integrated into BP 5045
BP 5052	4015 POL	Open Enrollment	
BP 5055		Enrollment Priorities	
BP 5110		Counseling	
BP 5120		Transfer	
BP 5130	5310 POL	Financial Aid Current Title: Student Financial Aid	
[BP 5135]	5150 POL	Delinquent Debts	
BP 5140	1725 POL	Disabled Student Programs and Services	
BP 5200		Student Health Services	
BP 5205		Student Accident Insurance	
BP 5210	2290 POL	Communicable Disease – Students	
BP 5300		Student Equity	
BP 5400	5210 POL	Associated Students Organization *Current Title: Student Clubs and Organizations*	

Chapter 5 – Student Affairs (cont.)			
BP 5410		Associated Students Elections	
BP 5420		Associated Students Finance	
BP 5500	5010 POL	Standards of Student Conduct *Current Title: Student Rights & Responsibilities*	
[BP 5510]	5020 POL	Academic Honesty	Could be incorporated into BP 5500
BP 5510		Off-Campus Student Organizations	
[BP 5520]	5230 POL	Hazing Policy	
BP 5570		Student Credit Card Solicitation	
BP 5700	5220 POL	Intercollegiate Athletics	
[BP 5705]	1747 POL	Chemeketa Gender Equity in Athletics	Could be integrated into BP 5700
BP 5800		Prevention of Identity Theft in Student Financial Trans.	
Chapter 6 – Business and Fiscal Affairs			
BP 6100		Delegation of Authority, Business and Fiscal Affairs	
BP 6150	6110 POL	Designation of Authorized Signatures *Current Title: Signatures on Payments*	
BP 6200		Budget Preparation	
BP 6250		Budget Management	
[BP 6260]	6030 POL	Transfer of Budget Appropriations	Could be integrated into BP 6250
BP 6300		Fiscal Management	
[BP 6310]	6010 POL	Accounting for Funds	Could be integrated into BP 6300
[BP 6315]	6020 POL	Handling of Funds	Could be integrated into BP 6300
BP 6320	6040 POL	Investments	
[BP 6325]	6050 POL	Chemeketa Community College Debt Policy	
[BP 6326]	6060 POL	Chemeketa Community College Reserves Policy	Could be integrated into BP 6250
BP 6330	6210 POL	Purchasing	
BP 6340	6230 POL	Bids and Contracts *Current Title: Contracts*	
[BP6350]	6240 POL	Inventory	Could be integrated into BP 6330
BP 6400		Financial Audits	
BP 6450		Wireless or Cellular Phone Use	

Chapter 6 – Business and Fiscal Affairs (cont.)			
BP 6500		Property Management	
BP 6520		Security for **[*Entity*]** Property	
[BP 6530]	2550 POL	Integrated Pest Management Plan	
[BP 6535]	2510 POL	Sustainability	
BP 6540	6510 POL	Insurance	
BP 6550	6220 POL	Disposal of Property *Current Title: Surplus Property*	
BP 6600		Capital Construction	
BP 6620		Naming of Buildings	
BP 6700	6250 POL	Facilities Use	
[BP 6701]	6260 POL	Facilities Scheduling	Could be integrated into BP 6700
[BP 6702]	6270 POL	Site, Building, Room Identifiers	Could be integrated into BP 6700
BP 6750		Parking	
BP 6800	2430 POL	Occupational Safety	
BP 6900	6610 POL	Bookstore(s)	
BP 6910		Housing	
[BP 6920]	6620 POL	Food Service	
[BP 6925]	6630 POL	Vending Program	
[BP 6930]	6410 POL	Legal Service	
Chapter 7 – Human Resources			
BP 7100		Commitment to Diversity	
BP 7110		Delegation of Authority, Human Resources	
BP 7120	3030 POL	Recruitment and Hiring *Current Title: Job Descriptions*	
[BP 7125]	3020 POL	Employee Evaluation	Could be integrated into BP 7230, 7240, 7250, 7260
BP 7130	3040 POL	Employee Compensation *Current Title: Salary*	
[BP 7131]	6120 POL	Salary Payments	Could be integrated into BP 7130
[BP 7132]	6130 POL	Payment of Wages in Advance	Could be integrated into BP 7130
BP 7135		Faculty Outside Employment	
BP 7140		Collective Bargaining	
BP 7160	3080 POL	Professional Development *Current Title: Employee Development*	
Chapter 7 – Human Resources (cont.)			
[BP 7170]	3070 POL	Inquiries for Employee Verification (including Student Employees)	Could be merged into one policy

[BP 7171]	3071 POL	Inquiries for Employment References (Including Student Employees)	
BP 7210	3210 POL	Academic Employees *Current Title: Faculty: Definition*	
[BP 7220]	3310 POL	Classified Employees: Definition	
[BP 7225]	3110 POL	Exempt Employees: Definition	
BP 7230	3120 POL	Exempt Administrative Employees *Current Title: Exempt Administrative Employees: Definition*	
BP 7240	3130 POL	**[*Confidential*]** Employees	
BP 7250		**[*Educational Administrators*]**	
[BP 7255]	3140 POL	Exempt Coordinators/Managers: Definition	Could be integrated into BP 7260
BP 7260	3150 POL	**[*Exempt*]** Supervisors and Managers	
[BP 7270]	3410 POL	Part-Time Hourly Temporary Personnel: Definition	
[BP 7280]	3510 POL	College-Funded Student Employees: Definition	Could be merged into one policy
[BP 7290]	3610 POL	Volunteer: Definition	
[BP 7300]	3060 POL	Access to Personnel Records	Could be integrated into BP 7230, 7240, 7250, 7260
BP 7310		Nepotism	
BP 7330	2290 POL	Communicable Disease – Employees	
BP 7335		Health Examinations	
BP 7340	3010 POL	Leaves	
BP 7345		Catastrophic Leave Program	
BP 7350		Resignations	
BP 7360		Discipline and Dismissal – Academic Employees	
BP 7365		Discipline and Dismissal – **[*Non-Academic*]** Emp.	
BP 7370	2220 POL	Political Activity – Employees	
BP 7380		Retiree Health Benefits	
[BP 7381]	3090 POL	Employee Retirement Tuition Waiver Benefit	
BP 7385		Salary Deductions	
BP 7400	6310 POL	Employee Travel *Current Title: Travel, Transportation, and Related Expenses*	
BP 7510		Domestic Partners	
BP 7600		**[*Entity Police or Security*]**	
BP 7700	1721 POL	Whistleblower Protection	
BP 7800		Work After Retirement	

