

## Expedited Grant Authorization Form

(For grants \$10,000 or less)

This form is required before a grant can be developed or written. It is not final authorization to submit a grant. It is to be completed:

1. For grants \$10,000 or less and impact one Dean/Director
2. After informal discussions with the Grant Coordinator
3. Submitted to Grants Coordinator after approvals are given

Person Proposing Grant \_\_\_\_\_

Department Proposing Grant \_\_\_\_\_

Agency Grant Will Be Proposed To \_\_\_\_\_

Estimated Project Budget \_\_\_\_\_

Estimated Grant Amount \_\_\_\_\_

Due Date of Grant Application: \_\_\_\_\_

General description of grant, including relationship to Core Themes and current degrees/certifications.

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\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

**Fiscal Impact**

Grant Period: \_\_\_\_\_ to \_\_\_\_\_

For a multi-year grant, does the annual funding: \_\_\_ increase; \_\_\_ remain the same; \_\_\_ decrease?

Is Chemeketa required to assume program costs after grant is over? \_\_\_Yes \_\_\_No

Indirect or Administrative Costs allowed? \_\_\_No \_\_\_Yes (Percentage Allowed \_\_\_\_\_)

Does it require matching funds from the college? No \_\_\_\_\_ Yes \_\_\_\_\_ (extent: \_\_\_\_\_)

**Other Information**

Where will project be located? \_\_\_\_\_

What college equipment or facilities will be used?

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What outside agencies/partners are involved? What is their level of commitment to the project?

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**Approvals Required:**

Executive Dean \_\_\_\_\_

Director of Business Services \_\_\_\_\_