BOARD OF EDUCATION MEETING

September 16, 2026

CHEMEKETA COMMUNITY COLLEGE
Chemeketa Brooks Center
4910 Brooklake Road NE
Brooks, Oregon 97305

I. Board Workshop **4:45 pm** **Web conferencing/Live stream/ Brooks Center, Building 1, Rooms 105–106**

A. Updates for Chemeketa Brooks Center—Emergency Services and Diesel Technology 1
Timor Saffary, Vice President—Academic and Student Affairs

II. Regular Session **6 pm** **Web conferencing/Live stream/ Brooks Center, Building 1, Rooms 105–106**

A. Call to Order
B. Pledge of Allegiance
C. Chemeketa Land Acknowledgment 2
D. Roll Call
E. Comments from the Public

F. Approval of Minutes—College Board of Education Meeting of July 15, 2026, Board of Education Work Session of August 26, 2026, and Special Meeting of September 2, 2026 3–11
Jessica Howard, President/Chief Executive Officer

G. Reports
1. Reports from the Associations

a.	(new individual–October)	Associated Students of Chemeketa (ASC)	
b.	Michelle Kennedy	Chemeketa Faculty Association	12
c.	Tim King	Chemeketa Classified Employees Association	13–15
d.	Elizabeth Facanha	Chemeketa Exempt Employees Association	16

2. Board of Education Community Engagement Updates

H. Information
1. College Policies—Chapter 4, Academic Affairs: BP 4080–Contracts for Courses & Services; BP 4120–Course Offerings for Secondary Schools; and BP 4100–Graduation Requirements for Degrees and Certificates 17–21
Timor Saffary, Vice President—Academic and Student Affairs

I. Standard Reports
1. Personnel Report 22–24
Alice Sprague, Vice President—Governance and Administration

2. Budget Status Report 25–27a
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

3. Capital Projects Report 28–29
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

4. Chemeketa Cooperative Regional Library Service (CCRLS) Report 30–31
Timor Saffary, Vice President—Academic and Student Affairs

5. Recognition Report 32–33
Jessica Howard, President/Chief Executive Officer

J. Separate Action

1. Approval of Retirement Resolutions: [26-27-106] 34–38
Resolution No. 26-27-02, Elizabeth D. Carlson;
Resolution No. 26-27-03, Beverly Coleman;
Resolution No. 26-27-04, Michael P. Kelly; and
Resolution No. 26-27-05, Jesus R. Segura
Alice Sprague, Vice President—Governance and Administration

K. Appendices

1. Vision – Mission – Values 39
2. Campus Map 40–41
3. District Map 42

L. Future Agenda Items

M. Board Operations

N. Adjournment

Chemeketa Community College does not discriminate based on race, color, religion, national origin, immigration or citizenship status, age, sex, sexual orientation, gender identity or expression, marital status, familial status, pregnancy, disability, veteran status, genetic information, or any other status protected by federal, state, or local law in any area, activity, or operation of the College.

Chemeketa Community College is an equal opportunity/affirmative action employer.

For inquiries regarding the College's nondiscrimination policy, contact the following:

- For students with disabilities: Section 504/ADA Coordinator in Student Accessibility Services, 503.399.5279
- For employees with disabilities: Vice President of Governance & Administration, 503.399.2537
- For sex-based discrimination: Title IX Coordinator, 503.584.7323
- For equal employment opportunities or affirmative action: Affirmative Action Officer in Human Resources, 503.315.4586

To request this publication in an alternative format, please call 503.399.5192. For language access, please call 503.315.4586.

Workshop-A
September 16, 2026

UPDATES FOR CHEMEKETA BROOKS CENTER— EMERGENCY SERVICES AND DIESEL TECHNOLOGY

Prepared by

Jordan Bermingham, Dean—Emergency Services and Diesel Technology
Francisco Saldivar, Executive Dean—Career and Technical Education
Timor Saffary, Vice President—Academic and Student Affairs

The Chemeketa Brooks Center will provide an update on recent program enhancements and industry partnerships, with emphasis on the Diesel Technology Program.

Fire Prevention Program faculty collaborated with industry partners to review and update the curriculum and courses leading to an Associate of Applied Science (AAS) degree. The redesign features stackable Community Risk Reduction one-year certificates in Basic Fire Prevention and Intermediate Fire Prevention, culminating in an AAS Degree in Fire Prevention. Offering courses online and weekend labs increase flexibility for students, while shared classes with the Building Inspection Technology program improves operational efficiencies.

Emergency Medical Services (EMS) faculty launched a third pathway to Paramedic licensure through a new AAS in Emergency Medical Services providing greater flexibility for students. The Paramedicine AAS and Paramedic Bridge Certificate remains available.

The Diesel Technology faculty developed several shorter-term trainings in support of industry needs including Emergency Vehicle Technician (EVT) training and Kubota Level I Technician training. Program faculty will also describe and review the amazing success of their participation in the Daimler Trucks North America (DTNA) Get Ahead program and the Skills USA competition. There will also be a review and update regarding a growing partnership with the Allis-Gleaner Corporation (AGCO), which will benefit students through improved training equipment.

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Betsy Earls, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced "**cal-uh-poo-yuh**"), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college's history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of July 15, 2026, board work session of August 26, 2026, and the Special Board meeting of September 2, 2026, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

Minutes
September 16, 2026

CHEMEKETA COMMUNITY COLLEGE

BOARD OF EDUCATION
MEETING MINUTES

July 15, 2026

I. REGULAR SESSION
A. CALL TO ORDER
Betsy Earls, Chair, called the board meeting to order at 6:00 pm in the Board Room, Building 2, Room 170 at the Salem Campus.

B. PLEDGE OF ALLEGIANCE
The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT
Betsy Earls read the land acknowledgment.

D. ROLL CALL
Members in Attendance: Betsy Earls, Chair; Neva Hutchinson; Birgitte Ryslinge, Vice Chair; Diane Watson. Excused Absences: Jackie Franke, Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Timor Saffary, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Michelle Kennedy, Chemeketa Faculty Association (CFA) and Elizabeth Facanha, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC
None.

F. APPROVAL OF MINUTES
Diane Watson moved and Neva Hutchinson seconded a motion to approve the College Board of Education minutes of June 10, 2026, and Special Board of Education minutes of July 6, 2026.

Betsy Earls, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge, Vice Chair: yes; Diane Watson: yes.

The motion CARRIED.

G. REPORTS
Reports from the Associations
Michelle Kennedy, Chemeketa Faculty Association (CFA) said the report stands as written.

In the absence of a CCA representative, Betsy Earls noted that the report included stands as written.

Elizabeth Facanha, Chemeketa Exempt Association (CEA) said the report stands as written.

Reports from the College Board of Education
Betsy Earls suggested that, rather than discussing each board member's individual contributions, the board focuses on notable highlights each month.

Diane Watson attended the Keizer Library ribbon-cutting event and noted that it is now a public library.

H. INFORMATION
2026 Fall Inservice Kickoff
Alice Sprague said the annual inservice is on September 15th and the college will be closed. President Howard will be speaking, and there will be multiple activities and workshops. The board is encouraged to attend.

Oregon Community College Association (OCCA) Update
Abby Lee, Executive Director, OCCA, delivered a presentation on OCCA. Highlights included: OCCA's purpose, mission, vision, values, staff, advocacy work, board development, partnerships, association activities, legislative priorities, and upcoming key issues.

Mid-Willamette Valley Council of Governments (MWVCOG) Update
McRae Carmichael, Executive Director, MWVCOG, gave an overview of the organization. McRae discussed the history and structure of MWVCOG, membership, board representatives makeup, executive committee, primary services, local service plan, programs and services, transportation, community development, business lending, and member services.

I. STANDARD REPORTS
Personnel Report
Courtney Saldivar said there were three new hires. There are a few changes to the Personnel report. Three employees that were listed under separations should be grouped under position changes: Katie Castillo, Celeste Galvez-Prado, and Jasmine Kaur. Also, David Hallett is on the report as a retirement for this month.

Budget Status Report
Aaron Hunter noted the budget-to-actual reports for June 30th; year-end is not available at this meeting. In-progress reports will be provided at the September meeting, and the final numbers will be presented after the audit in December or January. On the Status of Investments, the Local Government Investment Pool (LGIP) remains at four percent. There are seven maturities, not reinvested, used for operations which is typical for this time of the year.

Aaron provided an Insurance Task Force update. The task force consists of faculty, classified, and exempt staff. The task force met multiple times during spring term to discuss the employee health insurance plan options through the Oregon Educators Benefit Board (OEBB) for next year and looked at the concept of moving from composite-rated to tier-rated health insurance coverage and if it would be beneficial to employees and the college. The task force created a report which identifies potential cost savings to both the employees and the college and makes

a recommendation to consider shifting to tier-rate-coverage. This report was shared with the administration on May 20, 2026. Changing to tier-rated coverage requires agreement from both classified and faculty associations.

