

College Board of Education Series—1000

## CONFLICT OF INTEREST AND ETHICS

Chemeketa Community College employees, officers, agents or otherwise, irrespective of whether they are compensated for such services (e.g. college administration, staff, faculty, board members, volunteers and agents of the college) are considered “public officials” per Oregon Ethics Law.<sup>1</sup>

Public officials are prohibited from the following:

1. **FINANCIAL AND/OR PERSONAL GAIN:** Using their office for *financial and/or personal gain* or to avoid a *financial and/or personal detriment* for themselves or their family members. Family members are considered to be: spouse; children; siblings; spouse of siblings; parents; person of whom the public official have a legal duty to support; person of whom the public official provides benefits through the public official’s public employment; and person who provides benefits to a public official or candidate through the person’s employment.
2. **CONFLICT OF INTEREST:** A conflict of interest may exist whenever any action, decision or recommendation by the public official in their official capacity, may lead to the private financial and/or personal gain or avoid a financial and/or personal detriment of the public official, family member of the public official, or a business with which any of the family members as defined in paragraph one (1) above. When a conflict of interest may occur the public official must provide notification of such conflict of interest and withdraw from any such action. Refer to college Procedure #1710 PRO for additional information about conflict of interest disclosure and/or withdrawals.
3. **GIFTS:** Public officials are prohibited from soliciting or accepting, directly or indirectly, honoraria, rebates, gifts, monies, gratuities, services, promises of contract for future award or compensation from any single source that could reasonably be known to have a financial, personal, administrative or other interest. A gift is defined as something of economic value given to a public official or their family members without payment or other consideration of equivalent value. Gifts may include, but are not limited to, meals, textbooks for personal use, and trips.

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<sup>1</sup> ORS 244 Government Ethics Law and Oregon Government Ethics Law—Guide for Public Employees

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**CONFLICT OF INTEREST AND ETHICS (continued)**

This prohibition does not apply to the receipt of an honorarium, or a certificate, plaque, commemorative token or other item with a value of less than \$50, or honoraria received for services performed in relation to the public official's private profession, occupation, avocation, or expertise.

June 26, 1991

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*Adopted College Board of Education*

February 15, 2006; September 23, 2009;

January 20, 2016

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*Revised College Board of Education*