

Chemeketa Community College
Placement Assessment Office, 3/267
Mailing Address: P.O. Box 14007, Salem OR 97309-7070
Phone: 503-399.5046
Fax: 503-503-399-4950
Email: placement@chemeketa.edu

Request for Placement Test Results

Every school has its own process for providing previous placement test copies to you or directly to another college or university. Before you submit this request contact your new college/university to find out:

- What types of placement test results they will accept?
- Is there an expiration date for the test results they will accept?
- Will they accept a copy from you by email? (Quickest method for Chemeketa)
- Or do they only accept them directly from Chemeketa?

Choose an Option:

- Option 1: No signature is required to release the test results to you by email.**
You can send an email request to placement@chemeketa.edu along with your name and K number. This is what an email request looks like.

Please email my Accuplacer test results to me. My name as it appeared on my Chemeketa records is _____, my K# is K _____, and my email address is: _____.

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- Option 2: Complete this form, sign it and submit it to Chemeketa Placement Assessment.**
Our preferred method is by email to placement@chemeketa.edu. Our mailing address and fax number are shown above if you don't have the option to email a copy.

Name: _____

K Number: _____ Date of Birth: _____

I give Chemeketa Community College permission to release my placement test scores to:

College/University Name: _____

Attention (Department or Staff name): _____

Email address: (Chemeketa-preferred option): _____

Fax Number: _____

Student Signature (required): _____

**Allow 3-5 business days for this request to be processed.
An incomplete request or form may delay processing.**