

\*\*\*There is no cost to attend workshops although registration is required to attend all. Space is limited, so please log into your My WorkSource page to reserve your seat to-day. All LABS are OPEN, NO sign up needed\*\*\* \*\*No hay costo para asistir a los talleres. Registracion es requerida para poder atender a todos los talleres. El espacio es limitado, por favor metase asu cuenta de Mi WorkSource para reservar su asiento ahora. \*\*

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
<p><b>Please arrive on time for your scheduled workshop. If you arrive 10 minutes late you will be asked to reschedule &amp; attend at a later date</b></p>	<p><b>31</b>                      WorkSource Orientation 9:00-10:00                      Learn Computer Basics II 2:00-4:00                      Job Corp Orientation 3:00-4:30</p>	<p><b>1</b>                      Resume Lab 8:15-10:00    <b>National Career Readiness Certificate 8:30-12:30</b>  <i>Please bring photo I.D. to your NCRC session</i></p>	<p><b>2</b>                      Resumes: Marketing Yourself in the 21st Century 1:00-4:00</p>	<p><b>3</b>                      WorkSource Orientation 1:00-2:00                        Professional Networking 2:00-4:00</p>
<p><b>6</b>                      Resume Lab 8:15-10:00                        Spanning Generations in the Workplace 2:00-4:00                        Job Speak 4:30-5:45</p>	<p><b>7</b>                      WorkSource Orientation 9:00-10:00                        Successful State Applications 2:30-4:30                        Job Corp Orientation 3:00-4:30</p>	<p><b>8</b>                      Resume Lab 8:15-10:00                        Successful Workplace Fundamentals 2:00-4:00    <b>Español National Career Readiness Certificate 8:30-12:30</b>  <i>Favor de traer su identificación a su sesión de NCRC</i></p>	<p><b>9</b>                      Choices Part I 10:00-12:00                        Mastering the Art of Interviewing 1:00-4:00</p>	<p><b>10</b>                      WorkSource Orientation 1:00-2:00</p>
<p><b>13</b>                      Resume Lab 8:15-10:00                        Professional Networking 2:00-4:00                        Job Speak 4:30-5:45</p>	<p><b>14</b>                      WorkSource Orientation 9:00-10:00                          Job Corp Orientation 3:00-4:30</p>	<p><b>15</b>                      Resume Lab 8:15-10:00      <b>National Career Readiness Certificate 8:30-12:30</b>  <i>Please bring photo I.D. to your NCRC session</i></p>	<p><b>16</b>  <i>One on one meetings not available until 10:00am</i>                        Resumes: Marketing Yourself in the 21st Century 1:00-4:00                        Choices Part II 12:30-2:30</p>	<p><b>17</b>                      WorkSource Orientation 1:00-2:00</p>
<p><b>20</b>                      Resume Lab 8:15-10:00                        Spanning Generations in the Workplace 9:00-11:00                        Job Speak 4:30-5:45</p>	<p><b>21</b>                      WorkSource Orientation 9:00-10:00                        Successful State Applications 8:30-10:30                        Job Corp Orientation 3:00-4:30</p>	<p><b>22</b>                      Resume Lab 8:15-10:00                        Successful Workplace Fundamentals 9:00-11:00</p>	<p><b>23</b>                      Mastering the Art of Interviewing 9:00-12:00                        Computacion Basica 2:00-4:00</p>	<p><b>24</b>                      WorkSource Orientation 1:00-2:00</p>
<p><b>27</b>                      Resume Lab 8:15-10:00                        Learn Computer Basics I 2:00-4:00                        Job Speak 4:30-5:45</p>	<p><b>28</b>                      WorkSource Orientation 9:00-10:00                        Learn Computer Basics II 2:00-4:00                        Job Corp Orientation 3:00-4:30</p>	<p><b>29</b>                      Resume Lab 8:15-10:00                        Professional Networking 9:00-11:00</p>	<p><b>30</b>                      Resumes: Marketing Yourself in the 21st Century 1:00-4:00</p>	<p><b>31</b>                      WorkSource Orientation 1:00-2:00</p>

**WorkSource Orientation:** An Informative Session about the Resources and Opportunities available at WorkSource Oregon

**Professional Networking:** Learn to make new connections using face to face and online opportunities

**Mastering the Art of Interviewing:** Learn to present yourself professionally in an interview and practice answering questions

**Successful State Applications :** Tips on how to create materials for State applications which will resonate with Hiring Managers

**Choices:** Discover new insights about yourself and your life both personally and professionally. Be Empowered!

**Learn Computer Basics I & II:** Learn to use a computer for job search and applying for jobs

**Computación Básica (Esp):** Aprender a usar el teclado y el ratón para navegar la computadora

**Spanning Generations in the Workplace** Understand generations and what shapes them. Identify values, strengths, challenges, and practical tools to successfully bridge the gap

**Résumés: Marketing Yourself in the 21st Century :** How to target and format your resume to show you are the best candidate. Learn to use Resume Hero to create and manage your resume

**Successful Workplace Fundamentals:** Learn to succeed in any workplace with the skills that employers desire most

**Job Speak:** Open discussion on job related topics, job search practice and peer support

**Resume Lab:** Build your resume, WorkSource staff will be available to answer questions as you go!

**National Career Readiness Certificate:** Prove to employers that you have the skills to succeed. Assess your skills in Applied Math, Graphic Literacy, and Workplace Documents and earn a nationally recognized certificate

ALSO AVAILABLE: Ask about ResCare Academy, Train Oregon, Re-Thinking Your Job Search and Roadmaps to Success

### To Register for a Workshop

- 1) Complete the Welcome process in person at your local WorkSource
- 2) Log in to your account at [imatchskills.com](http://imatchskills.com)
- 3) Click on the "My WorkSource" link
- 4) Click on the "Workshops" button
- 5) Click the calendar or list button
- 6) Follow the instructions to choose your workshop

Workshops are available in Spanish upon request. If interested, please contact your nearest WorkSource center for more details. Los talleres están disponibles en español a su solicitud. Si está interesado, por favor póngase en contacto con su centro de WorkSource más cercana para obtener más detalles.

Willamette Workforce Partnership/ResCare/WorkSource Oregon is an equal opportunity program/employer. Language assistance is available to individuals with limited English proficiency free of cost. Auxiliary aids or services are available upon request to individuals with disabilities. Oregon Relay 1-800-735-2900.

Willamette Workforce Partnership/ResCare/WorkSource Oregon es un programa/empleador que respeta la igualdad de oportunidades. Hay asistencia de idiomas para personas con conocimiento limitado del inglés sin costo y servicios auxiliares disponibles a pedido para discapacidades. Oregon Relay 1-800-735-2900