

MID-VALLEY HVAC/R APPRENTICESHIP PROGRAM, MA #2026

**Applications accepted:
June 10 – 28, 2019**

**Veterans, minorities and women are
encouraged to apply.**

Date of opening announcement: May 1, 2019



HVAC/R Apprenticeship *Registered with BOLI/ATD OSATC*

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| <p>Job Description</p> <ul style="list-style-type: none"> HVAC/R (heating, ventilating and air conditioning and refrigeration) combines sheet metal and electrical work, installation, wiring, service and repair of environmental control systems, and fabrication and installation of ductwork <p>Working Conditions</p> <ul style="list-style-type: none"> Work is done indoors and outdoors Work areas vary from outdoor scaffolding to crawl spaces and attics Employers are located in Benton, Lincoln, Linn, Marion, Polk, & South Yamhill Counties <p>Terms of Apprenticeship</p> <ul style="list-style-type: none"> Four years 576 related-training hours (classes at Chemeketa Community College) 8,000 on-the-job training hours with approved training agents Successful apprentices are referred to Oregon Building Codes Division for Limited Electrician Technician, Class B (LEB) exam Opportunity for advancement and pay raises every six months | <p>Minimum Qualifications</p> <ul style="list-style-type: none"> 18 years old or older High school diploma or GED One year of high school algebra or Integrated Math 2 OR post high school algebra with a grade C or higher OR placement into MTH070 or higher on a Chemeketa math placement test <p>Employers May Require:</p> <ul style="list-style-type: none"> Current driver's license Insurability to operate company vehicles Drug test / other tests Ability to frequently lift / move 50-pound materials <p>Earning Potential</p> <ul style="list-style-type: none"> Journey-level hourly wage is \$28.46/hour. Apprentices start at a minimum of \$12.81/hour Opportunity for two pay raises per year during program <p>Orientation</p> <ul style="list-style-type: none"> Applicants are required to attend a mandatory orientation after the application period closes |
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Application Information

Applications are available **in person** at:

**Chemeketa Community College
Apprenticeship Office
Building 33, Room 101
4000 Lancaster Ave NE
Salem OR 97305**

By phone: 503.399.5255

By email: apprenticeship@chemeketa.edu

Web: apprenticeship.chemeketa.edu/

Applications are only accepted during the scheduled opening: **June 10 – 28, 2019.**

Complete and signed applications and supporting documents may be submitted in-person (mail slot or 9 am – 4:30 pm, Monday-Friday); mailed; or emailed.

- Applicants must submit **proof** they meet all minimum qualifications (18 years or older, high school diploma or GED and qualifying math score, see first page) with the application.
- Applications are reviewed, scored and ranked based on applicant-supplied information.
- Apprentices are selected from the ranked Pool of Eligibles (POE) based on points.
- Information for points may be added to the application until the closing date.
- Applicants receive a letter with the results of their application after the closing date.
- Mandatory orientation is at 5 pm on July 10 in the Building 33 Apprenticeship Office on the Salem Chemeketa campus.
- Applications are not returned.
- ***Applications must be received by June 28, 2019 at 5 pm. Include a copy of a photo id, copy of GED/Diploma, and proof of math.***

Documentation for Additional Points

A. Proof of Education

Submit transcripts and/or copies of diplomas or certificates from:

- High School or GED Program
- College
- Military
- Trade School
- Post-secondary training

B. Proof of Work Experience –

- Must be written on company letterhead and include:
 - Total hours worked
 - Work processes performed
 - Verifying signature from employer

C. Photocopies of –

- Valid driver's license
- Current First Aid and CPR Certification (hands-on)
- Other trade licensure
- HS Diploma / GED
- Military Honorary Discharge - DD214 long form



APPRENTICESHIP APPLICATION

COMPLETE ALL SECTIONS. If not applicable, indicate NA.

