



Alpha Kappa Omicron chapter
Meeting Minutes
October 7, 2016

Opening

The regular meeting of the Phi Kappa Omicron chapter of the Phi Theta Kappa Honor Society was called to order at 12:00 on October 7, 2016, at Chemeketa Community College, by Devon Slavkovsky.

Present

Devon Slavkovsky, Lindsey Caudle, Donald Molleson, Katie Wickman, Jennifer Bowers, Erin Kelley, Elvia Vargas, Melissa Navarro, Liliana Navarro, Jessica Bautista, Evangelina Valle, Marissa Buyas, Martha Vibina, Chelsie Gray, and Kay Bunnenberg-Boehmer.

Chapter Business

- Open Officer Positions – If anyone is interested in applying for one of these positions they would need to come before the group, at a future meeting with the date to be announced on hangouts, and give a presentation of their choice, representing why they would be the best fit for the position.
 - VP of Membership – Duties would include tasks such as maintaining the member email list, membership recruiting strategies, and helping with the induction ceremony.
 - VP of Public Relations – Duties would include communications with the college newspaper and the Statesman Journal.
- Kay Bunnenberg-Boehmer – Advisor
 - She is located in building #1, along with Sarah Dennison and they are available to help students when completing grant and scholarship applications/paperwork, among other things.
- Fall Conference takes place October 21-23, 2016. It is a great opportunity to work on soft skills in various workshops and to network with student from here or other chapters within the Rocky Mountain Region. Our chapter is hosting it this Fall, there will be a Spring conference also, but



will be at a different location. The Fall conference cost \$60 for the weekend, which includes some meals. Attendees must register by today.

- Donnie made a motion the AKO chapter pay the fee for the conference for members, in exchange for the member committing to perform 6 hours of community service through the 2016/2017 school term. Katie second the motion. 5 officers and 5 members approved, Kandice and Shawn abstained.
- Katie will submit a list of attendees to Adam Holden today.
- Donnie mentioned that the Chemeketa bookstore is willing to donate approximately 65 reusable bags for us to give to attendees. He passed it around for everyone to see. Lindsey will contact the Chamber of Commerce to see about getting some brochures of local attractions to include in the bags.
- Donnie brought up the discussion of officers and volunteers wearing matching shirts so that they are easily identified for questions and whatnot. The group decided it was a good suggestion and a vote will be needed in order for our chapter to cover the cost of these shirts.
- Liliana asked if it was possible to put a flyer regarding the upcoming blood drive, scheduled for Oct 27th and 28th in the bag. It was decided that as the guests will only be here the weekend of October 21-23, it would not be appropriate.

Officer report

- Lindsey Caudle – Vice President of Community Service.
 - She provided a copy of the blood drive flyer to Jennifer to include in our social media sites.
 - Lydia's Love is celebrating their 5 year anniversary at the Riverfront park on November 12th, from 12:30-2:30pm and could use volunteers. Lindsey will be there at 10:30 to help set up. There will be a birthday party that volunteers could help with sometime in November also. She will get back to us with the date.
 - Another volunteer opportunity is participating in Nightstrike. Once a month, CRU takes volunteers up to Portland via a Chemeketa van to help the homeless. This usually takes place during the 2nd week of the month.



- Lindsey made a motion that AKO chapter would sponsor \$400 a year, for the cost of one van ride a month. Donnie second the motion. All 10 officers and members present voted in favor. Kandice and Shawn abstained.
- Jennifer Bowers – VP of Electronic Communications
 - She is responsible for the chapters Facebook page as well as the link on Chemeketa's website. She has added some of the officer's contact info, faculty advisor's info, meeting times and place, our mission statement, upcoming events and meeting minutes.
- Katie Wickman – Recording Secretary
 - Please give her a printed copy of any documents that may need to be kept in the club binder.

Announcements and Comments

- Marissa Buyas – Communications Coordinator, ASC
 - If anyone would like to promote an event or an announcement on the ASC webpage they should contact her at mbuyas1@my.chemeketa.edu.
- Devon Slavkovsky – President
 - We will be voting on the revisions of the Bylaws in one week. A copy of these revisions can be located on the chapters Facebook page: Phi Theta Kappa Chapter: Alpha Kappa Omicron. If you have any questions or suggestions, please contact one of the officers.

Open Business

- Chelsea asked what decisions does that chapter make?

PTK has goals that are set by National.

 - ✓ We work on Honors in Action (HIA). This is a big research project that turns into a volunteer project.
 - ✓ We work on the College Project. This can vary year to year, dependent upon the needs of Administrations. Last year it was a high school outreach project.
 - ✓ We work with various volunteer projects throughout the year.



The 4 Pillars of Phi Theta Kappa are:

- ✓ Fellowship
- ✓ Leadership
- ✓ Service

There are various awards, medallions, and badges that can be obtained. Awards and medallions are given at the Spring conference for various achievements such as for the HIA project, for the best communication, the best yearbook, etc. Individually you can earn badges like the one earned for completing the 5 Star Competitive Edge program. This program helps to build soft skills needed in the workplace and one of the items you will complete is to build either a work or a scholarship resume. There is a challenge on the table that anyone that completes this program will receive the badge, paid for by the chapter.

Future Agenda Items

- ✓ Vote on shirts for Fall Conference
- ✓ Vote on Bylaw revisions
- ✓ Officer position presentation dates
- ✓ Update from Lindsey regarding date for the November Lydia's Love birthday party
- ✓ Update regarding local attraction brochures to include in bags for Fall Conference

Meeting was adjourned at 12:55 pm, by Devon Slavkovsky.. The next general meeting will be at 12:00 pm on Friday October 14, 2016, at Chemeketa Community College, located in Building 2, Rm 232.

Minutes submitted by: Katie Wickman