

# Timelines for Fall 2019 Nursing Application

## **Attention Transfer Students – January 4, 2019 Deadline to submit transcripts – See Below**

### **May 2018**

Application information for fall 2019 will be posted on Chemeketa's website at <http://www.chemeketa.edu/programs/nursing/index.html>.

### **February 4 - 8, 2019**

Application period is open. Applications will be accepted between the hours of 8 a.m. - 5:00 p.m. in the Enrollment Center in Building 2/200 on Chemeketa's Salem campus. **The non-refundable \$50 application fee must accompany each application submitted.**

Fill and print the below required documents to submit as ONE application packet –

- Nursing Checklist
- Statement of Understanding of Student Responsibility
- Unofficial Chemeketa Transcript with Name and K #

Optional –

- Score Sheet (informational only – not to be submitted with your application packet)

**Please note** that the Enrollment Center will not review your application for completeness. For questions and/or help in putting together an application packet, we encourage applicants to attend one of the application workshops (see pre-nursing worksheet for information). In the event that you cannot attend an application workshop, please schedule an appointment to meet with a pre-nursing advising specialist in Building 2 on the Salem campus at 4000 Lancaster Drive NE, Salem OR 97309-7070. Appointments can be scheduled by using ChemekNET or by calling 503.399.5120.

**Pre-Nursing Exam: March 25, or March 26, or April 4, or April 5, 2019**

Applicants will be given CRNs (included in the complete packet **email** from Enrollment Services) to register beginning March 19, 2019 for the pre-nursing exam. **Check your MyChemeketa email for the CRNs. If you haven't received notification in your MyChemeketa email at least five business days prior to the first scheduled exam date, please call 503.399.5058.**

- Cost: non-refundable fee \$35
  - **Note:** any holds on Chemeketa student accounts must be cleared to be able to register for the exam.
- What to Study: Kaplan Nursing and Kaplan University School of Nursing, *Kaplan Nursing School Entrance Exams: Strategies, Practice, and Review*, 7<sup>th</sup> edition, Kaplan Publishing (may be available at Chemeketa Bookstore)
- Length of Exam: approximately three hours to complete
- Testing is only at Chemeketa's Salem Campus during the designated dates and times
- Subjects Covered: reading, math, writing, science and critical thinking
- Previous Scores: you may use a previous score from Chemeketa only that is no more than 3 years old, or if choosing to re-test, the most recent score will be used for points. We cannot accept outside scores for the Kaplan Exam.
- BI231 – 233 and MTH095 or higher must be completed to be eligible to take exam

**Notification of Admission:**

It is anticipated that all applicants will be notified by early June 2019 of their status (admit, alternate, regret) for the fall 2019 Nursing Program.

**For students transferring coursework from another college or university:**

**January 4, 2019**

Submit official transcripts of courses completed through fall 2018 from other colleges and/or universities along with the "Request for Evaluation and Transfer of Previous Credit" form. These **m u s t** be received by Chemeketa's Admissions Office by **January 4, 2019**, in order to allow adequate time to review. If not currently enrolled at Chemeketa Community College, applicants must also submit the "Admissions Application" form online. If you had transcripts previously evaluated for a Chemeketa program other than Nursing, you must request another evaluation for the Nursing program. If you had transcripts previously evaluated, please check your evaluated courses against the new scoresheet to see if a new evaluation would be beneficial for the 2019 Nursing selection process. If you need help with this, please make an appointment with a pre-nursing advisor or attend the application workshop specific to transfer students in December.

**Any transcripts for courses completed through fall 2018 received or post marked after January 4, 2019 will not be eligible for review for the fall 2019 application period.**

## Important:

Transfer students apply for Admission for **winter 2019** term, not fall, in order to register for the Pre-Nursing Exam in March. It is also highly recommended to attend an application workshop specific for students transferring in coursework from other colleges that are scheduled **DECEMBER 10 – 12, 2018, 6pm-7pm**.

### April 15, 2019

If students are enrolled in another college or university during winter term 2019 and want these courses to be evaluated for points, they must submit a **second official** transcript with the "Request for Evaluation and Transfer of Previous Credit" form by April 15, 2019.

