

CHEMEKETA COMMUNITY COLLEGE BROOKS REGIONAL TRAINING CENTER

Informational Packet



CHEMEKETA COMMUNITY COLLEGE BROOKS CENTER

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Go.chemeketa.edu/brooks

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Welcome to Chemeketa Brooks Regional Training Center

Thank you for your interest in the Chemeketa Brooks Regional Training Center. Conveniently located in Brooks, Oregon, our state-of-the-art facility serves as a premier hub for training, education, and professional development. Chemeketa Brooks offers educational courses in Law Enforcement, Corrections, Diesel Technology, Building Inspection, EMT, Paramedicine, and Fire Technology. Additionally, it serves as a testing site for the National Testing Network (NTN), providing ORPAT and CPAT physical fitness testing for Law Enforcement and Fire Service professionals.

Designed to support a wide range of activities, our center features modern classrooms, specialized training environments, and flexible spaces tailored to meet your needs. We are proud to offer rental opportunities for organizations, governmental partners, and community groups aligned with the educational mission of the Brooks Center. Whether you're planning a meeting, workshop, or training session, our versatile spaces provide a professional and fully equipped setting. For more details on rental availability, pricing, and amenities, please refer to the rental information included in this packet, email brooks@chemeketa.edu, call 503.399.5163 or click this link to access our [Chemeketa Brooks Facility Request Form](#).

We look forward to welcoming you and supporting your goals at the Chemeketa Brooks Regional Training Center.

Educational Classroom / Building 1 Pricing and Capacity

Venue Rental Rates effective July 2026

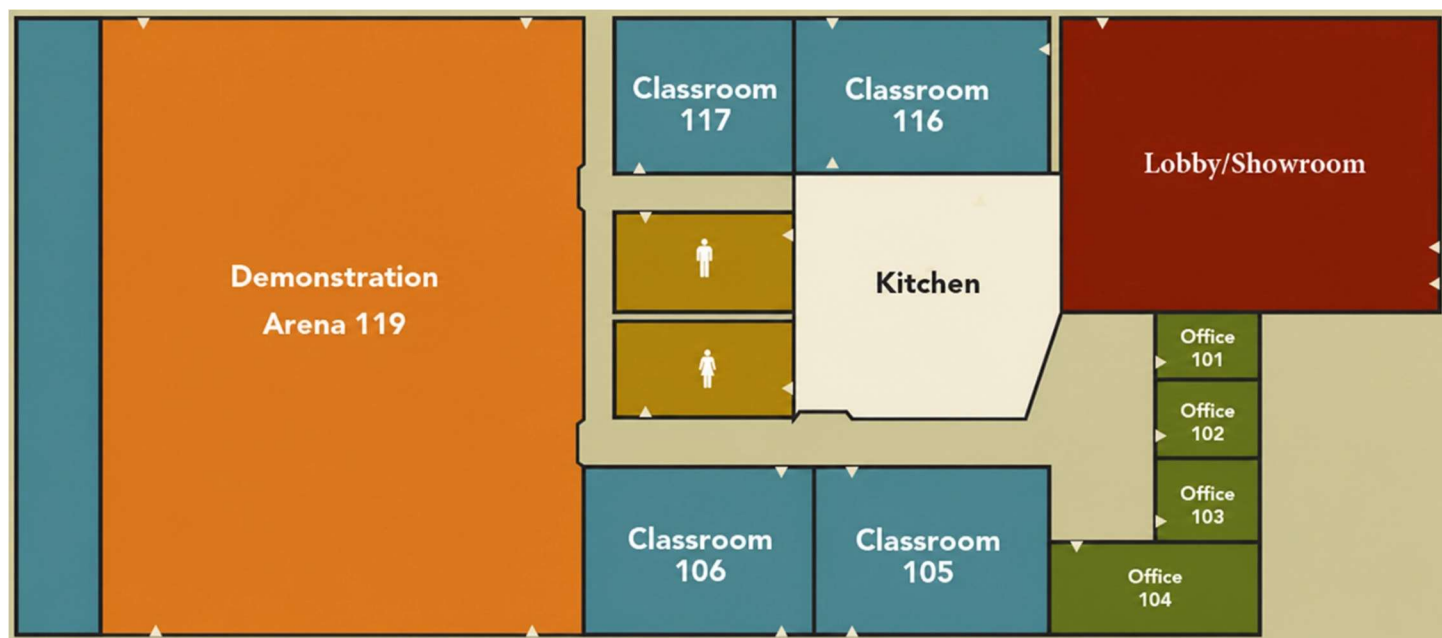
Click this link to access our [Chemeketa Brooks Facility Request Form](#)