Purchasing Report
Aaron said the report stands as written and highlighted the boiler and replacement chiller at the Woodburn Center by October.

Capital Projects Report
Aaron said the report stands as written and highlighted that the blue parking lot is under construction and the Building 7 renovation is progressing.

Grant Activities April 2026–June 2026
Gaelen McAllister, Director, Institutional Grant Development, said the report stands as written and highlighted the local work that is being done. Chemeketa partnered with Oregon State University on a FAST grant developing semi-conductor training with huge economic workforce development potential.

Spring Term 2026 Enrollment Report
Colton Christian, Dean of Academic & Organizational Effectiveness, reported that key enrollment indicators show continued growth. More students have chosen to attend Chemeketa, and they have enrolled in a higher number of total courses and FTE-reimbursable courses compared to the same time last year.

Recognition Report
Jessica Howard recognized employees in the report.

J. SEPARATE ACTION
Approval of Retirement Resolution No. 26-27-01, David J. Hallett [26-27-100]
Betsy Earls read David Hallett's retirement resolution and thanked him for his service. David served the college for 20 years. Board members and staff thanked David for his excellent service. David made remarks.

Neva Hutchinson moved and Diane Watson seconded a motion to approve the retirement resolution.

Betsy Earls, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge, Vice Chair: yes; Diane Watson, yes.

The motion CARRIED.

K. ACTION
Birgitte Ryslinge moved and Diane Watson seconded a motion to approve consent calendar items No. 1-5.

1.	Approval of Chemeketa Community College Proposed Adoption of Oregon Community College Association's Board Policy and Procedure Program Numbering Convention	[26-27-101]
2.	Approval of College Policies: College Board of Education Series (1000)—Policy #1710, Conflict of Interest and Ethics; Administrative Series (2000)—Policy #2550, Integrated Pest Management and Plan; and General Institution Series (3000)—Policy #BP3522, Immigration Enforcement Notification	[26-27-102]
3.	Acceptance of Program Donations April through June 2026	[26-27-103]
4.	Approval of Grants Awarded April–June 2026	[26-27-104]
5.	Approval of Contract Award for Construction Manager/General Contractor (CM/GC) for Trade Center	[26-27-105]

Betsy Earls, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge, Vice Chair: yes; Diane Watson: yes.

The motion CARRIED.

L. APPENDICES
College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS
None were heard.

N. BOARD OPERATIONS
Betsy Earls and Jessica Howard thanked Diane Watson for her leadership and service.

O. ADJOURNMENT
The meeting adjourned at 7:11 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

E.A. Earls
Board Chair

9/16/2026
Date

Minutes
September 16, 2026

CHEMEKETA COMMUNITY COLLEGE

BOARD WORK SESSION
MEETING MINUTES

August 26, 2026

Betsy Earls, Chair, called the Board Work Session to order at 8:16 am. The Work Session was held at the Chemeketa AG Hub in Room 102.

Members in Attendance: Betsy Earls, Chair; Jackie Franke; Neva Hutchinson; Birgitte Ryslinge, Vice Chair; and Diane Watson. Excused Absence: Iton Udosenata.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance; and David Hallett, Vice President, Academic and Student Affairs Liaison. Excused Absences: Alice Sprague, Vice President, Governance and Administration; and Timor Saffary, Vice President, Academic and Student Affairs.

Guests: Colton Christian, Dean, Academic and Organizational Effectiveness, and Marie Hulett, Associate Vice President, Institutional Advancement.

Review Agenda/Board Committee Assignments
Betsy Earls, Chair, and Jessica Howard reviewed the agenda, and board general information. Betsy reviewed the 2026–2027 Board Committee Assignments and noted several changes to the board appointments for the Council of Governments and Oregon Community College Association (OCCA) board in moving to a three-year commitment for continuity. The committee assignments were affirmed.

2025–2026 Board Evaluation and Self-Assessment
Betsy Earls and David Hallett reviewed the compiled ratings and comments with the board and led discussions on several areas that stood out. Jessica and Alice will reword several of the assessment questions and send it to board members for their review.

Board Guiding Principles Review
The board discussed the guiding principles and Jessica will provide additional information to the board.

Board Goals for 2026–2027
The board reviewed its six goals and discussed changes. Alice Sprague will update the draft of board goals for next year and send them to the board for final review. The goals will be sent to the board for approval at a future board meeting.

The board took a recess at 9:30 am and reconvened at 9:45 am.

Strategic Planning
Colton Christian provided a strategic plan update. Colton covered the accreditation cycle, annual planning cycle, strategic scorecard, and the data reports planned for the board in 2026–2027.

Enrollment Strategies
Jessica Howard discussed enrollment pressures, addressing K-12 population declines, the work underway regarding recruitment and retention, and strategies to address changing educational/workforce demands.

Bond and Budget Update
Aaron Hunter discussed the budget landscape for higher education, Oregon community colleges, Oregon four-year universities, and Chemeketa's challenges. Aaron also gave a capital project bond update and reviewed the completed and current projects.

Marketing Report
Marie Hulett provided a marketing update and discussed various projects, awards received, events attended, and advertising efforts over the past academic year.

Desired Workshop Topics for 2026–2027
Betsy Earls discussed the proposed board workshops for 2026–2027.

The board members were very engaged during the work session and asked many questions during the presentations.

Adjournment
The meeting adjourned at 12:13 pm.

Respectfully submitted,

Julie Deuchars
Board Secretary

Jessica Howard
President/Chief Executive Officer

E.A. Earls
Board Chair

9/16/2026
Date

Minutes
September 16, 2026

CHEMEKETA COMMUNITY COLLEGE

SPECIAL BOARD OF EDUCATION
MEETING MINUTES

September 2, 2026

I. SPECIAL SESSION

A. CALL TO ORDER
Betsy Earls, Chair, called the special board meeting to order at 10:30 am. The meeting was held remotely via Zoom, and it was live-streamed and captioned.

B. CHEMEKETA LAND ACKNOWLEDGMENT
Betsy Earls read the land acknowledgement.

C. ROLL CALL
Members in Attendance: Betsy Earls, Chair; Neva Hutchinson; Birgitte Ryslinge, Vice Chair; Iton Udosenata. Excused Absences: Jackie Franke, Diane Watson.

College Administrators in Attendance: Jessica Howard, President/CEO; Alice Sprague, Vice President, Governance and Administration; David Hallett, Vice President, Academic and Student Affairs Liaison; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance. Excused Absence: Timor Saffary, Vice President, Academic and Student Affairs.

Guest: Theresa Haskins, Zone 4 Applicant.

D. SEPARATE ACTION
Approval of Appointment of Zone 4 Board of Education Member
Betsy Earls read the approval of appointment of Zone 4, per Board of Education policy BP 2110 - Vacancies on the Board of Education, and noted this meeting is to appoint Theresa Haskins to a term through June 30, 2027. Betsy requested a motion for appointment.

Birgitte Ryslinge moved and Iton Udosenata seconded a motion to approve Theresa Haskins's appointment as Zone 4 Chemeketa Board of Education member.

Betsy Earls, Chair: yes; Neva Hutchinson: yes; Birgitte Ryslinge, Vice Chair: yes; Iton Udosenata: yes.

The motion CARRIED.

E. ADMINISTRATION OF OATH OF OFFICE
Alice Sprague provided a recap of the board policy and discussed the process of declaring the office of a college board member vacant. The board reviewed applications for the vacancy in Zone 4 and appointed Theresa Haskins as board member for Zone 4 with the term ending on June 30, 2027. Theresa Haskins read the oath of office and affirmed. Theresa stated she felt honored to fill this position, appreciates her work with the college in the past (especially during the bond measures), and is a big Chemeketa supporter. She discussed how valuable the college is to the community.

F. ADJOURNMENT
The meeting adjourned at 10:39 am.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

E.A. Earls
Board Chair

9/16/2026
Date

Report-1b
September 16, 2026

Chemeketa Community College Faculty Association (CFA)

Prepared by

Michelle Kennedy, President—Chemeketa Faculty Association

2026 OREGON EDUCATION ASSOCIATION (OEA) COMMUNITY COLLEGE COUNCIL RETREAT HIGHLIGHTS

This year's retreat was in Newport from August 21–23. Council members received valuable training, updates, and more during the three-day retreat while also enjoying the ocean views and beautiful area on the coast. The Council mainly focused on supporting community colleges who are, or will be in the bargaining process soon, as well as addressed current questions and concerns.

CFA PREPARES FOR A NEW ACADEMIC YEAR

CFA is preparing for the next academic year and the impending bargaining process for a new collective bargaining agreement. A bargaining team has been assembled and members will soon be reviewing Articles. CFA's tentative plan is to encourage more participation in this process by possibly forming a committee to assist the bargaining team. The Executive Board will hold their first meeting of the academic year on September 16 to discuss this and other important agenda items.