Action-2
July 15, 2026

APPROVAL OF COLLEGE POLICIES: COLLEGE BOARD OF EDUCATION SERIES (1000)—POLICY #1710, CONFLICT OF INTEREST AND ETHICS; ADMINISTRATIVE SERIES (2000)—POLICY #2550, INTEGRATED PEST MANAGEMENT AND PLAN; AND GENERAL INSTITUTION SERIES (3000)—POLICY #BP3522, IMMIGRATION ENFORCEMENT NOTIFICATION [26-27-102]

Prepared by

Kara Parker, General Counsel
Alice Sprague, Vice President—Governance and Administration

Governance & Administration introduces revisions to two existing policies and one new policy.

CONFLICT OF INTEREST AND ETHICS—#1710

This policy was last reviewed by the board in December 2019. In the 2026 short legislative session, the law changed to increase the statutory limit of gifts for public officials from $50 per calendar year to $100 per calendar year. The law also allows governing bodies to set limits higher than $100 via board policy. Governance and Administration recommends that the board set the gift limit per calendar year to $250. This amount will allow board members and employees to receive gifts like high-quality Chemeketa-branded apparel and outerwear in order to represent the College at conferences and other events. The cost of clothing and outerwear has increased precipitously in recent years, and the College would like to preserve its ability to give additional incidental gifts, like water bottles, keychains, umbrellas, and other items, to College officials and board members without running afoul of Oregon ethics laws.

INTEGRATED PEST MANAGEMENT AND PLAN—#2550

This policy was last reviewed by the board in May 2019. In the short 2026 legislative session, the law changed to require that a school's integrated pest management plan be reviewed by the board once every five years. The updated law also requires the integrated pest management plan and list of low-impact pesticides to be made publicly available on the Board of Education's website.

IMMIGRATION ENFORCEMENT NOTIFICATION—#BP3522

This is a new policy. New titles or language are underlined.

For the above-noted policies, the new language is underlined, and the former language has been stricken through with lines through the text.

It is recommended that the College Board of Education approve changes to Policy #1710, Conflict of Interest and Ethics; the addition of language to Policy #BP 2550, Integrated Pest Management Plan; and adopt new policy #BP3522, Immigration Enforcement Notification.

College Board of Education Series (1000)

Policy #1710

CONFLICT OF INTEREST AND ETHICS

Chemeketa Community College employees, officers, and agents, irrespective of whether they are compensated for such services (e.g., college administration, staff, faculty, board members, volunteers, and agents of the college) are considered "public officials" per Oregon Ethics Law.[1]

Public officials are prohibited from the following:

1. **Financial and/or Personal Gain**
   Using their office for *financial and/or personal gain* or to avoid a *financial and/or personal detriment* for themselves or their family members. Family members are considered to be: spouse, children, siblings, spouse of siblings, parents, persons to whom the public official have a legal duty to support, persons to whom the public official provides benefits through the public official's public employment, and any person who provides benefits to a public official or candidate through the person's employment.

2. **Conflict of Interest**
   A conflict of interest may exist whenever any action, decision, or recommendation by the public official in their official capacity may lead to the private financial and/or personal gain or avoid a financial and/or personal detriment of the public official, family member of the public official, or a business with which any of the family members as defined in paragraph one (1) above are involved. When a conflict of interest may occur, the public official must provide notification of such conflict of interest and withdraw from any such action. Refer to college Procedure #1710 PRO for additional information about conflict of interest disclosure and/or withdrawals.

3. **Gifts**
   Public officials are prohibited from soliciting or accepting, directly or indirectly, honoraria, rebates, gifts, monies, gratuities, services, promises of contract for future award, or compensation from any single source that could reasonably be known to have a financial, personal, administrative, or other interest. A gift is defined as something of economic value given to a public official or their family members without payment or other consideration of equivalent value. Gifts may include, but are not limited to, meals, textbooks for personal use, and trips.

[1] ORS 244 Government Ethics Law and Oregon Government Ethics Law—Guide for Public Employees and 2011–2015 Legislative Update Supplement

This prohibition does not apply to the receipt of an honorarium, or a certificate, plaque, commemorative token, or other item with a value of less than ~~$50~~ $250, or honoraria received for services performed in relation to the public official's private profession, occupation, avocation, or expertise.

_____
Adopted College Board of Education

_____
Revised College Board of Education

Discover Chemeketa Community College

Administrative Series (2000)

Policy #BP 2550

INTEGRATED PEST MANAGEMENT PLAN

To promote the health and safety of students, employees, and community members, the Chemeketa Community College Board of Education shall adopt an Integrated Pest Management plan (IPM) that emphasizes the least possible risk to students, employees, and community members and shall adopt a list of low-impact pesticides for use with the IPM plan.