Education Classrooms / Building 1	½ Day Rate	Full Day Rate	Room Capacity
105 (includes A/V)	\$165.00	\$275.00	30
106 (includes A/V)	\$165.00	\$275.00	30
Kitchen	\$165.00	\$220.00	
Lobby & Vendor Display Area	\$165.00	\$220.00	
Demonstration Arena	\$440.00	\$770.00	Does NOT include CPAT or ORPAT equipment usage.

Note: Classrooms 116 and 117 are no longer available for rental.

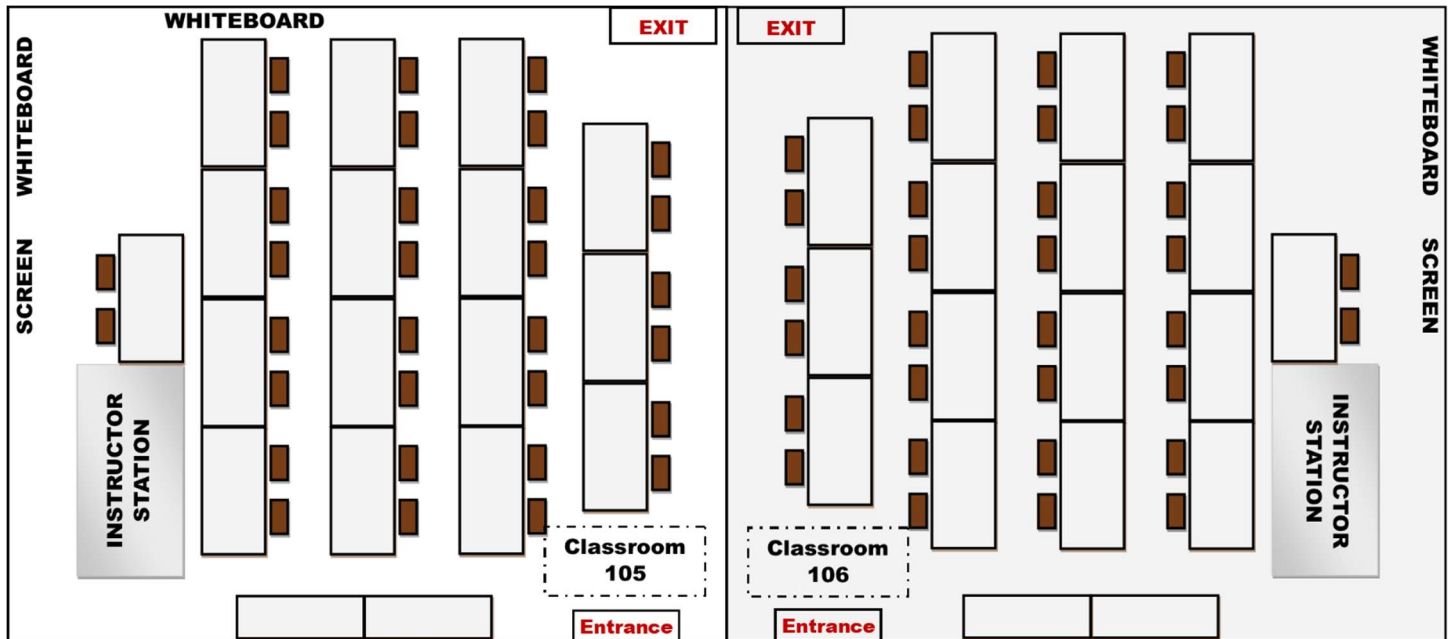
Building 1 Floor Plan

Building 1 offers a versatile and functional space ideal for a variety of events and meetings. The lobby serves as a welcoming area that can be utilized as a check-in station, showroom, or vendor display space. A dedicated conference room is available for small meetings or intimate discussions, while the kitchen area is perfectly suited for catering needs. The building also features four educational classrooms with dividing walls that can be adjusted to create two larger spaces, allowing for flexibility in event planning.



Building 1 Classroom Layouts

The layout below depicts the standard setup for our educational classrooms in rooms 105, 106, 116 and 117. Any rearrangement or relocation of any furniture or equipment must receive prior written approval or verbal authorization from the on-site Event Coordinator. Unauthorized movement of furniture or equipment may result in additional charges to cover cleaning and the restoration of the space to its original setup. We appreciate your cooperation in maintaining the integrity and functionality of our facilities.



Classroom Amenities:

- Desktop PC
- Document camera/ELMO
- Dual monitors
- Free WiFi
- House sound
- Laptop connectivity (standard HDMI)
- LCD projector and screen
- Lectern
- Podium
- US and Oregon Flags
- Webcam
- White board