OEBB OPEN ENROLLMENT

OEBB open enrollment took place August 15–September 15. Members had been notified through mailers, letters, and reminder emails. CFA continues to express concern of the timeline of open enrollment that was first voiced in 2018 when the OEBB system for insurance began for the state. Concerns are mainly for part-time faculty members who may not view the notification in time for enrollment. CFA recognizes the time constraints for all stakeholders and encourages the continued exploration of potential solutions for this perennial concern.

Report-1c
September 16, 2026

CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Kristy Krumsiek, Secretary
Timothy King, President

PRESIDENT'S MESSAGE

A TIMELINE OF EVENTS LEADING TO BARGAINING ON THE ISSUE OF REMOTE WORK
June 24, 2026: The college tells our contract management committee that there will be some changes to our current remote work. No details or timeline was relayed.

Early July 2026: The association receives e-mails from concerned members indicating they've heard rumors that the college's remote policy would be changing soon and remote workers were going to be ordered back to campus. The deadline was anywhere from the end of August to the start of our Fall InService. For some, this would be an extreme hardship – staff members who live too far away said it would be impractical and they may have to seek other employment. Some of these individuals have been successfully working remotely for 4-6 years. Some members voice concerns that this may be a violation of our contract.

July 22, 2026: An administrative meeting is held and the topic is Remote Work. Through staff discussions with their supervisors, the CCA learned the details: staff are in fact expected to return to campus and a rare, one day at home exception may be granted. All remote work requests needed to be approved "from both the Department Head and Human Resources, following a detailed justification by the Manager" Supervisors were told to relay this information to their employees. Some directors send e-mails to staff but bizarrely add their own surveillance requirements. At least one supervisor relayed the information on a post-it note.

Since there was still no formal notification sent, the CCA e-mails the classified staff information regarding remote work and includes a list of frequently asked questions.

August 20, 2026: The CCA finally receives official notification. When questioned about possible violations, the college responds that these were not *policy* changes, but in fact are 'guidelines', therefore the college had no obligation to notify the association in advance (as per Article 18.9). Some of these new guidelines include:

- Performance Record: Employee must have consistently met or exceeded performance expectations for the prior review period.
- Remote Setup: The employee must maintain a dedicated, secure, and ergonomic workspace at their declared remote location.
- Connectivity: Must have reliable, high-speed internet access that meets minimum college standards.

August 26, 2026: With legal consultation, the CCA e-mails a detailed letter to our members citing numerous issues with the new remote work guidelines, and plans to file ULP (Unfair Labor Practice)

August 31, 2026: The CCA is informed that “Accordingly, the College will engage in good-faith bargaining with the Association, pursuant to ORS 243.698, on the topic of its intended changes to the remote/hybrid work guidelines.”

September 1, 2026: The College sent an All-Staff e-mail: “The College has determined that it is appropriate at this time to place a hold on those changes to bargain this change with the Classified Association” and gives employees the option of going back to their old remote work agreements, with the caveat that this may be temporary, subject to the outcome of bargaining.

The CCA appreciates that the college recognizes the importance of this issue and the willingness to find amiable solutions.

NEW HIRES

Celeste Galvez-Prado, Educational, Guidance, and Career Advisor Associate 2–Academic Advising & First Year Programs, Student Affairs, 100 percent, 12-month assignment, effective July 1, 2026

Yolanda Zavala, Educational, Guidance, and Career Advisor Associate 2–High School Partnerships, WISE, 100 percent, 12-month assignment, effective July 1, 2026

Megan M. Sonne, Learning Support Specialist 2–Building Inspection, Academic Affairs, 100 percent, 12-month assignment, effective July 13, 2026

Laina Shier, Instructional Coordinator 3–Emergency Service & Diesel Technology, Academic Affairs, 100 percent, 12-month assignment, effective July 20, 2026

Ann Krier, Program Management Specialist 2–Highschool Partnership & Community Workforce Partnership, WISE, 100 percent, 12-month assignment, effective July 27, 2026

Marilyn Maldonado Dominguez, Educational, Guidance, and Career Advisor Associate 2–Workforce Partnerships, WISE, 100 percent, 12-month assignment, effective August 10, 2026

Denisse Maciel, Educational, Guidance, and Career Advisor/Coordinator–College Access Programs, Student Affairs, 100 percent, 12-month assignment, effective August 24, 2026

Frantz Reyes, Teaching Assistant 2–Prison Education & Community Reentry, WISE, 100 percent, 12-month assignment, effective August 27, 2026

Elvia Vargas, Learning Support Specialist 2–Business Programming & ECE, Academic Affairs, 100 percent, 10-month assignment, effective September 1, 2026

Lawrence K. Robbins, Instructional Coordinator 2–Health Sciences, Academic Affairs, 100 percent, 12-month assignment, effective September 1, 2026

David Fischer, On-Site Support Technician 3–Information Technology, Governance & Administration, 100 percent, 12-month assignment, effective September 1, 2026

Lawrence “Keith” Robbins, Instructional Coordinator 2–Health Sciences, Academic Affairs, 100 percent, 12-month assignment, effective September 1, 2026

Cesar Aguilar, Educational, Guidance, and Career Advisor Associate 2–Applied Technologies, Academic Affairs, 100 percent, 12-month assignment, effective September 8, 2026

Carol R. Silva, Educational, Guidance, and Career Advisor Associate 2–Business Programming & ECE, Academic Affairs, 100 percent, 12-month assignment, effective September 15, 2026

POSITION CHANGES

Jasmine Kaur, Educational, Guidance, and Career Advisor Associate 2–Financial Aid & Veterans Services, Student Affairs, 100 percent, 12-month assignment, effective July 1, 2026

Katie Castillo, Educational, Guidance, and Career Advisor Associate 2–Behavioral Health & Health Promotion, Academic Affairs, 100 percent, 12-month assignment, effective July 1, 2026

Joseph “Joey” Benefiel, Operations Coordinator 2–Capital Projects & Facilities, College Support Services, 100 percent, 12-month assignment, effective July 27, 2026

Margarita “Isabel” Mendoza Lopez, Administrative Assistant 2–Human Resources, Governance & Administration, 100 percent, 12-month assignment, effective August 4, 2026

Maria Fernanda Montalvo, General Office Assistant 2–Public Safety, Governance & Administration, 100 percent, 12-month assignment, effective September 1, 2026

SEPARATIONS

Jacob Vida, Project Management Specialist 2–effective July 6, 2026

Ana Ozerova, Bookkeeping, Accounting and Auditing Assistant 1–effective July 8, 2026

Itzel Rojas, Bookkeeping, Accounting and Auditing Technician 2–effective August 11, 2026

Valerie Dennis, Learning Support Specialist 2–effective August 25, 2026

Karen Covarrubias-Chavez, Educational, Guidance, and Career Advisor Associate 2–effective August 31, 2026

Guadalupe Zamora, Janitor Cleaner 2–effective September 1, 2026

RETIREMENTS

Elizabeth Carlson, Operations Coordinator 2–effective July 31, 2026

Jesus R. Segura, Janitor Cleaner 2–effective August 31, 2026

EVENTS

The CCA Annual Retreat was on August 29, 2026. The board discussed many plans for the coming year, with an emphasis on InService events, steward training, and committee updates.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Elizabeth Facanha, President—Chemeketa Community College Exempt Association

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Admin Team meetings are changing from a shorter monthly meeting to a quarterly three-hour meeting format. The Exempt Association board will be planning professional development for these longer quarterly meetings.

Julie Deuchars earned her Master of Business Administration (MBA) from Western Governors University on August 10, completing the degree in approximately 10 months. During her studies, she received a Western Governors University Excellence Award for exemplary work in Marketing. She was also invited to join Western Governors University's chapter of The National Society of Leadership and Success (NSLS), a recognition awarded to select students at WGU.

Please join us in congratulating Ian Snyder on becoming a commissioned Oregon Notary Public! Ian recently attended the two-day West Coast Notary Conference hosted by the Oregon Secretary of State and successfully passed the state examination. Having received his official authorization certificate, Ian will be utilizing his commission to support Chemeketa's business operations.

COLLEGE POLICIES—CHAPTER 4–ACADEMIC AFFAIRS: BP 4080, CONTRACTS FOR COURSES & SERVICES; BP 4120, COURSE OFFERINGS FOR SECONDARY SCHOOLS; AND BP 4100, GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

Prepared by

Matthew Keeling, Chair—Academic Standards Advisory Council (ASAC)
Timor Saffary, Vice President—Academic and Student Affairs

CONTRACTS FOR COURSES & SERVICES—POLICY BP 4080

This policy was formerly numbered as #4040 prior to the college's transition to the OCCA's policy numbering convention. This policy was last reviewed by the board in June 2022. There are no changes to this policy's language.