The IPM plan is a proactive strategy that:

1. Focuses on the long-term prevention or suppression of pest problems through economically and environmentally sound measures that:
    a. Protect the health and safety of students and employees;
    b. Protect the integrity of college buildings and grounds;
    c. Maintain a productive learning environment; and
    d. Protect local ecosystem health.
2. Focuses on the prevention of pest problems by working to reduce or eliminate conditions of property construction, operation, and maintenance that promote or allow for the establishment, feeding, breeding, and proliferation of pest populations or other conditions that are conducive to pests or that create harborage for pests;
3. Incorporates the use of sanitation, structural remediation, or habitat manipulation or of mechanical, biological, and chemical pest control measures that present a reduced risk or have a low-impact and, for the purpose of mitigating a declared pest emergency, the application of pesticides that are not low-impact pesticides;
4. Includes regular monitoring and inspections to detect pests, pest damage, and unsanctioned pesticide usage;
5. Evaluates the need for pest control by identifying acceptable pest population density levels;
6. Monitors and evaluates the effectiveness of pest control measures;
7. Excludes the application of pesticides on a routine schedule for purely preventive purposes, other than applications of pesticides designed to attract or be consumed by pests;
8. Excludes the application of pesticides for purely aesthetic purposes;
9. Includes education of college employees about sanitation, monitoring, inspection, and pest control measures and prohibits the unauthorized possession and/or application of pesticides by employees, students, community members, vendors, and contractors on college owned and/or controlled property;
10. Gives preference to the use of nonchemical pest control measures;
11. Allows the use of low-impact pesticides if nonchemical pest control measures are ineffective; and
12. Allows the application of a pesticide that is not a low-impact pesticide only to mitigate a declared pest emergency or if the application is by, or at the direction or order of, a public health official.

The College shall designate the director of capital projects/facilities and operations as the Integrated Pes Management Plan coordinator and give the IPM coordinator or give that person the authority for overall implementation and evaluation of the IPM plan.

Not less than once every five years, the Board of Education shall review the IPM plan, make any necessary updates and readopt the IPM plan.

The Board of Education shall make the IPM plan available to the public through the Board of Education's website. The Board of Education shall make the list of low-impact pesticides available to the public through the Board of Education's website.

12/15/2021

Adopted College Board of Education

Revised College Board of Education

References:
NWCCU Standard 2.A.1
ORS 341.275
ORS 341.326

General Institution Series (3000)

Policy # BP 3522

IMMIGRATION ENFORCEMENT NOTIFICATION

The Board of Education is committed to a safe and secure work and learning environment for all students and employees. To that end, the **president/chief executive officer** shall establish procedures related to confirmed federal immigration enforcement activities on campus in compliance with the requirements of state and federal law.

The **president/chief executive officer** shall ensure that the procedures include the designation of the person/persons responsible for confirming the presence of immigration authorities on property owned and controlled by **Chemeketa Community College** and providing notice of such activities to students and employees.

The procedures will be posted on the college's website in any languages that are regularly used to communicate effectively with students at the campus and included in any other locations where the college provides information related to immigration or campus emergencies.

_____
Adopted College Board of Education

_____
Revised College Board of Education

References:
Chapter 48, Oregon Laws 2026
ORS 180.805
ORS 181A.822

ACCEPTANCE OF PROGRAM DONATIONS
APRIL 1, 2026 THROUGH JUNE 30, 2026

Prepared by

Shawn Keebler, Development Associate—Chemeketa Foundation
Jamie Wenigmann, Director of Development—Chemeketa Foundation
Marie Hulett, Associate Vice President—Institutional Advancement
Jessica Howard, President/Chief Executive Officer

These items were donated to Chemeketa Community College from April 1, 2026 through June 30, 2026. It is recommended that the College Board of Education accept these donations.

Item:	2019 Ford Escape; 4 new tires
Donor:	Vonda Ann Griffith
Declared Value:	$13,136.92
Program:	Automotive Technology Program

Item:	2011 Volkswagen Jetta
Donor:	Ramon Jaime Llamas Gonzalez
Declared Value:	$1,000.00
Program:	Automotive Technology Program

Item:	381 pounds of food for food pantry
Donor:	Marion Polk Food Share Inc.
Declared Value:	$813.76
Program:	Food Pantry

Item:	200 pounds of food for food pantry
Donor:	Marion Polk Food Share Inc.
Declared Value:	$416.12
Program:	Food Pantry

Item:	Misc. electronic components
Donor:	Garmin
Declared Value:	$300.00
Program:	Electronics Program

Item:	2 gallons of ultra-white latex paint
Donor:	OM Machine & Tool LLC
Declared Value:	$70.00
Program:	Gretchen Schuette Art Gallery

Item:	PF-1200 Fuel Filter
Donor:	Shawn Morgan Keebler
Declared Value:	$35.00
Program:	Automotive Technology Program

APPROVAL OF GRANTS AWARDED
APRIL–JUNE 2026
[26-27-104]

Prepared by

Gaelen McAllister, Director—Institutional Grant Development
Alice Sprague, Vice President—Governance and Administration

These grants have been awarded to the college from April–June 2026. It is recommended that the board accepts these grant awards.

GRANTS AWARDED			
Grantor	**Department**	**Description**	**Amount**
Business Oregon Digital Connectivity Technology Program	Governance and Administration – IT and Student Affairs–Library	Grant supports two projects. IT will increase the number and strength of public Wi-Fi stations in public access areas. The library will acquire laptops and zoom room equipment for public use. DOUG MOXLEY AND JENNIFER COX. Submitted 3/16/2026.	$248,740
HECC Semiconductor Talent Sustaining Fund	CTE–Agricultural Science and Technology	To support the semiconductor workforce, the grant will fund a Semiconductor Navigator program and equip a fabrication lab. TIM RAY.	$550,000
Marion County GED	WISE–High School Partnerships	To support youth GED in partnership with the Kroc Center. SARA HASTINGS. Submitted 3/10/2026.	$75,000
All In	President's Office–Culture and Community	Chemeketa will join a national consortium focused on scaling civic discourse on campus. VIVI CALEFFI PRICHARD.	Technical assistance
Oregon Department of Early Learning and Care	GETS–Early Childhood Education	In collaboration with Mid-Willamette Valley Community Action Agency, WOU, and WESD, to strengthen bilingual and rural ECE workforce. KARLA HALE, Submitted 5/6/2026.	$695,887
Epping Family Foundation	Facilities	Funds for softball field lights as part of athletic field renovations, AARON HUNTER. Submitted 4/22/2026.	$100,000
		TOTAL AWARDS	**$1,669,627**

