

Sent by email to: [madisonp@firstcascade.com](mailto:madisonp@firstcascade.com)

February 13, 2019

Madison Pihl, Vice President  
First Cascade Corporation  
P.O. Box 2158  
Lake Oswego, OR 97035

NOTICE TO PROCEED: ITB #1901 Chemeketa Woodburn Tenant Improvement

Contract #10471400

Pursuant to this Notice you are to commence work on the above-referenced Contract, effective February 13, 2019, and to perform the Work as stated below and within the above referenced contract:

Substantial Completion shall be achieved by: March 15, 2019

Final Completion shall be achieved by: March 22, 2019

Dated this 13th day of February 2018.

Sincerely,

*Gail Williams Pickett*

Gail Williams Pickett  
Contract Management Analyst  
[gail.williams.pickett@chemeketa.edu](mailto:gail.williams.pickett@chemeketa.edu)

Electronic Copies: James Berndt, Project Manager -Facilities & Operations, Chemeketa; Rory Alvarez, Director – Facilities and Operations – Chemeketa; John Shirley – Anderson Shirley Architects, Inc.