OCCUPATION: **HVAC/R Technician**

| Office Use | |
|------------|--------|
| Log # | |
| MA # | 2026 |
| DOT # | 0637.0 |

| | | | |
|-----------|-------|----|------------------------|
| Last Name | First | MI | Social Security Number |
|-----------|-------|----|------------------------|

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|-----------------|
| Mailing Address |
|-----------------|

| | | | |
|------|-------|-----|--------|
| City | State | Zip | County |
|------|-------|-----|--------|

| | | |
|-------------------------|---------------------------|---------------|
| Phone Number () () | Message Number () () | Email Address |
|-------------------------|---------------------------|---------------|

| GENDER | | | RACE/ETHNICITY | | | | BIRTHDATE | | | |
|------------|----------|-----|-------------------------------|--------------------------------------|----|------------------|-------------------|----------------|------|------|
| MALE | FEMALE | | WH | BL | AI | AS | HI | MONTH | DATE | YEAR |
| | | | | | | | | | | |
| VET STATUS | | | VETERANS: Please Check One | | | Military Service | Length of Service | Discharge Date | | |
| VET | RESERVES | NON | Plan to apply for GI benefits | Do not plan to apply for GI benefits | | | | | | |
| | | | | | | | | | | |

EDUCATION

| Circle highest grade completed in each school category | High School 9 10 11 12 | Trade School 1 2 3 4 | College 1 2 3 4 | GED Yes No | | | | | |
|--|---------------------------|-------------------------|--------------------|---------------|------|-------|------|-----------|------|
| | | | | | | | | | |
| School | Name | City | State | From | | To | | Graduated | |
| | | | | Month | Year | Month | Year | Month | Year |
| High | | | | | | | | | |
| College | | | | | | | | | |
| Trade | | | | | | | | | |

WORK EXPERIENCE

Beginning with your present employer, list the name and address of each employer for whom you have worked, include periods of military service, the nature of work done, the dates of employment and the number of months involved.

| Firm Name and Address | Nature of Work | Dates of Employment | # of Months |
|-----------------------|----------------|---------------------|-------------|
| | | From To | |
| | | From To | |
| | | From To | |

GEOGRAPHICAL AVAILABILITY Check One or Both

| | |
|---|--|
| Lincoln County | |
| Benton, Linn, Marion, Polk and the South Half of Yamhill Counties | |

Instructions: Provide documentation to verify your education and work experience and complete the Statement of Understanding.

The documentation you submit will be scored based on the criteria outlined below and then totaled. Your total score will determine your placement in the Pool of Eligibles (POE). In case of a tie, the earliest date of application will break the tie. Scoring will be based on the verifiable documentation you provide (letters on company letterhead from your employer(s), DD214, course certificates, school transcripts, etc.). Resumes are not acceptable for points for work experience, though may be included with the application.

| Rating Factors for Points – 70 Possible | | Possible Points |
|--|--|------------------------|
| 1. | High School Diploma GED | 6 Points 3 Points |
| 2. | High School classes – 2 points per semester with C or better Courses include drafting, design, integrated math, algebra, shop, geometry, welding, trigonometry, fabrication, calculus, or other HVAC/R related courses. | 12 Maximum |
| 3. | College/trade/military classes – 2 points per semester with C or better Math or trade-related courses (see high school list). | 8 Maximum |
| 4. | College, military & trade school degrees/certificates – 8 points per degree/completion/AAS degree. | 8 Maximum |
| 5. | Pre-apprenticeship - Youth Builders, Oregon Tradeswomen, Job Corps, and other OSATC approved programs. | 4 Maximum |

| Other Rating Factors for Points | | |
|--|--|------------|
| 6. | HVAC/R related work experience – 2 points per six months, 8 points maximum All other construction work experience – 1 point per six months, up to 4 points maximum. | 12 Maximum |
| 7. | Military Service: 2 points per year of service with DD 214 with Honorable Discharge | 8 Maximum |
| 8. | Valid Driver's License | 7 Points |
| 9. | Certifications: First Aid/CPR, forklift operator, and other construction related. | 5 Maximum |

Applicants must supply supporting documentation for points.

STATEMENT OF UNDERSTANDING
Please initial each of the statements below to indicate your knowledge and understanding

- I am responsible for keeping the program informed of any change in my address or phone number.
- I have read and understand the basic qualifications for entry into the program.
- I meet the minimum qualification for entry into the program.
- I understand I must provide proof I meet the qualifications required for entry into the program.
- I have been provided information detailing how applicants are accepted and placed in the program.
- I understand any intentional false statements or information I have provided on this application form or on any other documents shall be cause for rejection of the application or termination of my registration if I am accepted.

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|------------------------|-------|
| Signature of Applicant | Date: |
|------------------------|-------|