Action-5
July 15, 2026

APPROVAL OF CONTRACT AWARD FOR
CONSTRUCTION MANAGER/GENERAL CONTRACTOR (CM/GC)
FOR TRADE CENTER
[26-27-105]

Prepared by

Danielle Rutledge, Procurement Management Analyst
Richard Kline, Director of Business Services
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

---

CONSTRUCTION MANAGER/GENERAL CONTRACTOR (CM/GC) FOR TRADE CENTER

A Request for Proposal for the - Construction Managers/General Contractors (CM/GC) for the New Trade Center project was advertised on the college's Procurement Services website and in the Daily Journal of Commerce on May 20, 2026.

Nine Proposals were received and opened immediately following the solicitation closing on June 11, 2026, at 2:00 pm. The firms that submitted Proposals were:

Triplett Wellman Contractors, Woodburn, OR;
Kirby Nagelhout Construction Company, Beaverton, OR;
Howard S. Wright, a Blalfour Beatty Company, Portland, OR;
Robinson Construction Co., Hillsboro, OR;
CB Const, Inc., Portland, OR;
Todd Construction Inc., Tualatin, OR;
P&C Construction Company, Portland, OR;
Lease Crutcher Lewis LLC, Eugene, OR;
Perlo Construction, LLC, Tualatin, OR

The Proposals were determined to be responsive and subsequently evaluated in accordance with the solicitation document's evaluation criteria. Some of the evaluation criteria included: executive summary; company profile, background and experience; project team and understanding; and proposed hourly billing rates and general conditions.

It is recommended that the College Board of Education approve the award of the contract for the Construction Managers/General Contractors (CM/GC) for the New Trade Center project, to P&C Construction Company, Portland, OR, the most responsive and responsible Proposer, contingent upon protests, if any, from unsuccessful Proposers and successful contract negotiations.

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY
We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING
We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY
We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY
We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

QUALITY
We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

Discover Chemeketa Community College

EO/AA/ADA/Title IX institution

Approved by College Board of Education 10.19.2022

Building directory on reverse side

Building and Primary Function(s)

001 1st Floor: Bookstore
001 2nd Floor: Faculty Offices; Cooperative Work Experience
002 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Student Accessibility Services; Student Life; Veterans Resource Center
002 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
003 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
005 1st Floor: Art Classrooms
005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
006 1st Floor: Auditorium; Classrooms
006 2nd Floor: Classrooms; Employee Development
007 Gymnasium; Physical Education Classrooms
008 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
008 2nd Floor: Health & Science Classrooms
009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
009 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
012 Information Booth
014 Fire Programs
015 Burn Tower
020 Drafting; Engineering; Machining Program; Faculty Offices
021 Welding Program
022 Academic Development (ESOL, GED/ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
033 Apprenticeship Programs
036 SOAR Program
037 Faculty Offices
038 Public Safety
039 Child Development Center
040 Facilities & Operations
041 Facilities & Operations; Shipping & Receiving
042 Genuine Foods Catering Kitchen; Taco Stand
043 Copy Center; Mail Room; Recycling
044 Facilities
045 Activity Field
046 Greenhouse
048 Conference Rooms; MaPS Credit Union
049 High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
050 Roberts at Chemeketa
051 Roberts at Chemeketa
052 Classrooms
053 Department of Human Services
058 Facilities & Operations Annex
060 Agricultural Sciences
061 Pavillion; Chemeketa Market
062 Greenhouse

Area or Service—Building/Room

Academic Affairs—3/272
Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
Admissions—2/200
Advising—2/110
Art Gallery—3/122
Athletics—7/103
Auditorium—6/115
Boardroom—2/170
Bookstore—1/First Floor
Business Services—2/202
Career Center—2/230
CCBI, Business Programming & ECE—1/204
Chemeketa Cooperative Regional Library Service—9/136,130
Chemeketa Online—9/106
Chemeketa Press—9/105
Cooperative Work Experience—1
Copy Center—43
Counseling Services—2/230
Dental Clinic—8/101
Employee Development Center—6/218b
English for Speakers of Other Languages—22/100
Enrollment Center—2/200
Executive Dean of Students—2/208
Extended Learning—3/252
Financial Aid—2/200
First Aid—2/173
Food Service—2/First Floor, 8, & 42
Foundation—5/264
Genuine Foods—42
General Information (Welcome Center)—2/110
Gymnasium—7
Human Resources—2/214
Information Technology—22/138
Library—9/Second Floor
Lost & Found—2/173
Mail Room—43
Multicultural Center—2/177A
Parking Permits—2/173 Public Safety
Planetarium—2/171
Posting Notices on Campus—2/176
President's Office—2/216
Public Information—5/266
Public Safety—38—503.399.5023
Registration—2/200
Scholarships—5/266
Student Accessibility Services—2/174
Student Affairs—2/208
Student Center—2/179
Student Clubs—2/176
Student Computer Center—9/Second Floor
Student Resources—2/230
Student Success Center—2/210
Television Studio—9/162
Testing Center—3/267
Transcripts—2/200
Transfer Information—2/110
Tutoring Center—9/Second Floor
Vending Machine Refunds—1/First Floor Bookstore
Veterans Services—2/201
Veterans Resource Center—2/116
Writing Center—9/Second Floor