Note: Microphones are not available in the classrooms

Brooks Grounds and Technical Training Prop Pricing

Venue Rental Rates effective July 2026

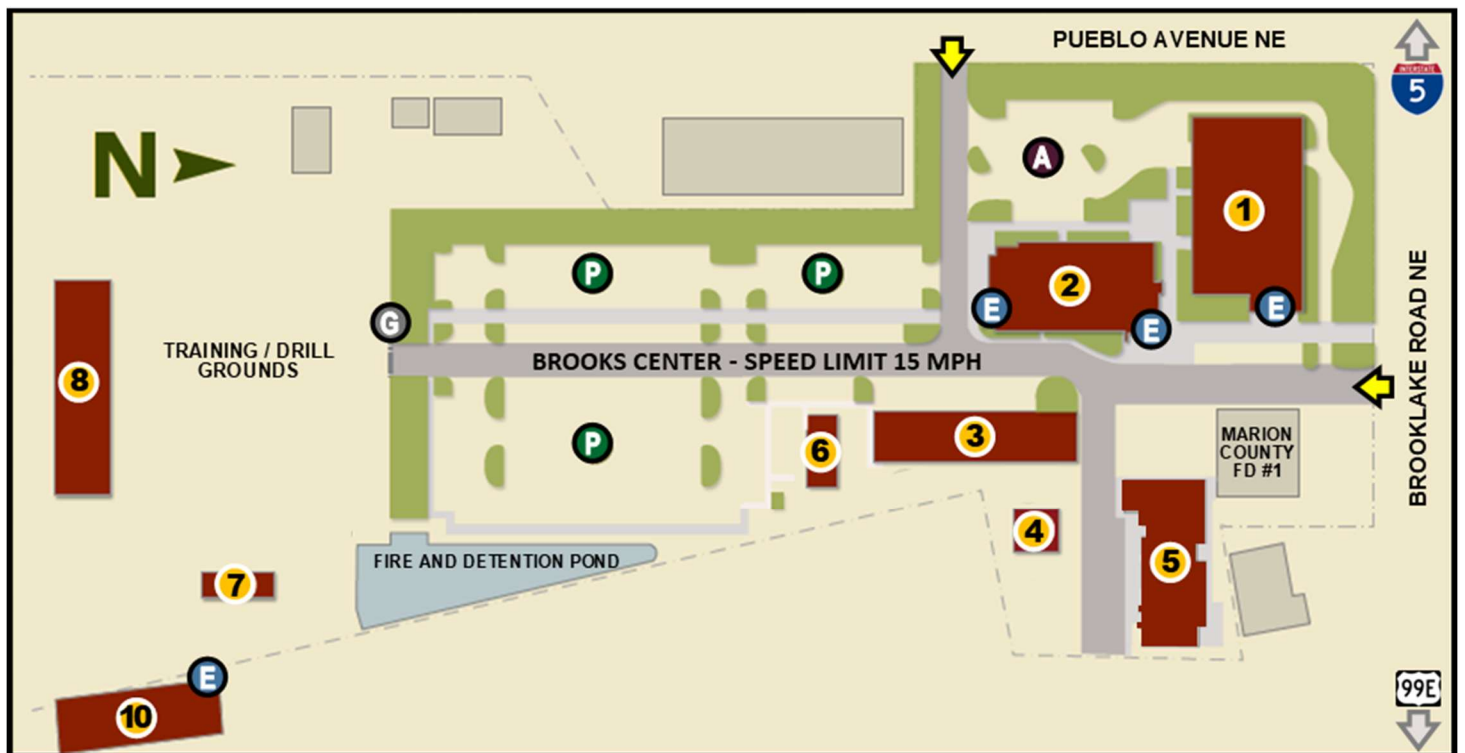
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Technical Training Prop Rental	½ Day Rate	Full Day Rate	Required Additional Charges
Technical Rescue Tower (Building 4)	\$330.00	\$660.00	An approved BRTC Safety Officer/Prop Technician at \$65.00 per hour.
Mobile Home (Building 6)	\$330.00	\$660.00	Materials (If applicable)
Ventilation Roof Prop in Building 8	\$330.00	\$660.00	Materials (i.e. plywood)
Confined Space Rescue Maze	\$330.00	\$660.00	An approved BRTC Safety Officer/Prop Technician at \$65.00 per hour.
Drafting Pond	\$110.00	\$220.00	
Driving Course	\$110.00	\$220.00	Group must collect cones after use. Failure to do so will result in a charge for staff time to cleanup.
Rail Tank Car, Car Fire Prop and LPG Props	\$330.00	\$550.00	An approved BRTC Safety Officer/Prop Technician at \$65.00 per hour. Cost of fuels/materials.
Burn Tower (Building 7)	Non-Fire: \$275.00 Live Fire: \$550.00	Non-Fire: \$550.00 Live Fire: \$880.00	For all live fire activities: An approved BRTC Safety Officer/Prop Technician at \$65.00 per hour. Cost of fuels/materials.
Swedish Flashover Prop	Non-Fire: \$275.00 Live Fire: \$550.00	Non-Fire: \$550.00 Live Fire: \$880.00	For all live fire activities: An approved BRTC Safety Officer/Prop Technician at \$65.00 per hour. Cost of fuels/materials.
Other	½ Day Rate	Full Day Rate	Required Additional Charges
