

Student Services Series—5000

## **STUDENT RECORDS/USE OF SOCIAL SECURITY NUMBERS**

Chemeketa Community College shall maintain student records procedures consistent with the requirements of applicable state and federal laws and guidelines and use student records to promote the growth and welfare of students within the mission of the college.

The college will use student social security numbers for keeping records, complying with federal and state requirements,<sup>1</sup> doing research, aggregate reporting, extending credit and collecting debts.<sup>2</sup> Social security numbers will not be given to the general public. A student choosing not to provide a social security number shall not be denied any student rights.<sup>3</sup>

July 17, 1985

*Adopted College Board of Education*

March 15, 1995; June 28, 2006;

September 17, 2014; April 18, 2018

*Revised College Board of Education*

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<sup>1</sup> Family Educational Rights & Privacy Act of 1974 and as amended (FERPA)

<sup>2</sup> Gramm-Leach-Bliley Act of 1999 and Health Insurance & Portability Accountability Act of 1996

<sup>3</sup> OAR 589-004-0400