

BOARD OF EDUCATION MEETING

September 16, 2026

CHEMEKETA COMMUNITY COLLEGE
 Chemeketa Brooks Center
 4910 Brooklake Road NE
 Brooks, Oregon 97305

- | | | | | | | | | | | | | | | |
|--|--|---|---|--|--|---------------------|-------------------------------|----|-------------|--|-------|----------------------|--|----|
| I. Board Workshop | 4:45 pm | Web conferencing/Live stream/
Brooks Center, Building 1, Rooms 105–106 | | | | | | | | | | | | |
| <div style="display: flex; justify-content: space-between;"> <div style="width: 80%;"> A. Updates for Chemeketa Brooks Center—Emergency Services and Diesel Technology
 Timor Saffary, Vice President—Academic and Student Affairs </div> <div style="width: 15%; text-align: right; vertical-align: bottom;">1</div> </div> | | | | | | | | | | | | | | |
| II. Regular Session | 6 pm | Web conferencing/Live stream/
Brooks Center, Building 1, Rooms 105–106 | | | | | | | | | | | | |
| <div style="display: flex; justify-content: space-between;"> <div style="width: 80%;"> A. Call to Order
 B. Pledge of Allegiance
 C. Chemeketa Land Acknowledgment
 D. Roll Call
 E. Comments from the Public </div> <div style="width: 15%; text-align: right; vertical-align: bottom;">2</div> </div> | | | | | | | | | | | | | | |
| <div style="display: flex; justify-content: space-between;"> <div style="width: 80%;"> F. Approval of Minutes—College Board of Education Meeting of July 15, 2026,
 Board of Education Work Session of August 26, 2026, and Special Meeting
 of September 2, 2026
 Jessica Howard, President/Chief Executive Officer </div> <div style="width: 15%; text-align: right; vertical-align: bottom;">3–11</div> </div> | | | | | | | | | | | | | | |
| G. Reports | | | | | | | | | | | | | | |
| 1. Reports from the Associations | | | | | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">a. (new individual—October)</td> <td style="width: 40%;">Associated Students of Chemeketa (ASC)</td> <td style="width: 30%;"></td> </tr> <tr> <td>b. Michelle Kennedy</td> <td>Chemeketa Faculty Association</td> <td style="text-align: right;">12</td> </tr> <tr> <td>c. Tim King</td> <td>Chemeketa Classified Employees Association</td> <td style="text-align: right;">13–15</td> </tr> <tr> <td>d. Elizabeth Facanha</td> <td>Chemeketa Exempt Employees Association</td> <td style="text-align: right;">16</td> </tr> </table> | | | a. (new individual—October) | Associated Students of Chemeketa (ASC) | | b. Michelle Kennedy | Chemeketa Faculty Association | 12 | c. Tim King | Chemeketa Classified Employees Association | 13–15 | d. Elizabeth Facanha | Chemeketa Exempt Employees Association | 16 |
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| d. Elizabeth Facanha | Chemeketa Exempt Employees Association | 16 | | | | | | | | | | | | |
| 2. Board of Education Community Engagement Updates | | | | | | | | | | | | | | |
| H. Information | | | | | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;"> 1. College Policies—Chapter 4, Academic Affairs: BP 4080—Contracts for
 Courses & Services; BP 4120—Course Offerings for Secondary Schools; and
 BP 4100—Graduation Requirements for Degrees and Certificates
 Timor Saffary, Vice President—Academic and Student Affairs </td> <td style="width: 20%; text-align: right; vertical-align: bottom;">17–21</td> </tr> </table> | | | 1. College Policies—Chapter 4, Academic Affairs: BP 4080—Contracts for
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Timor Saffary, Vice President—Academic and Student Affairs | 17–21 | | | | | | | | | | |
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Timor Saffary, Vice President—Academic and Student Affairs | 17–21 | | | | | | | | | | | | | |
| I. Standard Reports | | | | | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 80%;"> 1. Personnel Report
 Alice Sprague, Vice President—Governance and Administration </td> <td style="width: 20%; text-align: right; vertical-align: bottom;">22–24</td> </tr> </table> | | | 1. Personnel Report
Alice Sprague, Vice President—Governance and Administration | 22–24 | | | | | | | | | | |
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Alice Sprague, Vice President—Governance and Administration | 22–24 | | | | | | | | | | | | | |

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5. Recognition Report	32–33
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[26-27-106]	
Resolution No. 26-27-02, Elizabeth D. Carlson;	
Resolution No. 26-27-03, Beverly Coleman;	
Resolution No. 26-27-04, Michael P. Kelly; and	
Resolution No. 26-27-05, Jesus R. Segura	
Alice Sprague, Vice President—Governance and Administration	
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Chemeketa Community College does not discriminate based on race, color, religion, national origin, immigration or citizenship status, age, sex, sexual orientation, gender identity or expression, marital status, familial status, pregnancy, disability, veteran status, genetic information, or any other status protected by federal, state, or local law in any area, activity, or operation of the College.

Chemeketa Community College is an equal opportunity/affirmative action employer.

For inquiries regarding the College's nondiscrimination policy, contact the following:

- For students with disabilities: Section 504/ADA Coordinator in Student Accessibility Services, 503.399.5279
- For employees with disabilities: Vice President of Governance & Administration, 503.399.2537
- For sex-based discrimination: Title IX Coordinator, 503.584.7323
- For equal employment opportunities or affirmative action: Affirmative Action Officer in Human Resources, 503.315.4586

To request this publication in an alternative format, please call 503.399.5192. For language access, please call 503.315.4586.

**UPDATES FOR CHEMEKETA BROOKS CENTER—
EMERGENCY SERVICES AND DIESEL TECHNOLOGY**

Prepared by

Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Francisco Saldivar, Executive Dean—Career and Technical Education
Timor Saffary, Vice President—Academic and Student Affairs

The Chemeketa Brooks Center will provide an update on recent program enhancements and industry partnerships, with emphasis on the Diesel Technology Program.

Fire Prevention Program faculty collaborated with industry partners to review and update the curriculum and courses leading to an Associate of Applied Science (AAS) degree. The redesign features stackable Community Risk Reduction one-year certificates in Basic Fire Prevention and Intermediate Fire Prevention, culminating in an AAS Degree in Fire Prevention. Offering courses online and weekend labs increase flexibility for students, while shared classes with the Building Inspection Technology program improves operational efficiencies.

Emergency Medical Services (EMS) faculty launched a third pathway to Paramedic licensure through a new AAS in Emergency Medical Services providing greater flexibility for students. The Paramedicine AAS and Paramedic Bridge Certificate remains available.

The Diesel Technology faculty developed several shorter-term trainings in support of industry needs including Emergency Vehicle Technician (EVT) training and Kubota Level I Technician training. Program faculty will also describe and review the amazing success of their participation in the Daimler Trucks North America (DTNA) Get Ahead program and the Skills USA competition. There will also be a review and update regarding a growing partnership with the Allis-Gleaner Corporation (AGCO), which will benefit students through improved training equipment.

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Betsy Earls, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

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September 16, 2026

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of July 15, 2026, board work session of August 26, 2026, and the Special Board meeting of September 2, 2026, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes
September 16, 2026

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

July 15, 2026

I. REGULAR SESSION

A. CALL TO ORDER

Betsy Earls, Chair, called the board meeting to order at 6:00 pm in the Board Room, Building 2, Room 170 at the Salem Campus.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Betsy Earls read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Betsy Earls, Chair; Neva Hutchinson; Birgitte Ryslinge, Vice Chair; Diane Watson. Excused Absences: Jackie Franke, Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Timor Saffary, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Michelle Kennedy, Chemeketa Faculty Association (CFA) and Elizabeth Facanha, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

None.

F. APPROVAL OF MINUTES

Diane Watson moved and Neva Hutchinson seconded a motion to approve the College Board of Education minutes of June 10, 2026, and Special Board of Education minutes of July 6, 2026.

Betsy Earls, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge, Vice Chair: yes; Diane Watson: yes.

The motion CARRIED.

G. REPORTS

Reports from the Associations

Michelle Kennedy, Chemeketa Faculty Association (CFA) said the report stands as written.

