

## Educational Program Series—4000

**GRADING**

The responsibility for evaluating student performance and for assigning grades rests with the instructor.

The responsibility for demonstrating competency within the framework of a course's outcomes and criteria rests with the student.

Students have the right to know how and on what basis their performance is being evaluated.

Final grades are issued at the end of each term. Grades cannot be changed after one year. Letter grades are assigned points according to the following system:

<i>Grade</i>	<i>Meaning</i>	<i>Points</i>
A	Excellent. An indication that the student has met the stated outcomes and course criteria at the highest level, demonstrating mastery of required knowledge and skills	4
B	Very Capable. An indication that the student has met the stated outcomes and course criteria at a high level, demonstrating mastery of most required knowledge and skills	3
C	Competent. An indication that the student has met the stated outcomes and course criteria with sufficient mastery of enough of the required knowledge and skills to be capable of success in other courses that require this course as a prerequisite	2
D	Limited success. An indication that the student has only minimally met the stated outcomes and criteria of the course but may not have sufficient mastery of enough of the required knowledge and skills to be capable of success in other courses that require this course as a prerequisite	1
F	Failure. An indication that the student has not adequately met the stated outcomes and criteria of the course	0
IB IC ID IF	Incomplete. Assigned by instructor when additional time is granted for completion of coursework. The standard extension is one term, but may be up to one year. If the contract is not fulfilled then the "I" grade will revert to the specified letter grade	0
P	Pass. Acceptable Performance. A grade of "P" represents satisfactory achievement which would have been graded "C" or better on the regular grading scale, but is given instead of a letter grade.	0
NP	No Pass. Unacceptable Performance. Does not satisfy requirements for entry into courses where prerequisites are specified.	0
CEU	Continuing education unit earned	0
NOC	Continuing education unit not earned	0

The student's grade point average is computed by dividing the total credit hours (except I, P, and NP) into the total points earned.

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**GRADING** (continued)

The following marks may appear on a student's transcript and are assigned by Enrollment Services:

<i>Mark</i>	<i>Meaning</i>
X	Audit. This mark is used when a student participates in the class but does not wish to receive a grade or credit for the course.
R	Course Repeated. The "R" mark is used upon student request when a course taken at Chemeketa has been repeated and the student receives a higher grade in the repeated course
M	Missing Grade. Grade was not assigned by the instructor before the grade input deadline for the term.
W	Withdrawal. Student has withdrawn from class after the last day to drop with a refund and prior to the end of the 6 <sup>th</sup> week of term (or equivalent for accelerated courses).

July 17, 1985

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*Adopted College Board of Education*

May 17, 2006

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*Reviewed College Board of Education*

April 16, 2003; March 17, 2010 (Effective July 1, 2010);

April 17, 2013; April 18, 2018

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*Revised College Board of Education*