

Administrative Series—2000

## POSSESSION OF WEAPONS

- Requestor:**
1. Requests to bring weapon(s), as defined in policy 2440, on campus must be submitted in writing to the **director of Public Safety** stating **requestor's** full name and date of birth, the reason for the request, the time period involved, and the type of weapon(s).
  2. If appropriate, the following information must accompany the request:  
Weapon description (caliber, type)  
Make  
Model No.  
Serial No.
- Director of Public Safety:**
1. Makes decision whether weapons(s) requested will be allowed and notifies **requestor** of decision within three working days.
- Requestor:**
1. If permission is granted, weapon(s) authorized to be on college property must be inspected at the **Public Safety office** prior to transporting to any other campus location.
  2. In the event permission is denied, a written appeal may be directed to the **vice president/governance and administration**.
- Vice President/  
Governance and  
Administration:**
1. The **vice president/governance and administration** will grant or deny the appeal. That decision shall be final.

May 26, 1993

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*Adopted College Council*

March 8, 2006

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*Revised*

February 9, 2011: March 7, 2016

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*Revised by College Executive Administration*