In the absence of a CCA representative, Betsy Earls noted that the report included stands as written.

Elizabeth Facanha, Chemeketa Exempt Association (CEA) said the report stands as written.

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Reports from the College Board of Education

Betsy Earls suggested that, rather than discussing each board member's individual contributions, the board focuses on notable highlights each month.

Diane Watson attended the Keizer Library ribbon-cutting event and noted that it is now a public library.

H. INFORMATION

2026 Fall Inservice Kickoff

Alice Sprague said the annual inservice is on September 15th and the college will be closed. President Howard will be speaking, and there will be multiple activities and workshops. The board is encouraged to attend.

Oregon Community College Association (OCCA) Update

Abby Lee, Executive Director, OCCA, delivered a presentation on OCCA. Highlights included: OCCA's purpose, mission, vision, values, staff, advocacy work, board development, partnerships, association activities, legislative priorities, and upcoming key issues.

Mid-Willamette Valley Council of Governments (MWVCOG) Update

McRae Carmichael, Executive Director, MWVCOG, gave an overview of the organization. McRae discussed the history and structure of MWVCOG, membership, board representatives makeup, executive committee, primary services, local service plan, programs and services, transportation, community development, business lending, and member services.

I. STANDARD REPORTS

Personnel Report

Courtney Saldivar said there were three new hires. There are a few changes to the Personnel report. Three employees that were listed under separations should be grouped under position changes: Katie Castillo, Celeste Galvez-Prado, and Jasmine Kaur. Also, David Hallett is on the report as a retirement for this month.

Budget Status Report

Aaron Hunter noted the budget-to-actual reports for June 30th; year-end is not available at this meeting. In-progress reports will be provided at the September meeting, and the final numbers will be presented after the audit in December or January. On the Status of Investments, the Local Government Investment Pool (LGIP) remains at four percent. There are seven maturities, not reinvested, used for operations which is typical for this time of the year.

Aaron provided an Insurance Task Force update. The task force consists of faculty, classified, and exempt staff. The task force met multiple times during spring term to discuss the employee health insurance plan options through the Oregon Educators Benefit Board (OEBB) for next year and looked at the concept of moving from composite-rated to tier-rated health insurance coverage and if it would be beneficial to employees and the college. The task force created a report which identifies potential cost savings to both the employees and the college and makes

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a recommendation to consider shifting to tier-rate-coverage. This report was shared with the administration on May 20, 2026. Changing to tier-rated coverage requires agreement from both classified and faculty associations.

Purchasing Report

Aaron said the report stands as written and highlighted the boiler and replacement chiller at the Woodburn Center by October.

Capital Projects Report

Aaron said the report stands as written and highlighted that the blue parking lot is under construction and the Building 7 renovation is progressing.

Grant Activities April 2026–June 2026

Gaelen McAllister, Director, Institutional Grant Development, said the report stands as written and highlighted the local work that is being done. Chemeketa partnered with Oregon State University on a FAST grant developing semi-conductor training with huge economic workforce development potential.

Spring Term 2026 Enrollment Report

Colton Christian, Dean of Academic & Organizational Effectiveness, reported that key enrollment indicators show continued growth. More students have chosen to attend Chemeketa, and they have enrolled in a higher number of total courses and FTE-reimbursable courses compared to the same time last year.

Recognition Report

Jessica Howard recognized employees in the report.

J. SEPARATE ACTION

Approval of Retirement Resolution No. 26-27-01, David J. Hallett [26-27-100]

Betsy Earls read David Hallett's retirement resolution and thanked him for his service. David served the college for 20 years. Board members and staff thanked David for his excellent service. David made remarks.

Neva Hutchinson moved and Diane Watson seconded a motion to approve the retirement resolution.

Betsy Earls, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge, Vice Chair: yes; Diane Watson, yes.

The motion CARRIED.

K. ACTION

Birgitte Ryslinge moved and Diane Watson seconded a motion to approve consent calendar items No. 1-5.

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1. Approval of Chemeketa Community College Proposed Adoption of Oregon Community College Association's Board Policy and Procedure Program Numbering Convention [26-27-101]
2. Approval of College Policies: College Board of Education Series (1000)—Policy #1710, Conflict of Interest and Ethics; Administrative Series (2000)—Policy #2550, Integrated Pest Management and Plan; and General Institution Series (3000)—Policy #BP3522, Immigration Enforcement Notification [26-27-102]
3. Acceptance of Program Donations April through June 2026 [26-27-103]
4. Approval of Grants Awarded April–June 2026 [26-27-104]
5. Approval of Contract Award for Construction Manager/General Contractor (CM/GC) for Trade Center [26-27-105]

Betsy Earls, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge, Vice Chair: yes; Diane Watson: yes.

The motion CARRIED.

L. APPENDICES

College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS

None were heard.

N. BOARD OPERATIONS

Betsy Earls and Jessica Howard thanked Diane Watson for her leadership and service.

O. ADJOURNMENT

The meeting adjourned at 7:11 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

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CHEMEKETA COMMUNITY COLLEGE

**BOARD WORK SESSION
MEETING MINUTES**

August 26, 2026

Betsy Earls, Chair, called the Board Work Session to order at 8:16 am. The Work Session was held at the Chemeketa AG Hub in Room 102.

Members in Attendance: Betsy Earls, Chair; Jackie Franke; Neva Hutchinson; Birgitte Ryslinge, Vice Chair; and Diane Watson. Excused Absence: Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance; and David Hallett, Vice President, Academic and Student Affairs Liaison. Excused Absences: Alice Sprague, Vice President, Governance and Administration; and Timor Saffary, Vice President, Academic and Student Affairs.

Guests: Colton Christian, Dean, Academic and Organizational Effectiveness, and Marie Hulett, Associate Vice President, Institutional Advancement.

Review Agenda/Board Committee Assignments

Betsy Earls, Chair, and Jessica Howard reviewed the agenda, and board general information. Betsy reviewed the 2026–2027 Board Committee Assignments and noted several changes to the board appointments for the Council of Governments and Oregon Community College Association (OCCA) board in moving to a three-year commitment for continuity. The committee assignments were affirmed.

2025–2026 Board Evaluation and Self-Assessment

Betsy Earls and David Hallett reviewed the compiled ratings and comments with the board and led discussions on several areas that stood out. Jessica and Alice will reword several of the assessment questions and send it to board members for their review.

Board Guiding Principles Review

The board discussed the guiding principles and Jessica will provide additional information to the board.

Board Goals for 2026–2027

The board reviewed its six goals and discussed changes. Alice Sprague will update the draft of board goals for next year and send them to the board for final review. The goals will be sent to the board for approval at a future board meeting.

The board took a recess at 9:30 am and reconvened at 9:45 am.

Strategic Planning

Colton Christian provided a strategic plan update. Colton covered the accreditation cycle, annual planning cycle, strategic scorecard, and the data reports planned for the board in 2026–2027.

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Enrollment Strategies

Jessica Howard discussed enrollment pressures, addressing K-12 population declines, the work underway regarding recruitment and retention, and strategies to address changing educational/workforce demands.

Bond and Budget Update

Aaron Hunter discussed the budget landscape for higher education, Oregon community colleges, Oregon four-year universities, and Chemeketa's challenges. Aaron also gave a capital project bond update and reviewed the completed and current projects.

Marketing Report

Marie Hulett provided a marketing update and discussed various projects, awards received, events attended, and advertising efforts over the past academic year.

Desired Workshop Topics for 2026–2027

Betsy Earls discussed the proposed board workshops for 2026–2027.

The board members were very engaged during the work session and asked many questions during the presentations.

Adjournment

The meeting adjourned at 12:13 pm.

Respectfully submitted,

Julie Deuchars
Board Secretary

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

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CHEMEKETA COMMUNITY COLLEGE

**SPECIAL BOARD OF EDUCATION
MEETING MINUTES**

September 2, 2026

I. SPECIAL SESSION

A. CALL TO ORDER

Betsy Earls, Chair, called the special board meeting to order at 10:30 am. The meeting was held remotely via Zoom, and it was live-streamed and captioned.