COURSE OFFERINGS FOR SECONDARY SCHOOLS—POLICY BP 4120

This policy was formerly numbered as #4050 prior to the college's transition to the OCCA's policy numbering convention. This policy was last reviewed by the board in June 2022. There are no changes to the policy's language. This policy adheres to both federal and state laws.

GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES—POLICY BP 4100

This policy was formerly numbered as #4030 prior to the college's transition to the OCCA's policy numbering convention. This policy was last reviewed by the board in July 2024. There is one reference change; there are no changes to the policy's language. This policy adheres to both federal and state laws, Northwest Commission on Colleges and Universities Accreditation Standards, and Oregon Community College Handbook & Planning Guide (CCWD).

These policies were reviewed and approved by Academic Standards Advisory Council (ASAC). The board will be asked at the October 2026 Board of Education meeting to approve the above-mentioned policies.

Chapter 4 – Academic Affairs

BP 4080 -- Contracts for Courses and Services

In order to provide specific educational courses and services under a variety of conditions, Chemeketa Community College may enter into contractual agreements with outside agencies. Courses and services thus offered must be aligned with the College mission, vision, values, and core themes and remain under the direct control of the College to assure that the academic quality, course standards, and requirements are met.

July 17, 1985
Adopted College Board of Education

March 21, 2001; July 16, 2014; January 18, 2017; July 22, 2020; June 15, 2022
Revised College Board of Education

References:
Former Policy Number: 4040

Chapter 4 – Academic Affairs

BP 4120 -- Course Offerings for Secondary Schools

College Credit Now

Chemeketa

Chemeketa Community College may offer appropriate courses to secondary school students.

Secondary School Students

Secondary school students wishing to enroll in credit classes shall follow the College's established procedures.

Chemeketa Department Deans

Courses must meet the College's and academic programs' standards (as determined by the appropriate department dean) regarding courses offered, instructor qualifications, course content, outcomes, placement, and (in some cases) facilities.

July 17, 1985
Adopted College Board of Education

April 18, 2001; July 16, 2014; May 18, 2016;
March 18, 2020; June 15, 2022
Revised College Board of Education

References:
Former Policy Number: 4050
OAR 589-008-0100: The master's degree requirement may be waived by the college's president or substituted according to the community college's personnel policy.

Chapter 4 – Academic Affairs

BP 4100 -- Graduation Requirements for Degrees and Certificates

The College grants the following degrees to those students who have completed the requirements for graduation:

- Associate of Arts Oregon Transfer (AAOT)
- Associate of Arts Transfer (AAT)
- Associate of Science Transfer (AST)
- Associate of General Studies (AGS)
- Associate of Applied Science (AAS)
- Associate of Science (AS)
- Bachelor of Applied Science (BAS)
- Bachelor of Science in Nursing (BSN)

Students may be awarded a Certificate of Completion upon successful completion of a minimum of 12 or more quarter units of degree-applicable coursework designed as a pattern of learning experiences which develop certain capabilities that may be oriented to career or general education.

Students may complete requirements in any term. It is the responsibility of the student, with the guidance of the student's advisor, to fulfill requirements for graduation.

Chemeketa Community College may award a degree or certificate to students who meet the requirements for graduation in an academic program with or without a graduation application. Students may apply for graduation at any time through Graduation Services.

Degrees, certificates, and diplomas are conferred by the Board of Education upon the recommendation of the college. The President shall establish procedures to determine degree and certificate requirements that follow state guidelines and are reviewed through the College's curriculum committee. The procedures shall assure that graduation requirements are published in the College's catalog(s) and included in other resources that are available to students.

References:
Former Policy Number: 4030
Oregon Community Colleges ~~Handbook & Planning Guide (CCWD)~~ Policy and Process Book (4.9.25 edition)
NWCCU Standards 1.C.4, 1.D.1
ORS 341.290, 341.465

July 17, 1985

Adopted College Board of Education

February 21, 2001; December 17, 2003; May 18, 2005; March 17, 2010 (Effective July 1, 2010); March 16, 2011; April 18, 2012; March 16, 2016; April 18, 2018; March 17, 2021; July 17, 2024

Revised College Board of Education

PERSONNEL REPORT

Prepared by

Courtney Saldivar, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

NEW HIRES

Cesar Aguilar, Educational, Guidance, and Career Advisor Associate 2—Applied Technology, Academic Affairs Division, 100 percent, 12-month assignment, Grade 13, Step 5.

Sandra A. Brown, Instructor-Nursing-Clinical—Health Sciences, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 9.

Marilyn Maldonado Dominquez, Educational, Guidance, and Career Advisor Associate 2—Academic Development and Workforce Partnerships, Academic Affairs Division, 100 percent, 12-month assignment, Grade 13, Step 2.

Anthony S. Drew, Instructor-Biology—Psychology, Life, and Physical Sciences, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 6.

Lena P. DuPont, Teaching Assistant 2—Science, Technology, Engineering and Math, Academic Affairs Division, 100 percent, 12-month assignment, Grade 9, Step 3.

Davis M. Fischer, Onsite Support Technician 3—Information Technology, Governance and Administration Division, 100 percent, 12-month assignment, Grade 23, Step 5.

William “Bill” Hamlin, Instructor-Faculty Professional Development Coordinator—Center for Academic Innovation, Academic Affairs Division, 100 percent, 11-month assignment, Grade F1, Step 9.

Emilie “Frankie” A. Hruzek, Instructor-Mathematics—Math, Engineering, and Computer Science, Academic Affairs Division, 100-percent, 10-month assignment, Grade F9, Step 4.

Ann K. Krier, Program Management Specialist 2—High School Partnerships and Community Workforce Partnership, Academic Affairs Division, 100 percent, 12-month assignment, Grade 18, Step 5.

Denisse Maciel, Educational, Guidance, and Career Advisor/Coordinator 2—College Access Programs, Student Affairs Division, 100 percent, 12-month assignment, Grade 16, Step 4.

Joshua James Merritt, Instructor-Drafting—Applied Technologies, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 8.

Kathryn Marie Morgan, Instructor-Early Childhood Education (ECE)—Business Programs and Early Childhood Education, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 7.

Frantz G. Reyes, Teaching Assistant 2—Prison Education and Community Reentry, Workforce Innovation and Strategic Engagement Division, 100 percent, 12-month assignment, Grade 9, Step 5.

Lawrence “Keith” K. Robbins, Instructional Coordinator 2—Health Sciences, Academic Affairs Division, 100 percent, 12-month assignment, Grade 17, Step 5.

Laina L. Shier, Instructional Coordinator 3—Emergency Service and Diesel Technology, Academic Affairs Division, 100 percent, 12-month assignment, Grade 17, Step 1.

Carol R. Silva, Educational, Guidance, and Career Advisor Associate 2—Business Programming and Early Childhood Education (ECE), Academic Affairs Division, 100 percent, 12-month assignment, Grade 13, Step 4.

Megan M. Sonne, Learning Support Specialist 2—Building Inspection, Academic Affairs Division, 100 percent, 12-month assignment, Grade 12, Step 4.

Aleta Uta’atu, Instructor-English as a Second Language (ESOL)—Workforce Partnerships, Workforce Innovation and Strategic Innovation Division (WISE), 10-month, 100 percent assignment, Grade F9, Step 5.

Elvia Vargas, Learning Support Specialist 2—Business Programming and Early Childhood Education (ECE), Academic Affairs Division, 10-month, 100 percent assignment, Grade 12, Step 5.

Ryan C. Weber, Instructor-Leadership Management—Agriculture Sciences and Technology, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 4.

Yolanda Zavala, Educational, Guidance, and Career Advisor Associate—High School Partnerships, Academic Affairs Division, 100 percent, 12-month limited duration assignment, Grade 13, Step 5.

Azul J. Trejo Zetina, Instructor-Spanish—Arts, Humanities, and Communications, Academic Affairs Division, 100 percent, 10-month assignment, Grade F9, Step 4.

POSITION CHANGES

Joseph “Joey” A. Benefiel, Operations Coordinator 2—Capital Projects and Facilities, College Support Services Division, 100 percent, 12-month assignment, Grade 14, Step 2, from Bookkeeping, Accounting, and Auditing Assistant 2, Business Services, College Support Services Division.

Maria Fernanda Montalvo Cabrera, General Office Assistant 2—Public Safety, Governance and Administration Division, 100 percent, 12-month assignment, Grade 8, Step 3, from Limited duration, General Office Assistant, Public Safety, Governance and Administration Division.

Jessica Marie Hilfiker, Youth, Community and Workforce Coordinator—High School Partnerships, Student Affairs Division, 100 percent, 12-month assignment, Grade C3, Step 8, from Student Service Specialist, High School Partnerships, Student Affairs Division.

Sandi Kellogg, Dean of Health Sciences—Health Sciences, Career and Technical Education Division (CTE), 100 percent, 12-month limited duration assignment, Grade D4, Step 11, from Dean of Health Sciences, Heath Sciences, Career and Technical Education Division.