Outdoor Campus including Technical Training Props (<i>Listed above</i>)	\$2,200.00	\$4,400.00	An approved BRTC Safety Officer/Prop Technician at \$65.00 per hour. Cost of fuels/materials.
Building 1 and Technical Training Props (<i>Listed above</i>)	\$3,300.00	\$5,500.00	An approved BRTC Safety Officer/Prop Technician at \$65.00 per hour. Cost of fuels/materials. DOES NOT include CPAT or ORPAT equipment usage.
Certified Trainer-Instructor	Varies	Varies	Rates vary on subject(s) requested.

Please note: All burn materials will be provided by Brooks Center staff unless prior approval is received. Customers are responsible for damages that may occur during the scheduled rental period.

Brooks Grounds Information and Map

The outdoor training spaces at the Chemeketa Brooks Regional Training Center are thoughtfully designed to support a variety of hands-on training and simulation activities. The expansive grounds provide ample room for practical exercises, including tactical law enforcement drills, fire service training scenarios, and emergency medical services skills. These outdoor areas are equipped with versatile setups to accommodate mock emergency responses, vehicle operations, and other specialized training needs. The spaces are well-maintained and adaptable, offering a safe and functional environment for rigorous training. Additionally, the outdoor training areas are supported by convenient access to parking, restrooms, and nearby indoor facilities, ensuring a seamless experience for all participants. Fully compliant with safety and accessibility standards, these spaces are ideal for organizations seeking a professional setting to enhance skill development and operational readiness.