Instructional Department Offices

Agricultural Sciences—60
Applied Technologies—20/203
Business & Technology, Early Childhood Education & Visual Communications—1/204
Chemeketa Online/Tech Hub—9/106
Dental Programs—8/109
Education—3/252
Emergency Services—Brooks Regional Training Center
Health, & Human Performance—7/103
Psychology, Life and Physical Science—8/221
Liberal Arts & Social Sciences—1/204
Math, Engineering & Computer Science—3/252
Nursing—8/104
Pharmacy Technology—8/113

Restrooms

Single Occupancy

Building 2—First floor
Building 4—Second floor
Building 5—Second floor
Building 6—First floor
Building 8—First floor
Building 20—First floor
Building 36—First floor
Building 37—First floor
Building 38—First floor
Building 40—Second floor
Building 50—First floor
Building 51—First floor

Lactation/Wellness Room

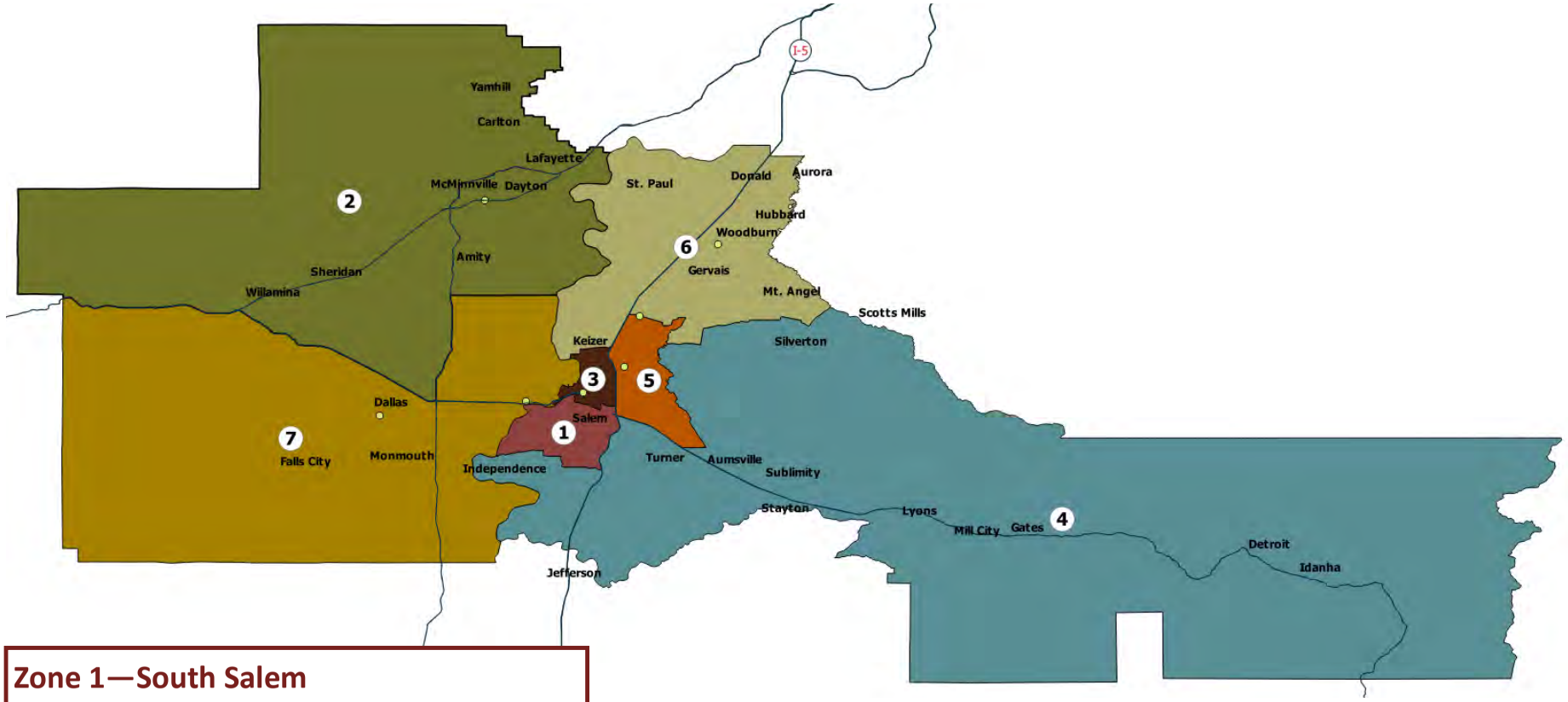
Building 2—Room 181
Building 5—Room 262
Building 8—Room 1064
Building 20—Room 815
Building 22—106A
Building 60—Room 815

Elevators

Building 2
Building 3
Building 4
Building 6
Building 8
Building 9

Revised September 2023

Chemeketa Community College
Board Zone Boundary Maps and Descriptions



Zone 1—South Salem

Zone 2—Yamhill County

Zone 3—North Salem

Zone 4—South Marion County

Zone 5—East Salem

Zone 6—North Marion County

Zone 7—Polk County

Board Members

ZONE 1 Iton Udosenata

ZONE 2 Birgitte Ryslinge, Vice Chair 2026-2027

ZONE 3 Neva Hutchinson

ZONE 4

ZONE 5 Jackie Franke

ZONE 6 Diane Watson

ZONE 7 Betsy Earls, Chair 2026-2027

Produced by the Institutional Research Office at Chemeketa Community College

Handouts
July 15, 2026

OCCA Update – Chemeketa Community College

occa
Oregon Community College Association

What is the Oregon Community College Association?

OCCA is a Council of Governments created under Oregon Revised Statutes 190

- **Founded** in 1962
- **Represent** the collective interests of our 17 community colleges and their students
- **Purpose**: To support the colleges before policy-makers and partners whose actions affect the well-being of community colleges across the state.

occa
Oregon Community College Association

occa
Oregon Community College Association

OCCA Mission

Leading with racial equity, we **advocate**, **communicate, and collaborate** to strengthen community colleges for the benefit of Oregonians, particularly those historically underserved or systemically marginalized in higher education.