Lorene F. Kittelson, Dean of Nursing—Health Sciences, Academic Affairs Division, 100 percent, 12-month assignment, Grade D3, Step 8, from Instructor of Nursing, Health Sciences, Academic Affairs Division.

Margarita “Isabel” Mendoza Lopez, Administrative Assistant 2—Human Resources, Governance and Administrative Division, 12-month, 100 percent assignment, Grade 11, Step 5, from Student Services Specialist, Pre-College Programs, Student Affairs Division.

Timor Saffary, Vice President of Academic and Student Services—Academic Affairs, Academic Affairs Division, 100 percent, 12-month assignment, VP Grade 1, Step 5, from Dean of Science, Technology, Engineering, and Math, General Education and Transfer Studies (GETS), Academic Affairs Division.

RETIREMENTS

Elizabeth D. Carlson, Operations Coordinator 2—Capital Projects and Facilities, College Support Services Division, effective July 31, 2026.

Beverly J. Coleman, Instructor-Nursing-Clinical—Career and Technical Education, Academic Affairs Division, effective August 31, 2026.

Michael P. Kelly, Instructor-Drafting-Architecture—Career and Technical Education, Academic Affairs Division, effective August 31, 2026.

Jesus R. Segura, Janitor Cleaner 2—Capital Projects and Facilities, College Support Services Division, effective August 31, 2026.

SEPARATIONS

Karen Covarrubias-Chavez, Educational, Guidance, and Career Advisor Associate 2—Student Success Center. Student Affairs Division, effective August 31, 2026.

Valerie Catherine Dennis, Learning Support Specialist 2—Child Development Center, General Education and Transfer Studies Division (GETS), effective August 25, 2026.

Ana Ozerova, Bookkeeping, Accounting and Auditing Assistant1—Business Services, College Support Services Division, effective July 8, 2026.

Itzel Rojas, Bookkeeping, Accounting and Auditing Technician 2—Business Services, College Support Services Division, effective August 11, 2026.

Jacob T. Vida, Project Management Specialist 2—Health Professions and Wellness, Career and Technical Education Division (CTE), effective July 6, 2026.

Guadalupe Zamora, Janitor Cleaner 2—Capital Projects and Facilities, College Support Services Division, effective September 1, 2026.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services
Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

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The following financial reports for the period of July 1, 2025, through August 31, 2025, will be available at the board meeting:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report

In addition, the General Fund Revenue and Expense statement In-Progress for the period ending June 30, 2025, will also be available at the board meeting.

Chemeketa Community College
Statement of Resources and Expenditures
As of August 31, 2026

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance*	18,165,210	-	0.00%	(18,165,210)
Property Taxes	32,559,702	127,622	0.39%	(32,432,080)
Tuition and Fees	23,737,182	9,631,264	40.57%	(14,105,918)
State Appropriations - Current	32,767,617	10,857,140	33.13%	(21,910,477)
State Appropriations - Carryover from FY26	10,862,755	10,862,755	100.00%	-
Indirect Recovery	1,288,721	157,391	12.21%	(1,131,330)
Interest	2,193,676	311,035	14.18%	(1,882,641)
Miscellaneous Revenue	258,305	32,243	12.48%	(226,062)
Transfers In	411,472	461,472	112.15%	50,000
Total Resources	**122,244,640**	**32,440,922**	26.54%	**(89,803,718)**
Expenditures:				
Instruction	43,466,591	4,047,784	9.31%	39,418,807
Instructional Support	14,982,105	2,496,886	16.67%	12,485,219
Student Services	13,284,686	1,860,729	14.01%	11,423,957
College Support Services	24,209,293	4,356,780	18.00%	19,852,513
Plant Operation and Maintenance	11,654,923	1,182,146	10.14%	10,472,777
Transfers	5,530,136	1,340,000	24.23%	4,190,136
Total Expenditures (Excluding Contingency)	**113,127,734**	**15,284,325**	13.51%	**97,843,409**
Contingency	9,116,906	-	0.00%	9,116,906
Total Expenditures	**122,244,640**	**15,284,325**	12.50%	**106,960,315**

* The Beginning Fund Balance Year-to-Date Actual amount will be added once the audit is completed.

Chemeketa Community College
Budget Status Report
As of August 31, 2026

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance	
6110	Exempt Salaries	12,670,069	2,127,505	10,702,921	(160,357)	
6120	Classified Salaries	19,186,860	2,824,458	14,160,442	2,201,960	
6124	Part-Time Hourly & Student Wages	1,207,313	92,988	-	1,114,325	
6130	Faculty Salaries	20,531,082	527,647	17,335,287	2,668,148	
6132	Part-Time Faculty	10,206,059	2,036,918	33,688	8,135,453	
6510	Fixed Fringe Benefits	11,910,898	1,628,185	-	10,282,713	
6511	Variable Fringe Benefits	20,684,899	2,560,614	-	18,124,285	
6512	Other Fringe Benefits	450,000	83,245	-	366,755	
Subtotal Personnel Services		**96,847,180**	**11,881,560**	**42,232,338**	**42,733,282**	**12.27%**

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance	
710	Materials & Services	1,692,182	71,462	-	1,620,720	
720	Equipment $500-$4,999	131,768	31,027	957	99,784	
7300	Legal Services	241,120	1,399	-	239,721	
7310	Insurance	1,365,601	1,257,190	-	108,411	
7320	Maintenance	416,523	14,271	-	402,252	
7330	Communications	898,943	35,982	4,169	858,792	
7340	Utilities	2,849,342	132,937	92,305	2,624,100	
7350	Staff Development	157,083	25,591	-	131,492	
7360	Travel	348,069	35,455	-	312,614	
7370	Other Services	2,149,787	418,107	271,017	1,460,663	
7550	Capital Outlay	500,000	39,344	-	460,656	
8150	Transfers Out	5,530,136	1,340,000	-	4,190,136	
Subtotal Non-Personnel Services		**16,280,554**	**3,402,765**	**368,448**	**12,509,341**	**20.90%**
8500	Contingency	9,116,906	-	-	9,116,906	
Report Totals		**122,244,640**	**15,284,325**	**42,600,786**	**64,359,529**	**12.50%**

Chemeketa Community College
Statement of Resources and Expenditures
As of June 30, 2026 (Preliminary Progress Report) *

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	19,175,139	26,735,049	139.43%	7,559,910
Property Taxes	30,975,265	30,409,518	98.17%	(565,747)
Tuition and Fees	20,304,170	23,258,386	114.55%	2,954,216
State Appropriations - Current	44,487,526	42,450,214	95.42%	(2,037,312)
Indirect Recovery	1,007,908	1,453,489	144.21%	445,581
Interest	2,867,965	2,910,529	101.48%	42,564
Miscellaneous Revenue	286,992	400,346	139.50%	113,354
Transfers In	100,000	102,914	102.91%	2,914
Total Resources	**119,204,965**	**127,720,445**	107.14%	**8,515,480**
State Appropriations - Deferred to FY27	-	10,862,755	-	-
Expenditures:				
Instruction	42,660,820	43,309,724	101.52%	(648,904)
Instructional Support	15,146,821	15,290,241	100.95%	(143,420)
Student Services	13,276,683	12,258,773	92.33%	1,017,910
College Support Services	23,989,927	22,085,239	92.06%	1,904,688
Plant Operation and Maintenance	8,956,295	9,040,003	100.93%	(83,708)
Transfers	9,160,136	8,669,048	94.64%	491,088
Total Expenditures (Excluding Contingency)	**113,190,682**	**110,653,028**	97.76%	**2,537,654**
Contingency	6,014,283	-	0.00%	6,014,283
Total Expenditures	**119,204,965**	**110,653,028**	92.83%	**8,551,937**

As of September 15, 2026 - Fiscal year closeout still in progress

CAPITAL PROJECTS REPORT

Prepared by

Isaac Talley, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

BOND PROJECTS

Community Fields/Courts Upgrades

This project encompasses the renovation of the baseball and softball fields, incorporating artificial turf surfaces and updated lighting systems. These enhancements are designed to improve drainage and broaden the availability of the facilities for both Chemeketa and community teams, allowing for utilization during adverse weather conditions and extending the operational hours past sunset.

Update: Significant progress was achieved throughout the summer of 2026 on the synthetic turf soccer field. Key infrastructure components, including subsurface utilities, lighting systems, and concrete work, have reached completion alongside the integrated stormwater detention facility. The project is currently on track for final delivery in early November 2026.
Additionally, court resurfacing has been initiated to deliver three upgraded tennis courts and eight new pickleball courts. Although the final surface coating is scheduled for spring 2027, the courts are anticipated to be finished and ready for use during fall 2026. Construction on the new field house facilities is also slated to start shortly before the start of the fall 2026 term.

