

\*\*\*There is no cost to attend workshops although registration is required to attend all. Space is limited, so please log into your My WorkSource page to reserve your seat today. All LABS are OPEN, NO sign up needed\*\*\* \*\*No hay costo para asistir a los talleres. Registracion es requerida para poder atender a todos los talleres. El espacio es limitado, por favor metase asu cuenta de Mi WorkSource para reservar su asiento ahora. \*\*

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
<p><b>1</b></p> <p>Job Speak: Easter Seals, Resources for Job Seekers 55 and Older - 8:15-9:45</p>	<p><b>2</b></p> <p>WorkSource Orientation 9:00-10:00</p> <p>Job Corp Orientation 3:00-4:30</p>	<p><b>3</b></p> <p>Resumes: Marketing Yourself in the 21st Century 9:00-12:00</p> <p>Professional Networking 2:00-4:00</p> <p><b>National Career Readiness Certificate 12:30-4:30</b></p> <p><i>Please bring photo I.D. to your NCRC session</i></p>	<p><b>4</b></p> <p>Successful State Applications 1:30-3:00</p>	<p><b>5</b></p> <p>WorkSource Orientation 1:00-2:00</p>
<p><b>8</b></p> <p>Job Speak: How to Practice and Prepare for Interviews Part 1 - 8:15-9:45</p>	<p><b>9</b></p> <p>WorkSource Orientation 9:00-10:00</p> <p>Mastering the Art of Interviewing 1:00-4:00</p> <p>Job Corp Orientation 3:00-4:30</p>	<p><b>10</b></p>	<p><b>11</b></p> <p>Successful Workplace Fundamentals 9:00-11:00</p> <p>Choices 2:00-4:00</p>	<p><b>12</b></p> <p>WorkSource Orientation 1:00-2:00</p>
<p><b>15</b></p> <p>Job Speak: How to Practice and Prepare for Interviews Part 2 - 8:15-9:45</p>	<p><b>16</b></p> <p>Successful State Applications 8:30-10:00</p> <p>WorkSource Orientation 9:00-10:00</p> <p>Learn Computer Basics 2:00-4:00</p> <p>Job Corp Orientation 3:00-4:30</p>	<p><b>17</b></p> <p><b>National Career Readiness Certificate 8:30-12:30</b></p> <p><i>Please bring photo I.D. to your NCRC session</i></p>	<p><b>18</b></p> <p><i>One on one meetings not available until 10:00am</i></p> <p>Resumes: Marketing Yourself in the 21st Century 1:00-4:00</p>	<p><b>19</b></p> <p>WorkSource Orientation 1:00-2:00</p>
<p><b>22</b></p> <p>Job Speak: Group Interviewing 8:15-9:45</p>	<p><b>23</b></p> <p>WorkSource Orientation 9:00-10:00</p> <p>Job Corp Orientation 3:00-4:30</p>	<p><b>24</b></p> <p>Professional Networking 9:00-11:00</p>	<p><b>25</b></p> <p>Mastering the Art of Interviewing 9:00-12:00</p> <p>Choices 10:00-12:00</p> <p>Computacion Basica 2:00-4:00</p>	<p><b>26</b></p> <p>WorkSource Orientation 1:00-2:00</p>
<p><b>29</b></p> <p>Job Speak: Meet the Employer Top Hat Mushrooms - 8:15-9:45</p>	<p><b>30</b></p> <p>WorkSource Orientation 9:00-10:00</p> <p>Resumes: Marketing Yourself in the 21st Century 9:00-12:00</p> <p>Job Corp Orientation 3:00-4:30</p>	<p><b>1</b></p> <p>Successful Workplace Fundamentals 9:00-11:00</p> <p><b>National Career Readiness Certificate 12:30-4:30</b></p> <p><i>Please bring photo I.D. to your NCRC session</i></p>	<p><b>2</b></p> <p>Choices 10:00-12:00</p> <p>Successful State Applications 1:30-3:00</p>	<p><b>Please arrive on time for your scheduled workshop. If you arrive 10 minutes late you will be asked to reschedule &amp; attend at a later date</b></p>

## Workshop Descriptions

**WorkSource Orientation:** An Informative Session about the Resources and Opportunities available at WorkSource Oregon

**Professional Networking:** Learn to make new connections using face to face and online opportunities

**Mastering the Art of Interviewing:** Learn to present yourself professionally in an interview and practice answering questions

**Successful State Applications :** Tips on how to create materials for State applications

**Choices:** Discover new insights about yourself and your life both personally and professionally. Be Empowered!

**Learn Computer Basics:** Learn to use a computer for job search and applying for jobs

**Computación Básica (Esp):** Aprender a usar el teclado y el ratón para navegar la computadora

**Résumés: Marketing Yourself in the 21st Century :** How to target and format your resume to show you are the best candidate.

**Successful Workplace Fundamentals:** Learn to succeed in any workplace with the skills that employers desire most

**Job Speak:** Open discussion on job related topics, job search practice and peer support

**National Career Readiness Certificate:** Prove to employers that you have the skills to succeed. Assess your skills in Applied Math, Graphic Literacy, and Workplace Documents and earn a nationally recognized certificate

**Job Corps Orientation:** Job Corps information session introduces the tuition free education and training program for 16-24 years of age. No obligation to apply. Open to the public. No registration necessary.

ALSO AVAILABLE: Ask about ResCare Academy, Re-Thinking Your Job Search, and Roadmaps to Success

### To Register for a Workshop

- 1) **Complete the Welcome process in person at your local WorkSource**
- 2) Log in to your account at [imatchskills.com](http://imatchskills.com)
- 3) Click on the "My WorkSource" link
- 4) Click on the "Workshops" button
- 5) Click the calendar or list button
- 6) Follow the instructions to choose your workshop

Workshops are available in Spanish upon request. If interested, please contact your nearest WorkSource center for more details. Los talleres están disponibles en español a su solicitud. Si está interesado, por favor póngase en contacto con su centro de WorkSource más cercana para obtener más detalles.

Willamette Workforce Partnership/ResCare/WorkSource Oregon is an equal opportunity program/employer. Language assistance is available to individuals with limited English proficiency free of cost. Auxiliary aids or services are available upon request to individuals with disabilities. Oregon Relay 1-800-735-2900.

Willamette Workforce Partnership/ResCare/WorkSource Oregon es un programa/empleador que respeta la igualdad de oportunidades. Hay asistencia de idiomas para personas con conocimiento limitado del inglés sin costo y servicios auxiliares disponibles a pedido para discapacidades. Oregon Relay 1-800-735-2900