

Chemeketa Community College 2027 Nursing Application Guide



Fall 2027 Admission

Use this guide to confirm your eligibility, prepare your application materials, and understand the selection process.

Start Here

The Nursing Education Program admits a limited number of students each fall. Applicants must meet every eligibility requirement and submit a complete application. Eligible applicants are ranked through a two-phase, 100-point selection process.

Your Application in Six Steps

1. Become an active Chemeketa student and confirm that your school email account works.
 - a. Chemeketa admission: chemeketa.edu/admission
2. Complete every prerequisite course with a grade of C or better by the published deadline.
3. If you have transfer credit, request an official transcript evaluation for the Nursing program early.
4. Gather the documents applicable for Phase 1 experiences and attributes.
5. Submit one complete online application and pay the \$25 non-refundable application fee by the deadline.
6. Check your school email regularly for any Phase 1 requests/appeals, Phase 2 invitations, deadlines, and admission decisions.

Before You Apply

- ✓ My student status is active.
- ✓ My physical address and phone number on record is current.
- ✓ My school email account works, and I check it regularly.
- ✓ All required courses appear correctly on my transcript or evaluation with Chemeketa.
- ✓ My A&P coursework meets the seven-year rule, or I completed the approved refresher process.
- ✓ I have contacted my Advisor and/or the Nursing Office about any course that does not clearly match the requirements.
- ✓ Reviewed the application guide in it's entirety (including the Nursing Technical Standards)

Submitting a Complete Application

- Answer every required question. Do not leave required fields blank.
- Use readable files with your name visible where required.
- Confirm that each upload opens and contains the correct pages.
- Submit only truthful, accurate information that can be verified.
- Save the submission confirmation for your records.

Track your Progress

We have created a checklist that can be used to assist with keeping track of the application requirements and scoring.

- [Application Checklist \(electronic\)](#)
- [Application Checklist \(PDF\)](#)

Key Dates/Timeline

Dates are tentative and subject to change. Changes will be communicated through Chemeketa student email.

Milestone	Date	Process
Official Transcripts with Request for Evaluation Due	November 6, 2026	Office transcripts from other institutions and the Request for Evaluation must be received by deadline.
Application period	Feb. 1 at 8 am- Feb. 5 at 5 pm	Application must be submitted during the application window. NO late applications will be accepted
Application fee (\$25) Deadline	Feb. 8, 2027	Application fee of \$25 must be paid by the deadline. Any applicants with unpaid fees will have their application revoked as of February 9.
Prerequisite completion	Winter Term 2027	All prerequisites must be completed by end of Winter term with a C or better.
Initial Application Review	Feb. 8-19	Review of prerequisites, transcripts, supporting documents, and eligibility.
Application corrections due	Feb. 26 by 5 pm	Submit corrections identified in incomplete notices
Kaplan Scheduling & Fee	Feb. 22-Mar. 5	Applicants will sign up for Kaplan and pay applicable testing fees. Kaplan testing dates will be between Mar. 9 th – April 1.
Phase 1 score notification	Apr. 6 by 5 p.m.	Phase 1 score is available for review. If you reported coursework in progress, eligibility remains pending verification of final grades.
Phase 1 appeal window	Apr. 6–13	Applicants will be provided with an opportunity to appeal their scores. Late appeals will not be processed.
Winter Term Official Transcripts & Request for Evaluation Due	Apr. 9	Applicants that took coursework during winter term at another institution must submit updated official transcripts and request for evaluation for review.
Final Phase 1 status notification	Apr. 16	Applicants will be notified of their applicant's status and whether they advance to phase 2
Phase 2 essays and interviews	Week of Apr. 19	Tentative week to complete essay and interviews. Exact dates/times are TBD
Final total score notification	Apr. 26	Applicants will be provided with combined scores for review.
Final score appeal window	Apr. 26–28	Appeals related to only GPA are due Wednesday, April 28, at 5 p.m. Interview, essay and Phase 1 scores cannot be appealed during this phase.
Final admission notifications	May 7	Accepted, waitlisted, and regret notifications will be sent by end of day.

Eligibility and Required Coursework

Applicants must earn a grade of C or better in all required prerequisite courses (or be in-progress during Winter term only) to be eligible for Phase 1 consideration.