OCCA Vision

We support vibrant and responsive community colleges that empower diverse communities through workforce training and education. We are a collective voice, advocating for policies that build a resilient and prosperous future for all.

OCCA Values

- **Student Success & Advocacy** - Elevating the voice of Oregon's community colleges while advancing access, achievement and lifelong learning.
- **Equity** - Championing inclusivity and ensuring all students have the opportunity to succeed.
- **Collaboration & Local Responsiveness** - Partnering across colleges and communities to honor the unique strengths and needs of each institution while supporting a shared vision.
- **Accountability** - Upholding honesty, transparency and responsibility to build trust and ensure meaningful outcomes.
- **Innovation** - Embracing forward-looking and sustainable practices to address evolving challenges.

Meet Our Staff

Abby Lee, PhD
Executive Director

John Wykoff
Deputy Director

Karen Smith, JD
General Counsel & Senior Policy Advisor

Katie Archambault, MPP
Operations Director

Laura Crook, MA
Executive Support Specialist

occa
Oregon Community College Association

Advocacy

Priority 1: Advocate to secure sufficient and stable state funding & advance policies that support positive student-centered outcomes.

OCCA Board Approved 2025 Legislative Priorities

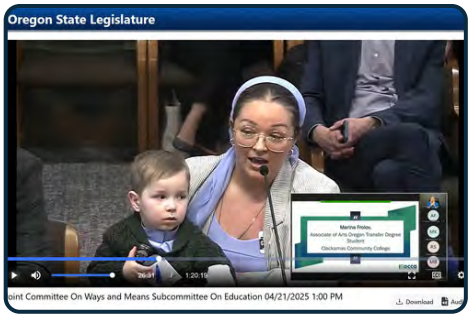
- **Community College Funding**
- **Community College Capital Construction**
- **Raising the Capital Project Cap**
- **Oregon Opportunity Grant**
- **Benefits Navigators – Student Basic Needs**
- **Corequisite Training Funding**

Advocacy

Priority 1: Advocate to secure sufficient and stable state funding & advance policies that support positive student-centered outcomes.

OCCA Advocacy Tools

- **Direct Legislative Advocacy**
- **CTE Day**
- **Advocacy Toolkit**
- **Community College Day of Action**
- **Ways & Means Roadshows**
- **Ways & Means Budget Presentation**



Marina Frolov, a student at Clackamas Community College, testifies during the budget presentation alongside her young son.

Advocacy

Priority 1: Advocate to secure sufficient and stable state funding & advance policies that support positive student-centered outcomes.

Federal Efforts

National Legislative Summit

Congressional Visits

Weekly Federal Updates

Board Development

Priority 2: Empower stakeholders & provide leadership to effectively represent Oregon's community colleges with a collective voice.

Advancing Opportunities for Board Training & Development

Board Governance Summit - September 2025

OCCA Annual Conference

WINDS of OPPORTUNITY
OREGON COMMUNITY COLLEGE ASSOCIATION
2025 ANNUAL CONFERENCE

Board Development

Priority 2: Empower stakeholders & provide leadership to effectively represent Oregon's community colleges with a collective voice.

Advancing Opportunities for Board Training & Development

Legislative Summit - March 2025

Lunch & Learn

Partnerships

Priority 1: Advocate to secure sufficient and stable state funding & advance policies that support positive student-centered outcomes.

Priority 2: Empower stakeholders & provide leadership to effectively represent Oregon's community colleges with a collective voice.

OCCA provides ADVOCACY, TECHNICAL ASSISTANCE, and SUPPORT for the colleges with:

Policymakers:

- Governor
- Legislature
- Federal Delegation

Partners:

- Higher Education Coordinating Commission
- Organized Labor and Students
- Oregon Business Council
- Education Partners

Association Activities

Priority 3: Advance the association by implementing best practices for effective and efficient operations with a focus on continuous improvement.

Board Policy & Procedure Program

OCCA's **board policy subscription program** now **serves 15 colleges**. The association continues to work closely with the Community College League of California to **ensure policies and procedures remain compliant with federal and state laws.**.

Board Communications

OCCA provides information to the colleges through a variety of communications throughout the year.

- **OCCA Digest** .
- **Monthly Board Representative Update**
- **OCCA Board Meeting Recaps**
- **OCCA Legislative Update Calls**
- **Email Communications**
- **Lunch & Learns**

2026 Legislative Session

Top Priorities

Protect the Community College Support Fund (CCS

- *Respond to proposed 5% cut ($53M statewide)*
- *Cuts would impact instruction, advising, labs, and CTE capacity*
- *Threatens colleges' ability to meet workforce demands*

Preserve Oregon Promise Access

- *Proposal includes freezing new enrollments*
- *Risks permanent phase-out of $40M in tuition support*
- *Critical for low-income and first-generation students*

Sustain Career Pathways Programs

- *Proposed $3M cut eliminates vital short-term training*
- *Key resource for displaced workers and adult learners*
- *Supports industry-aligned, stackable credentials*

occa
Oregon Community College Association

2026 Legislative Session

Key Issues

- **Finish SWOCC Capital Construction Approval**
- **Local control and board governance (S1327)**
- **Oregon Higher Education Revitalization Study 2026 (HB 4124)**
- **ASUO Student Fee Autonomy Proposal**
- **Public Meeting Laws & OGEC Meal Guidance**
- **ICE Notification Alerts**

mocca
Oregon Community College Association

Upcoming Key Issues

- **Oregon Higher Education Revitalization Study 2026 (HB 4124)**
- **Dual Credit Instructor Parity (approved)**
- **Workforce Pell (definitions)**
- **Bachelor of Applied Science - Education (approved)**
- **Current Service Level Proposal (CSL)**
- **Community College Support Fund (CCSF)**
- **Paid Leave Oregon**

mocca
Oregon Community College Association

Questions?

