

Minutes
February 15, 2023

MINUTES OF BUDGET COMMITTEE ORIENTATION

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

February 1, 2023

The Budget Committee Orientation was called to order by Ron Pittman, Board Chair, at 1:03 pm in the Boardroom, Building 2, Room 170, at the Salem Campus. Jessica Howard welcomed everyone, and Budget Committee members and staff introduced themselves.

Budget Committee Members in Attendance: Chris Brantley (Zoom); Ed Dodson; Jackie Franke; Ken Hector; Neva Hutchinson, Board Vice Chair; Jenne Marquez (1:20 pm Zoom); Scott Muller (Zoom); Barbara Nelson; Ron Pittman, Board Chair; Mike Stewart (Zoom); Joe Van Meter; and Diane Watson (Zoom 1:06 pm). Excused Absences: Ray Beaty; Betsy Earls.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic and Student Affairs; David Hallett, Vice President, Governance and Administration; and Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance.

Budget Committee Orientation

Jessica Howard outlined the meeting format and logistics, stated that the April Budget Committee meetings would be in hybrid format, and noted that employees would likely be attending those meetings during the public comment portion.

Aaron Hunter, Associate Vice President/Chief Financial Officer, College Support Services/Finance, discussed budget calendar key dates and reviewed sections of the Budget Principles and Financial Environment document for the 2023–2024 Fiscal Year. This document is reviewed every fall as the budget cycle begins at the college. Aaron discussed the tuition and fee setting guidelines, the proposed student tuition and universal fee rates for 2023–2024, and the comparative annual cost of attendance among Oregon community colleges. He stated that a student tuition forum was held earlier in the week and that students in attendance asked great questions. In addition, he provided an overview of preliminary budget projections, the financial environment, financial trends, and general budget assumptions, and provided an update of the federal emergency relief funding received by the college in the past three years.

The Budget Committee members asked clarifying questions during the presentation, engaged on the different topics, and thanked Aaron for the informative presentation.

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Adjournment

Meeting adjourned at 2:39 pm.

Respectfully submitted,

Julie Deuchars
Board Secretary

Jessica Howard
President/Chief Executive Officer

Ron Pittman
Board Chair

February 15, 2023
Date