

This 155 hour training course is approved by the Oregon State Board of Nursing (OSBN). It consists of 80 hours on-campus classroom and lab and 75 hours of clinical in a long term care facility. Successful completion qualifies individuals to take the Nurse Assistant Competency Evaluation test for state certification as a Nursing Assistant. Course subjects include: Interpersonal skills and communication, growth and development throughout the life cycle, cultural aspects, legal/ethical aspects, medical and nursing terminology, general patient care; patient bathing, taking and recording vital signs, feeding patients, infection control, caring for patient's personal needs.

**Basic Nursing Assistant Program Application Packet
2018 – 2019**

Please Check website at: go.chemeketa.edu/nursingassistant for specific application acceptance dates.

<p align="center">Cost of Class: \$437</p>	<p>Fees/UF Fee—\$437 Non-Refundable Fee—\$250 (includes textbook, two sets of scrubs, stethoscope, gait belt, oral care kit provided in class). Course tuition or fees are not refundable beyond the second week of class. Other program costs are non-refundable.</p>
<p align="center">Additional Costs: Variable/Up to \$330</p>	<p>Oregon State Board of Nursing Test for Certification—\$106 Fingerprinting for OSBN—\$64.50 Criminal Background Check – approximately \$45 Drug Screen – approximately \$45 CPR Training and immunizations – (costs vary)\$69 for Chemeketa CPR class</p>

**Application Packet
Directions:**

Submit the following documentation to the Yamhill Valley Campus Bldg 2 from 8:00am-8:00pm. Please check website for specific application acceptance dates.

Go.chemeketa.edu/nursingassistant

This is a limited-enrollment consent course— only 8 students are accepted on a first come, first served basis.



Only complete application packets will be accepted. Students must have all required documentation with them- Bldg 2 staff will not print off stuff for you.

Enroll with the college as a non-credit student at www.chemeketa.edu/admission to obtain a Chemeketa student identification number (K number) and Chemeketa email address.

Application packet **must include:**

- Basic Nurse Assistant Application Form** (Page 8)
- Proof of Reading Requirement**—Documentation (copy of unofficial transcript or copy of test scores) showing completion of RD080 and RD085 or RD090 with a C or higher **or** placement in RD115 based upon Reading Placement Test **or** proof of completing an Associate Degree or equivalent credits or higher. Contact the Chemeketa YVC Testing Center at 503.399.3240 to schedule the Reading Placement Test.
- Copy of CPR Certification**—**CPR certification must not expire during time of course**

Chemeketa only accepts American Heart Association, “Basic Life Support for Healthcare Providers”. See <http://www.americanheart.org>

We do offer a CPR class at our Yamhill Campus during the first week of each class, see attached flyer for details! You can sign up for this CPR class when you turn in your application, and you will be conditionally accepted.

<p><u>Class Dates:</u> Summer: June 25- Aug 23, 2018 Fall: Oct 1- Nov 19, 2018 Winter: Jan 14-Mar 5, 2019 Spring: Apr 8- May 24, 2019</p> <p><u>Class Meetings:</u> Summer term- Mon/Tue/Wed/Thurs 8:00am-noon</p> <p><u>Fall/Winter/Spring terms-</u> Mon/Tues/Wed/Thurs/Fri 8:00am-noon</p> <p><u>Clinical Times:</u> Summer term- Mon/Tues/Wed/Thurs 7:00am-noon</p> <p><u>Fall/Winter/Spring terms-</u> Mon/Tues/Wed/Thurs/Fri 7:00am-noon</p> <p><u>Mandatory Orientation</u> Will be held the first day of class each term from 12-1pm.</p>	<p>Selection Process: The first applicants for each session who meet all the requirements and who have submitted all required documents will be considered. Applicants who are not accepted into the session and who have met all the requirements will be given the option of being admitted in to the next session without re-applying.</p> <p>Immunizations: Copies of all required immunizations must be provided no later than the second week of class (immunization information will be shared with students who submit a completed application.)</p> <p>Uniforms: Uniform requirements will be discussed at orientation. Please be prepared to try on uniforms at orientation to obtain the proper fit.</p> <p>Enrollment Agreement: You will be provided information regarding Chemeketa's cancellation and refund policy, procedures, and schedule on the first day of class.</p> <p>Clinical Location: LifeCare Center of McMinnville 1309 NE 27th St McMinnville, OR 97128. Visit their website at: http://lifecarecenterofmcminnville.com/</p> <p>Mandatory Orientation: Will be an additional hour on the first day of class. So all students must be prepared to go to class from 8am-1pm that day only. You will be fitted for your scrubs, learn program expectations and attendance policy, immunization requirements, and answer any questions you have.</p>
<p>Course Registration and Payment</p>	<p>After attending orientation, consent is given by the office of the Dean of Health Sciences to register for the course using the course record number (CRN) given in your MyChemeketa email account. Paying for the course is also done through MyChemeketa. You can access MyChemeketa through Chemeketa's website.</p> <p>Published cancellation and refund policy, procedures, and schedule reviewed during orientation.</p> <p>IMPORTANT: All students must be registered on the first day of class. That's when the fees will be assessed to your account. You then have 10 days to pay in full, or install a payment plan. For more information about payment- please call Business Services at 503.399.5011.</p>