### Note:

All students are required to submit an unofficial transcript with their application packet. Students who have completed all coursework at Chemeketa can print their unofficial transcript from their [my.chemeketa.edu](http://my.chemeketa.edu) account (be sure to check the boxes to include your name and K#). Transfer students will have additional steps in creating an unofficial Chemeketa transcript through the official transcript evaluation process by following the timelines indicated above.

## Fall 2019 Nursing Education Selection Procedure

For fall, 2019, applications for the Nursing Education Program for Salem will be accepted February 4 – 8, 2019, between the hours of 8:00 - 5:00 p.m. in the Enrollment Center, Building 2/200 at the Salem campus.

Nursing Education staff members and Admissions personnel will review all complete applications as a part of the overall assessment of the applicant's qualifications. Included in that review will be a verification of residency and an:

- Assessment of nursing curriculum general education courses completed with a "C" or better grade and transcribed on official college transcripts PSY201(4 credits), PSY237(4 credits), WR121, 122, 123 or 227 (4 credits) or combination of them, 3 credits of general education electives and 3 credits of an additional elective.
- Assessment of nursing curriculum A&P biology courses completed during fall term 2012, or later with a "C" or better grade and transcribed on official college transcripts, or proof of completing NUR272 Pathophysiology for Nursing with a "C" or better grade to update A&P biology courses.
- See Score Sheet for point details.

It has been the experience of the Admissions Office that many students who score high in the overall assessment of their application have completed most, if not all, of the general education and biology courses. Each applicant is, therefore, encouraged to complete as many of these courses as possible. Note that for purposes of scoring the application, any courses completed by the end of winter term 2018 with a "C" grade or better will be scored. Applicants submitting transcripts for scoring from another college or university must follow the timelines and processes as outlined in the "Timelines for Fall 2019" document. Acceptance of any credit is

limited to schools accredited by one of the seven regional accrediting associations.

After assessment and determination of total points, the highest-ranking individuals will be offered admission to the fall 2019 Nursing Education Program. We anticipate that we will offer admission to 48 applicants. Approximately 20 alternates will be selected from the remaining applicants. Each alternate will be ranked and assigned an alternate number based upon total points earned.

**In case of tied scores among applicants, preference will be given in the order listed below:**

**Step 1**

1) Resident of Chemeketa Community College district. The district includes Marion, Polk, most of Yamhill, and part of Linn County.

**If Step 1 fails to break a tie, then:**

2) Random selection will be used.

**Note:** Chemeketa Community College reserves the right to modify the criteria and process for selection on an annual basis.

The Nursing Education Program is approved by the Oregon State Board of Nursing and accredited by the Accrediting Commission for Education in Nursing (ACEN). ACEN may be contacted for information about the program's accreditation status, tuition, fees and length. The address for ACEN is: 3343 Peachtree Road NE, Suite 850, Atlanta, GA 30326. Their telephone number is: 404.975.5000. Their website is: [www.acenursing.org](http://www.acenursing.org).

## Statement on Admission and Participation in the Nursing Program

1. This statement addresses some conditions for admission into the Nursing Program and for continued participation in it. Persons applying for admission are referred to as "applicants." Persons admitted to the program are referred to as "students."
2. The Nursing Program is a fall term entry, limited enrollment program. Academic prerequisites for admission are outlined on the "Application Requirements" checklist. Admission to the program is based on a point system, with those applicants having the highest number of points being accepted into the program. (See Score Sheet.)
3. Students admitted to the program are also co-admitted to Linfield College. Students may take one class per term/semester at Linfield while enrolled in Chemeketa's Nursing program. Upon completion of the AAS degree and successful licensure as an RN, students may enroll in the RN to BSN online program through Linfield.
4. It is highly recommended that students have access to a computer with high speed internet access and a printer. Electronic technology is used extensively in the presentation of content throughout the Nursing Program. If students do not possess their own equipment, they should plan to spend at least ten hours per week utilizing on-campus computer lab and/or library resources.

5. Applicants and students must demonstrate a personal history compatible with obtaining a license to practice nursing in Oregon. Admission to and graduation from the Nursing Program does not assure eligibility for licensure. The Oregon State Board of Nursing (OSBN) makes the determination about eligibility for licensure. OSBN may not license persons with certain criminal convictions or with a major mental or physical illness that could affect ability to practice safely.

Applicants or students with questions about licensing regulations may want to call OSBN at 971.673.0685.

- a. Before the first day of fall term, all students admitted to the program will be required to pass criminal background checks and random drug screening, which fulfill the requirements of the clinical sites. Applicants must have a valid SSN per ORS 25.785. If you are attending school on an F1 Visa, please provide a copy of the I-94 and I-20 signed by the designated school authority. For licensure with the Oregon State Board of Nursing, please visit the following links for DHS and OSBN's criminal history requirements:

*For questions about disqualifying crimes see:*

<http://www.oregon.gov/DHS/BUSINESS-SERVICES/CHC/Documents/apd-dd-flyer-crimes.pdf>

Oregon Department of Human Services criminal history requirements and policies located in Division 7 located at [http://arcweb.sos.state.or.us/pages/rules/oars\\_400/oar\\_407/407\\_007.html](http://arcweb.sos.state.or.us/pages/rules/oars_400/oar_407/407_007.html)

Oregon Board of Nursing's criminal history requirements and policies found in Division 1 of the Nurse Practice Act located at [http://arcweb.sos.state.or.us/pages/rules/oars\\_800/oar\\_851/851\\_001.html](http://arcweb.sos.state.or.us/pages/rules/oars_800/oar_851/851_001.html).

- b. An applicant may be denied program admission if the Dean of Health Sciences concludes that the applicant's criminal history would make it unlikely for the applicant to obtain licensure in Oregon. Applicants with criminal records may want to contact the Oregon State Police to determine if their records might be expunged and, if so, to accomplish expungement of their records.
- c. Several clinical sites used for student experiences in the program reserve the right to deny placements for students with a record of certain criminal offenses. If a student is denied placement and if an alternative placement is not available for required student experiences, continuation in the program will not be possible. If a student is arrested during the time he/she is enrolled in the Nursing Program, he/she must notify the Dean of Health Sciences of the arrest. The student's status in the program will be reviewed by the Dean of Health Sciences. A possible outcome of the review may be the student's inability to continue in the program.
- d. Students should be aware that they may be required to undergo additional random drug screening before placement in a clinical facility. If a student tests positive, continuation in the program will not be possible. The Dean of Health Sciences will make a determination whether the student may continue in the program on a case by cases basis.
- e. Students with chronic or recurring performance limitations (physical or mental) that restrict ability to meet Program requirements, including the consistent delivery of safe Nursing care, may be asked to provide a statement from a qualified healthcare provider addressing the applicant's/student's abilities to perform procedures and make decisions required of an LPN or RN. Any performance limitations that cannot be accommodated while maintaining standards of competent and safe Nursing care will interfere with admission to and progression in the Nursing Program. (See attached statement of Nursing Program Technical Standards.)

- f. Failure to provide information requested to carry out the above policies may result in the applicant being denied admission to or student's dismissal from the program.
6. A student admitted to the program with a history of substance abuse will be monitored for indications of a recurrence of substance abuse according to College policy #2250. Any student whose behavior, appearance, or breath odor indicates inappropriate use of alcohol or other drugs will be placed on probation if not dismissed from the program. Any occurrence of this kind that does not result in dismissal may require the student to undergo substance tests to detect the presence of alcohol or other drugs.

Testing required by the nursing program to corroborate or refute a suspicion of substance use will be arranged for and paid by the program. Payment for any subsequent testing will be the responsibility of the student. The test results will be reported directly to the Dean of Health Sciences by the testing facility. A positive result will require that the student undergo evaluation by a qualified counselor. Counseling shall be at the student's expense. Failure to follow a counselor-prescribed treatment plan will result in dismissal from the program. Refusal to provide specimens of body fluids for testing or failure to provide the necessary consents to implement this policy, including consent for direct reporting of test results to the Dean of Health Sciences, will be interpreted as an implied admission of substance use and grounds for dismissal.

7. Applicants who hold a practice certificate or license issued by a State Board of Nursing other than Oregon must submit a copy of their certificate/license to the Dean of Health Sciences on request. Any applicant or student whose nursing assistant certificate or license to practice nursing, at any level in any state, has been suspended or revoked may be denied admission to or dismissed from the Program. Furthermore, if a student certified or licensed by the Oregon State Board of Nursing (OSBN) engages in behavior defined by OSBN as "Conduct Derogatory to the Standards of Nursing," even if she/he does so as a student, the situation may need to be reported to OSBN. As registered nurses, the Nursing faculty and the Dean of Health Sciences are responsible for the mandatory reporting requirements in OSBN regulations.
8. Before a final decision is rendered concerning an applicant's admission to the nursing program or the dismissal of a student from the program, the person shall be notified of the reasons for that decision and she or he shall be given an opportunity to respond. The appeal process for decisions made under this statement shall be the College Appeals Process outlined in the College Catalog.
9. In compliance with The Family Educational Rights and Privacy Act, Chemeketa Community College releases only very limited information regarding students. All nursing students, including those who have filed a Request for Non-Disclosure of Student Information Form, should be aware that some confidential information may be posted/shared. Information includes posting of student name with physical location of campus and clinical assignments, and reporting immunization, TB testing, criminal background and/or drug testing clearance, and CPR certification to some contracted clinical sites. The purpose of posting is for scheduling laboratory times and patient assignments. Posting of information occurs on campus in the nursing area of Building 8 and in the nursing units at clinical sites. Students' social security numbers may be shared with the Oregon State Board of Nursing when providing them information regarding eligibility for testing and licensure. Also, student transcripts are provided to the Oregon State Board of Nursing as part of the process of

documenting for them that all requirements have been met and students are eligible for licensure. Every effort is made to limit access to confidential information to those who have a need to know. For more information regarding Non-Disclosure of Student Information, please Enrollment Services, at 503.399-5001.

10. Applicants offered admission to the program are required to submit copies of the following as a packet by the assigned date: a.) a report of a physical exam, if requested; b.) the results of a current TB screening test; c.) documentation of immunity to chickenpox (varicella), measles, mumps, and rubella (MMR), diphtheria, pertussis, tetanus (Tdap), and hepatitis B; and d.) documentation of current CPR from the American Heart Association "BLS for Healthcare Providers" certification. TB and CPR reports are current if they are dated after June 15 of the year of admission. Students who do not submit all of the reports by the due dates will put their position in the program in jeopardy. Immunization requirements may be waived for medical or non-medical reasons. Documentation of reasons for a waiver request is required. Students enrolled in NUR106 who withdraw or do not complete the objectives will be required to re-apply to the Nursing Program if they wish to re-enter NUR106. Students who have completed NUR106 and fail to meet objectives for a subsequent term may qualify for placement on a waiting list to re-enter the program on a space available basis. All nursing courses must be completed in sequence. Each nursing course is offered only one time each academic year. Re-entering students must meet program requirements in effect at the time of re-entry and any individual requirements specified by faculty. Continuation in the Program requires successful completion of all required courses with a grade of at least a "C." Students must complete all first year courses before progressing to second year. Students aiming to progress into second year who have not completed the first year non-nursing courses by the end of spring term may be placed on the waiting list for NUR206 after they complete the first year requirements.
11. Required clinical experiences (in healthcare settings in Benton, Linn, Marion, Polk, and Yamhill counties) are assigned during day, evening, and night shifts and could be any day of the week. Students must have a dependable means of transportation to meet this requirement and may need to adjust family and work responsibilities to be available for clinical assignments. Time to travel to clinical sites is in addition to the required hours of patient care. In spring term of the second year of the program, students are in a preceptorship experience that requires working 36 - 40 hours a week for four consecutive weeks, with work schedules matched to assigned preceptors. Students must be prepared to organize any employment or family obligations around the requirements of the clinical experiences.
12. Nursing instructors assign clinical experiences for students based on course requirements and individual students' learning needs. Students are expected to accept patient assignments.
13. Students are required to demonstrate competency in a number of skills in Skills Lab before performing these skills on patients. For some skills, it is necessary for students to have a partner. This includes injections, IV starts, etc. It is expected that all students will serve in the partner role during skills lab. Some skills require partners to expose their upper body and/or lower extremities. Appropriate screening and draping are used to protect personal privacy during skills lab.

# SAMPLE

## Volunteer/Community Service Work Survey

**Please note:** A link to this survey will be given on the day of your Kaplan Pre-Nursing exam.

1. What is your name and K #?
2. Have you performed any volunteer/community service work within the last 24 months? Please include contact information for the organizations so we can verify.

Organization's Name	Contact Person/Supervisor	Contact Phone Number	Brief Description of Duties
Marion-Polk Food Share	Jill or John Doe	123-456-7890	Volunteered with food bank creating Thanksgiving food boxes.

3. What do you plan to do with your Nursing education after you graduate? Pick all that apply.

- Continue my education towards a Bachelor's degree
- Work in a hospital setting
- Work in a long-term care facility
- Work in a hospice setting
- Undecided
- Other

4. List any experiences that you have in other health service areas inside or outside the U.S. What is your position title in healthcare? \_\_\_\_\_

- LPN
- CNA
- Medical Assisting
- EMT

5. Are you a first-generation college student? (neither parent has a Associates degree or higher)

- Yes
- No

## Nursing Application Requirement Checklist

Name \_\_\_\_\_

K# \_\_\_\_\_

Program application requirements must be presented, **AS ONE COMPLETE PACKET**. A complete Nursing Education Application Packet consists of this checklist and the items listed below. **The application period is open February 4-8, 2019**. Applications will be accepted between the hours of 8 a.m. – 5 p.m. in the Enrollment Center in Building 2, Room 200 on Chemeketa's main campus. **A non-refundable \$50 application fee must accompany each application submitted.**

Academic prerequisites and requirements for admission are outlined below. Admission to the Program is based on a point system, with those applicants having the highest number of points being accepted into the Program. (See Selection Procedure and Score Sheet for details.)

**The 2019 Application Packet must be complete with all requirements met; any prior applications submitted to the Chemeketa Community College Nursing program will not be considered.**

- 1. Update physical address under My.Chemeketa.edu
- 2. Click on Gmail icon at the top of the page in My.Chemeketa to verify your my.chemeketa email is active.
- 3. Signed "Statement of Understanding of Student Responsibility"
- 4. Non-refundable application fee \$50. Cash, credit cards, or checks (made payable to Chemeketa Community College) will be accepted.
- 5. A current unofficial Chemeketa transcript with name and K number. If you are transferring courses from another college/university, a Chemeketa transcript will be created. You must print the Chemeketa transcript and submit it with your packet. An official Chemeketa transcript will be generated by the Chemeketa Registrar's Office after winter term 2019 grades are posted for purposes of scoring your packet. Please be sure that any grade changes are processed by that time. Courses must be graded and transcribed to be included in the point assessment.
  - In order to create a Chemeketa transcript, submit your Request for Evaluation and Transfer of Previous Credit form and official transcripts to Enrollment Services. Please refer to "Fall 2019 Timelines" for details regarding January and April deadlines.
- 6. Transfer students – applied for Admission for winter term to take the Pre-Nursing Exam.

Proof of either current enrollment or completion of all the A&P biology series or refreshing (NUR272) and MTH095 **by the end of winter term 2019**. (If you are enrolled at another college or university during winter term 2019 in one of the following three prerequisite courses, please submit documentation showing proof of enrollment.) Course numbers refer to Chemeketa courses. Acceptance of equivalent courses will be determined by the Chemeketa Admission Office via the transcript evaluation process. (Step 5)

- 7. A&P biology series (BI231, 232, 233) or refreshing (NUR272) with a "C" grade or better within the last seven years (fall 2012 or later). Check the Chemeketa Catalog to ensure you fulfill prerequisite requirements for enrolling in BI231.
- 8. MTH095 or higher with a "C" grade or better. This requirement **cannot** be waived by a placement test score.
- 9. Completed Nursing Application Checklist form. (This form)

**I understand that it is my responsibility to ensure that this checklist along with items 1-9 above are accurate, complete and are submitted, AS ONE COMPLETE PACKET within the application timelines noted above. I have asked for clarification of any questions I have about this application packet. Furthermore, I have read and do understand the admission requirements and procedures for this application.**

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

## Statement of Understanding of Student Responsibility

I hereby state that I:

- understand that the College has met its responsibility to notify applicants using My Chemeketa e-mail. **Deadlines will not be extended due to not checking my e-mail. Failure to respond by deadline dates will result in my place being filled by an alternate.**

*REMINDER: check your MyChemeketa email for the CRNs to register for the pre-nursing exam. If you haven't received notification in your MyChemeketa email at least five business days prior to the first scheduled exam date, please call 503.399.5058.*

- understand that providing untruthful answers or withholding information can be cause for non-acceptance or dismissal from the program.
- have read and have a copy of the Nursing Program "Statement on Admission and Participation in the Nursing Program" and agree to comply with the procedures and requirements stated therein. I also agree to the disclosure of student information on a need-to-know basis as described in the Statement, including the sharing of my social security number.
- understand that I must pass a criminal background check and drug screening by the deadline stated in the Offer of Admission letter.
- understand that I may be required to pass an additional drug screening prior to placement at a specific clinical site.
- assume responsibility for the timely submission of my application packet and that the materials included in my packet are accurate and complete.
- understand that the College reserves the right to modify the criteria and process for selection on an annual basis. If I re-apply to the program at a future date, I must follow the application procedure and requirements in effect at that time.

Student ID/K# \_\_\_\_\_

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Fall 2019 Nursing Education Score Sheet

Below is a sample of the score sheet used to assess your 2019 nursing application materials. This sheet is informational only. Your points will be determined by the Admissions Office, and you will be notified of your **scores via your My Chemeketa e-mail.**

Residency	Out of State/International	Oregon Resident		Residency Total (10)*
Subject to Verification	0 points	10 points		
<b>Biology Courses</b>	<b>C- to C+ (40 points)</b>	<b>B- to A+ (50 points)</b>		<b>Biology Courses Total (150)*</b>
BI231				
BI232				
BI233				
<b>General Education Courses</b>	<b>C- to C+ (20 points)</b>	<b>B- to B+ (22.5 points)</b>	<b>A- to A+ (25 points)</b>	<b>General Education Total (125)*</b>
WR121, WR122, WR123 or WR227 – 4 CR <b>Option:</b> One 4 credit course or a combination of the above course to total 4 credits. In the case of using a combination, grades will be averaged.				
PSY201 – 4 CR <b>Option:</b> A 3 credit PSY201 may be used in combination with a 3 credits PSY202. The grades will be averaged.				
PSY237 – 4 CR				
*General Education Elective-3 CR see next page.				
*One Additional Elective - 3 CR see next page.				
Kaplan Pre-nursing Exam	A score out of 50 possible points			
Any course with a "P" (Pass) grade will receive points equivalent to a "C" grade.				
*Maximum points for each category		<b>Total Points (335 = Maximum)</b>		

**Curriculum deviations will not be used in the point assessment if the required program course (above) has been taken, regardless of approval by Dean. Courses must be graded and transcribed on official transcripts submitted by the application deadline to be included in the point assessment.**

## Options for General Education Electives

Requirements	Credits	Courses which satisfy requirements
<p><b>General Education Electives</b></p> <p><i>A minimum of three credits chosen from one of these three disciplines</i></p>	3/4	<p><b>Arts and Letters</b> American Sign Language, Art, Communication, English, Film Arts, Foreign Language, Humanities, Journalism, Music, Philosophy, Religious Studies</p> <p><b>Science/Applied Science</b> Approved program-related instruction may satisfy this requirement, or courses in Biology, Chemistry, Computer Science, General Engineering, General Science, Geology, Horticulture, Nutrition and Food Management, Oceanography, Physics</p> <p><b>Social Science</b> Anthropology, Chicano/Latino Studies, Economics, Geography, History, Human Development and Family Studies, Political Science, Psychology, Social Science, Sociology, Women's Studies</p>
<p><b>Additional General Education</b></p> <p><i>A minimum of three additional credits from any of these areas</i></p>	3/4	<p><b>Arts and Letters</b> American Sign Language, Art, Communication, English, Film Arts, Foreign Language, Humanities, Journalism, Music, Philosophy, Religious Studies</p> <p><b>English as a Non-Native Language**</b> Any course with an ENL prefix</p> <p><b>Health and Human Performance/Physical Education</b> Any course with an HE, HPE, or PE prefix</p> <p><b>Mathematics</b> Any course with a MTH prefix</p> <p><b>Reading**</b> Any course with an RD prefix</p> <p><b>Science/Applied Science</b> Approved program-related instruction may satisfy this requirement, or courses in Biology, Chemistry, Computer Science, General Engineering, General Science, Geology, Horticulture, Nutrition and Food Management, Oceanography, Physics</p> <p><b>Social Science</b> Anthropology, Chicano/Latino Studies, Economics, Geography, History, Human Development and Family Studies, Political Science, Psychology, Social Science, Sociology, Women's Studies</p> <p><b>Study Skills**</b> Any course with an SSP prefix</p> <p><b>Writing**</b> Any course with a WR prefix</p>

**Notes:**

1. We recommend that you see an advisor for guidance before you enroll.

2. Only courses numbered 050 or higher—unless otherwise indicated—apply toward the degree.

\*Indicates a course prerequisite or requirement related to the course. For further information contact your program advisor or college advisor.

\*\*Courses must be 100 level or higher.

# Nursing Technical Standards

Chemeketa Community College Nursing Program has the responsibility to society to educate competent health care providers to care for their patients/patients with clinical judgment, broadly based knowledge and competent technical skills at the entry level.

The program has academic as well as technical standards (non-academic criteria) students must meet in order to successfully progress in and graduate from the program.

The Technical Standards document is provided in order to assure that the students who enter the program know and understand the requirements, and can make informed decisions regarding the pursuit of this profession.

## TECHNICAL STANDARDS

Chemeketa Community College provides the following technical standards with examples of learning activities to inform prospective and enrolled students of the skills required in completing their chosen profession's curriculum and in the provision of health care services. These technical standards reflect the performance abilities and characteristics that are necessary for successful completion of the requirements of clinical based health care programs. These standards are not a requirement of admission into the program. Individuals interested in applying for admission to the program should review these standards to develop a better understanding of the skills, abilities and behavioral characteristics required for successful completion of the program.

Students admitted to Chemeketa Community College Nursing Program are expected to be able to complete curriculum requirements, which include physical, cognitive, and behavioral core competencies that are essential to the functions of the entry level professional nurse. These core competencies are considered to be the minimum and essential skills necessary to protect the public. These abilities are encountered in unique combinations in the provision of safe and effective nursing care.

Progression in the program may be denied if a student is unable to demonstrate the technical standards with or without reasonable accommodations.

Chemeketa Community College is obliged to provide reasonable accommodations to qualified students with disabilities, which may include academic adjustments, auxiliary aids and or program modifications. Accommodations that fundamentally alter the nature of the academic program, could jeopardize the health and safety of others, or cause an undue burden to the program are not considered reasonable accommodations. Regular consistent attendance and participation is essential to learning, especially for all scheduled clinical experiences.

### **Cognitive:**

1. Recall, collect, analyze, synthesize, and integrate information from a variety of sources.
2. Measure, calculate, reason, analyze and synthesize data.
3. Problem-solve and think critically in order to apply knowledge and/or skill.
4. Communicate effectively with individuals from a variety of social, emotional, cultural, and intellectual backgrounds.
5. Relay information effectively, accurately, reliably, and intelligibly. This includes a thorough and accurate use of computers and other tools to individuals and groups, using the English language.
6. Effectively collect, analyze, synthesize, integrate, and recall information and knowledge to provide safe patient care for up to a twelve hour clinical shift.

### ***Examples of learning activities found in the nursing curriculum and related to industry standards:***

- Process information thoroughly and quickly to prioritize and implement nursing care.
- Sequence or cluster data to determine patient needs.
- Develop and implement a nursing plan of care for patients in acute, long term and community settings.

