

HEALTH INFORMATION MANAGEMENT AAS DEGREE
Advising Worksheet 2018-2019

Student:
Student ID:

Advisor:
Phone:
Date:

FIRST-YEAR COURSES

Course No.	Course Title	Cr Hrs	Term Generally Offered	Hours Earned	F	W	Sp	Su	Sub
Term 1	Fall								
BI121 or BI231	Intro to Human Anatomy & Physiology 1 or Human Anatomy and Physiology	4 (4)	F (Sp) F W Sp Su						
FYE105	Creating College Success	2	F W Sp Su						
HM120	Medical Terminology 1 [OL, Hy & WR]	3	F W Sp Su						
CIS101	Computing Concepts	3	F W Sp Su						
PSY104	Workplace Psychology	4	F W Sp Su						
		16							
Term 2	Winter								
BI122 or BI232	Intro to Human Anatomy & Physiology 2 or Human Anatomy and Physiology	4 (4)	W F W Sp						
MTH070	Elementary Algebra	4	F W Sp Su						
HM121	Medical Terminology 2 (Prereq is HM120)	4	F W Sp Su						
CA118B	Excel Basics	3	F W Sp Su						
CA208	Workplace Presentation with PowerPoint (Prereq is CIS101)	3	W Sp						
Application completed? <input type="checkbox"/>		18							
Term 3	Spring								
HM123	Essentials of Pathophysiology [OL]	3	Sp						
WR121	Academic Composition (or higher)	4	F W Sp Su						
CA118C1	Access Basics 1 (Prereq is CIS101 or CA118B)	1	F W Sp						
HM210	Introduction to Health Services [OL]	3	Sp						
HM112	Health Record Content/Lab [Hy]	4	Sp						
		15							
Total First Year Credit Hours		49							

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SECOND-YEAR COURSES

Course No.	Course Title	Cr Hrs	Term Generally Offered	Hours Earned	F	W	Sp	Su	Sub
Term 4	Fall								
HM217	Healthcare Statistics [Hy]	3	F						
HM115	ICD-10-CM/Diagnoses/Lab (P = HM121, BI121) [Hy]	4	F						
HM250	Leadership and Management 1 [Hy]	3	F						
HM161	Information Governance [Hy]	3	F						
HM101	Medical Law and Ethics [OL]	3	F W Sp Su						
		16							
Term 5	Winter								
HM113	Health Financing, Insurance and Reimbursement [OL]	3	W						
HM114	CPT Coding/Reimbursement (P = HM121, BI121) [Hy]	3	W						
HM150	Professional Develop for Health Management [Hy]	3	W						
HM251	Quality & Process Improvement (P = HM 250) [Hy]	3	W						
PHM230	Pharmaceutical Drug Classifications	3	W						
		15							
Term 6	Spring								
HM160	ICD-10-PCS Coding/Procedures (P = HM121, BI121) [Hy]	4	Sp						
HM230	Health Information Management Practicum	5	Sp						
HM252	Data Analytics (P = HM 250-251) [Hy]	3	Sp						
HM231	Health Information Management Seminar [WO]	1	Sp						
		13							
Total Second Year Credit Hours		44							
TOTAL CREDIT HOURS		93							

OL = Online course

WR = Face to face with web access required

WO = Face to face with web access optional

HY = Hybrid course – Face to face course with some face to face time replaced with equivalent online time and web based activities = web access required

Student Signature

Date

Advisor Signature

Date

Comments: