

## Request for Evaluation and Transfer of Previous Credits

Use this form to request an evaluation of previous credits from prior institution(s). Courses are evaluated based on best fit for program listed. Once the evaluation is complete an email will be sent to your MyChemeketa account.

1. Complete and submit this form to one of the following: Enrollment Center, Transcript Evaluation Window 13 in Bldg. 2, fax, or to evaluation@chemeketa.edu
  - a. Transcripts must be official and from a regionally accredited institution to be evaluated. We do not accept faxed transcripts.
  - b. Evaluations are processed once all transcripts listed on the form have been received.
  - c. Turnaround time is 2-3 weeks depending on the volume of requests.

Student ID (K#):           Date of Birth (mm/dd/yyyy): \_\_\_\_\_

Name (as it appears in our records): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street City State Zip

Phone Number with Area Code: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Previous Name(s) Used: \_\_\_\_\_

**Check Only if Applicable:**

<input type="checkbox"/>	I am attending Chemeketa under <b>Veteran Affairs (VA) Benefits</b> <i>(Submit this form when enrolling for your first term at Chemeketa. All prior credit needs to be evaluated and reported by the end of your third term at Chemeketa)</i>
<input type="checkbox"/>	I have <b><u>applied for a degree</u></b> or certificate at Chemeketa <i>(Submit this form and your <a href="#">Application for Graduation</a> by the end of the fourth week of the term <u>prior</u> to the expected term of graduation)</i>
<input type="checkbox"/>	I am <b><u>applying for a limited enrollment program</u></b> at Chemeketa <i>(All Chemeketa programs are listed on the second page of this form. Limited enrollment programs are designated with an *)</i>

**Chemeketa is not required to accept all credits from other institutions. Submitted transcripts will not be returned or photocopied.**

**Schools Providing Transcripts for Evaluation:**

School: \_\_\_\_\_ School: \_\_\_\_\_

School: \_\_\_\_\_ School: \_\_\_\_\_

<input type="checkbox"/>	I have requested official transcripts be sent to Chemeketa
<input type="checkbox"/>	Please use transcripts that are currently on file from a previous evaluation for a different program

**PLEASE PRINT THE PROGRAM NAME:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Certificate of Completion (1 year)

Accounting  
Accounting  
Accounting-Tax Preparation  
Accounting – Payroll  
Accounting – Baccalaureate Preparation

Apprenticeship  
Construction Trades, General Apprenticeship – HVAC/R  
Specialization  
Construction Trades, General Apprenticeship – Plumbing  
Specialization  
Construction Trades, General Apprenticeship – Sheet Metal  
Specialization  
Electrician Apprenticeship Technologies

Automotive Technology  
Automotive Body Repair  
Automotive Entry Level Technician  
Automotive Machining

Business Technology  
Administrative Office Professional - Business Software  
Administrative Office Professional - Business Technology  
Administrative Office Professional - Office Fundamentals  
Administrative Office Professional - Virtual Office Assistant

Computer Information Systems  
Computer Programming  
Computer Support Specialist  
Computer Systems Administration  
Database Developer  
Network Management and Systems Security  
Web Developer

Criminal Justice  
Juvenile Corrections  
Law Enforcement - Basic Corrections  
Law Enforcement - Basic Law Enforcement

Dental Assisting

Drafting Technology  
Computer-Assisted Drafting (CAD)  
Computer-Assisted Drafting (CAD) - Architectural Drafting

Early Childhood Education  
Early Childhood Education  
Infant/Toddler  
Preschool

Electronics Technologies  
Electronic Engineering Technician - Electronics  
Electronic Engineering Technician - Process Control

Fire Protection Technology  
Fire Service Supervision and Management

Health Information Management  
Basic Health Care

Hemodialysis Technician\*

Hospitality Management  
Event Management  
Hospitality Management

Human Services  
Addiction Studies - Addiction Counselor Certification Preparation\*  
Human and Social Services Traditional Health Worker

Machining Technology  
Basic Manufacturing Technician  
CAD/CAM - Computer-Aided Manufacturing (CAM) Fundamentals  
CAD/CAM - Computer Numerically Controlled (CNC) Operator  
CAD/CAM - Manual Machine Operator

Management  
Procurement Management  
Retail Management  
Sustainability in Management

Medical Assisting\*

Nursing  
Practical Nursing\*

Occupational Skills Training

Pharmacy  
Pharmacy Management - Pharmacy Technician\*

Speech-Language Pathology Assistant\*

Tourism and Travel Management  
Destination Marketing  
Tourism and Travel Management

Vineyard Management  
Vineyard Operations

Welding Fabrication  
Welding\*

## Associate of Applied Science/Transfer (2 year)

Accounting  
Apprenticeship  
Construction Trades, General Apprenticeship – HVAC/R  
Specialization  
Construction Trades, General Apprenticeship – Plumbing Specialization  
Construction Trades, General Apprenticeship – Sheet Metal  
Specialization  
Electrician Apprenticeship Technologies

Associate of Arts – Oregon Transfer  
Associate of Science/Oregon Transfer in Business  
Associate of Science/Oregon Transfer in Computer Science  
Associate of Science  
Associate of General Studies  
Automotive Technology\*

Business Technology  
Administrative Office Professional  
Administrative Office Professional - Accounting Administrative  
Assistant  
Administrative Office Professional - Medical Administrative  
Assistant  
Administrative Office Professional - Virtual Office Assistant

Computer Information Systems  
Computer Systems and Information Technology

Criminal Justice  
Criminal Justice  
Juvenile Justice  
Law Enforcement\*  
Law Enforcement – Corrections\*

Drafting Technology  
Computer-Assisted Drafting (CAD)

Early Childhood Education

Electronics Technologies  
Electronic Engineering Technician  
Electronic Engineering Technician - Computer Electronics  
Electronic Engineering Technician - Industrial Electronics  
Electronic Engineering Technician – Process Control Technology  
Electronic Engineering Technician – Renewable Energy Management

Fire Protection Technology  
Fire Prevention  
Fire Suppression\*

Health Information Management\*

Horticulture  
Horticulture

Hospitality Management

Human Services  
Addiction Studies\*  
Social Services\*

Machining Technology  
Computer-Aided Design/Computer-Aided Manufacturing (CAD/CAM)

Management  
Management  
Procurement and Supply Chain Management

Nursing\*  
Paramedicine\*

Pharmacy  
Pharmacy Management\*

Speech-Language Pathology Assistant\*

Tourism and Travel Management  
Vineyard Management  
Visual Communications  
Graphic Design\*  
Graphic Design – Interactive Media\*

Welding Fabrication\*  
Wine Business  
Winemaking

Chemeketa Community College is an equal opportunity/affirmative action employer and educational institution. To request this publication in an alternative format, please call 503.399.5192.