



PHI THETA KAPPA HONOR SOCIETY

Alpha Kappa Omicron chapter Meeting Minutes July 13, 2016

Opening

The regular meeting of the Phi Kappa Omicron chapter of the Phi Theta Kappa Honor Society was called to order at 11:30 on July 13, 2016, at Chemeketa Community College by Devon Slavkovsky.

Present

Devon Slavkovsky, Lindsey Caudle, Donald Molleson, Katie Wickman, Jennifer Bowers, Shawn Rainey, Rebecca Mello, Bonnie Mills, and Adam Holden.

Previous Meeting Minutes

There were no corrections for meeting minutes for July 6, 2016 as they had not been posted at this point in time.

Officer Reports

- Shawn Rainey – Student Advisor
 - They will be holding interviews for the Federal Work Study positions. They do have one position that will be a tuition waver, it would be as an advisor for the C4 – college completion.
 - He is finalizing everything for the fall Regional Conference.
 - Any funds or items of value that come in from outside organizations or people, for Phi Theta Kappa, have to go through Chemeketa Foundation.
 - VP of Public Relations – Recruitment campaign won't be until fall term.
 - Flyers – The cost of flyers are \$1 for 11x17 and \$.50 for letter sized color ones.
- Lindsey Caudle – Vice President of Community Service.
 - She sent an email to Daphne at Lydia's Love.



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- She has been in contact with Ashley Hackett, who will put her in contact with the new president of Chemeketa Leaders Club so that they can collaborate in order for us to help them, and them us.
 - No volunteer opportunities for July. In August there will be the birthday party at the homeless shelter.
 - Marion Polk food share will hold an orientation for us before we can volunteer for them. Lindsey thinks that Chemeketa Leaders club would like to participate in this.
 - Lindsey is working on the Regional yearbook and Rebecca is working on an Alumni yearbook. Anyone wanting to help out can contact Lindsey.
 - Donnie Molleson – Vice President
 - He is working on meeting flyers for the upcoming year.
 - Fundraising – Met with Foundation and they suggested that the ideas we had for the car wash, t-shirt and raffles were not ideal. They recommend that we “work smart, not hard” and suggested that we have a strong focus on our membership drive. Our chapter receives \$20 per each new membership received.
 - Donnie is still working on the meeting notes from the meeting that was held with Adam Holden on July 7, 2016. He will post them on the google drive once completed.
 - Donnie made a motion to amend the By-laws to include a new position, VP of Electronic Communications. Lindsey second the motion. Shawn will send out an email to all members and voting will take place on July 27, 2016.
- Duties of this position will include:
- ✓ Work with the college web-site design team to ensure that the information and link to the Alpha Kappa Omicron chapter web-site remain up to date.
 - ✓ Maintain and update the Alpha Kappa Omicron chapter web-site.
 - ✓ Maintain and update the Alpha Kappa Omicron chapter Facebook page and any other social media.
 - ✓ Work with college kiosk group to maintain and update promotional information on the college kiosk.



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- Donnie made a motion to table other fundraising ideas, such as the car wash, t-shirt and raffles, and to adopt its membership drive as the primary source of fundraising and to make it a high priority goal for the year. Lindsey moved to 2nd the motion. Donnie, Lindsey, Katie and Shawn voted in favor. Crystal and Kandice abstained.
- Summer retreat – Anyone that has input regarding the summer retreat may contact Shawn via email, hangouts, text, etc. Shawn, Kim and Adam are working on this agenda. So far it is thought that Friday night will have a team building activity and take out food will be brought in. Saturday, from 9-5 will be structured and possibly a team building activity in the evening. Sunday will be clean up. Some suggestions for the retreat from various officers were given to Adam Holden. Katie and Devon will be responsible for meal planning. Katie will create a survey through Survey Monkey, that will be used to help plan for the meals. It will include questions in regards to food allergies and dietary restrictions, type of take-out food preferences, BBQ suggestions, snacks, etc. Katie will also send an email to the property owner to inquire if it would be acceptable to use a tent on the property during the retreat weekend.

Meeting was adjourned at 12:30 pm, by Devon Slavkovsky.. The next general meeting will be at 11:30 pm on Wednesday July 20, 2016, at Chemeketa Community College, in the ASC room located in Building 2, Rm 178.

Minutes submitted by: Katie Wickman