

## AP 5014 - Special Admission: International Student Admissions

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1. Apply for admission:
  - a. Include copy of passport, any previous U.S. visas and all required financial documents.
  - b. Students transferring to Chemeketa from another U.S. college or university must also submit transcripts and copies of their I-94 and I-20 forms from their current school.
2. Notification:
  - a. After their application is received and verified by the International Admissions Office, students will be notified by mail of their admission status, *accepted*, *pending* or *denied*.
  - b. Students will then be given arrival dates and required orientation dates.
  - c. After receiving the letter of acceptance and I-20 form from the Chemeketa International Admissions Office, students pay the SEVIS system fee, as required by the U.S. government.
  - d. Transfer students who are in the U.S. attending another U.S. college or university will receive their I-20 form after registration.
3. Student Visa Application:
  - a. Visit the nearest U.S. embassy or consulate to apply for an F-1 student visa.
  - b. When the visa is awarded, students must contact the Chemeketa International Admissions Office to receive arrival and travel instructions.
4. Attend Orientation:
  - a. Placement testing, advising and registration for new international students is done at this mandatory orientation session.
  - b. Pay for first term's tuition and fees.
  - c. Students scoring below college level on the placement test may be required to participate in a pre-college program delivered through the Language and Culture Institute.

June 21, 2011

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*Adopted Academic  
Standards*

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*Revised Academic Standards*