

Business Operations Series - 6000

COMMUNITY USE OF EQUIPMENT/SERVICES/FACILITIES

Requestor: 1. Contact applicable college department with request.

Applicable Department Administrator: 1. Reviews request for impact on college needs and determines whether group is profit or nonprofit.

1.a. If group is nonprofit and request is in support of the college's mission, approves request, and informs requestor of necessary follow-through arrangements including affected departments and/or Northwest Innovations.

1.b. If group is profit-making, denies request and informs sponsor of appeal process.

Requestor: 1. May appeal request to president.

President: 1. Reviews request.

1.a. If request supports college mission, approves request and informs administrator and requestor. Administrator informs requestor of necessary follow-through arrangements including affected departments and/or Northwest Innovations.

1.b. Denies request if not in support of college mission.

June 25, 1985
Adopted College Council

May 24, 2016
Revised by College Executive Administration

Revised