

CHEMEKETA COMMUNITY COLLEGE

Dental Assistant Program



Fall 2024 Application

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Affirmative Action:

Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity or operation of the College. The College also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state or local laws.

Under College policies, equal opportunity for employment, admission, and participation in the College's programs, services, and activities will be extended to all persons, and the College will promote equal opportunity and treatment through application of its policies and other College efforts designed for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503-584-7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>. Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem OR 97305.

To request this publication in an alternative format, please call 503.399.5192.

Program Overview:

The Dental Assisting program is a limited enrollment, 9-month, full-time certificate program. This program accepts up to 36 qualifying applicants each year. The program accepts applications each spring for the coming fall.

Program Accreditation:

This program is accredited by the Commission on Dental Accreditation and has been granted the accreditation status of "approval without reporting requirements." The Commission on Dental Accreditation will review complaints that relate to a program's compliance with the accreditation standards. The Commission is interested in the sustained quality and continued improvement of dental and dental-related education programs but does not intervene on behalf of individuals or act as a court of appeal for individuals in matters of admission, appointment, promotion, or dismissal of faculty, staff, or students.

A copy of the appropriate accreditation standards and/or the Commission's policy and procedure for submission of complaints may be obtained by contacting Commission at:

Address:

211 East Chicago Avenue
Chicago, IL 60611-2678 or

Phone:

1-800-621-8099 extension 4653

Application Process/Timelines:

Applications Acceptance Period:

April 22 – May 31, 2024

Applications will be accepted during the application acceptance period. Late applications will not be considered due to strict review timelines.

Application Review Period:

June 3rd – June 7th

Applications will be reviewed by administrative staff during the application review period. The timeline may be adjusted based on the number of applicants.

Transcript Evaluation Process:

Applicants who would like to utilize completed courses from other colleges and/or universities will need to submit the following:

- Official transcripts
- Submit official transcripts and forms to Enrollment Services at evaluation@chemeketa.edu
- [Request for Evaluation and Transfer of Previous Credit \(click here\)](#)

Transcripts evaluations take an average of 10 weeks to complete. To ensure you have your transcripts evaluated prior to applying, transcripts and evaluation request must be submitted by **February 5, 2024**.

Communication

Applicants will be required to have access to their my.chemeketa.edu email for all application and course related communications. Applicants should be checking their email at least 3 days a week (daily is recommended)

Video Response Paper

To ensure that applicants are familiar with the job of a Dental Assistant, please complete the following to submit with your application

Directions:

1. Watch the following video (<https://www.youtube.com/watch?v=Kd0vC3beboo>).
2. Submit a one-page (double spaced) response to the video answering the following questions:
 - a. Why do you want to become a dental assistant?
 - b. What are 2-3 things that you learned about dentistry in this video (or what makes you excited about becoming a dental assistant)?
 - c. What are 2-3 questions that you may still have (or things you are still unsure of) about a career in dental assisting?

Course Prerequisites, Sequence, and Cost:

Prerequisites:

Course Number	Course Name	Credits	Tuition	Fees	Total
DEN066 or *equivalent	Basic Science for Dental Assistants	3	\$303	\$111+	\$414+
COMM111z (or higher)	Fundamentals of Public Speaking	4	\$404	\$148+	\$552+
MTH060 (or higher)	Introductory Algebra (or Higher)	4	\$404	\$148+	\$552+
PSY101 (or higher)	Psychology of Human Relations	4	\$404	\$148+	\$552+
WR121Z (or higher)	Composition 1	4	\$404	\$148+	\$552+
Total		15	\$1,515	\$555+	\$2,070+

Program Courses:

Term 1					
DEN150	Dental Sciences	3	\$303	\$141+	\$444+
DEN151	Introductory Concepts in Dental Assisting	3	\$303	\$206+	\$509+
DEN153	Dental Materials 1	3	\$303	\$546+	\$849+
DEN156	Dental Anatomy	4	\$404	\$198+	\$602+
DEN165	Dental Office Emergency Management	2	\$202	\$94+	296+
Term 1 Total		15	\$1,515	\$1,185+	\$2,700+