Abby Lee, PhD – *abby@occa17.com*

OCCA Executive Director

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

Agenda

- Introductions
- History and Structure
- Budget and Administration
- Programs and Services
  - Transportation
  - Community Development
  - Business Lending
  - Member Services
- Recent and Future Initiatives

Council of Governments

- One of Four (Plus Metro)
- Formed in 1957 as a Regional Planning Agency
  - Today Mix of Member Services and Conduit for Federal Transportation/Economic Development
- Created by Intergovernmental Agreement under ORS 190
- Voluntary Membership / Not a Regulatory Entity
  - Exists for the mutual benefit of the members
- Activities are Governed by a Board of Directors and Executive Committee

Membership

CITIES:

Amity
Aumsville
Aurora
Carlton
Dallas
Dayton
Detroit
Donald
Dundee
Falls City
Gates
Gervais
Hubbard
Idanha
Independence
Jefferson
Keizer
Lafayette
McMinnville
Mill City
Monmouth
Mt. Angel
Newberg
St. Paul
Salem
Scotts Mills
Sheridan
Silverton
Stayton
Sublimity
Turner
Willamina
Woodburn
Yamhill

COUNTIES:

Marion County
Polk County
Yamhill County

TRIBAL GOVERNMENT:

The Confederated Tribes of Grand Ronde

SPECIAL DISTRICTS:

Chehalem Park & Recreation District
Chemeketa Community College
Lyons-Mehama Water District
Marion Soil & Water Conservation District
Salem-Keizer School District
Salem-Keizer Transit District
Willamette Education Service District
Yamhill Soil & Water Conservation District

Board Representatives Makeup

- Marion County
- Polk County
- Yamhill County
- Salem
- Two most populous cities in each county (excluding Salem)
- One additional city from each county (selected by the caucus of mayors)
- Salem Keizer School District
- ESD Chair – Representing Other School Districts
- Salem-Keizer Transit (Cherriots)
- Chemeketa Community College
- Confederated Tribes of the Grand Ronde
- Chair of a Fire or Water District
- Chair of a Soil and Water District or similar entity
- Chair of a Parks and Recreation District

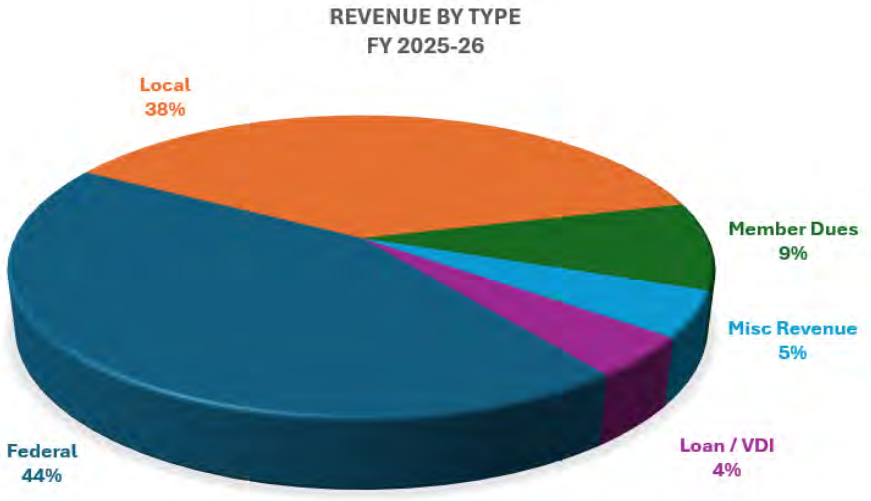
Executive Committee

- Chair: Betsy Earls, Chemeketa Community College Board of Education
- Vice-Chair: Commissioner Kit Johnson, Yamhill County
- Other Member: Commissioner Kevin Cameron, Marion County
- Immediate Past Chair: Councilor Roxanne Beltz, City of Monmouth

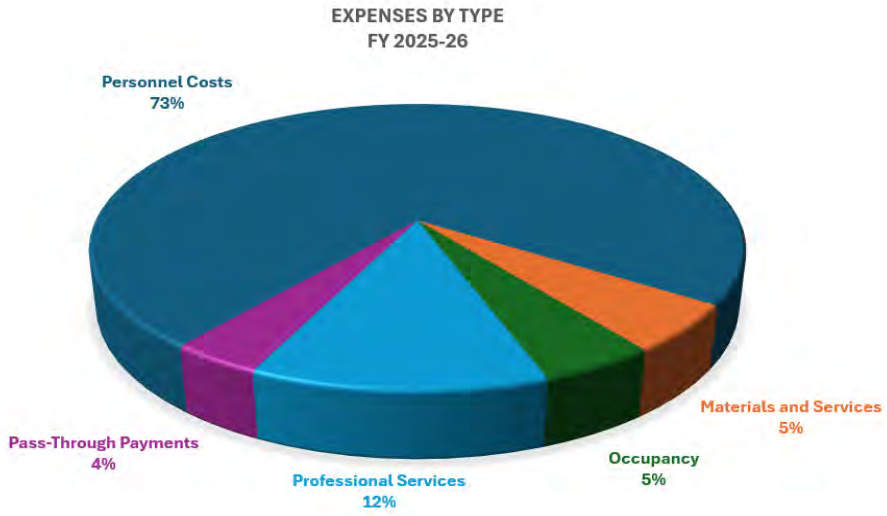
- No more than two people from jurisdictions in Marion County may hold Chair, Vice-Chair, Other Member positions

Primary Services

- Community and Economic Development
- Transportation Planning/Geographic Information Systems (GIS)
- Business Lending
- Member Services



Budget Summary: Revenues



Budget Summary: Expenses

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

2026 MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

LOCAL SERVICE PLAN

2026 LOCAL SERVICE PLAN

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

OUR SERVICES

MEMBER SERVICES

ADMINISTRATIVE SERVICES

TRANSPORTATION PLANNING & GIS SERVICES

COMMUNITY & ECONOMIC DEVELOPMENT SERVICES

BUSINESS LENDING & REVOLVING LOAN FUNDING

2026 LOCAL SERVICE PLAN

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

MEMBER SERVICES

Promote regional collaboration, cooperation and dialogue among local units of government.