B. CHEMEKETA LAND ACKNOWLEDGMENT

Betsy Earls read the land acknowledgement.

C. ROLL CALL

Members in Attendance: Betsy Earls, Chair; Neva Hutchinson; Birgitte Ryslinge, Vice Chair; Iton Udosenata. Excused Absences: Jackie Franke, Diane Watson.

College Administrators in Attendance: Jessica Howard, President/CEO; Alice Sprague, Vice President, Governance and Administration; David Hallett, Vice President, Academic and Student Affairs Liaison; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: Timor Saffary, Vice President, Academic and Student Affairs.

Guest: Theresa Haskins, Zone 4 Applicant.

D. SEPARATE ACTION

Approval of Appointment of Zone 4 Board of Education Member

Betsy Earls read the approval of appointment of Zone 4, per Board of Education policy BP 2110 - Vacancies on the Board of Education, and noted this meeting is to appoint Theresa Haskins to a term through June 30, 2027. Betsy requested a motion for appointment.

Birgitte Ryslinge moved and Iton Udosenata seconded a motion to approve Theresa Haskins's appointment as Zone 4 Chemeketa Board of Education member.

Betsy Earls, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge, Vice Chair: yes; Iton Udosenata: yes.

The motion CARRIED.

E. ADMINISTRATION OF OATH OF OFFICE

Alice Sprague provided a recap of the board policy and discussed the process of declaring the office of a college board member vacant. The board reviewed applications for the vacancy in Zone 4 and appointed Theresa Haskins as board member for Zone 4 with the term ending on June 30, 2027. Theresa Haskins read the oath of office and affirmed. Theresa stated she felt honored to fill this position, appreciates her work with the college in the past (especially during the bond measures), and is a big Chemeketa supporter. She discussed how valuable the college is to the community.

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F. ADJOURNMENT

The meeting adjourned at 10:39 am.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Board Chair

Date

Chemeketa Community College Faculty Association (CFA)

Prepared by

Michelle Kennedy, President—Chemeketa Faculty Association

2026 OREGON EDUCATION ASSOCIATION (OEA) COMMUNITY COLLEGE COUNCIL RETREAT HIGHLIGHTS

This year's retreat was in Newport from August 21–23. Council members received valuable training, updates, and more during the three-day retreat while also enjoying the ocean views and beautiful area on the coast. The Council mainly focused on supporting community colleges who are, or will be in the bargaining process soon, as well as addressed current questions and concerns.

CFA PREPARES FOR A NEW ACADEMIC YEAR

CFA is preparing for the next academic year and the impending bargaining process for a new collective bargaining agreement. A bargaining team has been assembled and members will soon be reviewing Articles. CFA's tentative plan is to encourage more participation in this process by possibly forming a committee to assist the bargaining team. The Executive Board will hold their first meeting of the academic year on September 16 to discuss this and other important agenda items.

OEBB OPEN ENROLLMENT

OEBB open enrollment took place August 15–September 15. Members had been notified through mailers, letters, and reminder emails. CFA continues to express concern of the timeline of open enrollment that was first voiced in 2018 when the OEBB system for insurance began for the state. Concerns are mainly for part-time faculty members who may not view the notification in time for enrollment. CFA recognizes the time constraints for all stakeholders and encourages the continued exploration of potential solutions for this perennial concern.

**CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

Prepared by

Kristy Krumsiek, Secretary
Timothy King, President

PRESIDENT'S MESSAGE

A TIMELINE OF EVENTS LEADING TO BARGAINING ON THE ISSUE OF REMOTE WORK

June 24, 2026: The college tells our contract management committee that there will be some changes to our current remote work. No details or timeline was relayed.

Early July 2026: The association receives e-mails from concerned members indicating they've heard rumors that the college's remote policy would be changing soon and remote workers were going to be ordered back to campus. The deadline was anywhere from the end of August to the start of our Fall InService. For some, this would be an extreme hardship – staff members who live too far away said it would be impractical and they may have to seek other employment. Some of these individuals have been successfully working remotely for 4-6 years. Some members voice concerns that this may be a violation of our contract.

July 22, 2026: An administrative meeting is held and the topic is Remote Work. Through staff discussions with their supervisors, the CCA learned the details: staff are in fact expected to return to campus and a rare, one day at home exception may be granted. All remote work requests needed to be approved "from both the Department Head and Human Resources, following a detailed justification by the Manager" Supervisors were told to relay this information to their employees. Some directors send e-mails to staff but bizarrely add their own surveillance requirements. At least one supervisor relayed the information on a post-it note.

Since there was still no formal notification sent, the CCA e-mails the classified staff information regarding remote work and includes a list of frequently asked questions.

August 20, 2026: The CCA finally receives official notification. When questioned about possible violations, the college responds that these were not *policy* changes, but in fact are 'guidelines', therefore the college had no obligation to notify the association in advance (as per Article 18.9). Some of these new guidelines include:

- Performance Record: Employee must have consistently met or exceeded performance expectations for the prior review period.
- Remote Setup: The employee must maintain a dedicated, secure, and ergonomic workspace at their declared remote location.
- Connectivity: Must have reliable, high-speed internet access that meets minimum college standards.

August 26, 2026: With legal consultation, the CCA e-mails a detailed letter to our members citing numerous issues with the new remote work guidelines, and plans to file ULP (Unfair Labor Practice)

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August 31, 2026: The CCA is informed that “Accordingly, the College will engage in good-faith bargaining with the Association, pursuant to ORS 243.698, on the topic of its intended changes to the remote/hybrid work guidelines.”

September 1, 2026: The College sent an All-Staff e-mail: “The College has determined that it is appropriate at this time to place a hold on those changes to bargain this change with the Classified Association” and gives employees the option of going back to their old remote work agreements, with the caveat that this may be temporary, subject to the outcome of bargaining.

The CCA appreciates that the college recognizes the importance of this issue and the willingness to find amiable solutions.

NEW HIRES

Celeste Galvez-Prado, Educational, Guidance, and Career Advisor Associate 2–Academic Advising & First Year Programs, Student Affairs, 100 percent, 12-month assignment, effective July 1, 2026

Yolanda Zavala, Educational, Guidance, and Career Advisor Associate 2–High School Partnerships, WISE, 100 percent, 12-month assignment, effective July 1, 2026

Megan M. Sonne, Learning Support Specialist 2–Building Inspection, Academic Affairs, 100 percent, 12-month assignment, effective July 13, 2026

Laina Shier, Instructional Coordinator 3–Emergency Service & Diesel Technology, Academic Affairs, 100 percent, 12-month assignment, effective July 20, 2026

Ann Krier, Program Management Specialist 2–Highschool Partnership & Community Workforce Partnership, WISE, 100 percent, 12-month assignment, effective July 27, 2026

Marilyn Maldonado Dominguez, Educational, Guidance, and Career Advisor Associate 2–Workforce Partnerships, WISE, 100 percent, 12-month assignment, effective August 10, 2026

Denisse Maciel, Educational, Guidance, and Career Advisor/Coordinator–College Access Programs, Student Affairs, 100 percent, 12-month assignment, effective August 24, 2026

Frantz Reyes, Teaching Assistant 2–Prison Education & Community Reentry, WISE, 100 percent, 12-month assignment, effective August 27, 2026

Elvia Vargas, Learning Support Specialist 2–Business Programming & ECE, Academic Affairs, 100 percent, 10-month assignment, effective September 1, 2026

Lawrence K. Robbins, Instructional Coordinator 2–Health Sciences, Academic Affairs, 100 percent, 12-month assignment, effective September 1, 2026

David Fischer, On-Site Support Technician 3–Information Technology, Governance & Administration, 100 percent, 12-month assignment, effective September 1, 2026

Lawrence “Keith” Robbins, Instructional Coordinator 2–Health Sciences, Academic Affairs, 100 percent, 12-month assignment, effective September 1, 2026

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Cesar Aguilar, Educational, Guidance, and Career Advisor Associate 2–Applied Technologies, Academic Affairs, 100 percent, 12-month assignment, effective September 8, 2026

Carol R. Silva, Educational, Guidance, and Career Advisor Associate 2–Business Programming & ECE, Academic Affairs, 100 percent, 12-month assignment, effective September 15, 2026