Term 2					
DEN160	Dental Specialties	3	\$303	\$206+	\$509+
DEN161	Dental Assisting Practicum 1	3	\$303	\$246+	\$549+
DEN162	Intermediate Clinical Skills	2	\$202	\$243+	\$445+
DEN163	Dental Materials 2	3	\$303	\$299+	\$602+
DEN164	Dental Radiology 1	3	\$303	\$241+	\$544+
DEN170	Dental Office Management	2	\$202	\$115+	\$317+
Term 2 Total		16	\$1,616	\$1,350+	\$2,966

Term 3					
DEN171	Dental Assisting Practicum 2	9	\$909	\$592+	\$1,501+
DEN172	Expanded Functions	3	\$303	\$243+	\$546+
DEN174	Dental Radiology 2	2	\$202	\$194+	\$396+
Term 3 Total		14	\$1,414	\$1,029+	\$2,443+

*Equivalent classes would be BI060 or BI121 and 122 or BI231 and BI232. All classes must be passed with a grade of C or better.

The total tuition and fees are subject to change based on college budget adjustments and program related fee adjustments.

Program Cost:

The program costs may vary based on education tuition/fee adjustments, inflation, and other external factors.

Estimated tuition and fees for the prerequisite:

Tuition: \$1,515

Fees: \$555

Total: \$2,070

Estimated tuition and fees for program specific classes (once accepted):

Tuition: \$6,060

Fees: \$4,545

Additional estimated costs that occur related to the program:

Background check/drug screening \$83

Scrubs: \$70/set

Shoes: \$50-100

Exam Fees: \$500

Application Score Guide:

Course Number	Course Name	A (9 Pts)	B (6 pts)	C (3 pts)
*DEN066 or **equivalent	Basic Science for Dental Assistants			
Course Number	Course Name	A (6 Pts)	B (4 pts)	C (2 pts)
COM111Z or higher	Public Speaking			
MTH060 (or higher)	Introductory Algebra (or Higher)			
PSY101 (or higher)	Psychology of Human Relations			
WR121Z (or higher)	Composition 1			
Optional:				
Course	Course Name	1 pt each		
HM120	Medical Terminology 1			
FYE105	Creating College Success			
Total Points				/35

*DEN066 must be completed or in-progress to be considered for entry into the program. Applicants that have not completed the other pre-requisites may still apply; however, may not be accepted. Priority will be given to applicants that have completed the prerequisites

**Equivalent classes would be BI060 (discontinued 2021) or BI121 and 122 or BI231 and BI232. All classes must be passed with a grade of C or better.

Background Check Requirement:

Applicants who are accepted into the Dental Assisting program are required to complete a background check per the Oregon Administrative Rule for clinical placement and as a requirement from our clinical partners. The

Immunizations Requirements:

This program requires a variety of immunizations after acceptance into the program. The following vaccines will be required:

TB Screening:

You will be required to submit **one of the following**:

- 2 step-skin test (2 tests)
 - Test must be read after 48-72 hours
 - Second test must be received at least 1 week and no later than 3 weeks after the first test
- Blood draw
 - A QuantiFERON Gold blood draw showing a negative test result can be used to fulfil this requirement.

Notes:

- If there is a history of positive TB, documentation of recent medical evaluation to certify you do not have active infectious tuberculosis will be required.
- If you need the Varicella and/or MMR immunization(s), please have them done with or after the second skin test TB screening.

Measles, Mumps, Rubella (MMR)

You will be required to submit **one of the following**:

- Proof of two doses of MMR (injection) or
- Proof of positive titer (blood draw)

Notes:

- If the MMR vaccine is needed, you can receive this with and/or after your **second** skin test TB screening.
- This vaccine can be provided at the same time as the Varicella vaccine if needed.