Requirement	Credits	Notes
MTH095(Z) or higher	3-4	Intermediate Algebra or higher. Note: Starting 2028 – MTH100 or higher, MTH111 recommended
WR121(Z) or higher	3-4	A qualifying writing course or approved equivalent
PSY201(Z)	3-4	General Psychology
PSY237	3-4	Human Development
BI231(Z), BI232(Z), and BI233(Z)	12 total	Anatomy and Physiology series; see expiration policy below
General education elective	4	Choose from an approved discipline (AAS Degree Link)
Additional elective	3	Choose from an approved discipline (AAS Degree Link)

Note: Courses listed with a “Z” reflect the updated course numbering; equivalent coursework completed under previous course numbers (without the “Z”) will still be accepted.

Three Credit Transfer Courses

The current application allows qualifying 3-credit transfer courses for MTH 095, WR 121Z, PSY 201Z, and PSY 237. The Nursing Office will determine whether related coursework can supply any additional degree credits. If no applicable coursework is available, the student may need to retake coursework. Approved substitutions are provided by the Nursing office and processed through the college's course-substitution process in Enrollment Services.

Pass Grades

A course recorded as Pass is treated as equivalent to a C for application eligibility and scoring purposes.

Anatomy and Physiology

- BI 231, BI 232, and BI 233 must total at least 12 credits or have eligible credits to substitute.
- The A&P series must be completed within seven years of the application requirements (Fall 2019) unless it has been refreshed through the approved process.
- Taking the full A&P series at one institution is strongly recommended. Courses from multiple institutions may not form an equivalent series.
- Students with expired A&P coursework may be eligible to complete NUR 272 Pathophysiology for Nurses as a refresher.
- Transfer A&P must be officially evaluated and recorded at Chemeketa before a student can register for NUR 272 or an override must be requested.

Transfer Credit – Priority Deadline November 6, 2026

If any required course was completed outside Chemeketa, begin the transcript-evaluation process early. The evaluation must be complete before transfer coursework can be used to confirm eligibility.

What Transfer Students Need to Do

- Request prior college or university official transcripts to be sent to Chemeketa.
- Submit the [Request for Evaluation and Transfer of Previous Credits](#) form and select the Nursing program.
- Review the completed evaluation and compare it with every required course in this guide.
- Submit any required follow-up transcript after Winter Term grades are posted, following the final application deadlines.

Prior evaluations: A prior evaluation for another Chemeketa program may not address all Nursing requirements. Request a Nursing-specific evaluation when needed.

Transcript evaluation information: chemeketa.edu/students/student-services/enrollment-services/transcript-evaluation

How Applicants Are Selected

The current 2027 draft uses a two-phase, 100-point process. Phase 1 evaluates documented experiences and attributes. The highest-ranked eligible applicants advance to Phase 2. Final ranking uses the combined Phase 1 and Phase 2 score.

Phase	What Is Reviewed	Points
Phase 1	Healthcare, community service, service-member status, first-generation status, local residency, language fluency, Kaplan, and prior alternate-list status	67
Phase 2	GPA (3.25 or higher), proctored essay, and interview	33
Total	Combined score used for final ranking	100

Eligibility Is Separate from Points

Meeting the course requirements allows an application to be considered but does not guarantee admission. Applicants must also submit a complete application and meet all published deadlines.

Phase 1 Points

Category	Points	Current Standard
Local residency	13	Marion, Polk, or Yamhill County for at least the prior 90 days
Healthcare Experience	7	Consider any healthcare-related experiences that you have had within the last 2 years (minimum 30 hrs.). These can be paid or unpaid experiences and may occur in a formal or informal setting. Healthcare Experience verification form required (click here)
Community service	7	At least 30 qualifying hours within the past two years. Community Service verification form required (click here)
Service members	10	Qualifying service status; documentation required
First-generation college student	10	Applicants' parents or guardian did not attend a college or university

Foreign-language fluency	10	Includes American Sign Language; approved documentation required
Previous alternate list	10	Placed on Chemeketa's Nursing alternate list in the prior application year (will not go back more than 1 year)
Kaplan Pre-Nursing Exam	20	Reading, math, writing, science, and critical thinking

Service Members, First Gen College Student, or Foreign Language Fluency: If more than one attribute is selected, points will be awarded for only one attribute.