Building 7 Renovation

The goal of this project is to realize the full potential of the existing facility to promote and support the physical and wellness-related educational offerings and activities, and to revitalize and preserve an aging and outdated asset that has tremendous potential to serve the needs of the college community. In realizing these initial goals, we send a message to our community that vitality and wellness are important aspects of both academic and lifetime achievement.

Update: Significant progress has been made since late July 2026. Major construction milestones include the installation of concrete footings, Concrete Masonry Unit (CMU) shear walls, and perimeter steel. Interior demolition is underway, with ceiling removal and floor abatement occurring safely. Roof replacement was a priority for the summer months and is on schedule to be complete before the rainy season. In the coming weeks, the focus will be on continuing interior demolition, advancing structural wall construction, installing roof infrastructure, and preparing mechanical system infrastructure.

Trades Center

The project will provide flexible lab and shop space to expand hands-on training in high-demand trades such as welding, ironworking, and carpentry. It will help to strengthen partnerships with industry, support apprenticeships and workforce training, and prepare students for family-wage careers that meet the region’s economic needs.

Update: Over the summer, the Construction Manager/General Contractor (CMGC) collaborated closely with the design team and cost estimator to reconcile the project's cost projections. While initially an overage was identified, value engineering efforts across the full team successfully brought the project within the approved budget range. Moving forward, the design team and CMGC will partner to develop construction documents reflecting these value-engineered updates.

Blue Parking Lot
The Blue Parking Lot is slated for a complete overhaul due to its deteriorated condition, primarily stemming from insufficient subgrade support beneath the asphalt. This critical project aims to not only replace the failing infrastructure but also to implement a modernized layout that prioritizes pedestrian and vehicular safety. Furthermore, the redesign will incorporate modern stormwater treatment solutions, bringing the lot into compliance with current regulations and best practices.

Update: Reconstruction of the Blue Parking Lot was substantially completed per contract on August 28th. While a portion of the landscaping and electrical infrastructure work is still underway, the parking lot is now available for use. For safety reasons, hours are currently limited to daylight hours (between dawn and dusk) until the lighting system is functional. The team is working closely with Portland General Electric (PGE) to energize the system as soon as possible.

Woodburn Science Lab
This project will create a science lab at the Woodburn Center to facilitate the completion of the Associate of Arts Oregon transfer program by local students.

Update: Throughout the summer, the team has been evaluating various strategies to develop a laboratory facility that fulfills institutional objectives. This phase of work focused on designing a space that supports current goals while remaining adaptable for prospective program expansion. This work will continue and begin to expand the project team as faculty members return to campus for the fall term. Construction of the lab is targeted for spring or summer of 2027.

See Appendix-2; Campus Maps, Pages 40–41.

Standard Report-4
September 16, 2026

CHEMEKETA COOPERATIVE REGIONAL LIBRARY SERVICE REPORT

Prepared by

Doug Yancey, Director—Chemeketa Cooperative Regional Library Service
Manuel Guerra, Executive Dean—Student Affairs

The Chemeketa Cooperative Regional Library Service (CCRLS) report addresses activities in four areas: CCRLS Advisory Council; Polk, Yamhill and Marion Library Association (PYM); administration and automation; and statistics.

CCRLS ADVISORY COUNCIL
This group does not meet June-Aug. The June 2026 College Board report included details from the May 2026 meeting. The next scheduled meeting is September 17, 2026.

PYM
This group met on 6/5/2026. Discussion items included updates on Keizer Community Library, member library contract deadlines and new policy references therein, Tipasa project updates, CCRLS phone transition, deploying the new circulating hotspot collection. The next meeting scheduled is September 4, 2026.

CCRLS ADMINISTRATION AND AUTOMATION
Membership application materials from *Keizer Community Library* were received on July 1, 2026, submitted by BJ Toewe. Review of those materials is pending.

The 'bridge' system which facilitates discovery & requesting between public member libraries and the college library was end-of-life as of June 30, 2026. *Tipasa* will replace the current platform. There will be no significant increase in annual expenditure. Implementation & configuration is currently underway. A phased go-live is anticipated to start in Fall 2026.

CCRLS renewed a 2-year contract with T-Mobile for 120 circulating hotspots, which are made available to patrons through its member libraries. These new devices were deployed in July.

Envisionware's *CloudNine Print Service* will replace *LPT:One* at most member library locations. Primary features are directly comparable, licensing is simplified and network management aspects are improved. *CloudNine Print Service* will also allow libraries to offer mobile printing options to patrons. Implementation start is anticipated by the end of the calendar year.

The CCRLS Information Systems manager migrated staff phones from the College's Cisco platform to the CCRLS Microsoft 365 tenant. They will be licensed and managed in that environment.

The CCRLS Information Systems manager is working with Xiologix to deploy new Dell servers and migrate those hosts from the VMware virtualization platform to Microsoft Hyper-V. This replaces equipment which has aged out of support and further reduces the footprint of physical hosts.

Standard Report-4
September 16, 2026

STATISTICS

METRIC		Q4 (Current Year)	Q4 (Previous Year)	Trend
Library users:		AVG	AVG	
Total registered		141,841	141,447	0.28%
City resident (FULL)		102,344	102,843	-0.49%
Rural adult resident (BASIC, FEE, OOD)		29,033	27,837	4.30%
Rural youth (CARE)		8,440	9,135	-7.61%
Active users (activity within previous 3 months)		48,983	42,495	15.27%
Collection:		AVG	AVG	
Item count		1,001,261	1,017,241	-1.57%
Circulation:		COUNT	COUNT	
Total checkouts		692,992	687,888	0.74%
Via self-check	31.57%	218,793	209,542	4.41%
To rural adults (BASIC, FEE, OOD)	14.98%	103,836	100,888	2.92%
To rural youth (CARE)	8.27%	57,344	61,380	-6.58%
Small library rotating collection *		29	642	-95.48%
Holds filled		97,146	97,318	-0.18%
Items carried via Courier		201,141	203,480	-1.15%
Reciprocal Sharing:		COUNT	COUNT	
Among CCRLS members		128,336	130,182	-1.42%
External borrowing		391	285	37.19%
External lending		703	474	48.31%
Library User Engagement:		COUNT	COUNT	
Online registrations		1,931	466	314.38%
Telephone renewals		244	87	180.46%
Mobile application launches		102,321	90,860	12.61%
Mobile application searches		107,489	99,293	8.25%
Web catalog users		48,503	69,816	-30.53%
Web catalog sessions		167,377	179,401	-6.70%
CCRLS-provided database uses		7,722	10,245	-24.63%
CCRLS-provided eVideo uses		11,970	11,532	3.80%
CCRLS-provided eBook uses		197,425	171,204	15.32%
Notices to Users:		COUNT	COUNT	
via Email		192,216	195,578	-1.72%
via Text (SMS)		58,441	55,215	5.84%
via Telephone		12,466	12,675	-1.65%
via Post		333	194	71.65%
Library Support:		COUNT	COUNT	
CCRLS Help Desk (tickets resolved)		201	205	-1.95%

* Rotating collection discontinued with bankruptcy of Baker & Taylor, funds re-allocated to Collection Support reimbursement.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for their recent contributions to Chemeketa and to their professions.

BLANCA AGUIRRE and MARI MONRROY from Counseling and Student Support Services presented a breakout session called “Cultivating a Solution Culture in Basic Needs Services” at the Basic Needs Oregon Statewide Convening in August.

The Accreditation Commission for Education in Nursing (ACEN) recognized the institution for its commitment to advancing the quality of nursing education. SANDRA KELLOGG was acknowledged for her service as an ACEN Peer Evaluator during the 2025–2026 academic year. She also served on the Evaluation Review Panel during Spring 2025 and Fall 2025. Her dedication and the institution’s support of her professional service contributed meaningfully to the quality of nursing education.

Congratulations to faculty editor TAMMY LYNNE STONER (English) on the publication of her edited anthology of fiction, nonfiction, poetry, and plays titled *Strange Alchemy: An Introduction to Weird Literature*, published by CHEMEKETA PRESS on September 1, 2026. Designed for students in introductory writing and literature classes, this book illuminates literature’s transformative power in our ordinary lives through feminist, ecological, and transhumanist writing that inspires conversation, sparks debate and propels you into bizarre new worlds.

Congratulations to faculty authors JONATHAN CHRISTIE and HEATHER BERGSCHNEIDER (Biology), whose new book *Plant & Animal Structure & Function: Biology Lab Manual*, was published by CHEMEKETA PRESS on September 1, 2026. This lab manual will serve students in Biology 103.