<p>Criminal Background Check and Drug Screen- Required for admission in to the program.</p> <p>Instructions on how to complete background check and drug screen will be given to accepted applicants only</p>	<p>Once the BNA application is accepted, the criminal background check must be submitted to Advanced Reporting no later than seven days from date of issue. <i>Failure to complete the background check or a background check revealing a disqualifying criminal history will mean you are ineligible to participate in the BNA course. The Dean of Health Sciences shall ensure that all students pass a national criminal history check to be eligible, pursuant to laws governing the clinical site facility, to participate in the program's clinical experience. Proof that you have passed the criminal background check must be documented prior to Orientation. For questions about disqualifying crimes see: http://www.oregon.gov/DHS/BUSINESS-SERVICES/CHC/Documents/apd-dd-flyer-crimes.pdf</i></p> <p>Oregon Department of Human Services criminal history requirements and policies located in Division 7 located at http://arcweb.sos.state.or.us/pages/rules/oars_400/oar_407/407_007.html</p> <p>Oregon Board of Nursing's criminal history requirements and policies found in Division 1 of the Nurse Practice Act located at http://arcweb.sos.state.or.us/pages/rules/oars_800/oar_851/851_001.html.</p> <p>For Oregon State Board of Nursing (OSBN) - If students have questions about the possibility of denial of certification by the OSBN after they complete this course, they should check with OSBN at 971.673.0685 before enrolling in this course.</p> <p>Students are required to undergo <i>random</i> drug testing. You will receive an email from ESCREEN with date-sensitive instructions on how to complete the drug screening. It is important that you check your MyChemeketa email daily. You will have three days to complete the drug screening from date of issue. Failure to complete the random drug screen in the required amount of time or if test results are positive, will result in elimination from the program. Escreen is able to provide lab locations throughout the United States.</p>
<p>Technical Standards</p>	<p>Students must meet the requirements for the Technical Standards for the Basic Nurse Assistant Program. (See attached.)</p>
<p>Course Attendance Time Commitment <i>Attendance at every class, clinical session and mock skills is a MANDATORY requirement to pass course.</i></p>	<p>In order to meet the State Board of Nursing course requirements, students must attend all classes. In addition to class attendance, studying/reading for comprehension of content and practice of skills outside of class time is required.</p>

Questions?

Contact Renae Burger via email-
renae.burger@chemeketa.edu

Chemeketa Community College is an equal opportunity/affirmative action employer and educational institution. To request this publication in an alternative format, please call 503.399.5192.

*Technical Standards *

Chemeketa Community College Nursing Program has the responsibility to society to educate competent health care providers to care for their patients/patients with clinical judgment, broadly based knowledge and competent technical skills at the entry level.

The program has academic as well as technical standards (non-academic criteria) students must meet in order to successfully progress in and graduate from the program.

The Technical Standards document is provided in order to assure that the students who enter the program know and understand the requirements, and can make informed decisions regarding the pursuit of this profession.

TECHNICAL STANDARDS

Chemeketa Community College provides the following technical standards with examples of learning activities to inform prospective and enrolled students of the skills required in completing their chosen profession's curriculum and in the provision of health care services. These technical standards reflect the performance abilities and characteristics that are necessary for successful completion of the requirements of clinical based health care programs. These standards are not a requirement of admission into the program. Individuals interested in applying for admission to the program should review these standards to develop a better understanding of the skills, abilities and behavioral characteristics required for successful completion of the program.

Students admitted to Chemeketa Community College Nursing Program are expected to be able to complete curriculum requirements, which include physical, cognitive, and behavioral core competencies that are essential to the functions of the entry level professional nurse. These core competencies are considered to be the minimum and essential skills necessary to protect the public. These abilities are encountered in unique combinations in the provision of safe and effective nursing care.

Progression in the program may be denied if a student is unable to demonstrate the technical standards with or without reasonable accommodations.

