

# CURRICULUM DEVELOPMENT APPLICATION

## Revised Credit Course: CTE Program Area

**Important:** Consult with the Curriculum Coordinator to obtain Submission Deadline and Effective Date – Bldg. 9/104B, ext. 5080

Program/Department information			Date of Application:		
Originator:		Ext.	Bldg./Office:		
Program/Dept.:				Dept. # (4 digits):	
Division # (1 digit):	Org # (6 digits):	Presenter:			

Course Information					
Current			Revised – only if Content is equivalent to current course number		
Course Title: <i>(If over 30 characters, must revise)</i>			Course Title: <i>(Limit to 30 characters)</i>		
Course #:			Course #:		
Instructional Hours:	Lecture:	Lab:	Instructional Hours:	Lecture:	Lab:
Total Credits:			Total Credits:		
Class Fee: \$ _____			Class Fee: \$ _____		

**Other areas of revision** (check all that apply)

<input type="checkbox"/> Prerequisite/Corequisite: Change/Add/Remove	<input type="checkbox"/> Course description: Change/add/remove
<input type="checkbox"/> Performance Based Learner Outcomes (PBLs):	<input type="checkbox"/> Difference, Power, and Responsibility (DPR) designation Added
<input type="checkbox"/> Content Elements identified (match content to outcomes)	<input type="checkbox"/> Assessment Method(s): Change/Add

Term(s) offered to appear in catalog

<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring	<input type="checkbox"/> Summer	<input type="checkbox"/> Offered as needed
-------------------------------	---------------------------------	---------------------------------	---------------------------------	--

➤ **Cite evidence of need (limit to 40 words):**

---

➤ **Program Chair Signature and Date:**

---

**All CTE program areas:**

- Curriculum development does not impact and/or duplicate other courses on campus (obtain correspondence).
- There is alignment in the course outline between description, PBLs, and course content.
- Content Elements are identified and reflect in the PBLs table of the Course Outline - match content to outcomes. (Aids in curriculum application review for those not familiar with the discipline or CTE program area.)
- The following information is provided on last page of course outline:
  - Assessment methods
  - Teaching methods (if DPR designated)
- *Workload, staffing, and budget ramifications for this proposal have been reviewed and addressed with department administrator.*

**Application attachments (in the following order):**

- *Advisory Committee Minutes indicating industry request or requirement to develop new course or approve a major revision prior to development (Prior). Advise the program advisory committee of development completion after the Curriculum Committee approves the curriculum develop*
- Course Outline (reflects tracked changes)
- Copies of correspondence with other departments that might be affected by course revision
- Difference, Power, and Responsibility Criteria form (if DPR designated)

<b>Dept. Administrator's Name*:</b>	<b>Signature:</b>
-------------------------------------	-------------------

**Date Signed:**

\* E-mail course outline (MS Word) to: curriculum@chemeketa.edu  
 Forward signed application with attachments (application packet) to the CRC Curriculum Coordinator in the Teaching and Learning Department, Bldg. 9/Rm. 104G