

Minutes
April 15, 2026

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

March 18, 2026

I. EXECUTIVE SESSION

Diane Watson, Chair, called the Executive Session to order at 4:30 pm in Room 104, at the Eola Center. Executive Session was held in accordance with ORS 192.660(2)(i), evaluating the chief executive officer.

Members in Attendance: Ken Hector; Neva Hutchinson; Birgitte Ryslinge; Diane Watson, Chair. Excused Absence: Betsy Earls, Jackie Franke, and Iton Udosenata.

College Administrator in Attendance: Alice Sprague, Vice President, Governance and Administration.

The meeting adjourned at 4:32 pm.

II. WORKSHOP

Diane Watson, Chair, called the Workshop to order at 4:46 pm in Rooms 102-103, at the Eola Center.

Members in Attendance: Betsy Earls, Vice Chair; Jackie Franke; Ken Hector; Neva Hutchinson; Birgitte Ryslinge; Diane Watson, Chair. Excused Absence: Iton Udosenata.

College Administrators in Attendance: David Hallett, Vice President, Academic and Student Affairs; and Alice Sprague, Vice President, Governance and Administration. Excused Absence: Jessica Howard, President/Chief Executive Officer; Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Updates for the Eola Center and Wine Studies

Paul Davis, Dean, Wine Studies and Yamhill Valley Campus Career and Technical Education, Chemeketa Eola Center staff, and a student discussed workforce development, AHIVOY, university partnerships, partners in wine, wine and spirit education trust (WSET), hospitality and tourism management, workforce training, and community engagement.

Board members asked clarifying questions.

The meeting adjourned at 5:22 pm.

III. REGULAR SESSION

A. CALL TO ORDER

Diane Watson, Chair, called the board meeting to order at 6:01 pm. The meeting was held in Rooms 102-103, at the Eola Center.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

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C. CHEMEKETA LAND ACKNOWLEDGMENT

Diane Watson read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Betsy Earls, Vice Chair; Jackie Franke; Ken Hector; Neva Hutchinson; Birgitte Ryslinge; Iton Udosenata; Diane Watson, Chair.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer (Zoom); David Hallett, Vice President, Academic and Student Affairs; and Alice Sprague, Vice President, Governance and Administration. Excused Absence: Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Lillian Anderson, Associated Students of Chemeketa (ASC) (Zoom); Steve Wolfe, Chemeketa Faculty Association (CFA) (Zoom); Kristy Krumsiek, Chemeketa Classified Association (CCA) (Zoom); and Angela Archer, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

<u>Name</u>	<u>Topic</u>
Paul Davis	Collaborations

F. APPROVAL OF MINUTES

Betsy Earls moved and Ken Hector seconded a motion to approve the Board of Education minutes of February 18, 2026.

Betsy Earls, Vice Chair: yes; Jackie Frankie: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslinge: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

G. REPORTS

Reports from the Associations

Lillian Anderson, Associated Students of Chemeketa (ASC) said the report stands as written and discussed past and upcoming events.

Steve Wolfe, Chemeketa Faculty Association (CFA) said the report stands as written.

Kristy Krumsiek, Chemeketa Classified Association (CCA) said the report stands as written.

Angela Archer, Chemeketa Exempt Association (CEA) said the report stands as written.

Reports from the College Board of Education

Jackie Franke attended two East Salem Rotary meetings, the MWVCOG Annual Awards dinner, and the Community Business and Education Leaders Collaborative.

Ken Hector attended a Joint Ways & Means Committee on Education, the weekly Oregon Community College Association (OCCA) legislative calls, an Association Community College

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Trustees (ACCT) webinar, and met with House District 18 candidate Amanda Staley, House District Representative Rick Lewis, and candidate Brian Starr regarding the May primary. He also attended a Marion County Materials Management Advisory Committee and the Silverton Chamber of Commerce business meeting.

Betsy Earls chaired the Mid-Willamette Valley Council of Government (MWVCOG) meeting and Executive Committee meeting, and attended the MWVCOG Annual Awards dinner.

Iton Udosenata - no report.

Birgitte Ryslinge participated in the OCCA weekly legislative calls, an OCCA Lunch and Learn, and two school board district visits at Yamhill Carlton and Amity schools.

Neva Hutchinson attended the Chemeketa Foundation Board meeting and a Salem Chamber Forum.

Diane Watson attended a meeting with staff and President Howard regarding the Foundation, the MWVCOG Annual dinner, agenda review, the Keizer State of the City, the Salem State of the City, and a meeting with Keizer Mayor Cathy Clark.

H. INFORMATION

Presentation of 2024–2025 Federal Single Audit Report

Ken Kuhns, auditor for Kenneth Kuhns & Company, said the Federal Single Audit Act Report is required by the federal government because the college receives federal money, and is part of the regular audit report. Much of the federal money received by the college is related to student financial assistance programs that consist of grants to students and loans to students. This year the programs identified and audited were the Student Financial Assistance program, with around \$30 million in expenditures and money from the United States Department of the Treasury through the State of Oregon, Future Readiness program and the college received/expended \$2,138,000. This was a clean opinion, and there were no exceptions in internal controls. Ken thanked the staff for their assistance.