Phase 1 Documentation

Residency (13 points):

Applicants must have lived in Marion, Yamhill, or Polk County for at least the last 90 days.

Community Service

Applicants must document at least 30 hours completed within the past two years. The activity may be paid or unpaid when it meets the final definition of community service.

- Health fairs, food banks, shelters, blood drives, or community outreach
- Tutoring, coaching, classroom support, or youth programs
- Neighborhood cleanups, community gardens, or assistance to a neighbor
- Service through a nonprofit, cultural group, or faith-based organization
- Advocacy or support for underserved community members

Service Members

Includes active military members, veterans, retirees, reservists, spouses of active-duty members, AmeriCorps members, and Peace Corps members. Submit a DD-214 or another applicable service record.

First-Generation College Student

For this application, first-generation college applicant is recognized as an applicant whose parent or guardian did not attend a college or university.

Local Residency

Points apply to applicants who live in Marion, Polk, or Yamhill County for at least 90 days. Keep your address current and be prepared to provide approved proof of residence if requested.

Foreign Language Fluency

Fluency includes speaking and listening and may include American Sign Language. The current draft accepts the evidence below. Contact the Nursing Office early if documentation is a barrier or unsure if documentation meets the requirement:

- An official high school or college transcript from a country where English is not the primary language
- An official transcript from a school for the Deaf
- An Advanced rating or higher on an approved OPI, OPIc, LPT, or ALTA assessment
- An Oregon State Seal of Biliteracy

Previous Alternate List

Applicants who were placed on Chemeketa Community College's Nursing Program alternate list during the immediately preceding application year are eligible to receive 10 points toward their application score.

Kaplan Scoring

Score	Points
95-100%	20
90-94%	17
85-89%	14
80-84%	11
75-79%	8
70-74%	5
0-69%	0

Prepare for Phase 1

- Keep the assigned date and time available; testing and interviews may be offered only during scheduled sessions.
- Follow all registration and payment instructions sent by email.
- If you need accommodation, contact Student Accessibility Services as early as possible at 503-399-5192.

Phase 2 Points

Only applicants invited after Phase 1 continue to Phase 2. Invitations, registration instructions, dates, and deadlines will be sent to the applicant's school email.

Component	Points	What to Expect
Proctored essay	10	Prompt provided at the scheduled session; scored using a published rubric
Interview	10	Scheduled interview panel; questions are not provided in advance
GPA	13	Applicants with a GPA of 3.25 or greater for the nursing prerequisites only will receive full points

Prepare for Phase 2

- Check emails regularly for updates related to essay and interview scheduling.

Admission Decisions and Next Steps

Applicants will receive an acceptance, alternate-list, or non-selection notice through their school email. An offer is not final until the student completes the acceptance form and every onboarding requirement by the stated deadline.

If You Receive an Offer

- Accept the offer by the deadline in the notice.

- Complete the required criminal background check and drug screening.
- Complete immunization, TB, and other health-documentation requirements.
- Provide current American Heart Association BLS Provider certification when required.
- Complete clinical-site forms and any additional site-specific requirements.
- Attend required orientation and register for the assigned courses.

Plan for Program Participation

- Clinical assignments may occur during day, evening, or night shifts and on any day of the week.
- Clinical placements may require travel. Students need dependable transportation.
- Students need reliable access to a computer, high-speed internet, and printing resources.

Licensure and Clinical Eligibility

Admission and graduation do not guarantee eligibility for nursing licensures. The Oregon State Board of Nursing makes licensure decisions. Applicants with questions about criminal history, professional-license history, or another issue that may affect licensure or clinical placement should seek guidance before accepting an offer.

Electives and Planning Resources

Work with an advisor before choosing electives, especially when you plan to transfer to a BSN program. Course applicability depends on current degree requirements and official evaluation.