Varicella (Chicken Pox)

You will be required to submit **one of the following**:

- Proof of two doses of Varicella (injection) or
- Proof of one dose prior to age of 13 (injection) or
- Proof of positive titer (blood draw)

Notes:

- Documentation of having the disease is not accepted
- If the vaccine is needed, it should be received with and/or after the **second** skin test TB screening

Hepatitis B (HBV)

You will be required to submit **one of the following**:

- Proof of three dose vaccine (injection)

- Proof of positive titer (blood draw)

Tetanus, Diphtheria, and Pertussis (Tdap)

You will be required to submit the following:

- Proof of vaccine within the last 10 years (cannot expire during program)

Flu

You will be required to submit **one of the following**:

- Proof of seasonal flu vaccine
 - Vaccine documentation must include
 - Location/facility received
 - Date of injection
 - Site of injection
 - Lot# and VIS#
 - Expiration date
- [Declination Form \(click here\)](#)

Notes:

- The Flu vaccine is required during the flu season and is usually due by October 1st of each year.
- If a declination form is submitted, a mask must be worn while at a clinical facility.

COVID-19

You will be required to submit **one of the following**:

- Proof of vaccine
- [Declination \(click here\)](#)
- [Medical Exemption \(click here\)](#)
- [Religious Exemption \(click here\)](#)

CPR Requirements:

Per Oregon Administrative Rule, the Dental Assisting program requires a valid American Heart Association (AHA) Basic Life Support (BLS) provider level course.

Oregon Administrative Rule (OAR) – Clinical Requirements:

The OARs that Chemeketa's Dental Assisting program follows can be found by following the link below.

<https://secure.sos.state.or.us/oard/displayDivisionRules.action?selectedDivision=1662>

Dental Assisting Technical Standards

Introduction

Certain functional abilities are essential for the delivery of safe, effective dental assisting care. These abilities are essential in the sense that they constitute core components of a dental practice. There is a high probability that negative consequences will result for patients and/or co-workers of the dental assistant who fails to demonstrate these abilities. A program preparing students for the profession of dental assisting must attend to

these essential functional abilities in the education and evaluation of its students.

This statement of the Technical Standards of the Dental Assisting Program at Chemeketa Community College identifies the functional abilities deemed by the dental assisting faculty to be essential to the practice of dental

assisting. Reference materials used in the development of these standards include Division 42 of the Oregon Administrative Rules of the Oregon Board of Dentistry, the Oregon Health Division, the American Dental Association Commission on Dental Accreditation, OSHA Standards, and the Centers for Disease Control and Prevention guidelines. The Technical Standards are reflected in the Dental Assisting Program's Performance-based Outcomes, which are the basis for teaching and evaluating all dental assisting students.

Standards

The practice of Dental Assisting requires the following functional abilities with or without reasonable accommodations:

Fine Motor Skills

A dental assisting student must be able to perform all required activities needed for laboratory procedures, clinical practice, patient care and emergency procedures. The ability to safely, accurately and effectively manipulate all instruments, equipment, and materials utilized in the dental assisting process is essential.

Sensory Skills

A dental assisting student must have adequate control of all sensory functions so that the student, patients, peers, and instructors/operators will be able to work and respond in ways that contribute to a safe environment

and provide sound evaluation and treatment services. Must have sufficient abilities to receive directions or instructions and safely participate in the laboratory and/or clinical procedures.

Communication Skills

A dental assisting student must be able to communicate information effectively, accurately, reliably and intelligibly with individuals, groups and all members of the healthcare team using the English language. The dental assisting student must be able to provide inclusive, clear, and legible chart notations and descriptions of

clinical findings as dictated by the operator. A dental assisting student is expected to participate and communicate effectively in teams during the many opportunities in the dental assisting program.

Cognitive Skills

A dental assisting student must be able to collect, analyze, synthesize, integrate and recall information and knowledge to participate safely and effectively in laboratory and chairside procedures.

Physical Endurance, Strength, and Mobility

A dental assisting student must be able to tolerate physically taxing workloads that include but are not limited to sitting or standing for long periods of time in one position, or lifting at least 25 pounds with or without accommodations, to meet clinical requirements. Must also safely manipulate instruments, equipment, containers, and dental materials.