POSITION CHANGES

Jasmine Kaur, Educational, Guidance, and Career Advisor Associate 2–Financial Aid & Veterans Services, Student Affairs, 100 percent, 12-month assignment, effective July 1, 2026

Katie Castillo, Educational, Guidance, and Career Advisor Associate 2–Behavioral Health & Health Promotion, Academic Affairs, 100 percent, 12-month assignment, effective July 1, 2026

Joseph “Joey” Benefiel, Operations Coordinator 2–Capital Projects & Facilities, College Support Services, 100 percent, 12-month assignment, effective July 27, 2026

Margarita “Isabel” Mendoza Lopez, Administrative Assistant 2–Human Resources, Governance & Administration, 100 percent, 12-month assignment, effective August 4, 2026

Maria Fernanda Montalvo, General Office Assistant 2–Public Safety, Governance & Administration, 100 percent, 12-month assignment, effective September 1, 2026

SEPARATIONS

Jacob Vida, Project Management Specialist 2–effective July 6, 2026

Ana Ozerova, Bookkeeping, Accounting and Auditing Assistant 1–effective July 8, 2026

Itzel Rojas, Bookkeeping, Accounting and Auditing Technician 2–effective August 11, 2026

Valerie Dennis, Learning Support Specialist 2–effective August 25, 2026

Karen Covarrubias-Chavez, Educational, Guidance, and Career Advisor Associate 2–effective August 31, 2026

Guadalupe Zamora, Janitor Cleaner 2–effective September 1, 2026

RETIREMENTS

Elizabeth Carlson, Operations Coordinator 2–effective July 31, 2026

Jesus R. Segura, Janitor Cleaner 2–effective August 31, 2026

EVENTS

The CCA Annual Retreat was on August 29, 2026. The board discussed many plans for the coming year, with an emphasis on InService events, steward training, and committee updates.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Elizabeth Facanha, President—Chemeketa Community College Exempt Association

Admin Team meetings are changing from a shorter monthly meeting to a quarterly three-hour meeting format. The Exempt Association board will be planning professional development for these longer quarterly meetings.

Julie Deuchars earned her Master of Business Administration (MBA) from Western Governors University on August 10, completing the degree in approximately 10 months. During her studies, she received a Western Governors University Excellence Award for exemplary work in Marketing. She was also invited to join Western Governors University's chapter of The National Society of Leadership and Success (NSLS), a recognition awarded to select students at WGU.

Please join us in congratulating Ian Snyder on becoming a commissioned Oregon Notary Public! Ian recently attended the two-day West Coast Notary Conference hosted by the Oregon Secretary of State and successfully passed the state examination. Having received his official authorization certificate, Ian will be utilizing his commission to support Chemeketa's business operations.

**COLLEGE POLICIES—CHAPTER 4—ACADEMIC AFFAIRS:
BP 4080, CONTRACTS FOR COURSES & SERVICES;
BP 4120, COURSE OFFERINGS FOR SECONDARY SCHOOLS; AND
BP 4100, GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES**

Prepared by

Matthew Keeling, Chair—Academic Standards Advisory Council (ASAC)
Timor Saffary, Vice President—Academic and Student Affairs

CONTRACTS FOR COURSES & SERVICES—POLICY BP 4080

This policy was formerly numbered as #4040 prior to the college's transition to the OCCA's policy numbering convention. This policy was last reviewed by the board in June 2022. There are no changes to this policy's language.

COURSE OFFERINGS FOR SECONDARY SCHOOLS—POLICY BP 4120

This policy was formerly numbered as #4050 prior to the college's transition to the OCCA's policy numbering convention. This policy was last reviewed by the board in June 2022. There are no changes to the policy's language. This policy adheres to both federal and state laws.

GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES—POLICY BP 4100

This policy was formerly numbered as #4030 prior to the college's transition to the OCCA's policy numbering convention. This policy was last reviewed by the board in July 2024. There is one reference change; there are no changes to the policy's language. This policy adheres to both federal and state laws, Northwest Commission on Colleges and Universities Accreditation Standards, and Oregon Community College Handbook & Planning Guide (CCWD).

These policies were reviewed and approved by Academic Standards Advisory Council (ASAC). The board will be asked at the October 2026 Board of Education meeting to approve the above-mentioned policies.



Chapter 4 – Academic Affairs

BP 4080 -- Contracts for Courses and Services

In order to provide specific educational courses and services under a variety of conditions, Chemeketa Community College may enter into contractual agreements with outside agencies. Courses and services thus offered must be aligned with the College mission, vision, values, and core themes and remain under the direct control of the College to assure that the academic quality, course standards, and requirements are met.

July 17, 1985

Adopted College Board of Education

March 21, 2001; July 16, 2014; January 18, 2017;
July 22, 2020; June 15, 2022

Revised College Board of Education

References:

Former Policy Number: 4040



Chapter 4 – Academic Affairs

BP 4120 -- Course Offerings for Secondary Schools

College Credit Now

Chemeketa

Chemeketa Community College may offer appropriate courses to secondary school students.

Secondary School Students

Secondary school students wishing to enroll in credit classes shall follow the College's established procedures.

Chemeketa Department Deans

Courses must meet the College's and academic programs' standards (as determined by the appropriate department dean) regarding courses offered, instructor qualifications, course content, outcomes, placement, and (in some cases) facilities.

July 17, 1985

Adopted College Board of Education

April 18, 2001; July 16, 2014; May 18, 2016;
March 18, 2020; June 15, 2022

Revised College Board of Education

References:

Former Policy Number: 4050

OAR 589-008-0100: The master's degree requirement may be waived by the college's president or substituted according to the community college's personnel policy.



Chapter 4 – Academic Affairs

BP 4100 -- Graduation Requirements for Degrees and Certificates

The College grants the following degrees to those students who have completed the requirements for graduation:

- Associate of Arts Oregon Transfer (AAOT)
- Associate of Arts Transfer (AAT)
- Associate of Science Transfer (AST)
- Associate of General Studies (AGS)
- Associate of Applied Science (AAS)
- Associate of Science (AS)
- Bachelor of Applied Science (BAS)
- Bachelor of Science in Nursing (BSN)

Students may be awarded a Certificate of Completion upon successful completion of a minimum of 12 or more quarter units of degree-applicable coursework designed as a pattern of learning experiences which develop certain capabilities that may be oriented to career or general education.

Students may complete requirements in any term. It is the responsibility of the student, with the guidance of the student's advisor, to fulfill requirements for graduation.

Chemeketa Community College may award a degree or certificate to students who meet the requirements for graduation in an academic program with or without a graduation application. Students may apply for graduation at any time through Graduation Services.

Degrees, certificates, and diplomas are conferred by the Board of Education upon the recommendation of the college. The President shall establish procedures to determine degree and certificate requirements that follow state guidelines and are reviewed through the College's curriculum committee. The procedures shall assure that graduation requirements are published in the College's catalog(s) and included in other resources that are available to students.

References:

Former Policy Number: 4030

Oregon Community Colleges Handbook & Planning Guide (CCWD) Policy and Process Book (4.9.25 edition)

NWCCU Standards 1.C.4, 1.D.1

ORS 341.290, 341.465

July 17, 1985

Adopted College Board of Education

February 21, 2001; December 17, 2003; May 18, 2005;
March 17, 2010 (Effective July 1, 2010); March 16, 2011;
April 18, 2012; March 16, 2016; April 18, 2018;
March 17, 2021; July 17, 2024

Revised College Board of Education

PERSONNEL REPORT

Prepared by

Courtney Saldivar, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

NEW HIRES

Cesar Aguilar, Educational, Guidance, and Career Advisor Associate 2—Applied Technology, Academic Affairs Division, 100 percent, 12-month assignment, Grade 13, Step 5.

Sandra A. Brown, Instructor-Nursing-Clinical—Health Sciences, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 9.

Marilyn Maldonado Dominquez, Educational, Guidance, and Career Advisor Associate 2—Academic Development and Workforce Partnerships, Academic Affairs Division, 100 percent, 12-month assignment, Grade 13, Step 2.

