## RESPONSIBILITIES OF THE INDIVIDUAL CHEMEKETA COMMUNITY COLLEGE BOARD OF EDUCATION MEMBER

The Chemeketa Community College Board of Education member accedes to a truly nonpartisan position and is responsible to all the voters of the district—irrespective of political, fraternal, social, religious, or other affiliation.<sup>1</sup>

The basic function of a College Board of Education member is policy-making and not administrative.<sup>2</sup> The college president/chief executive officer will execute policy and determine the methods used to enforce the provisions of the policy.

A College Board of Education member should take into consideration the following guidelines as proper college practice:

- 1. Request the opinion of others and support the principle of "majority rule" in College Board of Education decisions.
- 2. Refer complaints and/or criticism of any college operation directly to the college president/chief executive officer.
- 3. Require all college business transactions be on an ethical basis.
- 4. Refuse to use or permit the use of a College Board of Education member's position for personal gain.
- 5. College Board shall focus on college business rather than personal issues.
- 6. Comply with all open meetings laws and executive session requirements.

June 26, 1991

Adopted College Board of Education

February 15, 2006; July 15, 2009; June 25, 2014;

December 19, 2018

Revised College Board of Education

<sup>&</sup>lt;sup>1</sup> ORS Community College Statute 341.290 and Ethics Statute 244.010(5)

<sup>&</sup>lt;sup>2</sup> See Policy #1010