

# Medical Assisting Program Application Scoring Guide—Spring 2019

## For Applicant Information Only

Below is the score sheet used to assess your medical assisting application. After assessment and determination of total points, the highest-ranking individuals will be offered admission to the Medical Assisting Program. We anticipate that we will offer admission to 30 applicants. Approximately 15 alternates will be selected from the remaining applicants. Each alternate will be ranked and assigned an alternate number based upon total points earned. You will be notified of your status in the program via your My.Chemeketa email.

General education course	A 5 points	B 4 points	C 3 points	Total
HM 120 (no substitutions)				
MTH 060 (or higher)				
PSY104 (no substitutions)				
WR090 (or higher)				
<b>General Education Total</b>				
<b>Alternate points:</b> 3 additional points will be awarded for identified alternates in applicants subsequently apply at the next opportunity. If an alternate is offered a position and chooses not to accept, they will lose both their spot on the alternate list and their three additional points				
<b>Volunteer/Work Experience:</b> Receive points for any combination of volunteer/ paid work experience involving direct contact with healthcare clients in a healthcare setting. Must have been completed within last five years (since 2014). 10–80 hrs = 1 pt, 81+ hrs = 2 pts				
<b>Medical Terminology 2:</b> Two additional points will be awarded for completion of HM 121- Medical Terminology 2 with a letter grade “C” or better.				
Total Points:				/27

In case of tied scores among applicants, preference will be given in the order listed below:

### Step 1

Applicants with a higher grade in HM 120.

If Step 1 fails to break a tie, then:

### Step 2

Priority will be given to students with a higher GPA in MTH060 or higher, PSY104, and WR090 or higher.

If Step 2 fails to break a tie, then:

### Step 3

Random selection will be used.

## Application Checklist:

- Medical Assisting Application Form**
- A copy of your High School Diploma/High School transcript/GED certificate or scores**
- A copy of your Chemeketa Reading Placement Test score OR proof of an Associate’s degree or higher**
- A copy of your unofficial college transcripts**
- Essay Question Answers**
- (Optional) Job Shadow Experience**