Requirement	Minimum	Approved Areas in the Current Draft
General education elective	4 credits	Arts and Letters; Science or Applied Science; Social Science: (AAS Degree Link)
Additional elective	3 credits	Any category above, plus approved ENL, health, physical education, mathematics, reading, study skills, or writing courses

Helpful Contacts

Resource	Contact
Nursing Office	Salem Campus, Building 8, Room 114 503-399-5058 nursing@chemeketa.edu
Academic advising	Schedule through Navigate or call 503-399-5120
Student Accessibility Services	503-399-5192
Nursing information	go.chemeketa.edu/nursing

Navigate instructions: chemeketa.edu/students/navigate

Nursing program website: go.chemeketa.edu/nursing

Nursing Technical Standards

Chemeketa Community College provides the following technical standards with examples of learning activities to inform prospective and enrolled students of the skills required in completing their chosen profession's curriculum and in the provision of health care services. These technical standards reflect the performance abilities and characteristics that are necessary for successful completion of the requirements of clinical-based health care programs. These standards are not a requirement of admission into the program. Individuals interested in applying for admission to the program should review these standards to develop a better understanding of the skills, abilities, and behavioral characteristics required for successful completion of the program.

Students admitted to Chemeketa Community College Nursing Program are expected to be able to complete curriculum requirements, which include physical, cognitive, and behavioral core competencies that are essential to the functions of the entry-level professional nurse. These core competencies are considered to be the minimum and essential skills necessary to protect the public. These abilities are encountered in unique combinations in the provision of safe and effective nursing care.

Progression in the program may be denied if a student is unable to demonstrate the technical standards with or without reasonable accommodation.

Chemeketa Community College is obliged to provide reasonable accommodations to qualified students with disabilities, which may include academic adjustments, auxiliary aids, and or program modifications. Accommodations that fundamentally alter the nature of the academic program, could jeopardize the health and safety of others, or cause an undue burden to the program are not considered reasonable accommodations. Regular, consistent attendance and participation are essential to learning, especially for all scheduled clinical experiences.

Cognitive:

- Recall, collect, analyze, synthesize, and integrate information from a variety of sources.
- Measure, calculate, reason, analyze, and synthesize data.
- Problem-solve and think critically to apply knowledge and/or skill.
- Communicate effectively with individuals from a variety of social, emotional, cultural, and intellectual backgrounds.
- Relay information effectively, accurately, reliably, and intelligibly. This includes a thorough and accurate use of computers and other tools to individuals and groups, using the English language.
- Effectively collect, analyze, synthesize, integrate, and recall information and knowledge to provide safe patient care for up to a twelve-hour clinical shift.

Examples of learning activities found in the nursing curriculum and related to industry standards:

- Process information thoroughly and quickly to prioritize and implement nursing care.
- Sequence or cluster data to determine patient needs.

- Develop and implement a nursing plan of care for patients in acute, long-term, and community settings.
- Discriminate fine/subtle differences in medical word endings.
- Report patient data using multiple formats to members of the healthcare team.
- Appropriately interpret medical orders and patient information found in the medical record.
- Perform math computations for medication dosage calculations.
- Apply knowledge/skills gained through completion of program prerequisites, including the requirement for computer proficiency.

Physical:

Motor:

- Coordinate fine and gross motor movements.
- Coordinate hand/eye movements.
- Negotiate level surfaces, ramps and stairs.
- Work effectively and efficiently within a limited space.
- Effectively manage psychomotor tasks to provide safe patient care for up to a twelve (12) hour clinical shift.

Examples of learning activities found in the nursing curriculum and related to industry standards:

- Transfer patients/patients in and out of bed from stretchers and wheelchairs.
- Control a fall by slowly lowering the patient to the floor.
- Perform cardiopulmonary resuscitation (CPR)
- Lift, move, turn, position, push, or pull patients and/or objects and maintain a “medium activity level” as defined by the State of Oregon Department of Insurance Index of occupational characteristics.
- Place or access equipment such as intravenous fluid bags or catheter bags, within compliance of safety standards.
- Transport equipment and supplies to the patient bedside.
- Manipulate small equipment and containers, such as syringes, vials, ampules, and medication packages, to administer medications.
- Dispose of needles in a sharps container.
- Dispose of contaminated materials in a safe and compliant manner.
- Complete assigned periods of clinical practice (up to twelve (12) hour shifts, days, evenings, or nights, holidays, weekdays, and weekends).
- Complete skills tests within the assigned time limit.