Anthony S. Drew, Instructor-Biology—Psychology, Life, and Physical Sciences, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 6.

Lena P. DuPont, Teaching Assistant 2—Science, Technology, Engineering and Math, Academic Affairs Division, 100 percent, 12-month assignment, Grade 9, Step 3.

Davis M. Fischer, Onsite Support Technician 3—Information Technology, Governance and Administration Division, 100 percent, 12-month assignment, Grade 23, Step 5.

William “Bill” Hamlin, Instructor-Faculty Professional Development Coordinator—Center for Academic Innovation, Academic Affairs Division, 100 percent, 11-month assignment, Grade F1, Step 9.

Emilie “Frankie” A. Hruzek, Instructor-Mathematics—Math, Engineering, and Computer Science, Academic Affairs Division, 100-percent, 10-month assignment, Grade F9, Step 4.

Ann K. Krier, Program Management Specialist 2—High School Partnerships and Community Workforce Partnership, Academic Affairs Division, 100 percent, 12-month assignment, Grade 18, Step 5.

Denisse Maciel, Educational, Guidance, and Career Advisor/Coordinator 2—College Access Programs, Student Affairs Division, 100 percent, 12-month assignment, Grade 16, Step 4.

Joshua James Merritt, Instructor-Drafting—Applied Technologies, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 8.

Kathryn Marie Morgan, Instructor-Early Childhood Education (ECE)—Business Programs and Early Childhood Education, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 7.

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September 16, 2026

Frantz G. Reyes, Teaching Assistant 2—Prison Education and Community Reentry, Workforce Innovation and Strategic Engagement Division, 100 percent, 12-month assignment, Grade 9, Step 5.

Lawrence “Keith” K. Robbins, Instructional Coordinator 2—Health Sciences, Academic Affairs Division, 100 percent, 12-month assignment, Grade 17, Step 5.

Laina L. Shier, Instructional Coordinator 3—Emergency Service and Diesel Technology, Academic Affairs Division, 100 percent, 12-month assignment, Grade 17, Step 1.

Carol R. Silva, Educational, Guidance, and Career Advisor Associate 2—Business Programming and Early Childhood Education (ECE), Academic Affairs Division, 100 percent, 12-month assignment, Grade 13, Step 4.

Megan M. Sonne, Learning Support Specialist 2—Building Inspection, Academic Affairs Division, 100 percent, 12-month assignment, Grade 12, Step 4.

Aleta Uta’atu, Instructor-English as a Second Language (ESOL)—Workforce Partnerships, Workforce Innovation and Strategic Innovation Division (WISE), 10-month, 100 percent assignment, Grade F9, Step 5.

Elvia Vargas, Learning Support Specialist 2—Business Programming and Early Childhood Education (ECE), Academic Affairs Division, 10-month, 100 percent assignment, Grade 12, Step 5.

Ryan C. Weber, Instructor-Leadership Management—Agriculture Sciences and Technology, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 4.

Yolanda Zavala, Educational, Guidance, and Career Advisor Associate—High School Partnerships, Academic Affairs Division, 100 percent, 12-month limited duration assignment, Grade 13, Step 5.

Azul J. Trejo Zetina, Instructor-Spanish—Arts, Humanities, and Communications, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 4.

POSITION CHANGES

Joseph “Joey” A. Benefiel, Operations Coordinator 2—Capital Projects and Facilities, College Support Services Division, 100 percent, 12-month assignment, Grade 14, Step 2, from Bookkeeping, Accounting, and Auditing Assistant 2, Business Services, College Support Services Division.

Maria Fernanda Montalvo Cabrera, General Office Assistant 2—Public Safety, Governance and Administration Division, 100 percent, 12-month assignment, Grade 8, Step 3, from Limited duration, General Office Assistant, Public Safety, Governance and Administration Division.

Jessica Marie Hilfiker, Youth, Community and Workforce Coordinator—High School Partnerships, Student Affairs Division, 100 percent, 12-month assignment, Grade C3, Step 8, from Student Service Specialist, High School Partnerships, Student Affairs Division.

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September 16, 2026

Sandi Kellogg, Dean of Health Sciences—Health Sciences, Career and Technical Education Division (CTE), 100 percent, 12-month limited duration assignment, Grade D4, Step 11, from Dean of Health Sciences, Health Sciences, Career and Technical Education Division.

Lorene F. Kittelson, Dean of Nursing—Health Sciences, Academic Affairs Division, 100 percent, 12-month assignment, Grade D3, Step 8, from Instructor of Nursing, Health Sciences, Academic Affairs Division.

Margarita “Isabel” Mendoza Lopez, Administrative Assistant 2—Human Resources, Governance and Administrative Division, 12-month, 100 percent assignment, Grade 11, Step 5, from Student Services Specialist, Pre-College Programs, Student Affairs Division.

Timor Saffary, Vice President of Academic and Student Services—Academic Affairs, Academic Affairs Division, 100 percent, 12-month assignment, VP Grade 1, Step 5, from Dean of Science, Technology, Engineering, and Math, General Education and Transfer Studies (GETS), Academic Affairs Division.

RETIREMENTS

Elizabeth D. Carlson, Operations Coordinator 2—Capital Projects and Facilities, College Support Services Division, effective July 31, 2026.

Beverly J. Coleman, Instructor-Nursing-Clinical—Career and Technical Education, Academic Affairs Division, effective August 31, 2026.

Michael P. Kelly, Instructor-Drafting-Architecture—Career and Technical Education, Academic Affairs Division, effective August 31, 2026.

Jesus R. Segura, Janitor Cleaner 2—Capital Projects and Facilities, College Support Services Division, effective August 31, 2026.

SEPARATIONS

Karen Covarrubias-Chavez, Educational, Guidance, and Career Advisor Associate 2—Student Success Center, Student Affairs Division, effective August 31, 2026.

Valerie Catherine Dennis, Learning Support Specialist 2—Child Development Center, General Education and Transfer Studies Division (GETS), effective August 25, 2026.

Ana Ozerova, Bookkeeping, Accounting and Auditing Assistant 1—Business Services, College Support Services Division, effective July 8, 2026.

Itzel Rojas, Bookkeeping, Accounting and Auditing Technician 2—Business Services, College Support Services Division, effective August 11, 2026.

Jacob T. Vida, Project Management Specialist 2—Health Professions and Wellness, Career and Technical Education Division (CTE), effective July 6, 2026.

Guadalupe Zamora, Janitor Cleaner 2—Capital Projects and Facilities, College Support Services Division, effective September 1, 2026.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services
Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The following financial reports for the period of July 1, 2025, through August 31, 2025, will be available at the board meeting:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report

In addition, the General Fund Revenue and Expense statement In-Progress for the period ending June 30, 2025, will also be available at the board meeting.

Chemeketa Community College
Statement of Resources and Expenditures
As of August 31, 2026

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance*	18,165,210	-	0.00%	(18,165,210)
Property Taxes	32,559,702	127,622	0.39%	(32,432,080)
Tuition and Fees	23,737,182	9,631,264	40.57%	(14,105,918)
State Appropriations - Current	32,767,617	10,857,140	33.13%	(21,910,477)
State Appropriations - Carryover from FY26	10,862,755	10,862,755	100.00%	-
Indirect Recovery	1,288,721	157,391	12.21%	(1,131,330)
Interest	2,193,676	311,035	14.18%	(1,882,641)
Miscellaneous Revenue	258,305	32,243	12.48%	(226,062)
Transfers In	411,472	461,472	112.15%	50,000
Total Resources	122,244,640	32,440,922	26.54%	(89,803,718)
Expenditures:				
Instruction	43,466,591	4,047,784	9.31%	39,418,807
Instructional Support	14,982,105	2,496,886	16.67%	12,485,219
Student Services	13,284,686	1,860,729	14.01%	11,423,957
College Support Services	24,209,293	4,356,780	18.00%	19,852,513
Plant Operation and Maintenance	11,654,923	1,182,146	10.14%	10,472,777
Transfers	5,530,136	1,340,000	24.23%	4,190,136
Total Expenditures (Excluding Contingency)	113,127,734	15,284,325	13.51%	97,843,409
Contingency	9,116,906	-	0.00%	9,116,906
Total Expenditures	122,244,640	15,284,325	12.50%	106,960,315

* The Beginning Fund Balance Year-to-Date Actual amount will be added once the audit is completed.