BUILDINGS

- 1 Regional Training Center
- 2 Classrooms
- 3 Logistics
- 4 Rescue Tower
- 5 Fire Station Auxiliary
- 6 Tactical Scenario
- 7 Burn Tower
- 8 Equipment
- 10 Diesel Technology

MAP KEY

-  Campus Buildings
-  Campus Entrance
-  Agency Parking
-  Building Entrance
-  Security Gate
-  Parking

Driving Directions:

I-5 Southbound take exit 263. Turn left onto Brooklake Rd NE. Travel .8 miles and turn right into campus entrance after green Chemeketa sign.

I-5 Northbound take exit 263. Turn right onto Brooklake Rd NE. Travel .6 miles and turn right into campus entrance after green Chemeketa sign.

Policies and Guidelines

Below is a brief summary of our policies. For full details, please refer to the Facility Use Agreement, Attachment A, Rules and Regulations.

- Cancellation Policy: Chemeketa Brooks Staff must be notified, in writing, 7 working days prior to your event date that you need to cancel. Otherwise, you will be billed 50% of your reservation fee if you cancel and/or no show without notification.
- Decorations: Displays, signs, banners, or decorations must receive prior approval from the Event Coordinator. No tacks, nails, hooks, or staples are allowed on facility walls. Only multi-surface painter's tape may be used to affix decorations. Candles must be enclosed in non-tip containers. The use of glitter, sequins, or similar materials is strictly prohibited, as are fog/smoke machines and explosive special effects.
- Electrical Use: Only heavy-duty, three-prong extension cords may be used within College facilities.
- Prohibited Substances: The use of illegal drugs in any form, smoking (including tobacco products and e-cigarettes), and the consumption of alcoholic beverages are not permitted on College property.
- Parking: Free parking is available in designated spots located in the lot south of Building 2. Please note that parking on the west side of Building 2 is not permitted, except for people with disabled parking permits. To accommodate short-term visitors, parking spaces in front of Building 1 should remain available for temporary use only, except for people with disabled parking permits.
- Insurance Requirements: Clients must have their own General Liability Insurance for the duration of the facility use period. Proof of insurance must be given to the College before using the facility. If the client doesn't provide or maintain the required insurance, they will not be able to use the facility. Listed below are the amounts of insurance required. For full insurance requirements refer to the Facility Use Agreement, Attachment B, Insurance Requirements.
 - User shall provide and maintain a commercial general liability policy written on an occurrence form with limits not less than:
 - \$2,000,000 General Aggregate
 - \$1,000,000 Products and Completed Operations Aggregate
 - \$1,000,000 Personal and Advertising Injury
 - \$1,000,000 Each Occurrence

We appreciate your cooperation in adhering to these guidelines to ensure the safety and comfort of all facility users.

EO/AA/ADA/Title IX Institution

Chemeketa Community College does not discriminate based on race, color, religion, national origin, immigration or citizenship status, age, sex, sexual orientation, gender identity or expression, marital status, familial status, pregnancy, disability, veteran status, genetic information, or any other status protected by federal, state, or local law in any area, activity, or operation of the College.

Chemeketa Community College is an equal opportunity/affirmative action employer. For inquiries regarding the College's nondiscrimination policy, contact the following:

- For students with disabilities: Section 504/ADA Coordinator in Student Accessibility Services, 503.399.5279
- For employees with disabilities: Vice President of Governance & Administration, 503.399.2537
- For sex-based discrimination: Title IX Coordinator, 503.584.7323
- For equal employment opportunities or affirmative action: Affirmative Action Officer in Human Resources, 503.315.4586

To request this publication in an alternative format, please call 503.399.5192. For language access, please call 503.315.4586.