Chemeketa Community College is obliged to provide reasonable accommodations to qualified students with disabilities, which may include academic adjustments, auxiliary aids and or program modifications. Accommodations that fundamentally alter the nature of the academic program, could jeopardize the health and safety of others, or cause an undue burden to the program are not considered reasonable accommodations. Regular consistent attendance and participation is essential to learning, especially for all scheduled clinical experiences.

Cognitive:

1. Recall, collect, analyze, synthesize, and integrate information from a variety of sources.
2. Measure, calculate, reason, analyze and synthesize data.
3. Problem-solve and think critically in order to apply knowledge and/or skill.
4. Communicate effectively with individuals from a variety of social, emotional, cultural, and intellectual backgrounds.
5. Relay information effectively, accurately, reliably, and intelligibly. This includes a thorough and accurate use of computers and other tools to individuals and groups, using the English language.
6. Effectively collect, analyze, synthesize, integrate, and recall information and knowledge to provide safe patient care for up to a twelve hour clinical shift.

Examples of learning activities found in the nursing curriculum and related to industry standards:

- Process information thoroughly and quickly to prioritize and implement nursing care.
- Sequence or cluster data to determine patient needs.
- Develop and implement a nursing plan of care for patients in acute, long term and community settings.
- Discriminate fine/subtle differences in medical word endings.
- Report patient data using multiple formats to members of the healthcare team.
- Appropriately interpret medical orders and patient information found in the medical record.
- Perform math computations for medication dosage calculations. Apply knowledge/skills gained through completion of program prerequisites, including requirement for computer proficiency.

Physical:

Motor:

1. Coordinate fine and gross motor movements.
2. Coordinate hand/eye movements.
3. Negotiate level surfaces, ramps and stairs.
4. Work effectively and efficiently within a limited space.
5. Effectively manage psychomotor tasks to provide safe patient care for up to a twelve (12) hour clinical shift.

Examples of learning activities found in the nursing curriculum and related to industry standards:

- Transfer patients/patients in and out of bed from stretchers and wheelchairs.
- Control a fall by slowly lowering patient to the floor.
- Perform cardiopulmonary resuscitation (CPR)
- Lift, move, turn, position, push, or pull patients and/or objects and maintain a “medium activity level” as defined by the State of Oregon Department of Insurance Index of occupational characteristics.
- Place or access equipment such as intravenous fluid bags or catheter bags, within compliance of safety standards.
- Transport equipment and supplies to the patient bedside.
- Manipulate small equipment and containers, such as syringes, vials, ampules, and medication packages, to administer medications.
- Dispose of needles in sharps container.
- Dispose of contaminated materials in a safe and compliant manner.
- Complete assigned periods of clinical practice (up to twelve (12) hour shifts, days, evenings, or nights, holidays, weekdays and weekends).
- Complete skills tests within assigned time limit.

Sensory:

1. Acquire information from demonstrations and experiences, including but not limited to information conveyed through online coursework, lecture, small group activities, demonstrations, and application experiences.
2. Collect information through a variety of senses and/or using appropriate and approved equipment.
3. Use and interpret information from diagnostic procedures.

Examples of learning activities found in the nursing curriculum and related to industry standards:

- Detect changes in skin color, condition, or temperatures (i.e. pale, ashen, grey, or bluish).
- Detect a fire in the patient care environment.
- Draw up a prescribed quantity of medication into a syringe.
- Observe patients in a room from a distance of 20 feet away.
- Detect sounds related to bodily functions using appropriate equipment, such as a stethoscope.
- Detect alarms generated by mechanical systems such as those that monitor bodily functions, fire alarms, call bells.
- Observe and collect data from recording equipment and measurement devices used in patient care
- Communicate with patient and members of the healthcare team in person and over the phone in a variety of settings, including isolation and the operating room where health team members are wearing masks and there is background noise.
- Detect foul odors of bodily fluids or spoiled foods.
- Detect smoke from burning materials.
- Detect unsafe temperature levels in heat-producing devices used in patient care.
- Detect anatomical abnormalities, such as subcutaneous crepitus, edema, or infiltrated intravenous fluids.
- Feel or note vibrations, such as an arterial pulse, using touch or approved equipment.

Behavioral:

1. Demonstrate ability to function effectively under stress and adapt to changing environments to provide safe patient care.
2. Maintain effective communication and teamwork to provide effective patient care.
3. Examine and modify one's own behavior when it interferes with others or the learning environment.
4. Possess attributes that include compassion, empathy, altruism, integrity, honesty, responsibility and tolerance.
5. Accept responsibility for own actions and communicate in a courteous, assertive, non-aggressive, non-defensive manner with instructors, peers, staff and healthcare team members.
6. Integrate feedback into own performance.

