



Alpha Kappa Omicron chapter  
Meeting Minutes  
June 22, 2016

**Opening**

The regular meeting of the Phi Kappa Omicron chapter of the Phi Theta Kappa Honor Society was called to order at 11:30 on June 22, 2016, at Chemeketa Community College by Devon Slavkovsky.

**Present**

Devon Slavkovsky, Lindsey Caudle, Donald Molleson, Katie Wickman, Jennifer Bowers, Kandice Violet, Shawn Rainey, Ashley Wendel, and Adam Holden.

**Previous Meeting Minutes**

There were no corrections and the meeting minutes for June 6, 2016 were approved by six officers; Crystal abstained.

**Officer Reports**

- Kandice Violet – Treasurer
  - She presented the new budget, which included the summer retreat. Shawn made a motion to approve the budget. It was approved by six officers; Crystal abstained.
- Lindsey Caudle – Vice President of Community Service.
  - No updates to report.
- Donnie Molleson – Vice President
  - He asked about the Fall Conference. It will be held October 21-22, 2016, at Chemeketa Community College in Building 8. Other chapters will be staying at the Double Tree hotel on Hyacinth. Our Chapter can come up with something similar to the gift bags that we received when we attended the Spring Conference, perhaps including information regarding things to do/see around the Salem area.



- He said he would be willing to fill in for the VP of Public Relation position until it is filled; Currently Shawn is filling in for this position, but part of Donnie's duties as Vice President, is to fill in whenever needed, for any position.
- He explained that he withdrew for his bid for District Executive for the current year. He wants to devote his time to concentrate on our Chapter business for the time being. He will run for it next year.
- He proposed developing a monthly newsletter that would be emailed out to all members Donnie made the motion, Katie 2nd it; 6 officers approved it; Crystal abstained.
- Retreat Agenda – Shawn and other advisors are working on an agenda and daily schedule. Devon will email Adam to set up a meeting with him for other officers that would like to give input.
- 5-Star chapter plan – At previous new officer training there was a motion made to commit to having this goal. It had been approved.
- Fundraising – Donnie proposed that we conduct a PTK raffle one a term during Fall, Winter and Spring terms. The bookstore is willing to donate items and we could raffle one of the T-Shirts we are designing. However, it is against regulations for us to seek donations from outside sources.
- Officer medallion and T-Shirts - Donnie made a motion to pass a budget of \$450 for officer apparel, Candace 2<sup>nd</sup> it; It was approved by 6 attending officers; Crystal abstained.
- T-shirt fundraiser – He has a target date of mid-September.
- PTK days – He suggested that we send out a mass email to members regarding wearing membership pins and other “bling.” Food services are willing to offer \$1 off a purchase of at least \$5; The book store cannot give out discounts for this but would be willing to give a small gift such as a pen for anyone wearing their PTK pin on PTK days.
- He suggested that the new officers that are not up on the board get their pictures taken and added to the board.



### **Other Business**

- Jennifer is working on ideas for the new web page. She has contacted the PTK Social Media Expert and another Chapter; Shawn suggested that she contact the Advisor for Mt Hood Community College as they had a fantastic web page.
- Devon appointed Lindsey as the Chair for the Yearbook committee.

Meeting was adjourned at 12:30 pm, by Devon Slavkovsky.. The next general meeting will be at 11:30 pm on Wednesday June 29, 2016, at Chemeketa Community College, in the ASC room located in Building 2, Rm 178.

Minutes submitted by: Katie Wickman