Sensory:

- Acquire information from demonstrations and experiences, including but not limited to information conveyed through online coursework, lecture, small group activities, demonstrations, and application experiences.
- Collect information through a variety of senses and/or using appropriate and approved equipment.
- Use and interpret information from diagnostic procedures.

Examples of learning activities found in the nursing curriculum and related to industry standards:

- Detect changes in skin color, condition, or temperatures (i.e. pale, ashen, grey, or bluish).
- Detect a fire in the patient care environment.
- Draw up a prescribed quantity of medication into a syringe.
- Observe patients in a room from a distance of 20 feet away.
- Detect sounds related to bodily functions using appropriate equipment, such as a stethoscope.
- Detect alarms generated by mechanical systems such as those that monitor bodily functions, fire alarms, and call bells.
- Observe and collect data from recording equipment and measurement devices used in patient care
- Communicate with patients and members of the healthcare team in person and over the phone in a variety of settings, including isolation and the operating room where health team members are wearing masks and there is background noise.
- Detect foul odors of bodily fluids or spoiled foods.
- Detect smoke from burning materials.
- Detect unsafe temperature levels in heat-producing devices used in patient care.
- Detect anatomical abnormalities, such as subcutaneous crepitus, edema, or infiltrated intravenous fluids.
- Feel or note vibrations, such as an arterial pulse, using touch or approved equipment.

Behavioral:

- Demonstrate ability to function effectively under stress and adapt to changing environments to provide safe patient care.
- Maintain effective communication and teamwork to provide effective patient care.
- Examine and modify one's own behavior when it interferes with others or the learning environment.
- Possess attributes that include compassion, empathy, altruism, integrity, honesty, responsibility and tolerance.
- Accept responsibility for own actions and communicate in a courteous, assertive, non-aggressive, non-defensive manner with instructors, peers, staff and healthcare team members.
- Integrate feedback into your own performance.

Examples of learning activities found in the nursing curriculum and related to industry standards:

- Exercise judgment, meet acceptable timeframes for patient care delivery (acceptable timeframes are reflected by ability to carry out the usual patient care assignment for a particular point in the program within allotted reasonable clinical time frame), work effectively under stress, and adapt to rapidly changing patient care environments.
- Accept accountability for actions that resulted in patient care errors.
- Deal effectively with interpersonal conflict if it arises and maintain effective and harmonious relationships with members of the healthcare team.

Revised 06/2010; 05/2012; 04/2015

Approved by Oregon Council of Associate Degree and Practical Nursing Programs, 04/2015

It is the policy of Chemeketa Community College and its Board that there will be no discrimination or harassment on the basis of race, religion, color, sex, age, national origin, ethnic origin, sexual orientation, gender identity, marital status, citizenship status, pregnancy and related conditions, family relationship, veteran's status, disabilities, tobacco usage during work hours, whistle blowing, victim of domestic violence and genetic information in any educational programs, activities or employment. Persons having questions about equal opportunity/affirmative action should contact the Affirmative Action Officer at 4000 Lancaster Dr. NE, Salem, Oregon 97309-7070, or call 503.399.4784. To request this publication in an alternative format, please call 503.399.5192.

Statement of Admission and Participation

1. This statement addresses some conditions for admission into the Nursing Program and for continued participation in it. Persons applying for admission are referred to as "applicants". Persons admitted to the program are referred to as "students".
2. The Nursing Program is a fall term entry, limited enrollment program. Academic prerequisites for admission are outlined on the "Application Requirements" checklist. Admission to the program is based on a point system, with those applicants having the highest number of points being accepted into the program. (See Score Sheet.)
3. Students admitted to the program are also co-admitted to Linfield College. Students may take one class per term/semester at Linfield while enrolled in Chemeketa's Nursing program. Upon completion of the AAS degree and successful licensure as an RN, students may enroll in the RN to BSN online program through Linfield.
4. It is highly recommended that students have access to a computer with high-speed internet access and a printer. Electronic technology is used extensively in the presentation of content throughout the Nursing Program. If students do not possess their own equipment, they should plan to spend at least ten hours per week utilizing on-campus computer labs and/or library resources.
5. Applicants and students must demonstrate a personal history compatible with obtaining a license to practice nursing in Oregon. Admission to and graduation from the Nursing Program does not assure eligibility for licensure. The Oregon State Board of Nursing (OSBN) makes the determination about eligibility for licensure. OSBN may not license persons with certain criminal convictions or with a major mental or physical illness that could affect ability to practice safely. Applicants or students with questions about licensing regulations may want to call OSBN at 971.673.0685.
 - a. Before the first day of fall term, all students admitted to the program will be required to pass criminal background checks and random drug screening, which fulfill the requirements of the clinical sites. Applicants must have a valid SSN per ORS 25.785. If you are attending school on an F1 Visa, please provide a copy of the I-94 and I-20 signed by the designated school authority. For licensure with the Oregon State Board of Nursing, please visit the following links for DHS and OSBN's criminal history requirements:

