

College Board of Education Series—1000

## **ADVISORY REPRESENTATIVES TO THE COLLEGE BOARD OF EDUCATION**

### **Composition**

The Chemeketa Community College Board of Education hereby establishes the position of advisory representative to the College Board of Education. There shall be four advisory representatives designated by their respective associations as follows:

- Faculty Association president or designee
- Classified Association president or designee
- Associated Students of Chemeketa—ASC executive coordinator or designee
- Exempt Association president or designee

### **Vacancy**

If a vacancy occurs in a position of advisory representative, it shall be filled by the association's successor for the remainder of the term in which the vacancy occurs.

### **Attendance**

Advisory representatives may attend all regular and special meetings of the College Board of Education. All such participation shall be in person. In the event a special telephonic meeting is called, advisory representatives will be invited to participate.<sup>1</sup>

Advisory representatives shall be subject to the attendance rules established for the College Board of Education.

### **Duties**

Advisory representatives may participate in regular and special meetings of the College Board of Education without vote.

All items for discussion proposed by advisory representatives shall be placed on the agenda in advance of meetings through the college president/chief executive officer in accordance with board policies and college procedures.

Advisory representatives may recommend to the College Board of Education that motions and resolutions be adopted or denied and, upon request, may have their opinions for or against any matter recorded in the minutes.

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<sup>1</sup> See also Policy 1310.

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(Continued)

**Executive Sessions**

Advisory representatives may not participate in executive sessions of the College Board of Education, except upon invitation of the chairperson and unanimous consent of the remaining members of the College Board of Education. Advisory representatives may request admission to executive sessions. The College Board of Education may consider such requests and indicate its response.<sup>1</sup>

**Compensation**

Advisory representatives who are College employees shall not be subject to reduction in pay for time spent in such capacity so long as their regular duties are satisfactorily performed.

**Travel**

Any reimbursement for travel by advisory representatives relating to board matters shall be approved in advance by the board chairperson and college president/chief executive officer.

June 26, 1991

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*Adopted College Board of Education*

February 15, 2006; July 15, 2009;  
December 15, 2010; February 27, 2013;  
April 16, 2014

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*Revised College Board of Education*

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<sup>1</sup> ORS 341.290, 192.660