Congratulations to faculty authors who published new editions of their affordable textbooks with CHEMEKETA PRESS on September 1, 2026. REANNA CAMP (Geology) for the second edition of *Geologic Hazards of the Pacific Northwest: Geology Lab Manual* for Geology 142 lab sections. AUTUMN CHRISTENSEN (Geology) for the third edition of *Rocks and Geologic History of the Pacific Northwest: Geology Lab Manual* for Geology 143 lab sections. JENNIFER JOHNS (Biology) for the third edition of *Ecology and Diversity: Biology Lab Manual* for Biology 101 lab sections. SHANNON OTHUS-GAULT (Geology) for the second edition of *Oceanography: Earth Science Lab Manual* for General Science 108 lab sections and the third edition of *Surface Geology of the Pacific Northwest: Geology Lab Manual* for Geology 144 lab sections. HOLLY SCHIEFELBEIN (Biology) for the third edition of *Cell Biology for Health Occupations: Active Learning Workbook* for students in Biology 112. HOLLY SCHIEFELBEIN and JESSICA SCHRUNK (Biology) for the third edition of *Cell Biology for Health Occupations: Biology Lab Manual* for students in Biology 112 lab sections. JENNIFER SCHRAMM (Biology) for the third edition of *Cell Biology, Genetics, and Evolution: Biology Lab Manual* for Biology 102 lab sections and the second edition of *Ecology and Evolution: Biology Lab Manual* for Biology 223z lab sections.

Zuhal ATAI, an outstanding student leader has been named a 2026–2027 Newman Civic Fellow by Campus Compact. Zuhal brings a deeply personal commitment to public leadership, serving as President of the Campus Calm Collective Club and as a Student Leadership Club Coordinator. Beyond campus, she actively supports local immigrant and refugee families through her dedicated volunteer work with Salem for Refugees. Selected for her dedication to creating positive community change, Zuhal exemplifies the transformative power of civic and community engagement.

**APPROVAL OF RETIREMENT RESOLUTIONS:
RESOLUTION NO. 26-27-02, ELIZABETH D. CARLSON;
RESOLUTION NO. 26-27-03 BEVERLY COLEMAN;
RESOLUTION NO. 26-27-04, MICHAEL P. KELLY;
AND RSOLUTION NO. 26-27-05, JESUS R. SEGURA
[26-27-106]**

Prepared by

Courtney Saldivar, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached is the resolution honoring Elizabeth D. Carlson, who retired effective July 31, 2026; Beverly Coleman, who retired effective August 31, 2026; Michael P. Kelly, who retired effective August 31, 2026, and Jesus R. Segura, who retired effective August 31, 2006;

It is recommended that the College Board of Education adopt Resolution No. 26-27-02, Elizabeth D. Carlson; Resolution No. 26-27-03, Beverly Coleman; Resolution No. 26-27-04 Michael P. Kelly, and Resolution No. 26-27-05 Jesus R. Segura.

RETIREMENT RESOLUTION NO. 26-27-02
ELIZABETH D. CARLSON

WHEREAS, Elizabeth D. Carlson began her 27-year 10-month association, as a salaried employee, with Chemeketa Community College in September 1998; and

WHEREAS, Elizabeth D. Carlson gave dedicated service to Chemeketa Community College currently as an Operations Coordinator 2, Capital Projects and Facilities, and College Support Services Division,

BE IT RESOLVED, that upon her retirement date of July 31, 2026, the College Board of Education hereby honors and commends Elizabeth D. Carlson for her loyalty, dedication, and personal commitment to Chemeketa Community College.

E.A. Earls

Betsy Earls
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

RETIREMENT RESOLUTION NO. 26-27-03
BEVERLY COLEMAN

WHEREAS, Beverly Coleman began her 6-year, 1-month association, as a salaried employee, with Chemeketa Community College in July 2020; and

WHEREAS, Beverly Coleman gave dedicated service to Chemeketa Community College currently as an Instructor-Clinical Nursing, Career and Technical Education (CTE), Academic Affairs Division,

BE IT RESOLVED, that upon her retirement date of August 31, 2026, the College Board of Education hereby honors and commends Beverly Coleman for his loyalty, dedication, and personal commitment to Chemeketa Community College.

E.A. Earls

Betsy Earls
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

RETIREMENT RESOLUTION NO. 26-27-04
MICHAEL P. KELLY

WHEREAS, Michael P. Kelly began his 37-year, 9-month association, as a salaried employee, with Chemeketa Community College in November 1988; and

WHEREAS, Michael P. Kelly gave dedicated service to Chemeketa Community College currently as an Instructor-Drafting Architecture, Applied Technologies, Career and Technical Education (CTE) Division,

BE IT RESOLVED, that upon his retirement date of August 31, 2026, the College Board of Education hereby honors and commends Michael P. Kelly for his loyalty, dedication, and personal commitment to Chemeketa Community College.

E.A. Earls

Betsy Earls
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

RETIREMENT RESOLUTION NO. 26-27-05
JESUS R. SEGURA

WHEREAS, Jesus R. Segura began his 22-year, 2-month association, as a salaried employee, with Chemeketa Community College in July 2004; and

WHEREAS, Jesus R. Segura gave dedicated service to Chemeketa Community College currently as a Janitor Cleaner 2, Capital Projects and Facilities, College Support Services Division,

BE IT RESOLVED, that upon his retirement date of August 31, 2026, the College Board of Education hereby honors and commends Jesus R. Segura for his loyalty, dedication, and personal commitment to Chemeketa Community College.

E.A. Earls

Betsy Earls
Board Chairperson

Jessica Howard

Jessica Howard
President/Chief Executive Officer

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY
We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING
We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY
We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY
We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

QUALITY
We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.

Discover Chemeketa Community College

EO/AA/ADA/Title IX institution

Approved by College Board of Education 10.19.2022

Building directory on reverse side

Building and Primary Function(s)

001 1st Floor: Bookstore
001 2nd Floor: Faculty Offices; Cooperative Work Experience
002 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Student Accessibility Services; Student Life; Veterans Resource Center
002 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
003 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
005 1st Floor: Art Classrooms
005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
006 1st Floor: Auditorium; Classrooms
006 2nd Floor: Classrooms; Employee Development
007 Gymnasium; Physical Education Classrooms
008 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
008 2nd Floor: Health & Science Classrooms
009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
009 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
012 Information Booth
014 Fire Programs
015 Burn Tower
020 Drafting; Engineering; Machining Program; Faculty Offices
021 Welding Program
022 Academic Development (ESOL, GED/ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
033 Apprenticeship Programs
036 SOAR Program
037 Faculty Offices
038 Public Safety
039 Child Development Center
040 Facilities & Operations
041 Facilities & Operations; Shipping & Receiving
042 Genuine Foods Catering Kitchen; Taco Stand
043 Copy Center; Mail Room; Recycling
044 Facilities
045 Activity Field
046 Greenhouse
048 Conference Rooms; MaPS Credit Union
049 High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
050 Roberts at Chemeketa
051 Roberts at Chemeketa
052 Classrooms
053 Department of Human Services
058 Facilities & Operations Annex
060 Agricultural Sciences
061 Pavillion; Chemeketa Market
062 Greenhouse

Area or Service—Building/Room

Academic Affairs—3/272
Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
Admissions—2/200
Advising—2/110
Art Gallery—3/122
Athletics—7/103
Auditorium—6/115
Boardroom—2/170
Bookstore—1/First Floor
Business Services—2/202
Career Center—2/230
CCBI, Business Programming & ECE—1/204
Chemeketa Cooperative Regional Library Service—9/136,130
Chemeketa Online—9/106
Chemeketa Press—9/105
Cooperative Work Experience—1
Copy Center—43
Counseling Services—2/230
Dental Clinic—8/101
Employee Development Center—6/218b
English for Speakers of Other Languages—22/100
Enrollment Center—2/200
Executive Dean of Students—2/208
Extended Learning—3/252
Financial Aid—2/200
First Aid—2/173
Food Service—2/First Floor, 8, & 42
Foundation—5/264
Genuine Foods—42
General Information (Welcome Center)—2/110
Gymnasium—7
Human Resources—2/214
Information Technology—22/138
Library—9/Second Floor
Lost & Found—2/173
Mail Room—43
Multicultural Center—2/177A
Parking Permits—2/173 Public Safety
Planetarium—2/171
Posting Notices on Campus—2/176
President's Office—2/216
Public Information—5/266
Public Safety—38—503.399.5023
Registration—2/200
Scholarships—5/266
Student Accessibility Services—2/174
Student Affairs—2/208
Student Center—2/179
Student Clubs—2/176
Student Computer Center—9/Second Floor
Student Resources—2/230
Student Success Center—2/210
Television Studio—9/162
Testing Center—3/267
Transcripts—2/200
Transfer Information—2/110
Tutoring Center—9/Second Floor
Vending Machine Refunds—1/First Floor Bookstore
Veterans Services—2/201
Veterans Resource Center—2/116
Writing Center—9/Second Floor