For questions about disqualifying crimes see:

<http://www.oregon.gov/DHS/BUSINESS-SERVICES/CHC/Documents/apd-dd-flyer-crimes.pdf>

Oregon Department of Human Services criminal history requirements and policies located in Division 7 located at http://arcweb.sos.state.or.us/pages/rules/oars_400/oar_407/407_007.html

Oregon Board of Nursing's criminal history requirements and policies found in Division 1 of the Nurse Practice Act located at http://arcweb.sos.state.or.us/pages/rules/oars_800/oar_851/851_001.html.

- b. An applicant may be denied program admission if the Dean of Health Sciences concludes that the applicant's criminal history would make it unlikely for the applicant to obtain licensure in Oregon. Applicants with criminal records may want to contact the Oregon State Police to determine if their records might be expunged and, if so, to accomplish expungement of their records.

- c. Several clinical sites used for student experiences in the program reserve the right to deny placements for students with a record of certain criminal offenses. If a student is denied placement and if an alternative placement is not available for required student experiences, continuation in the program will not be possible. If a student is arrested during the time he/she is enrolled in the Nursing Program, he/she must notify the Dean of Health Sciences of the arrest. The student's status in the program will be reviewed by the Dean of Health Sciences. A possible outcome of the review may be the student's inability to continue in the program.
 - d. Students should be aware that they may be required to undergo additional random drug screening before placement in a clinical facility. If a student tests positive, continuation in the program will not be possible. The Dean of Health Sciences will make the determination whether the student may continue in the program on a case by case basis.
 - e. Students with chronic or recurring performance limitations (physical or mental) that restrict ability to meet Program requirements, including the consistent delivery of safe Nursing care, may be asked to provide a statement from a qualified healthcare provider addressing the applicant's/student's abilities to perform procedures and make decisions required of an LPN or RN. Any performance limitations that cannot be accommodated while maintaining standards of competent and safe Nursing care will interfere with admission to and progression in the Nursing Program. (See attached statement of Nursing Program Technical Standards.)
 - f. Failure to provide information requested to carry out the above policies may result in the applicant being denied admission to or student's dismissal from the program.
6. A student admitted to the program with a history of substance abuse will be monitored for indications of a recurrence of substance abuse according to college policy #2250. Any student whose behavior, appearance, or breath odor indicates inappropriate use of alcohol or other drugs will be placed on probation if not dismissed from the program. Any occurrence of this kind that does not result in dismissal may require the student to undergo substance tests to detect the presence of alcohol or other drugs.
7. Testing required by the nursing program to corroborate or refute a suspicion of substance use will be arranged for and paid by the program. Payment for any subsequent testing will be the responsibility of the student. The test results will be reported directly to the Dean of Health Sciences by the testing facility. A positive result will require that the student undergo evaluation by a qualified counselor. Counseling shall be at the student's expense. Failure to follow a counselor-prescribed treatment plan will result in dismissal from the program. Refusal to provide specimens of body fluids for testing or failure to provide the necessary consents to implement this policy, including consent for direct reporting of test results to the Dean of Health Sciences, will be interpreted as an implied admission of substance use and grounds for dismissal.
8. Applicants who hold a practice certificate or license issued by a State Board of Nursing other than Oregon must submit a copy of their certificate/license to the Dean of Health Sciences on request. Any applicant or student whose nursing assistant certificate or license to practice nursing, at any level in any state, has been suspended or revoked may be denied admission to or dismissed from the Program. Furthermore, if a student certified or licensed by the Oregon State Board of Nursing (OSBN) engages in behavior defined by OSBN as "Conduct Derogatory to the Standards of Nursing," even if she/he does so as a student, the situation may need to be reported to OSBN. As registered nurses, the Nursing faculty and the Dean of Health Sciences are responsible for the mandatory reporting requirements in OSBN regulations.
9. Before a final decision is rendered concerning an applicant's admission to the nursing program or the dismissal of a student from the program, the person shall be notified of the reasons for that decision and she or he shall be given an opportunity to respond. The appeal process for decisions made under this statement shall be the College Appeals Process outlined in the College Catalog.
10. In compliance with The Family Educational Rights and Privacy Act, Chemeketa Community College releases only very limited information regarding students. All nursing students, including those who have filed a Request for Non-Disclosure of Student Information Form, should be aware that some confidential information may be posted/shared. Information includes posting of student name with physical location of campus and clinical assignments, and reporting immunization, TB testing, criminal background and/or drug testing clearance, and CPR certification to