Chemeketa Community College
Budget Status Report
As of August 31, 2026

Standard Report-2
September 16, 2026

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	12,670,069	2,127,505	10,702,921	(160,357)
6120	Classified Salaries	19,186,860	2,824,458	14,160,442	2,201,960
6124	Part-Time Hourly & Student Wages	1,207,313	92,988	-	1,114,325
6130	Faculty Salaries	20,531,082	527,647	17,335,287	2,668,148
6132	Part-Time Faculty	10,206,059	2,036,918	33,688	8,135,453
6510	Fixed Fringe Benefits	11,910,898	1,628,185	-	10,282,713
6511	Variable Fringe Benefits	20,684,899	2,560,614	-	18,124,285
6512	Other Fringe Benefits	450,000	83,245	-	366,755
Subtotal	Personnel Services	96,847,180	11,881,560	42,232,338	42,733,282
					12.27%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,692,182	71,462	-	1,620,720
720	Equipment \$500-\$4,999	131,768	31,027	957	99,784
7300	Legal Services	241,120	1,399	-	239,721
7310	Insurance	1,365,601	1,257,190	-	108,411
7320	Maintenance	416,523	14,271	-	402,252
7330	Communications	898,943	35,982	4,169	858,792
7340	Utilities	2,849,342	132,937	92,305	2,624,100
7350	Staff Development	157,083	25,591	-	131,492
7360	Travel	348,069	35,455	-	312,614
7370	Other Services	2,149,787	418,107	271,017	1,460,663
7550	Capital Outlay	500,000	39,344	-	460,656
8150	Transfers Out	5,530,136	1,340,000	-	4,190,136
Subtotal	Non-Personnel Services	16,280,554	3,402,765	368,448	12,509,341
					20.90%
8500	Contingency	9,116,906	-	-	9,116,906
Report Totals		122,244,640	15,284,325	42,600,786	64,359,529
					12.50%

CAPITAL PROJECTS REPORT

Prepared by

Isaac Talley, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

BOND PROJECTS

Community Fields/Courts Upgrades

This project encompasses the renovation of the baseball and softball fields, incorporating artificial turf surfaces and updated lighting systems. These enhancements are designed to improve drainage and broaden the availability of the facilities for both Chemeketa and community teams, allowing for utilization during adverse weather conditions and extending the operational hours past sunset.

Update: Significant progress was achieved throughout the summer of 2026 on the synthetic turf soccer field. Key infrastructure components, including subsurface utilities, lighting systems, and concrete work, have reached completion alongside the integrated stormwater detention facility. The project is currently on track for final delivery in early November 2026.

Additionally, court resurfacing has been initiated to deliver three upgraded tennis courts and eight new pickleball courts. Although the final surface coating is scheduled for spring 2027, the courts are anticipated to be finished and ready for use during fall 2026. Construction on the new field house facilities is also slated to start shortly before the start of the fall 2026 term.

Building 7 Renovation

The goal of this project is to realize the full potential of the existing facility to promote and support the physical and wellness-related educational offerings and activities, and to revitalize and preserve an aging and outdated asset that has tremendous potential to serve the needs of the college community. In realizing these initial goals, we send a message to our community that vitality and wellness are important aspects of both academic and lifetime achievement.

Update: Significant progress has been made since late July 2026. Major construction milestones include the installation of concrete footings, Concrete Masonry Unit (CMU) shear walls, and perimeter steel. Interior demolition is underway, with ceiling removal and floor abatement occurring safely. Roof replacement was a priority for the summer months and is on schedule to be complete before the rainy season. In the coming weeks, the focus will be on continuing interior demolition, advancing structural wall construction, installing roof infrastructure, and preparing mechanical system infrastructure.

Trades Center

The project will provide flexible lab and shop space to expand hands-on training in high-demand trades such as welding, ironworking, and carpentry. It will help to strengthen partnerships with industry, support apprenticeships and workforce training, and prepare students for family-wage careers that meet the region's economic needs.

Update: Over the summer, the Construction Manager/General Contractor (CMGC) collaborated closely with the design team and cost estimator to reconcile the project's cost projections. While initially an overage was identified, value engineering efforts across the full team successfully brought the project within the approved budget range. Moving forward, the design team and CMGC will partner to develop construction documents reflecting these value-engineered updates.

Blue Parking Lot

The Blue Parking Lot is slated for a complete overhaul due to its deteriorated condition, primarily stemming from insufficient subgrade support beneath the asphalt. This critical project aims to not only replace the failing infrastructure but also to implement a modernized layout that prioritizes pedestrian and vehicular safety. Furthermore, the redesign will incorporate modern stormwater treatment solutions, bringing the lot into compliance with current regulations and best practices.

Update: Reconstruction of the Blue Parking Lot was substantially completed per contract on August 28th. While a portion of the landscaping and electrical infrastructure work is still underway, the parking lot is now available for use. For safety reasons, hours are currently limited to daylight hours (between dawn and dusk) until the lighting system is functional. The team is working closely with Portland General Electric (PGE) to energize the system as soon as possible.

Woodburn Science Lab

This project will create a science lab at the Woodburn Center to facilitate the completion of the Associate of Arts Oregon transfer program by local students.

Update: Throughout the summer, the team has been evaluating various strategies to develop a laboratory facility that fulfills institutional objectives. This phase of work focused on designing a space that supports current goals while remaining adaptable for prospective program expansion. This work will continue and begin to expand the project team as faculty members return to campus for the fall term. Construction of the lab is targeted for spring or summer of 2027.

See Appendix-2; Campus Maps, Pages 40–41.

CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE REPORT

Prepared by

Doug Yancey, Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Affairs

The Chemeketa Cooperative Regional Library Service (CCRLS) report addresses activities in four areas: CCRLS Advisory Council; Polk, Yamhill and Marion Library Association (PYM); administration and automation; and statistics.

CCRLS ADVISORY COUNCIL

This group does not meet June-Aug. The June 2026 College Board report included details from the May 2026 meeting. The next scheduled meeting is September 17, 2026.

PYM

This group met on 6/5/2026. Discussion items included updates on Keizer Community Library, member library contract deadlines and new policy references therein, Tipasa project updates, CCRLS phone transition, deploying the new circulating hotspot collection. The next meeting scheduled is September 4, 2026.

CCRLS ADMINISTRATION AND AUTOMATION

Membership application materials from *Keizer Community Library* were received on July 1, 2026, submitted by BJ Toewe. Review of those materials is pending.

The 'bridge' system which facilitates discovery & requesting between public member libraries and the college library was end-of-life as of June 30, 2026. *Tipasa* will replace the current platform. There will be no significant increase in annual expenditure. Implementation & configuration is currently underway. A phased go-live is anticipated to start in Fall 2026.

CCRLS renewed a 2-year contract with T-Mobile for 120 circulating hotspots, which are made available to patrons through its member libraries. These new devices were deployed in July.

Envisionware's *CloudNine Print Service* will replace *LPT:One* at most member library locations. Primary features are directly comparable, licensing is simplified and network management aspects are improved. *CloudNine Print Service* will also allow libraries to offer mobile printing options to patrons. Implementation start is anticipated by the end of the calendar year.

The CCRLS Information Systems manager migrated staff phones from the College's Cisco platform to the CCRLS Microsoft 365 tenant. They will be licensed and managed in that environment.

The CCRLS Information Systems manager is working with Xiologix to deploy new Dell servers and migrate those hosts from the VMware virtualization platform to Microsoft Hyper-V. This replaces equipment which has aged out of support and further reduces the footprint of physical hosts.