Enhance collective awareness of major regional issues, projects and activities through newsletters, meetings, seminars and workshops.

Providing staff support, technical assistance and local services tailored to the individual needs of Mid-Willamette Valley Council of Government member jurisdictions.

2026 LOCAL SERVICE PLAN

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

ADMINISTRATIVE SERVICES

- Facilitation
- Recruitment
- Legal Services
- Fiscal & Budget Administration Services

2026 LOCAL SERVICE PLAN

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

TRANSPORTATION PLANNING & GIS SERVICES

- Salem-Keizer Area Transportation System (SKATS)
- Safe Routes to School
- GIS Services

2026 LOCAL SERVICE PLAN

COMMUNITY & ECONOMIC SERVICES

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

- Land Use Planning
- Grants & Administration
- Housing Rehabilitation Services
- Economic Development
- Fiduciary Funds

2026 LOCAL SERVICE PLAN

BUSINESS LENDING & REVOLVING LOAN FUND SERVICES

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS

- Revolving Loan Fund Administration
- Business Lending

Board of Education

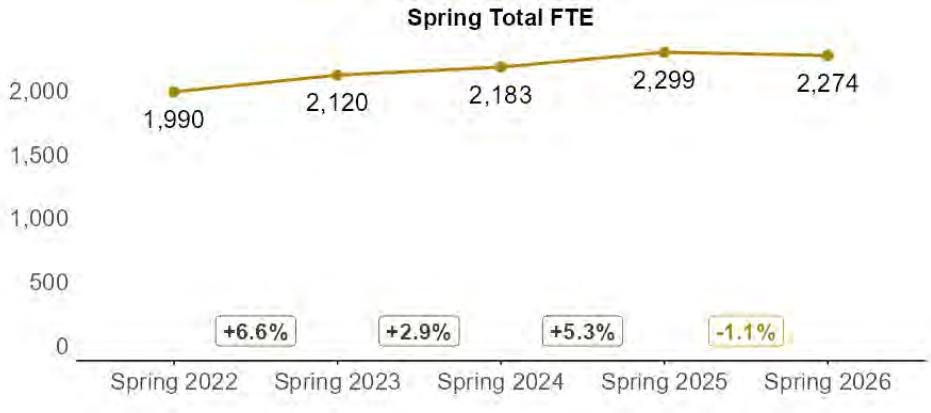
FTE Report: Spring 2026

Highlights

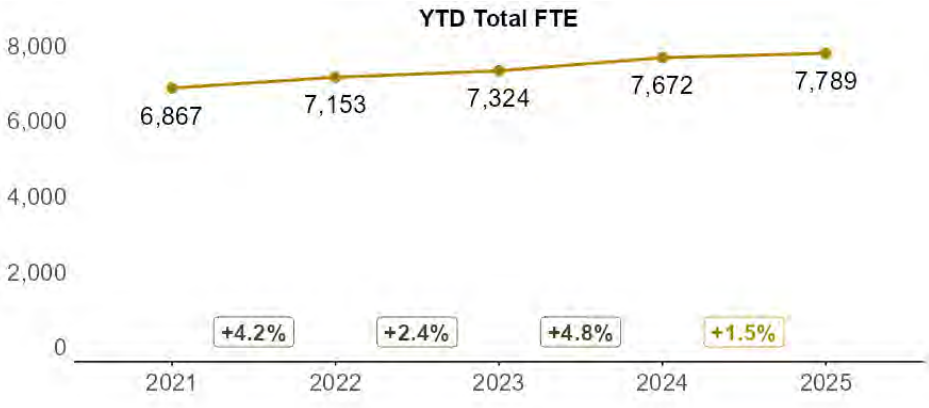
July 15, 2026

Discover Chemeketa Community College

Term Total FTE

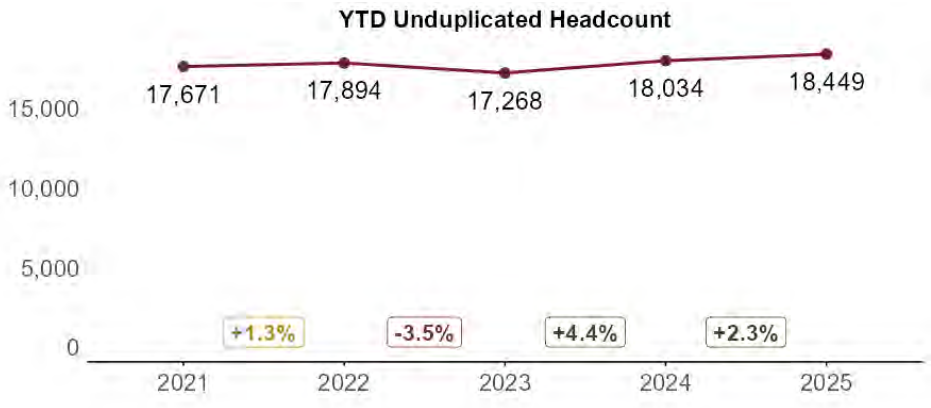


Year-to-Date Total FTE



Year-to-Date Reimbursable FTE

Year-to-Date Unduplicated Headcount



Key Takeaways

Compared to this time last year, **more** students have chosen to come to Chemeketa, and together those students have enrolled in **more** total courses and **more** FTE-reimbursable courses