

College Board of Education Series—1000

BUDGET COMMITTEE MEMBER SELECTION

- College President/CEO (or designee):**
1. Initiates selection process by informing **College Board of Education** of resignations or upcoming vacancies.
 2. Informs **College Board of Education** if an incumbent wishes or does not wish to be reappointed.
- College Board of Education:**
1. Makes a decision to reappoint an incumbent who has served for four years or less, or to advertise position. A position filled by an incumbent who has served more than four years, and wishes to continue, must be advertised; however, the incumbent may reapply.
 2. Makes a decision to appoint a new member to a vacated position from an up-to-date list of qualified candidates or to seek new candidates to fill any openings.
- College President/CEO (or designee):**
1. If directed by the **College Board of Education**, informs citizens of vacancy with public notices.
 2. Prepares application materials and provides them to interested candidates upon request.
- College Board of Education Chairperson:**
1. Appoints screening committee of three board members whenever necessary to screen potential candidates.
- College Board of Education Committee:**
1. Screens applications and/or interviews qualified candidates for any vacancy created mid-term or to begin a new term being advertised.
 2. Reports to **College Board of Education** names of all qualified applicants and recommends appointment(s) at next regular meeting.
- College Board of Education**
1. Makes final appointment(s).

July 15, 1991
Adopted College Council
February 15, 2006
Reviewed Board of Education
May 8, 1996
Revised

January 7, 2011; February 26, 2015
Revised by College Executive Administration