Instructional Department Offices

Agricultural Sciences—60
Applied Technologies—20/203
Business & Technology, Early Childhood Education & Visual Communications—1/204
Chemeketa Online/Tech Hub—9/106
Dental Programs—8/109
Education—3/252
Emergency Services—Brooks Regional Training Center
Health, & Human Performance—7/103
Psychology, Life and Physical Science—8/221
Liberal Arts & Social Sciences—1/204
Math, Engineering & Computer Science—3/252
Nursing—8/104
Pharmacy Technology—8/113

Restrooms

Single Occupancy

Building 2—First floor
Building 4—Second floor
Building 5—Second floor
Building 6—First floor
Building 8—First floor
Building 20—First floor
Building 36—First floor
Building 37—First floor
Building 38—First floor
Building 40—Second floor
Building 50—First floor
Building 51—First floor

Lactation/Wellness Room

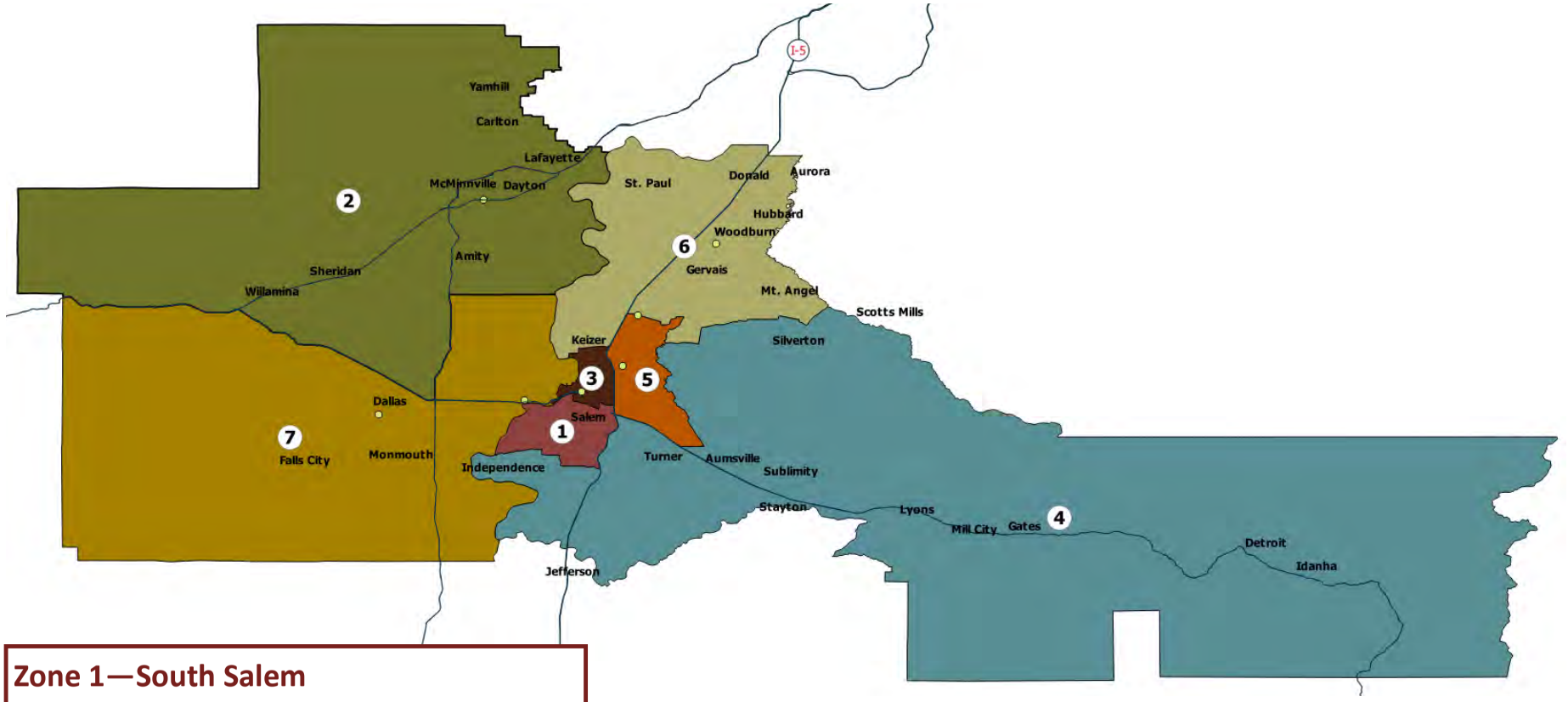
Building 2—Room 181
Building 5—Room 262
Building 8—Room 1064
Building 20—Room 815
Building 22—106A
Building 60—Room 815

Elevators

Building 2
Building 3
Building 4
Building 6
Building 8
Building 9

Revised September 2023

Chemeketa Community College
Board Zone Boundary Maps and Descriptions



Zone 1—South Salem

Zone 2—Yamhill County

Zone 3—North Salem

Zone 4—South Marion County

Zone 5—East Salem

Zone 6—North Marion County

Zone 7—Polk County

Board Members

ZONE 1 Iton Udosenata

ZONE 2 Birgitte Ryslinge, Vice Chair 2026-2027

ZONE 3 Neva Hutchinson

ZONE 4 Theresa Haskins

ZONE 5 Jackie Franke

ZONE 6 Diane Watson

ZONE 7 Betsy Earls, Chair 2026-2027

Produced by the Institutional Research Office at Chemeketa Community College

Handouts
September 16, 2026

Brooks Regional Training Center Updates

Discover Chemeketa Community College

Introductions

Jordan Bermingham, Dean--Brooks
Kevin Ruby, Diesel Technology Program Chair

Discover Chemeketa Community College

Paramedicine Pathways

- Paramedicine AAS
- Emergency Medical Services AAS
- Paramedic Bridge Certificate

Discover Chemeketa Community College

Fire Prevention

Basic Fire Prevention–Community Risk Reduction Certificate

Students who successfully complete the certificate will receive the following certifications from the Department of Public Safety Standards and Training (DPSST):

- NFPA Hazardous Materials Operations,
- NFPA Fire & Life Safety Educator I,
- NFPA Instructor I,
- NFPA Inspector I,
- ICC Inspector I,
- Federal Emergency Management Agency (FEMA) certifications for I-100, I200, I-700 and I-800 all related to understanding and operating within National Incident Management Systems (NIMS)

Discover Chemeketa Community College

Fire Prevention

Intermediate Fire Prevention–Community Risk Reduction Certificate

Students who successfully complete the degree will receive the following certifications from the Department of Public Safety Standards and Training (DPSST):

- NFPA Hazardous Materials Operations,
- NFPA Fire & Life Safety Educator II,
- NFPA Instructor II,
- NFPA Inspector II,
- NFPA Public Information Officer,
- NFPA Juvenile Fire Setter Intervention Specialist, and
- ICC Inspector II.

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Diesel Technology

- Industry Partnership updates and new courses.
- Three Major Industry Partnerships Kubota Tech, AGCO NEXTECH, and Daimler Get Ahead Program.

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Kubota TECH

- Offers training on real Kubota equipment and systems, including:
  - Access to online Kubota factory curriculum
  - Hands-on learning with certified trainers
  - Career pathways at Kubota dealerships
- Kubota Train the Trainer event September 14-18
- NC3 certifications Engines, Hydraulics, and Transmissions certifications.

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AGCO NEXTECH

- Train on equipment from AGCO's family of agricultural brands such as Massey Ferguson and Fendt.
- Benefits include:
  - Manufacturer-specific technical training
  - Strong employer partnerships
  - Access to AGCO diagnostic platforms
- AGCO corporate training
- AGCO corporate training upcoming events
- Partnership equals program support and…

Discover Chemeketa Community College

Daimler Get Ahead Program

- Through Freightliner and Western Star, this program offers:
  - Free access to Daimler's online training modules
  - Training aligned with heavy truck service careers
  - Internship and employment networking with Daimler service centers
- Benefits
  - Certifications are embedded into courses
  - Students can get upto 75 certifications
  - Higher starting wages
  - Donations to the program
  - Access to latest technology and training
  - Corporate training curriculum
- Chemeketa is currently ranked in the top 10 spot currently out of 340 schools

Discover Chemeketa Community College

Additional Training in Diesel

- EVT Emergency Vehicle Training
- EVT Certification testing
- Students can get 5 of the 6 courses needed to become master certified.
- **Fire Apparatus Technician Certification Track**
  - EVTF110 Maintenance, Inspection, and Testing of Fire Apparatus
  - EVTF120 Design & Performance Standards of Fire Apparatus
  - EVTF130 Fire Pumps and Accessories
  - EVTF140 Fire Apparatus Electrical System
  - EVTF150 not offered
  - EVTF160 Allison Automatic Transmissions
- **Kubota Tech**
  - Course designed for a small business owner or hobby farmer who is looking to learn how to do the maintenance on there tractors. NFC course, 3 days, includes labs on three different types of equipment, includes certification.
  - XDSL 9105A Introduction to tractor Maintenance and Service

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Questions?

Discover Chemeketa Community College