some contracted clinical sites. The purpose of posting is for scheduling laboratory times and patient assignments. Posting of information occurs on campus in the nursing area of Building 8 and in the nursing units at clinical sites. Students' social security numbers may be shared with the Oregon State Board of Nursing when providing them information regarding eligibility for testing and licensure. Also, student transcripts are provided to the Oregon State Board of Nursing as part of the process of documenting for them that all requirements have been met and students are eligible for licensure. Every effort is made to limit access to confidential information to those who have a need to know. For more information regarding Non-Disclosure of Student Information, please Enrollment Services, at 503.399-5001.

11. Applicants offered admission to the program are required to submit copies of the following as a packet by the assigned date: a.) a report of a physical exam, if requested; b.) the results of a current TB screening test; c.) documentation of immunity to chickenpox (varicella), measles, mumps, and rubella (MMR), diphtheria, pertussis, tetanus (Tdap), and hepatitis B; and d.) documentation of current CPR from the American Heart Association "BLS for Healthcare Providers" certification. TB and CPR reports are current if they are dated after June 15 of the year of admission. Students who do not submit all of the reports by the due dates will put their position in the program in jeopardy. Immunization requirements may be waived for medical or non-medical reasons. Documentation of reasons for a waiver request is required. Students enrolled in NUR106 who withdraw or do not complete the objectives will be required to re-apply to the Nursing Program if they wish to re-enter NUR106. Students who have completed NUR106 and fail to meet objectives for a subsequent term may qualify for placement on a waiting list to re-enter the program on a space available basis. All nursing courses must be completed in sequence. Each nursing course is offered only one time each academic year. Re-entering students must meet program requirements in effect at the time of re-entry and any individual requirements specified by faculty. Continuation in the Program requires successful completion of all required courses with a grade of at least a "C." Students must complete all first-year courses before progressing to second year. Students aiming to progress into second year who have not completed the first-year non-nursing courses by the end of spring term may be placed on the waiting list for NUR206 after they complete the first-year requirements.
12. Required clinical experiences (in healthcare settings in Benton, Linn, Marion, Polk, and Yamhill counties) are assigned during day, evening, and night shifts and could be any day of the week. Students must have a dependable means of transportation to meet this requirement and may need to adjust family and work responsibilities to be available for clinical assignments. Time to travel to clinical sites is in addition to the required hours of patient care. In spring term of the second year of the program, students are in a preceptorship experience that requires working 36- 40 hours a week for four consecutive weeks, with work schedules matched to assigned preceptors. Students must be prepared to organize any employment or family obligations around the requirements of the clinical experiences.
13. Nursing instructors assign clinical experiences for students based on course requirements and individual students' learning needs. Students are expected to accept patient assignments.
14. Students are required to demonstrate competency in a number of skills in Skills Lab before performing these skills on patients. For some skills, it is necessary for students to have a partner. This includes injections, IV starts, etc. It is expected that all students will serve in the partner role during skills lab. Some skills require partners to expose their upper body and/or lower extremities. Appropriate screening and draping are used to protect personal privacy during the skills lab.