Behavioral/Professionalism Skills

A dental assisting student must be able to work effectively under stress and adapt to changing situations. He/she must be able to adapt to changing environments, to display flexibility, and to learn to function in the face of uncertainties inherent in the clinical problems of patients. A dental assisting student must be able to use tactful, congenial and personal mannerisms while interacting with others. The dental assisting student must work with the dental team and patients in such a way as not to alienate or antagonize anyone. A dental assisting student is expected to be prepared for all classes, clinic lab and practicum and to be prepared to accept reasonable, instructive, and professional criticism, and to respond with a professional attitude and appropriate modification of behavior. A dental assisting student is expected to abide by The Creed and The Pledge of the American Dental Assistants Association as well as the regulations in the Dental Assisting Program Student Handbook.

Questions?

Contact Us –

Jill Lomax, Program Chair

Phone: 503.399.5084

Email: jill.lomax@chemeketa.edu

Health Sciences Office

Phone: 503.399.5058

Email: healthsciences@chemeketa.edu

Technology Requirement:

Students will need to have access to a computer with high-speed internet access and a printer. Electronic technology is used extensively in the presentation of content throughout the Program. If students do not possess their own equipment, they should plan to spend at least ten hours per week utilizing on-campus computer lab and/or library resources.

Student Accessibility Services:

Students should seek accommodation advice as soon as possible after admission to the Dental Assisting Program so that a plan for accommodation can be in place at the beginning of the program.

Contact the Office of Student Accessibility Services (see details below) to discuss the process of identifying reasonable accommodation.

- Location: Building 2 Room 174
- Telephone 503.399.5192
- Email studentaccess@chemeketa.edu

Reasonable accommodation will be directed toward providing an equal educational opportunity for students with disabilities while adhering to the standards of dental assisting practice for all students. If a student is dissatisfied with any outcomes from Student Accessibility Services, they may appeal the decision through the Dean of Health Sciences.

Disclosure of Student Information:

In compliance with the Family Educational Rights and Privacy Act (FERPA), Chemeketa Community College releases only very limited information regarding students. All students, including those who have filed a Request for Non-Disclosure of Student Information Form, should be aware that some confidential information may be shared.

Contracts with many practicum placement sites require that the criminal background check, drug testing information, and immunization records may be made available about students placed at these sites. This information is needed for the purposes of student and patient safety.

Every effort is made to limit access to confidential student information to those who have a need to know. For more information regarding Non-Disclosure of Student Information, contact Enrollment Services at 503 399-5001

Application Checklist:

- Apply to Chemeketa Community College
 - Visit [How to Enroll \(click here\)](#) if you are not an active student
- Complete the transfer evaluation (if needed)
 - Transcripts must be evaluated and transcribed at Chemeketa prior to applying
 - Reference the [“Transfer Evaluation Process”](#) above for necessary dates
- Review the [Course prerequisite, Sequence, and Cost Guide](#)
- Review [Application Score Guide](#) to ensure required classes are completed
- Review required [background, drug screen, and immunization requirements](#)
- Review [Video Response Paper requirements](#)
- Complete/submit Application Form (page 12)
- Complete/submit Video Response
- Obtain/submit copies of your Chemeketa unofficial transcript (must be submitted with your application)
- Obtain/submit copies of your High School diploma or GED (must be submitted with your application)

Submit your complete application one of the following ways:

- Scan and email to healthsciences@chemeketa.edu
- Drop off to Chemeketa Salem Campus Building 8 Room 104

Dental Assistant Program

Fall 2024 Application Form:

Chemeketa Student ID (K#):	K								
Last Name (Legal):									
First Name (Legal):									
Preferred Name (if different):									
Student Email:									
Personal Email:									
Telephone Number (include area code):									
Mailing Address:									
City				State:			Zip:		

I acknowledge that:

- I have reviewed the application packet in its entirety
- I must check my school email account regularly
- I may not be considered for the program if prerequisites are not complete
- I must submit an unofficial Chemeketa transcript for my application to be considered complete
- I must submit a copy of my High School diploma or GED
- If accepted into the program, I must:
 - pass a background check by required deadline
 - pass a 10-panel drug screen by required deadline
 - Submit required immunization by requested deadline

By signing, I certify that all statements on this application are complete and true

Signature:

Date: