CURRICULUM DEVELOPMENT APPLICATION

Chemeketa Community College

Revised Credit Course: General Education

Important: *Consult with the Curriculum Coordinator to obtain Submission Deadline and Effective Date – Bldg. 9/104B, ext. 5080*

Program/Department information	Date of Application:	
Originator:	Ext.	Bldg./Office:
Program/Dept.:		Dept. # (4 digits):
Division # (1 digit): Org # (6 digits):	Presenter:	

Course Information

Current	*Revised – if Content equivalent to old number*
Course Title: *(If over 30 characters, must revise)*	**Course Title:** (*Limit to 30 characters*)
Course #:	**Course #:**
Instructional Hours: **Lecture:** **Lab:**	**Instructional Hours:** **Lecture:** **Lab:**
Total Credits:	**Total Credits:**
Class Fee: $_____	**Class Fee: $**_____

Other areas of revision (check all that apply)

- ☐ Prerequisite/Corequisite: Change/Add/Remove
- ☐ Performance Based Learner Outcomes (PBLOs):
- ☐ Content Elements identified *(match content to outcomes)*
- ☐ Course description: Change/add/remove
- ☐ Difference, Power, and Responsibility (DPR) designation Added
- ☐ Assessment Method(s): Change/Add

Term(s) offered to appear in catalog	Fall ☐	Winter ☐	Spring ☐	Summer ☐	Offered as needed ☐

> *Cite evidence of need (limit to 40 words):*

> *Program Chair Signature and Date:*

All Gen Ed disciplines:

- Curriculum development does not impact and/or duplicate other courses on campus (obtain correspondence).
- There is alignment in the course outline between description, PBLOs, and course content.
- Content Elements are identified and reflect in the PBLOs table of the Course Outline - match content to outcomes.
  (Aids in curriculum application review for those not familiar with the discipline or CTE program area.)
- The following information is provided on last page of course outline:
  - Assessment methods   – Teaching methods (if DPR designated)
- *Workload, staffing, and budget ramifications for this proposal have been reviewed and addressed with department administrator.*

Application attachments (in the following order):

- Course Outline (reflects tracked changes)
- Copies of correspondence with other departments that might be affected by course revision
- Difference, Power, and Responsibility Criteria form *(if DPR designated)*

Dept. Administrator's Name*:	Signature:
Date Signed:	

* *E-mail course outline (MS Word) to: curriculum@chemeketa.edu*

Forward signed application with attachments (application packet) to the CRC Curriculum Coordinator in the Teaching and Learning Department, Bldg. 9/Rm. 104G