

College Board of Education Series—1000

DUTIES AND RESPONSIBILITIES OF THE COLLEGE BOARD OF EDUCATION

The duties of the Chemeketa Community College Board of Education will be as follows:¹

1. Select, appoint, and evaluate the college president/chief executive officer, who also serves as clerk to the College Board of Education.
2. Adopt policies which will govern the operation of the college and to review them periodically.²
3. Honor principles of ethics as adopted by policy or in statute.³
4. Consider recommendations of the college president/chief executive officer in all matters of policy and administration pertaining to the welfare of the district.
5. Serve on the college's budget committee.
6. Set tuition rates.
7. Conduct a public hearing, adopt and oversee expenditure of the annual budget upon recommendation of the college president/chief executive officer.⁴
8. Adopt employee salary schedules and collective bargaining agreements.
9. Consider and act upon recommendations of the college president/chief executive officer on site acquisition, utilization, and physical plant development.
10. Consider and act upon recommendations of the college president/chief executive officer on matters of capital outlay and on major repair and maintenance of buildings, grounds, and equipment.
11. Serve as Local Contract Review Board for the college.⁵
12. Require, consider, and act upon reports from the college president/chief executive officer considering the programs and conditions of the college.
13. Consider and act upon the curricular offerings of the college district on the recommendation of the college president/chief executive officer.⁶

¹ ORS 341

² ORS 341.009

³ ORS Chapter 244

⁴ ORS 294.305-294.565

⁵ ORS 279A.060 (See also Policy #6210)

⁶ ORS 341.425

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14. Adopt graduation standards for all certificate and degree programs that are consistent with academic and regulatory requirements.⁷
15. Adopt the academic calendar.
16. Make provisions for proper accounting of receipts and disbursements of college funds and those of student organizations and other funds under the supervision of the college.
17. Levy taxes as authorized by law and by vote of the citizens of the district.
18. Provide for the annual audit of all funds of the district, of student organizations, and other funds handled under the supervision of the district.⁸
19. Authorize elections on matters that call for a vote of the people.⁹
20. Consider communications and requests from citizens or organizations.
21. Authorize the college president/chief executive officer to establish citizen advisory committees and curricular or advisory committees.
22. Consider appeals from college employees and to consider the recommendation of the college president/chief executive officer in cases of dismissal, supervision, and discipline consistent with collective bargaining agreements and employee administrative handbooks. All appeals provided for in the negotiated contracts between the College Board of Education and employees shall be in accordance with the procedure established in the negotiated contract.
23. All other statutory duties of ORS 341 and related statutes.

June 26, 1991

Adopted College Board of Education

February 23, 2005; February 15, 2006; July 15, 2009;

April 16, 2014; July 20, 2016

Revised College Board of Education

⁷ ORS 341.465

⁸ ORS 341.709, Chapter 297

⁹ ORS 255