

Chemeketa Polk Center

18+ GED Preparation Class Enrollment Process

Numbers 1-6 below are for ALL 18+ students who are enrolling in GED preparation classes at any campus or center. Number 7 is exclusive to the Chemeketa Polk Center's enrollment process. All campuses and centers have different GED preparation class schedules. After admission, please contact each campus or center directly to find out their term class schedule and student orientation process.

1. To enroll at Chemeketa as adult GED seeker go to: **chemeketa.edu**
2. Click on "**How to Enroll**" under Admission tab
3. Scroll down page to "**Adult GED - Ages 18 & Older**" - click on title
4. Click on "**Apply for Admission**" as GED seeker - No application fee. Fill out all of the form pages.
 - When asked your primary reason for attendance, select "**for personal enrichment**" as your primary reason for attendance.
 - When asked if you plan to earn a degree or certificate at Chemeketa, select "**no, just taking classes**"
5. Submit application.
6. You will receive an email from the college in a couple of days in the email account you provided on the application. This email will have your new student ID# (K_____) and your student username. This username will be prefix to your new student email address: _____@my.chemeketa.edu. It will also provide you a link and instructions to claim and set up your student my.chemeketa account. This account is where you will receive all communications and have access to all college class content. Make sure you keep your K# and username handy at all times when speaking with Chemeketa staff, as this is how we identify you in our computer system. From this point forward you will NOT receive communications in the email you provided - ALL COMMUNICATIONS WILL COME THROUGH YOUR MY.CHEMEKETA.EDU STUDENT EMAIL.
7. Once the above is complete, if you decide to take GED classes with the Polk Center in Dallas, please contact Nancy Harper at 503.316.3242 (leave a message with your name, phone# and K#) to schedule a GED orientation. Nancy will then give you permission to register for the class during your orientation. This orientation will take place on the phone (and preferably online using Zoom).

If you decide to take classes at Salem campus, please call 503.399.4225 or email GED@chemeketa.edu with your K# and your contact information and they will contact you. If you would like to take GED classes at Yamhill Valley campus call 503.316.3296.

All GED classes will take place remotely using the Zoom program format for teaching. Students will need access to wifi and a computer or laptop with a camera to be successful in GED preparation class (phones will not work for this format). If you do not have access to a computer or laptop, please notify staff during your orientation and they can request a rental for you.

GED TESTING: All GED testing in Oregon is scheduled through [GED.com](https://ged.com) and takes place at Pearson VUE testing centers. There are official Pearson VUE testing centers at four of Chemeketa's campuses/centers. Visit <https://ged.com/> for more information about testing.

If you have further questions about enrollment, please contact Polk Center staff at 503.623.5567.

Chemeketa Polk Center

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