

# Medical Assisting Program Application Scoring Guide—Fall 2024

## For Applicant Information Only

Below is the score sheet used to assess your medical assisting application. After assessment and determination of total points, the highest-ranking individuals will be offered admission to the Medical Assisting Program. We anticipate that we will offer admission to up to **30** applicants. Approximately **15** alternates could be selected from the remaining applicants. Each alternate will be ranked and assigned an alternate number based upon total points earned. **You will be notified of your status in the program by Aug 5, 2024 via your My.Chemeketa email.**

General education course	A 5 points	B 4 points	C 3 points	In Progress 2 Points
HM 120 (no substitutions)				
MTH 060 (or higher)				
PSY104 (no substitutions)				
WR090 (or higher)				
<b>General Education Total</b>				/20
<b>Alternate points:</b> 3 additional points will be awarded for identified alternates in applicants subsequently apply at the next opportunity. If an alternate is offered a position and chooses not to accept, they will lose both their spot on the alternate list and their three additional points				
<b>Volunteer/Work Experience:</b> Receive points for any combination of volunteer/ paid work experience involving direct contact with healthcare clients in a healthcare setting. Must have been completed within last ten years (since 2014). 10–80 hrs = 1 point, 81+ hrs = 2 points				
<b>Medical Terminology 2:</b> <b>Two</b> additional points will be awarded for completion of HM 121- Medical Terminology 2 with a letter grade “C” or better. <b>One</b> point for HM 121 in progress.				
<b>Total Points</b>				/27

In case of tied scores among applicants, preference will be given in the order listed below:

### Step 1

Applicants with a higher grade in HM 120.

If Step 1 fails to break a tie, then:

### Step 2

Priority will be given to students with a higher GPA in MTH060 or higher, PSY104, and WR090 or higher.

If Step 2 fails to break a tie, then:

### Step 3

Random selection will be used.

### Application Checklist:

- Medical Assisting Application Form**
- A copy of your High School Diploma/High School transcript/GED certificate or scores**
- A copy of your Chemeketa Reading Placement Test score OR proof of an Associate’s degree or higher**
- A copy of your unofficial college transcripts**
- Essay Question Answers**
- (Optional) Volunteer/Work Experience Verification Form**