Standard Report-4
September 16, 2026

STATISTICS

METRIC		Q4 (Current Year)	Q4 (Previous Year)	Trend
Library users:		AVG	AVG	
Total registered		141,841	141,447	0.28%
City resident (FULL)		102,344	102,843	-0.49%
Rural adult resident (BASIC, FEE, OOD)		29,033	27,837	4.30%
Rural youth (CARE)		8,440	9,135	-7.61%
Active users (activity within previous 3 months)		48,983	42,495	15.27%
Collection:		AVG	AVG	
Item count		1,001,261	1,017,241	-1.57%
Circulation:		COUNT	COUNT	
Total checkouts		692,992	687,888	0.74%
Via self-check	31.57%	218,793	209,542	4.41%
To rural adults (BASIC, FEE, OOD)	14.98%	103,836	100,888	2.92%
To rural youth (CARE)	8.27%	57,344	61,380	-6.58%
Small library rotating collection *		29	642	-95.48%
Holds filled		97,146	97,318	-0.18%
Items carried via Courier		201,141	203,480	-1.15%
Reciprocal Sharing:		COUNT	COUNT	
Among CCRLS members		128,336	130,182	-1.42%
External borrowing		391	285	37.19%
External lending		703	474	48.31%
Library User Engagement:		COUNT	COUNT	
Online registrations		1,931	466	314.38%
Telephone renewals		244	87	180.46%
Mobile application launches		102,321	90,860	12.61%
Mobile application searches		107,489	99,293	8.25%
Web catalog users		48,503	69,816	-30.53%
Web catalog sessions		167,377	179,401	-6.70%
CCRLS-provided database uses		7,722	10,245	-24.63%
CCRLS-provided eVideo uses		11,970	11,532	3.80%
CCRLS-provided eBook uses		197,425	171,204	15.32%
Notices to Users:		COUNT	COUNT	
via Email		192,216	195,578	-1.72%
via Text (SMS)		58,441	55,215	5.84%
via Telephone		12,466	12,675	-1.65%
via Post		333	194	71.65%
Library Support:		COUNT	COUNT	
CCRLS Help Desk (tickets resolved)		201	205	-1.95%

* Rotating collection discontinued with bankruptcy of Baker & Taylor, funds re-allocated to Collection Support reimbursement.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for their recent contributions to Chemeketa and to their professions.

BLANCA AGUIRRE and MARI MONRROY from Counseling and Student Support Services presented a breakout session called “Cultivating a Solution Culture in Basic Needs Services” at the Basic Needs Oregon Statewide Convening in August.

The Accreditation Commission for Education in Nursing (ACEN) recognized the institution for its commitment to advancing the quality of nursing education. SANDRA KELLOGG was acknowledged for her service as an ACEN Peer Evaluator during the 2025–2026 academic year. She also served on the Evaluation Review Panel during Spring 2025 and Fall 2025. Her dedication and the institution’s support of her professional service contributed meaningfully to the quality of nursing education.

Congratulations to faculty editor TAMMY LYNNE STONER (English) on the publication of her edited anthology of fiction, nonfiction, poetry, and plays titled *Strange Alchemy: An Introduction to Weird Literature*, published by CHEMEKETA PRESS on September 1, 2026. Designed for students in introductory writing and literature classes, this book illuminates literature’s transformative power in our ordinary lives through feminist, ecological, and transhumanist writing that inspires conversation, sparks debate and propels you into bizarre new worlds.

Congratulations to faculty authors JONATHAN CHRISTIE and HEATHER BERGSCHNEIDER (Biology), whose new book *Plant & Animal Structure & Function: Biology Lab Manual*, was published by CHEMEKETA PRESS on September 1, 2026. This lab manual will serve students in Biology 103.

Congratulations to faculty authors who published new editions of their affordable textbooks with CHEMEKETA PRESS on September 1, 2026. REANNA CAMP (Geology) for the second edition of *Geologic Hazards of the Pacific Northwest: Geology Lab Manual* for Geology 142 lab sections. AUTUMN CHRISTENSEN (Geology) for the third edition of *Rocks and Geologic History of the Pacific Northwest: Geology Lab Manual* for Geology 143 lab sections. JENNIFER JOHNS (Biology) for the third edition of *Ecology and Diversity: Biology Lab Manual* for Biology 101 lab sections. SHANNON OTHUS-GAULT (Geology) for the second edition of *Oceanography: Earth Science Lab Manual* for General Science 108 lab sections and the third edition of *Surface Geology of the Pacific Northwest: Geology Lab Manual* for Geology 144 lab sections. HOLLY SCHIEFELBEIN (Biology) for the third edition of *Cell Biology for Health Occupations: Active Learning Workbook* for students in Biology 112. HOLLY SCHIEFELBEIN and JESSICA SCHRUNK (Biology) for the third edition of *Cell Biology for Health Occupations: Biology Lab Manual* for students in Biology 112 lab sections. JENNIFER SCHRAMM (Biology) for the third edition of *Cell Biology, Genetics, and Evolution: Biology Lab Manual* for Biology 102 lab sections and the second edition of *Ecology and Evolution: Biology Lab Manual* for Biology 223z lab sections.

Standard Report-5
September 16, 2026

Zuhal ATAI, an outstanding student leader has been named a 2026–2027 Newman Civic Fellow by Campus Compact. Zuhal brings a deeply personal commitment to public leadership, serving as President of the Campus Calm Collective Club and as a Student Leadership Club Coordinator. Beyond campus, she actively supports local immigrant and refugee families through her dedicated volunteer work with Salem for Refugees. Selected for her dedication to creating positive community change, Zuhal exemplifies the transformative power of civic and community engagement.

**APPROVAL OF RETIREMENT RESOLUTIONS:
RESOLUTION NO. 26-27-02, ELIZABETH D. CARLSON;
RESOLUTION NO. 26-27-03 BEVERLY COLEMAN;
RESOLUTION NO. 26-27-04, MICHAEL P. KELLY;
AND RSOLUTION NO. 26-27-05, JESUS R. SEGURA
[26-27-106]**

Prepared by

Courtney Saldivar, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached is the resolution honoring Elizabeth D. Carlson, who retired effective July 31, 2026; Beverly Coleman, who retired effective August 31, 2026; Michael P. Kelly, who retired effective August 31, 2026, and Jesus R. Segura, who retired effective August 31, 2006;

It is recommended that the College Board of Education adopt Resolution No. 26-27-02, Elizabeth D. Carlson; Resolution No. 26-27-03, Beverly Coleman; Resolution No. 26-27-04 Michael P. Kelly, and Resolution No. 26-27-05 Jesus R. Segura.

**RETIREMENT RESOLUTION NO. 26-27-02
ELIZABETH D. CARLSON**

WHEREAS, Elizabeth D. Carlson began her 27-year 10-month association, as a salaried employee, with Chemeketa Community College in September 1998; and

WHEREAS, Elizabeth D. Carlson gave dedicated service to Chemeketa Community College currently as an Operations Coordinator 2, Capital Projects and Facilities, and College Support Services Division,

BE IT RESOLVED, that upon her retirement date of July 31, 2026, the College Board of Education hereby honors and commends Elizabeth D. Carlson for her loyalty, dedication, and personal commitment to Chemeketa Community College.

Betsy Earls
Board Chairperson

Jessica Howard
President/Chief Executive Officer

**RETIREMENT RESOLUTION NO. 26-27-03
BEVERLY COLEMAN**

WHEREAS, Beverly Coleman began her 6-year, 1-month association, as a salaried employee, with Chemeketa Community College in July 2020; and

WHEREAS, Beverly Coleman gave dedicated service to Chemeketa Community College currently as an Instructor-Clinical Nursing, Career and Technical Education (CTE), Academic Affairs Division,

BE IT RESOLVED, that upon her retirement date of August 31, 2026, the College Board of Education hereby honors and commends Beverly Coleman for his loyalty, dedication, and personal commitment to Chemeketa Community College.

Betsy Earls
Board Chairperson

Jessica Howard
President/Chief Executive Officer

RETIREMENT RESOLUTION NO. 26-27-04
MICHAEL P. KELLY

WHEREAS, Michael P. Kelly began his 37-year, 9-month association, as a salaried employee, with Chemeketa Community College in November 1988; and

WHEREAS, Michael P. Kelly gave dedicated service to Chemeketa Community College currently as an Instructor-Drafting Architecture, Applied Technologies, Career and Technical Education (CTE) Division,

BE IT RESOLVED, that upon his retirement date of August 31, 2026, the College Board of Education hereby honors and commends Michael P. Kelly for his loyalty, dedication, and personal commitment to Chemeketa Community College.

Betsy Earls
Board Chairperson

Jessica Howard
President/Chief Executive Officer

**RETIREMENT RESOLUTION NO. 26-27-05
JESUS R. SEGURA**

WHEREAS, Jesus R. Segura began his 22-year, 2-month association, as a salaried employee, with Chemeketa Community College in July 2004; and

WHEREAS, Jesus R. Segura gave dedicated service to Chemeketa Community College currently as a Janitor Cleaner 2, Capital Projects and Facilities, College Support Services Division,

BE IT RESOLVED, that upon his retirement date of August 31, 2026, the College Board of Education hereby honors and commends Jesus R. Segura for his loyalty, dedication, and personal commitment to Chemeketa Community College.

Betsy Earls
Board Chairperson

Jessica Howard
President/Chief Executive Officer

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.



Appendix-2
September 16, 2026



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Legend

- Bus Stop
- Charging Station
- Elevators
- Food
- Public Safety

Building directory on reverse side

Appendix-2 September 16, 2026

Building and Primary Function(s)

- 001** 1st Floor: Bookstore
- 001** 2nd Floor: Faculty Offices; Cooperative Work Experience
- 002** 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Student Accessibility Services; Student Life; Veterans Resource Center
- 002** 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
- 003** 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003** 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
- 004** 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004** 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005** 1st Floor: Art Classrooms
- 005** 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
- 006** 1st Floor: Auditorium; Classrooms
- 006** 2nd Floor: Classrooms; Employee Development
- 007** Gymnasium; Physical Education Classrooms
- 008** 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
- 008** 2nd Floor: Health & Science Classrooms
- 009** 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
- 009** 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
- 012** Information Booth
- 014** Fire Programs
- 015** Burn Tower
- 020** Drafting; Engineering; Machining Program; Faculty Offices
- 021** Welding Program
- 022** Academic Development (ESOL, GED/ ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
- 033** Apprenticeship Programs
- 036** SOAR Program
- 037** Faculty Offices
- 038** Public Safety
- 039** Child Development Center
- 040** Facilities & Operations

- 041** Facilities & Operations; Shipping & Receiving
- 042** Genuine Foods Catering Kitchen; Taco Stand
- 043** Copy Center; Mail Room; Recycling
- 044** Facilities
- 045** Activity Field
- 046** Greenhouse
- 048** Conference Rooms; MaPS Credit Union
- 049** High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
- 050** Roberts at Chemeketa
- 051** Roberts at Chemeketa
- 052** Classrooms
- 053** Department of Human Services
- 058** Facilities & Operations Annex
- 060** Agricultural Sciences
- 061** Pavilion; Chemeketa Market
- 062** Greenhouse

Area or Service—Building/Room

- Academic Affairs—3/272
- Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
- Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/230
- CCBI, Business Programming & ECE—1/204
- Chemeketa Cooperative Regional Library Service—9/136,130
- Chemeketa Online—9/106
- Chemeketa Press—9/105
- Cooperative Work Experience—1
- Copy Center—43
- Counseling Services—2/230
- Dental Clinic—8/101
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Executive Dean of Students—2/208
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- Foundation—5/264
- Genuine Foods—42
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- Information Technology—22/138
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Parking Permits—2/173
- Public Safety Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—5/266

- Public Safety—38—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Affairs—2/208
- Student Center—2/179
- Student Clubs—2/176
- Student Computer Center—9/Second Floor
- Student Resources—2/230
- Student Success Center—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—9/Second Floor
- Vending Machine Refunds—1/First Floor
- Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/Second Floor

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Psychology, Life and Physical Science—8/221
- Liberal Arts & Social Sciences—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

Single Occupancy

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

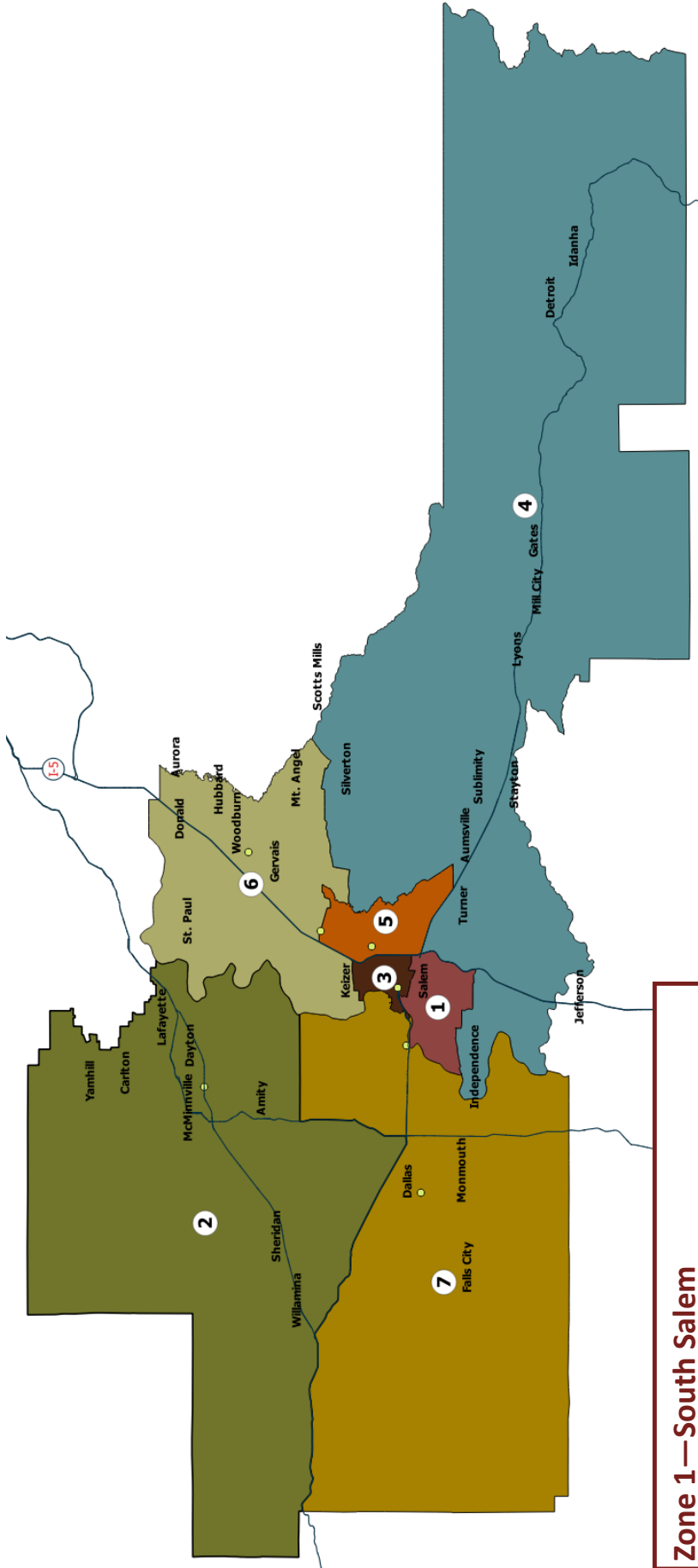
Lactation/Wellness Room

- Building 2—Room 181
- Building 5—Room 262
- Building 8—Room 1064
- Building 20—Room 815
- Building 22—106A
- Building 60—Room 815

Elevators

- Building 2
- Building 3
- Building 4
- Building 6
- Building 8
- Building 9

Chemeketa Community College Board Zone Boundary Maps and Descriptions



Zone 1 — South Salem
Zone 2 — Yamhill County
Zone 3 — North Salem
Zone 4 — South Marion County
Zone 5 — East Salem
Zone 6 — North Marion County
Zone 7 — Polk County

Board Members

ZONE 1 Iton Udosenata
ZONE 2 Birgitte Ryslinge, Vice Chair 2026-2027
ZONE 3 Neva Hutchinson
ZONE 4 Theresa Haskins
ZONE 5 Jackie Franke
ZONE 6 Diane Watson
ZONE 7 Betsy Earls, Chair 2026-2027