- Discriminate fine/subtle differences in medical word endings.
- Report patient data using multiple formats to members of the healthcare team.
- Appropriately interpret medical orders and patient information found in the medical record.
- Perform math computations for medication dosage calculations.
- Apply knowledge/skills gained through completion of program prerequisites, including requirement for computer proficiency.

**Physical:**

**Motor:**

1. Coordinate fine and gross motor movements.
2. Coordinate hand/eye movements.
3. Negotiate level surfaces, ramps and stairs.
4. Work effectively and efficiently within a limited space.
5. Effectively manage psychomotor tasks to provide safe patient care for up to a twelve (12) hour clinical shift.

***Examples of learning activities found in the nursing curriculum and related to industry standards:***

- Transfer patients/patients in and out of bed from stretchers and wheelchairs.
- Control a fall by slowly lowering patient to the floor.
- Perform cardiopulmonary resuscitation (CPR)
- Lift, move, turn, position, push, or pull patients and/or objects and maintain a “medium activity level” as defined by the State of Oregon Department of Insurance Index of occupational characteristics.
- Place or access equipment such as intravenous fluid bags or catheter bags, within compliance of safety standards.
- Transport equipment and supplies to the patient bedside.
- Manipulate small equipment and containers, such as syringes, vials, ampules, and medication packages, to administer medications.
- Dispose of needles in sharps container.
- Dispose of contaminated materials in a safe and compliant manner.
- Complete assigned periods of clinical practice (up to twelve (12) hour shifts, days, evenings, or nights, holidays, weekdays and weekends).
- Complete skills tests within assigned time limit.

**Sensory:**

1. Acquire information from demonstrations and experiences, including but not limited to information conveyed through online coursework, lecture, small group activities, demonstrations, and application experiences.
2. Collect information through a variety of senses and/or using appropriate and approved equipment.
3. Use and interpret information from diagnostic procedures.

***Examples of learning activities found in the nursing curriculum and related to industry standards:***

- Detect changes in skin color, condition, or temperatures (i.e. pale, ashen, grey, or bluish).
- Detect a fire in the patient care environment.
- Draw up a prescribed quantity of medication into a syringe.
- Observe patients in a room from a distance of 20 feet away.
- Detect sounds related to bodily functions using appropriate equipment, such as a stethoscope.
- Detect alarms generated by mechanical systems such as those that monitor bodily functions, fire alarms, call bells.
- Observe and collect data from recording equipment and measurement devices used in patient care

- Communicate with patient and members of the healthcare team in person and over the phone in a variety of settings, including isolation and the operating room where health team members are wearing masks and there is background noise.
- Detect foul odors of bodily fluids or spoiled foods.
- Detect smoke from burning materials.
- Detect unsafe temperature levels in heat-producing devices used in patient care.
- Detect anatomical abnormalities, such as subcutaneous crepitus, edema, or infiltrated intravenous fluids.
- Feel or note vibrations, such as an arterial pulse, using touch or approved equipment.

**Behavioral:**

1. Demonstrate ability to function effectively under stress and adapt to changing environments to provide safe patient care.
2. Maintain effective communication and teamwork to provide effective patient care.
3. Examine and modify one's own behavior when it interferes with others or the learning environment.
4. Possess attributes that include compassion, empathy, altruism, integrity, honesty, responsibility and tolerance.
5. Accept responsibility for own actions and communicate in a courteous, assertive, non-aggressive, non-defensive manner with instructors, peers, staff and healthcare team members.
6. Integrate feedback into own performance.

***Examples of learning activities found in the nursing curriculum and related to industry standards:***

- Exercise judgment, meet acceptable timeframes for patient care delivery (acceptable timeframes are reflected by ability to carry out the usual patient care assignment for a particular point in the program within allotted reasonable clinical time frame), work effectively under stress, and adapt to rapidly changing patient care environments.
- Accept accountability for actions that resulted in patient care errors.
- Deal effectively with interpersonal conflict if it arises and maintain effective and harmonious relationships with members of the healthcare team.

*Revised 06/2010; 05/2012; 04/2015*

Approved by Oregon Council of Associate Degree and Practical Nursing Programs, 04/2015

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