Examples of learning activities found in the nursing curriculum and related to industry standards:

- Exercise judgment, meet acceptable timeframes for patient care delivery (acceptable timeframes are reflected by ability to carry out the usual patient care assignment for a particular point in the program within allotted reasonable clinical time-frame), work effectively under stress, and adapt to rapidly changing patient care environments.
- Accept accountability for actions that resulted in patient care errors.
- Deal effectively with interpersonal conflict if it arises and maintain effective and harmonious relationships with members of the healthcare team.

Basic Nurse Assistant Application Form
Chemeketa Community College - Salem, Oregon
Student Copy— please retain for your records

To apply for the Basic Nurse Assistant course, please submit this signed form with the following documentation in **Yamhill Valley Campus Bldg 2 room 100: Check website for specific acceptance dates! Go.chemeketa.edu/nursingassistant**

_____ Chemeketa Basic Nurse Assistant Application form

_____ Documentation (copy of unofficial transcript or copy of test scores) of completion of RD080 and RD085 or RD090 with a C or higher or placement in RD115 based upon the results of Chemeketa's Placement Test **or** proof of Associate or equivalent credits or higher.

_____ Copy of signed CPR card OR sign up for Chemeketa CPR class
– *Chemeketa only accepts* American Heart Association, "Basic Life Support for Healthcare Providers" **must not expire during time of course**

NOTE: Incomplete application packets will not be accepted.

Criminal Background Check must be submitted to Advanced Reporting no later than seven days from date of issue. If you do not pass the background check your position in the program will be given to an alternate.

A Drug Screen must also be completed to enter the program. Check MyChemeketa email for notification from e-Screen.

Mandatory Orientation

Summer – June 25, 2018

Fall – October 1, 2018

Winter – January 14, 2019

Spring – April 8, 2019

12:00-1:00pm

YVC Building 2, Room 101A

I understand that I must attend this mandatory orientation.

I certify that I have accessed and read the link to the Oregon State Board of Nursing and Aging and People with Disabilities (APD) regulations and understand that any of the crimes documented here could disqualify me from being eligible for this course. Failure to attend the mandatory orientation/criminal background check session may also disqualify me from the course.

I also understand that the Oregon State Board of Nursing may deny my application for certification as a nursing assistant based on the following:

- The results of my criminal background check
- My failure to provide complete and truthful information on my application to test

I have received and reviewed the Oregon Department of Human Services criminal history requirements and policies located in Division 7 located at http://arcweb.sos.state.or.us/pages/rules/oars_400/oar_407/407_007.html. I have also received and read the Oregon Board of Nursing's criminal history requirements and policies found in Division 1 of the Nurse Practice Act located at http://arcweb.sos.state.or.us/pages/rules/oars_800/oar_851/851_001.html.

I understand that the Oregon State Board of Nursing (OSBN) requires applicants for certification to provide fingerprints in order for OSBN to conduct a national criminal history record check. This will be a part of the process when I apply to test.

I also understand that I will be required to undergo a drug test.

**Basic Nurse Assistant Application Form
Chemeketa Community College - Salem, Oregon**

To apply for the Basic Nurse Assistant course, please submit this signed form with the following documentation in **Yamhill Valley Campus Bldg 2 room 100: Check website for specific acceptance dates for each term! Go.chemeketa.edu/nursingassistant**

_____ Chemeketa Basic Nurse Assistant Application form

_____ Documentation (copy of unofficial transcript or copy of test scores) of completion of RD080 and RD085 or RD090 with a C or higher or placement in RD115 based upon the results of Chemeketa's Placement Test **or** proof of Associate or equivalent credits or higher.

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I also understand that I will be required to undergo a drug test.

Signature

Student ID # (K#)

Printed Name

Telephone #

Address

City, State, ZIP

MyChemeketa email address

BLS PROVIDER CPR CLASS OFFERED AT CHEMEKETA YAMHILL FOR OUR BASIC NURSING ASSISTANT STUDENTS.



Date of class(es):

Summer term- Friday, June 29th 2018

Fall term- Saturday, October 6th 2018

Winter Term- Saturday, January 19th 2019

Spring term- Saturday, April 13th 2019

Time: 8:00am-1:00pm (if you are more than 5 minutes late you WILL NOT be allowed in the class so plan on being on time) Wear comfortable clothing.

Location: Yamhill Valley Campus Bldg 2 room 101A

Cost: \$69.00

Certification: American Heart Association BLS Provider

Instructor: Bill Schrempp

Spots are reserved for students applying to the current term BNA class only. No public spots available.

Students will sign up for the CPR class when turning in their application, and will be conditionally accepted to the program. If a student fails to complete the CPR class- they will be responsible for obtaining the correct certification before clinical begins, otherwise will be dismissed from the program.