

## Application to Change Residency

Residency for tuition purposes is determined at the time of admission to Chemeketa. Changes to residency status will be applied to the current or future terms only.

1. Contact Enrollment Services to request an address update and "Application to Change Residency" form.
2. Complete this form and submit it along with the required documentation to Enrollment Services, Salem campus, Bldg 2, Room 200
3. In order to be considered for a change, Chemeketa requires proof of residency. A permanent residence shall be verified by specific documentation. Please provide at least one document that includes a date to show your physical presence and intent to reside in Oregon, your name, and your physical address in Oregon. Such documentation may include, but is not limited to:

- Oregon Driver License or ID Card
- Bank account statements
- Oregon State Income Tax form
- Current W-2
- Oregon Voter registration card
- Immigration documents (Visa, change of status application verification)
- Documentation of ownership of residential property or of continuous occupancy of rented or leased property in Oregon
- Jury Duty Summons
- Selective Service registration
- Recent Veteran: LES, DD214
- Active Duty military ID, copy of orders in Oregon
- Utility bills (gas, water, power, telephone)
- Documentation of entry into a legal agreement in Oregon (marriage, divorce, etc...)
- Documentation of public assistance, rehabilitation, unemployment or other Oregon state services

Student ID (K#):          Date:   -   -

Name: \_\_\_\_\_  
Last, First, Middle

Address: \_\_\_\_\_  
Street, City, State Zip

Phone Number with Area Code: Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

When did your current stay in Oregon begin? \_\_\_\_\_  
mm/dd/yyyy

Student Signature \_\_\_\_\_

### Office Use Only

Documentation provided: \_\_\_\_\_ Documentation Dated: \_\_\_\_\_ Term Of Change: \_\_\_\_\_

Change Approved: Yes  No  Processed By Initials: \_\_\_\_\_ Date Processed: \_\_\_\_\_