Diane Watson thanked Ken K. for his thorough job.

2026–2027 Sabbatical Leave Requests

Chris Kato, Executive Dean, General Education and Transfer Studies, said the report stands as written and noted that the applications for sabbaticals increased. This item will be brought forward for board approval in April.

Betsy Earls requested that those who are awarded sabbaticals present to the board when they are completed. Chris noted there is a tentative plan in October and there will also be a presentation at the fall inservice. Jessica Howard confirmed the plans.

Oregon Community College Association (OCCA) Board Report

Birgitte Ryslinge noted the next OCCA board meeting will be in May, and discussed the end-of-

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session legislative report from Abby Lee, Executive Director, OCCA. The legislature was able to balance the budget without reductions to community college budgets.

**College Policies: College Board of Education Series (1000)—
Policy #1750—Prohibition of Harassment and Nondiscrimination and
Policy #1751—Sexual Harassment, Discrimination, and Misconduct
Prohibition of Sexual Harassment under Title IX**

Kara Parker, General Counsel, discussed the revisions to the policies, and noted entire strikethroughs on policies and language changes. The college will be adopting the sample policies put forward by OCCA so it can be legally compliant. OCCA has the expertise to craft the policies so they are not too broad or narrow, and the college also pays for access to OCCA's library of sample policies. This will be a slow process, and there will be additional policies brought to the board for its approval. Courtney Saldivar, Associate Vice President, Human Resources and Jon Mathis, Executive Director, Title IX/Culture & Community Engagement briefly discussed their policy changes as well.

Results of 2025 Certification and Licensure Examinations

Francisco Saldivar, Executive Dean, Career and Technical Education, presented the results of the certification and licensure examinations.

Academic Calendar for 2028–2029

David Hallett stated that the college uses a three-year perpetual calendar. The presentation tonight is on the 2028–2029 calendar and the board will be asked to approve it at the April board meeting.

I. STANDARD REPORTS

Personnel Report

Courtney Saldivar said the report stands as written. There was one new hire and a position change.

Budget Status Report

Rich Kline, Director of Business Services, stated that, on the Statement of Resources and Expenditures, an additional million dollars of property taxes has come in. This is not reflected yet on the current report, and tuition and fees include the start of spring term. On the Budget Status report, it continues to trend as expected.

Purchasing Report

Rich Kline noted the college will be advertising an invitation to bid (ITB) for the blue parking lot renovation. A recommendation will be brought forward to the board in May.

Capital Projects Report

Rich Kline, Director of Business Services, said the report stands as written and discussed the Trades Center.

Student Momentum Report

Colton Christian, Dean, Academic and Organizational Effectiveness, presented highlights of the

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student momentum report. Key takeaways include: Students in 2025 experienced more success in their first term than those in 2019. This rate has been fairly stable over the last three years. In 2025, the college's students continued on to their second term slightly less often than in 2024, and even less often in 2023. Changes in first term success and fall to winter persistence rates were not uniformly experienced by all of the college's students.

Recognition Report

Jessica Howard recognized employees in the report and added that Chemeketa received the 2026 Excellence in Community Engaged Partnership Award from Campus Compact with the college's partner AHIVOY. Jessica thanked the staff for their work.

J. SEPARATE ACTION

Approval of Article XI-G Bond Application Submission

[25-26-143]

Jessica Howard noted that Chemeketa has utilized previous XI-G bonds, specifically for Building 7, and the college is up for the next round of XI-G bonds. If awarded, these monies will be used for Building 3. The college is requesting the board's approval for the application submission.

Ken Hector moved and Jackie Franke seconded a motion to approve the Article XI-G bond application submission.

Betsy Earls, Vice Chair: yes; Jackie Frankie: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslingle: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

K. ACTION

Betsy Earls moved and Iton Udosenata seconded a motion to approve consent calendar items No. 1-2.

1. Acceptance of 2024–2025 Federal Single Audit Report [25-26-144]
2. Approval of College Policies: Board of Education Series— [25-26-145]
Policy #1010, Chemeketa Community College Board of Education Elections;
Policy #1040, Vacancies on the Chemeketa Community College Board of Education;
Policy #1350, Public Participation at Chemeketa Community College Board of Education Meetings;
Policy #1355, Chemeketa Community College Board of Education Meeting Speakers and Public Comments;
Policy #1640, Chemeketa Community College Board of Education Conflict of Interest;
Policy #1650, Chemeketa Community College Code of Ethics/Standards of Practice;
and Policy #1655, Chemeketa Community College Personal Use of Public Resources—Board of Education

Betsy Earls, Vice Chair: yes; Jackie Frankie: yes; Ken Hector: yes; Neva Hutchinson: yes; Birgitte Ryslingle: yes; Iton Udosenata: yes; Diane Watson, Chair: yes.

The motion CARRIED.

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L. APPENDICES

College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS

None were heard.

N. BOARD OPERATIONS

None.

O. ADJOURNMENT

The meeting adjourned at 7:02 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Diane L. Watson
Board Chair

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Date